

Arlington-Fairfax Chapter, Inc., Izaak Walton League of America
Board of Directors - Meeting Minutes
Tuesday, November 7, 2023

CALL TO ORDER

The meeting was called to order at 7:40 PM by Membership Director, Benn Crandall, at the request of Todd Skipper, Secretary.

- a) A quorum of regular members was present.
- b) The Pledge of Allegiance and IWLA Pledge were conducted.
- c) Chapter Officers and Board of Directors present were introduced:
 - i) President – Pamela Meara
 - ii) Vice President – Chris Rose
 - iii) Secretary – Todd Skipper
 - iv) Treasurer – Bob Crisman
 - v) Membership – Benn Crandall
 - vi) Education & Training – John Seaberg
 - vii) Designated Director – Keith Kuck
 - viii) Designated Director – Bruce Crandlemire
 - ix) Designated Director – Dick Riemer
 - x) Designated Director – Jeff Del Vecchio
 - xi) Designated Director – Joe Turner
 - xii) Director-at-Large – Oscar Starz
 - xiii) Director-at-Large – Fred Ansick
 - xiv) Director-at-Large – John Hsu
 - xv) Director-at-Large – Bob Hamilton
 - xvi) Director-at-Large – Evan Phelps
- d) Officers and Directors Absent
 - i) Designated Director – Bob Brino
 - ii) Designated Director – Jonathan Bukva
 - iii) Director-at-Large – Don Early

2. Visitor's Time/Facility Use Request

The following requests for use of Chapter Facilities were approved by the Board (all program approvals have been obtained unless noted):

- Pam Gerken (Troop 695) – Change Facility Use Request (approved by BoD on 08/01/2023): add Field House on Friday, November 17, 2023, to work on Merit Badge; cancel request for Large Pavilion and Athletic Field on November 17, 2023; keep other Facility Use Request for 11/18-19, 2023, as previously approved.
- Kieman El-Hage (Troop 1137G) Reported results of Eagle project that involved removing invasive plant and tree species from chapter grounds; this effort was conducted June 3-23, 2023; a written report with photos was provided to the board by Ms. El-Hage.

3. PRESIDENT'S TIME

- Ms. Meara stated that financial records are held for seven years and blue 'hold harmless' documents for the ranges will be held for five years to better protect the chapter.
- Expired documents will be destroyed by fire or shredding, not tossed in trash.
- Ms. Meara said that the document-retention periods will be included as new policy for the chapter.
- Mr. Kuck said that the Air Rifle Range has over 400 people signing the 'hold harmless' every week and another 100/week could soon be added during the ranges peak season; that would require storage of over 104,000 documents for five-year retention. Air Rifle has been using SUG instead of paper copies which are archived.
- Mr. Kuck said range records currently extend back to Covid restrictions when the range began using electronic indemnifications; waivers are still done through SUG for AR.
- Mr. Crandall said that waivers for members using electronic renewals are not archived on the chapter server.
- Ms. Meara said that this issue will be covered when the new policies are explored.

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- Ms. Meara reported that the chapter is still trying to change the name of the Shenandoah property and that the adjacent property owner, Mr. Poe, never responded to any of the chapter's attempts to reach him and attorney has advised that only remaining option is to take Poe to court.
- Ms. Meara said that funds will be needed for this purpose: estimated at \$5,000-\$7,000 if Poe does not fight chapter and \$15,000 - \$20,000 if Poe fights in court.
- Ms. Meara explained funds need to be placed in budget now and requested board's approval.
- The board unanimously provided its consent to place \$20,000 in the budget for legal expenses.
- Ms. Meara expressed her hope that the funds would not be required.
- Mr. Ansick reported junked autos had been illegally placed on the property and that the dumper had been cited but did not appear at scheduled court Hearing; another Hearing is scheduled for December 28, 2023; if the individual again ignores the Summons, the court will take action.
- Ms. Meara reported that the chapter has been receiving more Facility Use Requests for use of the Shenandoah property.
- Ms. Meara said that contracts for the chapter's independent contractors, the caretaker and membership office staff were being completed; contracts are being made more uniform and making some changes to better protect the chapter.
- Ms. Meara said that she would go through the corporate officers for signatures when the contracts are finalized for the contractors. Directors should contact her in advance if they wish to review the documents.

