

Arlington-Fairfax Chapter, Inc., Izaak Walton League of America
General Membership Meeting – Tuesday, October 17, 2023

CALL TO ORDER The meeting was called to order at 7:30 PM by President Pamela Meara.

- a) A quorum of regular members was present.
- b) The Pledge of Allegiance and IWLA Pledge were conducted.
- c) Chapter Officers and Board of Directors present were introduced:
 - i) President – Pamela Meara
 - ii) Vice President – Chris Rose
 - iii) Secretary – Todd Skipper
 - iv) Membership Director – Benn Crandall
 - v) Designated Director – Dick Riemer
 - vi) Designated Director – Joe Turner
 - vii) Designated Director – Jonathan Bukva
 - viii) Director-at-Large – Fred Ansick
 - ix) Director-at-Large – Bob Hamilton
 - x) Director-at-Large – John Hsu
 - xi) Director-at-Large – Oscar Starz
 - xii) Director-at-Large – Evan Phelps
- d) Directors Not Present
 - i) Treasurer – Bob Crisman
 - ii) Designated Director – Keith Kuck
 - iii) Designated Director – John Seaberg
 - iv) Designated Director – Bob Brino
 - v) Designated Director – Bruce Crandlemire
 - vi) Designated Director – Jeff Del Vecchio
 - vii) Director-at-Large – Don Early

2. MEMBER TIME

- Nothing was brought before the Membership.

3. PRESIDENT'S TIME

- Nothing reported.

4. MINUTES/CORRESPONDENCE

- Minutes from the September 2023 General Membership Meeting were available for all to review and were then properly approved as written.

5. TREASURER'S REPORT

- Mr. Rose (for Mr. Crisman) presented the Budget Report through September, 2023, to the Membership.
 - Income: \$363,243.62
 - Expenditures: \$206,200.23
 - Budget Remaining: \$157,043.39
- Mr. Rose reported the Chapter had \$810,037 in total cash and bank accounts.

6. MEMBERSHIP UPDATE

- Mr. Crandall reported 2,229 memberships were filled in 2023 (YTD).
- Mr. Crandall said that he expected 2023 memberships to exceed 2022 memberships ((2293), based on NMO's being filled to capacity.
- Mr. Crandall then presented the new candidates for membership; 25 of whom were present and 7 who were not present.
- Mr. Crandall moved to accept all candidates from the August New Member Orientation and that they be voted into the Chapter (those candidates in attendance and those who were not). The motion was properly Seconded and unanimously adopted,

7. **SPECIAL COMMITTEES**

- **Air Range**
 - Nothing reported
- **Building & Grounds**
 - Mr. Rose reported that the Scouts had cleared campsites and trails of overgrowth.
 - Mr. Rose said that a roof leak at the indoor range, the result of a rusty nail, had been repaired.
 - Mr. Rose announced that wood-splitting would be starting on Saturday mornings and that selling firewood was a fundraiser for the chapter.
 - A member asked about repairing the potholes in the road. Mr. Rose explained the chapter had trouble locating millings and said members need to drive slower because driving fast is a cause of potholes.
- **Communications**
 - Ms. Meara reminded members that beginning with the February-March 2024 newsletter, all future newsletters would be delivered electronically to members unless they opt-in to continue receiving a paper copy by following the directions on the chapter website.
 - Ms. Meara said the monthly E-Blast will be released on November 1; members who were not receiving the electronic E-Blast should contact the membership office to ensure the chapter has their correct email address.
- **Conservation**
 - Mr. Bukva reported a recent road clean-up attracted six volunteers who in total spent 21 hours collecting 13 bags of trash along with some tires and other larger items.
 - Mr. Bukva announced there is a cleanup at Cub Run Park scheduled for November 11, 2023; members can use SignUpGenius to volunteer.
- **Education and Training**
 - Ms. Meara (for Mr. Seaberg) reported that the chapter was finalizing the 2024 E&T schedule and members should check the website for scheduled classes and class dates.
- **Field Archery**
 - Mr. Riemer stated that volunteer hours were available for members at Field Archery; details are on SignUpGenius.
 - Mr. Riemer said that the monthly Archery 101 class would begin on Sunday and that there were still four openings; interested members should send him an email.
 - Mr. Riemer said that Archery 201 classes are a five-week program and the next class starts on January 30, 2024. Mr. Riemer recommended signing-up by December as the class fills-up.
 - Mr. Riemer reminded members that Archery 101 and 201 classes were open to adults and children.
 - Mr. Riemer reminded everyone that absolutely no broadhead arrows could be used at any field archery target unless the target has a sign allowing broadheads.
- **Rifle-Pistol**
 - Mr. Hamilton (for Mr. Crandlemire) said that the popular short range day will start on the 4th Sunday of every month; the short range day will continue to be held in those months with five Sundays.
 - Mr. Hamilton said that the 17-station range has steel targets at 100 yards that can be shot at with rifles but closer steel targets are only to be shot at using .22 caliber or lead bullets.
 - Mr. Hamilton gave out the range hours and announced that there would be a short range day on October 29, 2023.

