

Arlington-Fairfax Chapter, Inc., Izaak Walton League of America
General Membership Meeting – Tuesday, April 18, 2023

1. **CALL TO ORDER** - The meeting was called to order at 7:30 PM by President Pam Meara.
 - a) A quorum of regular members was present.
 - b) The Pledge of Allegiance and IWLA Pledge were conducted.
 - c) Chapter Officers and Board of Directors present were introduced:
 - i) President – Pam Meara
 - ii) Vice President – Chris Rose
 - iii) Secretary – Sean Gagnon
 - iv) Treasurer – Bob Crisman
 - v) Designated Director – Keith Kuck
 - vi) Designated Director – Dick Riemer
 - vii) Designated Director – Jonathan Bukva
 - viii) Designated Director – Steve Landry
 - ix) Director-at-Large – Don Early
 - x) Director-at-Large – Todd Skipper
 - xi) Director-at-Large – Oscar Starz
 - xii) Director-at-Large – Fred Ansick
 - xiii) Director-at-Large – Bob Hamilton
 - d) Officers and Directors Absent
 - i) Membership – Benn Crandall
 - ii) Designated Director – Bob Brino
 - iii) Designated Director – Jeff DelVecchio
 - iv) Designated Director – John Seaberg
 - v) Designated Director – Joe Turner
 - vi) Director-at-Large – Carl Armstrong
2. **MEMBER TIME**
 - Nothing to report.
3. **PRESIDENT'S TIME**
 - Nothing to report.
4. **MINUTES/CORRESPONDENCE**
 - Minutes from the March 2023 General Membership Meeting were available for all to review. The minutes were approved as written.
5. **TREASURER'S REPORT**
 - Mr. Crisman presented the Budget Report, year to date, to the Membership.
 - Income: \$309,373.81
 - Expenditures: \$73,704.75
 - Budget Remaining: \$235,669.06
 - Mr. Starz inquired about the status of ensuring all of our bank deposits are FDIC insured. Mr. Crisman stated that he is still working on a solution to ensure that all of the chapters liquid assets are FDIC insured.
 - A member asked if the percentage of our budgeted income is normal for this time of year. Mr. Crisman stated that the current income is normal for this time of year.
6. **MEMBERSHIP UPDATE**
 - Mr. Gagnon provided the monthly membership updated for Mr. Crandall.

- Mr. Gagnon moved to accept the candidates from the March New Member Orientations (those in attendance and those who were not able to attend) be voted into the Chapter. The motion was adopted, and 21 new members were admitted to the Chapter.

7. *SPECIAL COMMITTEES*

- Air Range
 - Mr. Kuck stated that more than 15 youth from the Chapter were participating in the Junior Olympics in Colorado Springs, competing in air rifle, smallbore rifle, smallbore pistol, and Paralympic rifle.
 - Mr. Kuck stated that Victoria Leppert, a senior at Lake Braddock High School last year, was the 2023 Junior Olympic Champion in Women's Air Rifle. Ms. Leppert is now attending the Air Force Academy.
 - Mr. Kuck stated that Air Range is currently running a raffle for two .22 rifles. The raffles includes the sale of 200 tickets, after which the winner will be drawn. Please see Air Range website for additional information.
 - Air Range is open on Mondays and Fridays for member use, please reserve a lane using SignUp Genius, air pistol shooters are welcome.
 - We have the capability to teach and train those that are handicapped and disabled. Mr. Starz also stated that small bore practice is at the Rifle/Pistol range on Fridays from 4:30PM until sunset.
- Awards & Grants
 - Ms. Meara stated that the Chapter is applying for an Amateur Trap Association grant.
- Buildings & Grounds
 - Mr. Rose stated that the pond will be closed for fishing starting on Thursday, April 20, until after the disabled picnic on May 6. The pond will reopen on May 7. All state fishing laws are followed at the pond.
 - There is a lot of algae in the pond, and he is currently working on finding a solution.
 - Numerous trees have fallen recently, and are being cleaned up.
 - A potential Eagle Scout is preparing a project proposal to remove invasive species at the Chapter.
- Communication
 - The annual disabled picnic is scheduled for May 6, 2023. Please see SignupGenius to volunteer.
 - The speed limit at the Chapter is 10mph.
 - Please see Chapter news letter, bulletin boards, website, and eblasts for information.
- Conservation
 - Mr. Bukva stated that last month's Cub Run Stream Valley Volunteer Team cleanup event was successful.
 - Ms. Meara introduced Todd Skipper as the Chapter's Save-our-Streams (SOS) chair. Please see the website for additional information and contact Mr. Skipper to register for the SOS training class.
- Education and Training
 - Ms. Meara stated that shotgun camp recently concluded, and basic shotgun class was also last weekend. Please see printed brochures and website for information about classes.