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4. MINUTES/CORRESPONDENCE

- Minutes from the September 5, 2023 Board of Directors Meeting were available for all to review and without objection, the Minutes were approved as written.

5. TREASURER'S REPORT

- Mr. Crisman presented the Budget Report, January through October 2023, to the Membership.
 - Income: \$365,552.13
 - Expenditures: \$220,130.83
 - Balance Remaining: \$145,421.30
 - Total Cash Assets: \$861,187.00
- Mr. Crisman noted that after closing the money market account, the short cash sweep provided over \$3,700 in earned interest, far above what the money market account paid.
- Mr. Crisman said that the 2024 operating budget would be based on dues received and expenses incurred in each specific year; budget reports better reflect information provided to IRS on Form 990.
- Mr. Crisman said that Field Archery program funds and expenses were removed from the 2024 budget.
- Mr. Crisman said that the legal fees potentially required for the Shenandoah property had been included in the budget at \$15,000; funds transferred from Building & Grounds supplies and Capital Expenditures.
- Mr. Crisman suggested raising guest fees at the range, but there are no RSOs on duty to collect the funds.
- Mr. Riemer explained that while the costs for targets had drastically increased and shipping was no longer free; a huge expense for the range.
- Mr. Ansick noted that there might be a \$7, 000 shortfall in the Field Archery account for purchased targets; the range is not self-sufficient but must provide services to membership.
- A general discussion on how other ranges collect user fees and the processes applicability to Field Archery ensued.
- Mr. Seaberg offered to transfer \$10,000 from Education & Training budget into the chapter's general fund if that would help; he cited that the funds are chapter funds, not E&T funds.
- Ms. Meara stated that such a transfer could be explored at a future date when other funds are required..
- Ms. Meara stated that the newsletter's 2024 budget would be decreased by \$7,000 and that amount would be made available for Field Archery.
- Ms. Meara said that if more funds are required for the newsletter, the board will explore its options at that time.

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- Ms. Crisman suggested that \$7,000 be transferred from account 65060 to account 64400 with the funds to be made available to Field Archery if the Field Archery account is depleted and the funds are required during 2024.
- Mr. Kuck Moved to accept Mr. Crisman's \$7,000 change to the budget and the Motion was properly seconded by a director. The Motion was then passed unanimously by the board.
- The board agreed that the Minutes will reflect this transfer agreement and that Mr. Crisman does not need to change the budget.

6. MEMBERSHIP UPDATE

- Mr. Crandall reported 2,253 chapter memberships were currently filled compared to 2,293 in 2022.
- Mr. Crandall said he expected to exceed last year's membership due to full orientations.
- Mr. Crandall said that the New Member Orientation is still far too long; new members cannot maintain proper attention for hours on end. He asked for assistance in reviewing the NMO to reduce the time spent at NMO's. Interested board members should send Mr. Crandall an email.
- Mr. Crandall said that safety must continue to be stressed.
- Mr. Crisman noted that other chapters did walking tours of the ranges and Mr. Crandall said he would do that too, but RSOs would be needed sat each range to explain the rules.

7. SPECIAL COMMITTEES

- **Air Range**

- Mr. Kuck reported that a recent tournament had 124 participants and the range made \$3,100 in fees; a tournament this past weekend made \$1,400.
- Mr. Kuck reported there was a fire inspection due on December , 2023 and he would then schedule an annual inspection for November or December in the following years.
- Mr. Kuck announced that he was working with Mr. Brino to put in the first directional signs for buildings and ranges. The sign is 3'x3' and will be placed in the road at the driveway to Skeet & Trap ranges.
- Mr. Kuck asked for feedback on the sign and where the next sign should go; possibly at or just past the stop signs to show the locations of the large pavilion and Field Archery range.

- **Conservation**

- Mr. Kuck (for Mr. Bukva) A cleanup was attended by 12 adults and 4 children. The cleanup area included: from Compton Road to the power lines from the stream up to the opposing woods; the side trail/back trail between the neighborhood and main Cub Run trail; a bit of the area under and past the power lines along the stream and trails; about 20 bags of trash; two tires and some larger items were collected.
- Mr. Kuck announced that the next cleanup would be in the spring.