Arlington-Fairfax Chapter, Inc., Izaak Walton League of America
General Membership Meeting – Tuesday, October 17, 2023

- Mr. Hamilton reminded members that the range still needed Range Safety Officers and said interested members could take the RSO course offered at the chapter for free.
- **Skeet & Trap**
 - Mr. Crandall (for Mr. Brino) announced there will be a skrap tournament tomorrow.
 - Mr. Crandall said that the popular Winter League already had 20 teams (six members each) and that there was a limit of 26 teams.
 - Mr. Crandall explained that the Winter League team members shot at 50 clay targets per week, regardless of weather, for 12 weeks.
- **Target Archery**
 - Mr. Riemer (for Mr. Del Vecchio) said that the Junior Olympic Archery Development (JOAD) classes are open to adults and children and are held at the indoor archery range during the winter; Mr. Riemer reminded the members that the children's JOAD classes always fill-up early.
- **Youth Chapter**
 - Mr. Turner told the members that all chapter venues have youth programs and the youth membership ranges from 150-200 annually.
 - Mr. Turner announced the Youth Chapter will sponsor a swap meet on Friday, November 3, 2023, from 5:00 PM – 7:00 PM; everything except firearms can be sold.
- **Bylaws**
 - Mr. Rose reminded members that proposed Bylaw changes were being accepted; the directors will vote on the changes and the proposed changes will then be published in the newsletter before the members vote to accept or disapprove of the proposed changes.
 - Mr. Rose expected the members to review the proposed changes during the second week in November.
- **Shenandoah Property**
 - Mr. Ansick told the members that the chapter owned about 50 acres of rugged property that the members could use.
 - Mr. Ansick encouraged new members to submit any ideas for possible improvements to the property.
 - Mr. Ansick said that a Shenandoah property visit counts as one of three annual visits for a member's guest.

8. **OLD BUSINESS**

- Nothing was reported

9. **NEW BUSINESS**

- Nothing was reported

10. **ANNOUNCEMENTS**

- Ms. Meara announced that the front gate code will be changed in late January.
- A member asked if the gate entry would be changed from code entry to fob entry. Mr. Early said he was working to implement the fob entry and that members would probably pick-up their fobs in the Field House. Mr. Early said future fob information will be announced.
- Ms. Meara noted that the chapter's operating hours start at 8:00 AM and that each range's operating hours are posted on the website.
- Ms. Meara clarified that permitted campers are allowed on the grounds after the chapter closes at midnight.
- Ms. Meara thanked all the members for attending the meeting.

Arlington-Fairfax Chapter, Inc., Izaak Walton League of America
General Membership Meeting – Tuesday, October 17, 2023

The meeting was adjourned at 8:16 PM

Signed: Todd Skipper
Secretary

Arlington-Fairfax Chapter, Inc - IWLA Profit & Loss Budget vs. Actual January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41000 · Dues				
41023 · 2023 Chapter	353,718.60	345,000.00	8,718.60	102.5%
41200 · Other	18.00			
Total 41000 · Dues	353,736.60	345,000.00	8,736.60	102.5%
41900 · Contract Income	0.00	0.00	0.00	0.0%
42000 · Donations				
42300 · Donations - Restricted	0.00	0.00	0.00	0.0%
42600 · Donations - Unrestricted	3,350.17	1,000.00	2,350.17	335.0%
Total 42000 · Donations	3,350.17	1,000.00	2,350.17	335.0%
43900 · Grant Income	-4,219.00	5,000.00	-9,219.00	-84.4%
44000 · Interest Income	3,121.54	850.00	2,271.54	367.2%
45000 · Program Income				
45100 · Program Fees	1,515.00	2,500.00	-985.00	60.6%
45200 · Program Supply Sales	0.00	0.00	0.00	0.0%
45300 · Events	1,266.00	3,600.00	-2,334.00	35.2%
45400 · Training	2,030.00	800.00	1,230.00	253.8%
45500 · Other	0.00	0.00	0.00	0.0%
Total 45000 · Program Income	4,811.00	6,900.00	-2,089.00	69.7%
46000 · Miscellaneous Income	2,443.31	1,000.00	1,443.31	244.3%
49000 · Special Event Income				
49100 · Special Events Contributions				
49012 · Childrens Christmas Party	0.00	0.00	0.00	0.0%
49013 · Handicapped Picnic	0.00	0.00	0.00	0.0%
49100 · Special Events Contributions - Other	0.00	0.00	0.00	0.0%
Total 49100 · Special Events Contributions	0.00	0.00	0.00	0.0%
49200 · Annual Picnic	0.00	0.00	0.00	0.0%
49400 · Raffle	0.00	5,000.00	-5,000.00	0.0%
Total 49000 · Special Event Income	0.00	5,000.00	-5,000.00	0.0%
49970 · Unobligated Funds Carryover	0.00	66,000.00	-66,000.00	0.0%
49980 · Chapter Transfers	0.00	10,000.00	-10,000.00	0.0%
Total Income	363,243.62	440,750.00	-77,506.38	82.4%
Gross Profit	363,243.62	440,750.00	-77,506.38	82.4%
Expense				
61000 · Building and Grounds				
61200 · Equipment and Tools	0.00	500.00	-500.00	0.0%
61400 · Services	1,266.85	8,040.00	-6,773.15	15.8%
61500 · Supplies				
61505 · B&G Supplies	1,314.01	8,000.00	-6,685.99	16.4%
61510 · EMS Supplies	0.00	7,500.00	-7,500.00	0.0%
61515 · Security Expenses	5,923.41	13,000.00	-7,076.59	45.6%