- **Education and Training**

- Mr. Seaberg reported the final E&T classes of the year, Air and Small Bore Rifle Coach, are on November 18-19.that there were three courses scheduled for October: shotgun coach, chief RSO, and basic shotgun.
- Mr. Seaberg said the schedule of classes for 2024 has been finalized and brochures have been provided to all ranges.
- Mr. Seaberg has been requested by Scouts leaders to schedule some instructor courses; Mr. Seaberg will review the actual interest by Scout leaders before scheduling.

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- **Field Archery**
 - Mr. Riemer reported a two day shoot is scheduled for the coming weekend; 88 archers have signed up.
 - Mr. Riemer said that the fee was \$40 per archer.
 - Mr. Phelps inquired how the blue 'hold harmless' documents were signed if no RSOs are on duty at Field Archery.
 - Mr. Riemer explained that he could not get RSOs to cover the range from 8:00 am – 12:00 pm; there are several ranges to cover.
 - Mr. Riemer announced that the chapter's gun show would be held at Field Archery on March 30, 2024.
- **Target Archery**
 - Mr. Del Vecchio reported that the chapter's JOAD team will be shooting at the tournament this weekend; practicing for State in January and hopefully on to nationals in February.
 - Ms. Meara requested that the archery directors provide a recap of this weekend's archery tournament with pictures for the next newsletter.
- **Rifle-Pistol**
 - Mr. Crandlemire said that the short range day was being expanded to the fourth Sunday of every month in addition to the fifth Sunday of the month. He will coordinate with Brian Martin to have access to the Kubota to move equipment on those days.
 - Mr. Crandlemire stated that the R-P clubhouse needed new doors. The front door and ramp are not ADA compliant and the ramp must be replaced while the rear door has holes in it.
 - Mr. Crandlemire said that the gong frame must be replaced; will talk to a veteran-owned business to fix.
 - Will remind RSOs to collect fees and blue 'hold harmless' documents.
 - NOVA Sharp Shooters – VA State Jr. Olympics Qualification Sport Pistol Championship scheduled for November 12, 2023, at Rifle-Pistol.
- **Skeet & Trap**
 - Mr. Seaberg announced that the Winter League will begin January 7, 2024
 - Mr. Seaberg has heard back from 26 of 27 team captains from last year plus one new team so a full complement of 28 teams is expected; Mr. Seaberg also has 12 people on the wait list.
- **Youth/Junior Membership**
 - Mr. Turner said that the swap meet was held at the Field House.
 - Mr. Turner said that the Jr. Chapter will be holding elections for the Youth Chapter board and nominations will be solicited through November 18, 2023, with elections to follow the week of December 3-9, 2023. The new board will take office during the General Membership Meeting in January, 2024.

8. STANDING COMMITTEE REPORTS

- **Bylaws**
 - Mr. Rose announced that he will schedule a committee meeting to review proposed bylaw changes on November 28, 2023, the meeting will start at 6:30 PM.

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○ **Buildings & Grounds**

- Mr. Rose said that Field House toilet was repaired; flashing at Rifle-Pistol flashing on.
- Mr. Rose said that someone used the Kubota and left it in front of the conservation shed with the keys in the ignition; Mr. Rose asked that anyone using the Kubota inform him or Brian Martin to coordinate use and ensure the Kubota is not left out again.
- Mr. Crandall announced that he is soliciting bids to have Field House floors stripped and resealed; received two bids; one bid not considered good, other bid includes porch and is \$3,400; will be done in three days.
- Mr. Crandall requested approval to have floors done; it was unanimously approve for \$3,400.
- Mr. Crandall said that the step down to the porch needed to be fixed as people are falling; a half-step landing and railing is suggested .
- Mr. Rose stated that this will be a priority.
- Mr. Crandall asked that the bushes at the road/Skeet-Trap driveway intersection be trimmed for safety.

○ **Communications**

- Ms. Meara announced the E-Blast goes out at the beginning of the month and needs everyone to look at what is planned and inform Ms. Meara so it can be included.
- Ms. Meara said that the four corporate officers will have fob access to all fob locks installed at the chapter; officers are the President, Vice President, Secretary and Treasurer.

○ **Gates & Security**

- Ms. Meara (for Mr. Early) Internet upgrades: equipment ordered and will be installed; two different access, one for members and one for board members; cleaning-out storage in back storage room next weekend.
- Mr. Crisman reported that the front gate was locked open today at 12:30 pm without a bag on it.
- Ms. Meara reminded members to lock the gate shut if there is not a bag on it.

9. OLD BUSINESS

○ **Conflict of Interest**

- Ms. Meara will meet with Mr. Phelps to review.

○ **Christmas Party for Disadvantaged**

- Ms. Meara has been unable to reach Carl Armstrong but will continue to reach-out.

○ **Challenged Adults Picnic**

- Ms. Meara appointed John Hsu as the lead for the Challenged Adult Picnic; Mr. Phelps will work with Mr. Hsu.

○ **Letter of Interest**

- Mr. Ansick reported on the recent visit of First Responders to the chapter; among the suggestions was a 'shut down system', such as an alarm or a siren at the ranges that will stop all shooting activities in the event of an emergency.
- Mr. Ansick said the police and firefighters attending suggested having another visit in 2024.

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10. NEW BUSINESS

- .Mr. Crandall stated that the chapter does not have a form for reporting injuries at the chapter.
- Mr. Crandall volunteered to draft an incident report.

11. OTHER MATTERS THAT MAY BE BROUGHT BEFORE THE BOARD

- Mr. Crandlemire suggested the chapter come up with a standard plaque so it is easily recognized.
- Mr. Crandlemire volunteered to design the plaque.

ANNOUNCEMENTS

- Ms. Meara reminded everyone to check the calendar before coming out

The meeting was adjourned at 9:19 PM

Submitted by: Todd Skipper
Secretary

Arlington-Fairfax Chapter, Inc - IWLA Profit & Loss Budget vs. Actual January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41000 · Dues				
41023 · 2023 Chapter	353,718.60	345,000.00	8,718.60	102.5%
41024 · 2024 Chapter	28,930.57			
41200 · Other	18.00			
Total 41000 · Dues	382,667.17	345,000.00	37,667.17	110.9%
41900 · Contract Income	0.00	0.00	0.00	0.0%
42000 · Donations				
42300 · Donations - Restricted	0.00	0.00	0.00	0.0%
42600 · Donations - Unrestricted	3,465.17	1,000.00	2,465.17	346.5%
Total 42000 · Donations	3,465.17	1,000.00	2,465.17	346.5%
43900 · Grant Income	-4,219.00	5,000.00	-9,219.00	-84.4%
44000 · Interest Income	3,765.05	850.00	2,915.05	442.9%
45000 · Program Income				
45100 · Program Fees	1,515.00	2,500.00	-985.00	60.6%
45200 · Program Supply Sales	0.00	0.00	0.00	0.0%
45300 · Events	2,666.00	3,600.00	-934.00	74.1%
45400 · Training	2,170.00	800.00	1,370.00	271.3%
45500 · Other	0.00	0.00	0.00	0.0%
Total 45000 · Program Income	6,351.00	6,900.00	-549.00	92.0%
46000 · Miscellaneous Income	2,453.31	1,000.00	1,453.31	245.3%
49000 · Special Event Income				
49100 · Special Events Contributions				
49012 · Childrens Christmas Party	0.00	0.00	0.00	0.0%
49013 · Handicapped Picnic	0.00	0.00	0.00	0.0%
49100 · Special Events Contributions - Other	0.00	0.00	0.00	0.0%
Total 49100 · Special Events Contributions	0.00	0.00	0.00	0.0%
49200 · Annual Picnic	0.00	0.00	0.00	0.0%
49400 · Raffle	0.00	5,000.00	-5,000.00	0.0%
Total 49000 · Special Event Income	0.00	5,000.00	-5,000.00	0.0%
49970 · Unobligated Funds Carryover	0.00	66,000.00	-66,000.00	0.0%
49980 · Chapter Transfers	0.00	10,000.00	-10,000.00	0.0%
Total Income	394,482.70	440,750.00	-46,267.30	89.5%
Gross Profit	394,482.70	440,750.00	-46,267.30	89.5%
Expense				
61000 · Building and Grounds				
61200 · Equipment and Tools	0.00	500.00	-500.00	0.0%
61400 · Services	1,416.85	8,040.00	-6,623.15	17.6%
61500 · Supplies				
61505 · B&G Supplies	1,314.01	8,000.00	-6,685.99	16.4%
61510 · EMS Supplies	0.00	7,500.00	-7,500.00	0.0%
61515 · Security Expenses	5,923.41	13,000.00	-7,076.59	45.6%