Arlington-Fairfax Chapter, Inc - IWLA Profit & Loss Budget vs. Actual January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Total 61500 · Supplies	7,237.42	28,500.00	-21,262.58	25.4%
Total 61000 · Building and Grounds	8,504.27	37,040.00	-28,535.73	23.0%
61800 · Conservation Exp	0.00	7,000.00	-7,000.00	0.0%
62100 · Contract Services				
62110 · Accounting Services	900.00	3,600.00	-2,700.00	25.0%
62115 · Admin Support	20,739.75	35,000.00	-14,260.25	59.3%
62135 · IT	760.87	10,000.00	-9,239.13	7.6%
62138 · Groundskeeper	0.00	35,000.00	-35,000.00	0.0%
62140 · Legal Fees	3,904.05	4,000.00	-95.95	97.6%
62150 · Outside Contract Services				
62155 · Trash Service	10,011.76	12,000.00	-1,988.24	83.4%
62160 · Mowing Services	11,050.00	13,650.00	-2,600.00	81.0%
62165 · Other	1,365.00	3,000.00	-1,635.00	45.5%
Total 62150 · Outside Contract Services	22,426.76	28,650.00	-6,223.24	78.3%
Total 62100 · Contract Services	48,731.43	116,250.00	-67,518.57	41.9%
62800 · Facilities and Equipment				
62870 · Property Insurance	54,182.01	56,100.00	-1,917.99	96.6%
62880 · Real Estate, Personal Prop Tax	452.40	1,000.00	-547.60	45.2%
62900 · Small Tools Under \$1500	0.00	0.00	0.00	0.0%
63000 · Utilities				
63100 · Electricity	13,273.43	19,800.00	-6,526.57	67.0%
63200 · Natural Gas	1,889.19	3,510.00	-1,620.81	53.8%
63300 · Water & Sewer	508.74	700.00	-191.26	72.7%
Total 63000 · Utilities	15,671.36	24,010.00	-8,338.64	65.3%
Total 62800 · Facilities and Equipment	70,305.77	81,110.00	-10,804.23	86.7%
64000 · Program Expenses				
64100 · Building & Range Maintenance	3,175.69	0.00	3,175.69	100.0%
64200 · Equipment Maintenance	0.00	0.00	0.00	0.0%
64300 · Events	70.00	0.00	70.00	100.0%
64400 · Program Supplies	6,625.01	15,000.00	-8,374.99	44.2%
64500 · Range Officer Meetings	0.00	0.00	0.00	0.0%
64600 · Registration Fees	0.00	0.00	0.00	0.0%
64700 · Training	189.20	0.00	189.20	100.0%
64800 · Other	0.00	0.00	0.00	0.0%
Total 64000 · Program Expenses	10,059.90	15,000.00	-4,940.10	67.1%
65000 · Operations				
65005 · Bank Fees	-10.00	0.00	-10.00	100.0%
65006 · Registration Fees	1,140.00	1,000.00	140.00	114.0%
65008 · Financial Processing Fees				
65009 · PayPal	4,320.32	6,000.00	-1,679.68	72.0%
65010 · Square	402.64	1,500.00	-1,097.36	26.8%
65011 · Other	202.41	400.00	-197.59	50.6%
Total 65008 · Financial Processing Fees	4,925.37	7,900.00	-2,974.63	62.3%
65015 · Books, Subscriptions, Reference	0.00	0.00	0.00	0.0%
65030 · Equipment	0.00	1,000.00	-1,000.00	0.0%
65040 · Postage, Mailing Service	2,473.71	4,000.00	-1,526.29	61.8%