Arlington-Fairfax Chapter, Inc - IWLA Profit & Loss Budget vs. Actual January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Total 61500 · Supplies	7,237.42	28,500.00	-21,262.58	25.4%
Total 61000 · Building and Grounds	8,654.27	37,040.00	-28,385.73	23.4%
61800 · Conservation Exp	0.00	7,000.00	-7,000.00	0.0%
62100 · Contract Services				
62110 · Accounting Services	900.00	3,600.00	-2,700.00	25.0%
62115 · Admin Support	22,232.10	35,000.00	-12,767.90	63.5%
62135 · IT	775.87	10,000.00	-9,224.13	7.8%
62138 · Groundskeeper	0.00	35,000.00	-35,000.00	0.0%
62140 · Legal Fees	3,904.05	4,000.00	-95.95	97.6%
62150 · Outside Contract Services				
62155 · Trash Service	11,158.16	12,000.00	-841.84	93.0%
62160 · Mowing Services	13,260.00	13,650.00	-390.00	97.1%
62165 · Other	1,365.00	3,000.00	-1,635.00	45.5%
Total 62150 · Outside Contract Services	25,783.16	28,650.00	-2,866.84	90.0%
Total 62100 · Contract Services	53,595.18	116,250.00	-62,654.82	46.1%
62800 · Facilities and Equipment				
62870 · Property Insurance	59,109.00	56,100.00	3,009.00	105.4%
62880 · Real Estate, Personal Prop Tax	452.40	1,000.00	-547.60	45.2%
62900 · Small Tools Under \$1500	0.00	0.00	0.00	0.0%
63000 · Utilities				
63100 · Electricity	14,874.74	19,800.00	-4,925.26	75.1%
63200 · Natural Gas	1,936.74	3,510.00	-1,573.26	55.2%
63300 · Water & Sewer	508.74	700.00	-191.26	72.7%
Total 63000 · Utilities	17,320.22	24,010.00	-6,689.78	72.1%
Total 62800 · Facilities and Equipment	76,881.62	81,110.00	-4,228.38	94.8%
64000 · Program Expenses				
64100 · Building & Range Maintenance	3,175.69	0.00	3,175.69	100.0%
64200 · Equipment Maintenance	0.00	0.00	0.00	0.0%
64300 · Events	138.83	0.00	138.83	100.0%
64400 · Program Supplies	7,170.76	15,000.00	-7,829.24	47.8%
64500 · Range Officer Meetings	0.00	0.00	0.00	0.0%
64600 · Registration Fees	0.00	0.00	0.00	0.0%
64700 · Training	189.20	0.00	189.20	100.0%
64800 · Other	261.15	0.00	261.15	100.0%
Total 64000 · Program Expenses	10,935.63	15,000.00	-4,064.37	72.9%
65000 · Operations				
65005 · Bank Fees	-10.00	0.00	-10.00	100.0%
65006 · Registration Fees	1,280.00	1,000.00	280.00	128.0%
65008 · Financial Processing Fees				
65009 · PayPal	4,495.91	6,000.00	-1,504.09	74.9%
65010 · Square	417.53	1,500.00	-1,082.47	27.8%
65011 · Other	321.14	400.00	-78.86	80.3%
65008 · Financial Processing Fees - Other	10.39			
Total 65008 · Financial Processing Fees	5,244.97	7,900.00	-2,655.03	66.4%
65015 · Books, Subscriptions, Reference	0.00	0.00	0.00	0.0%
65030 · Equipment	0.00	1,000.00	-1,000.00	0.0%

Arlington-Fairfax Chapter, Inc - IWLA
Profit & Loss Budget vs. Actual
 January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
65040 · Postage, Mailing Service	2,536.12	4,000.00	-1,463.88	63.4%
65060 · Printing and Copying	13,059.50	18,000.00	-4,940.50	72.6%
65065 · Newsletter	0.00	0.00	0.00	0.0%
65080 · Supplies	2,890.93	6,000.00	-3,109.07	48.2%
65090 · Telephone, Telecommunications	3,947.56	4,500.00	-552.44	87.7%
Total 65000 · Operations	28,949.08	42,400.00	-13,450.92	68.3%
65100 · Other Types of Expenses				
65120 · Insurance - Liability, D and O	264.00	300.00	-36.00	88.0%
65150 · Memberships and Dues	0.00	500.00	-500.00	0.0%
65160 · Other Costs	2,519.98	1,000.00	1,519.98	252.0%
65180 · President's Discretionary Fund	0.00	1,000.00	-1,000.00	0.0%
65300 · Non-Program Expense				
65310 · Concession Purchases	14.39			
Total 65300 · Non-Program Expense	14.39			
Total 65100 · Other Types of Expenses	2,798.37	2,800.00	-1.63	99.9%
66000 · Special Event Expenses				
66010 · Special Events				
66011 · Annual Picnic	2,178.08	4,500.00	-2,321.92	48.4%
66012 · Childrens Christmas Party	0.00	5,000.00	-5,000.00	0.0%
66013 · Handicapped Picnic	2,386.81	2,200.00	186.81	108.5%
Total 66010 · Special Events	4,564.89	11,700.00	-7,135.11	39.0%
66020 · Raffle Expenses	0.00	0.00	0.00	0.0%
Total 66000 · Special Event Expenses	4,564.89	11,700.00	-7,135.11	39.0%
66500 · Grants & Donations				
66520 · Donations	4,000.00	5,500.00	-1,500.00	72.7%
66530 · Scholarships	20,000.00	20,000.00	0.00	100.0%
Total 66500 · Grants & Donations	24,000.00	25,500.00	-1,500.00	94.1%
68300 · Travel and Meetings				
68310 · Conference, Convention, Meeting	0.00	1,000.00	-1,000.00	0.0%
68320 · Travel	45.59	500.00	-454.41	9.1%
Total 68300 · Travel and Meetings	45.59	1,500.00	-1,454.41	3.0%
69000 · Capital Expenditures				
69100 · Lands	9,706.20	5,000.00	4,706.20	194.1%
69200 · Buildings	0.00	95,450.00	-95,450.00	0.0%
69300 · Equipment	0.00	0.00	0.00	0.0%
Total 69000 · Capital Expenditures	9,706.20	100,450.00	-90,743.80	9.7%
Total Expense	220,130.83	440,750.00	-220,619.17	49.9%
Net Ordinary Income	174,351.87	0.00	174,351.87	100.0%
Net Income	174,351.87	0.00	174,351.87	100.0%

Program Account Activity
10-01-2023 to 10-31-2023

Air Range

Beginning balance	\$41,213.58
Total additions	5,894.75
Total subtractions	5,610.33
Ending balance	\$41,498.00

Jr Chapter

Beginning balance	\$11,353.04
Total additions	0.00
Total subtractions	0.00
Ending balance	\$11,353.04

Education & Training

Beginning balance	\$41,123.57
Total additions	4,631.00
Total subtractions	2,918.34
Ending balance	\$42,836.23

Rifle-Pistol Range

Beginning balance	\$52,192.03
Total additions	824.00
Total subtractions	83.80
Ending balance	\$52,932.23

Education & Training Trust

Beginning balance	\$17,894.46
Total additions	0.76
Total subtractions	0.00
Ending balance 4	\$17,895.22

Skeet & Trap

Beginning balance	\$115,919.30
Checks -	709.57
Other withdrawals,	279.28
Deposits, credits	17,918.50
Ending balance	Y\$132,848.95

Field Archery

Beginning balance	\$18,547.55
Total additions	1,424.95
Total subtractions	1,333.07
Ending balance	\$18,639.40

Target Archery

Beginning balance	\$13,158.77
Total additions	3200.00
Total subtractions	0.00
Ending balance	\$16,358.77

Arl/Fx Chapter, IWLA - Balance Sheet - As of 10-31-2023

(Includes unrealized gains)

Account	Balance
ASSETS	
Cash, Checking and Investment Accounts	
Chapter Checking	30,000
Membership	1,674
Petty Cash	1,321
Money Market Account	0
Insured Cash Sweep	274,031
Certificates of Deposit	219,799
Program Accounts	334,362
TOTAL Cash and Bank Accounts	861,187
TOTAL ASSETS	861,187
LIABILITIES & EQUITY	
LIABILITIES	0
EQUITY	861,187
TOTAL LIABILITIES & EQUITY	861,187