Arlington-Fairfax Chapter, Inc - IWLA
Profit & Loss Budget vs. Actual
 January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
65060 · Printing and Copying	13,059.50	18,000.00	-4,940.50	72.6%
65065 · Newsletter	0.00	0.00	0.00	0.0%
65080 · Supplies	2,417.10	6,000.00	-3,582.90	40.3%
65090 · Telephone, Telecommunications	3,523.72	4,500.00	-976.28	78.3%
Total 65000 · Operations	27,529.40	42,400.00	-14,870.60	64.9%
65100 · Other Types of Expenses				
65120 · Insurance - Liability, D and O	264.00	300.00	-36.00	88.0%
65150 · Memberships and Dues	0.00	500.00	-500.00	0.0%
65160 · Other Costs	2,519.98	1,000.00	1,519.98	252.0%
65180 · President's Disccretionary Fund	0.00	1,000.00	-1,000.00	0.0%
65300 · Non-Program Expense				
65310 · Concession Purchases	14.39			
Total 65300 · Non-Program Expense	14.39			
Total 65100 · Other Types of Expenses	2,798.37	2,800.00	-1.63	99.9%
66000 · Special Event Expenses				
66010 · Special Events				
66011 · Annual Picnic	2,178.08	4,500.00	-2,321.92	48.4%
66012 · Childrens Christmas Party	0.00	5,000.00	-5,000.00	0.0%
66013 · Handicapped Picnic	2,386.81	2,200.00	186.81	108.5%
Total 66010 · Special Events	4,564.89	11,700.00	-7,135.11	39.0%
66020 · Raffle Expenses	0.00	0.00	0.00	0.0%
Total 66000 · Special Event Expenses	4,564.89	11,700.00	-7,135.11	39.0%
66500 · Grants & Donations				
66520 · Donations	4,000.00	5,500.00	-1,500.00	72.7%
66530 · Scholarships	20,000.00	20,000.00	0.00	100.0%
Total 66500 · Grants & Donations	24,000.00	25,500.00	-1,500.00	94.1%
68300 · Travel and Meetings				
68310 · Conference, Convention, Meeting	0.00	1,000.00	-1,000.00	0.0%
68320 · Travel	0.00	500.00	-500.00	0.0%
Total 68300 · Travel and Meetings	0.00	1,500.00	-1,500.00	0.0%
69000 · Capital Expenditures				
69100 · Lands	9,706.20	5,000.00	4,706.20	194.1%
69200 · Buildings	0.00	95,450.00	-95,450.00	0.0%
69300 · Equipment	0.00	0.00	0.00	0.0%
Total 69000 · Capital Expenditures	9,706.20	100,450.00	-90,743.80	9.7%
Total Expense	206,200.23	440,750.00	-234,549.77	46.8%
Net Ordinary Income	157,043.39	0.00	157,043.39	100.0%
Net Income	157,043.39	0.00	157,043.39	100.0%

Arl/Fx Chapter, IWLA - Balance Sheet - As of 09-30-2023

(Includes unrealized gains)

Account	Balance
ASSETS	
Cash, Checking and Investment Accounts	
Chapter Checking	30,000
Membership	1,470
Petty Cash	1,321
Money Market Account	0
Insured Cash Sweep	246,211
Certificates of Deposit	219,633
Program Accounts	311,402
TOTAL Cash and Bank Accounts	810,037
TOTAL ASSETS	810,037
LIABILITIES & EQUITY	
LIABILITIES	0
EQUITY	810,037
TOTAL LIABILITIES & EQUITY	810,037

Program Account Activity
09-01-2023 to 09-30-2023

Air Range

Beginning balance	\$25,607.07
Total additions	18,154.36
Total subtractions	2,547.85
Ending balance	\$41,213.58

Jr Chapter

Beginning balance	\$11,353.04
Total additions	0.00
Total subtractions	0.00
Ending balance	\$11,353.04

Education & Training

Beginning balance	\$38,514.54
Total additions	2,964.00
Total subtractions	354.97
Ending balance	\$41,123.57

Rifle-Pistol Range

Beginning balance	\$51,757.55
Total additions	1,161.00
Total subtractions	726.52
Ending balance	\$52,192.03

Education & Training Trust

Beginning balance	\$17,893.73
Total additions	0.73
Total subtractions	0.00
Ending balance 4	\$17,894.46

Skeet & Trap

Beginning balance	\$95,991.85
Checks -	3,165.72
Other withdrawals,	863.83
Deposits, credits	23,957.00
Ending balance	\$115,919.30

Field Archery

Beginning balance	\$17,773.44
Total additions	2,815.88
Total subtractions	2,041.77
Ending balance	\$18,547.55

Target Archery

Beginning balance	\$11,080.91
Total additions	2400.00
Total subtractions	322.14
Ending balance	\$13,158.77