- NRA Women on Target is scheduled for May 20, 2023.
- EMS
 - Mr. Rose stated that the shotgun range has been cleaned up, and he is looking at applying lime to the soil soon.
 - Mr. Gagnon explained what the Chapter's Environmental Management System (EMS) includes.
- Elections
 - Mr. Early provided an update on the upcoming Chapter elections. Mr. Bukva and Mr. Early are co-chairs for the election committee this year.
 - Nominations for the 2023 Chapter elections are currently open. Please contact Mr. Bukva or Mr. Early if you would like to run for office or nominate someone. Ten positions are up for election this year, please see the Chapter website for information on what is up for election.
 - Nominations will close at the June 20th, 2023 General Membership meeting, and the ballot list will be presented at that meeting. Nominations from the floor are allowed.
 - July 8, 9, 15, and 16, 2023 are the dates scheduled for the election, volunteers are needed.
 - Election results will be presented at the July 18th, 2023 General Membership meeting, and the new board members will be sworn in at the August, 2023 General Membership meeting.
- Field Archery
 - Mr. Riemer provided an update on Field Archery, stating that we have one of the finest archery ranges in Virginia with both indoor and outdoor ranges. Volunteers are used every weekend to help clean the range, please see SignUp Genius. The Range has been very busy.
 - The recent range cleanup was successful, and the range is in great shape.
 - The range is open 8:00AM – Midnight every day, and there are numerous training opportunities available. Please email Mr. Riemer for information on attending a training class.
- Rifle-Pistol
 - Mr. Landry stated that a short range day is scheduled for April 30, 2023.
 - Please check Chapter calendar to ensure that the range is open before visiting. There will also be some upcoming closures for scheduled range maintenance.
- Shenandoah Property
 - Mr. Ansick informed the membership about the approximately 50-acre property the Chapter owns in Shenandoah County for use by the members. Please see information on the website for reservations.
- Skeet/Trap
 - Ms. Meara provided information about the upcoming Crush'n Clays charity event. The VSSA sponsors the event with the Chapter and it benefits St. Jude's Children's Research Hospital. The upcoming event is the 23rd time the Chapter has hosted, with only one year missed due to COVID-19. It is the longest running shooting charity event in the country, and the longest one supporting St. Jude's. The event is scheduled for June 10, 2023, and there are volunteering opportunities available.
- Target Archery
 - Mr. Riemer provided an overview of facilities available at Target Archery. There is a 70-meter Olympic target range with 11 lanes.

- We also have a Junior Olympic Archery Development (JOAD) program and other educational opportunities.

8. **OLD BUSINESS**

- Mr. Art Twitchell informed the membership about the upcoming Bull Run Muzzleloaders event at Rifle/Pistol. It occurs every month on the third Sunday of the month. All are welcome, and instruction/loaner firearms are available.

9. **NEW BUSINESS**

- Nothing to report.

10. **OTHER MATTERS THAT MAY PROPERLY BE BROUGHT BEFORE THE BOARD**

- Mr. Kuck asked if “no fishing” signs have been posted around the pond yet. Mr. Rose stated that they have not been posted yet, but will be posted soon. Mr. Kuck stated that crappies and bass are spawning now, and it is a good time to close the pond for fishing

11. **ANNOUNCEMENTS**

- See Chapter Calendar for most current information related to the Chapter.
<https://wp.arlingtonfairfax-iwla.org/>.

The meeting adjourned at 8:04 PM

Signed: Sean Gagnon,
Secretary

Arlington-Fairfax Chapter, Inc - IWLA Profit & Loss Budget vs. Actual January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41000 · Dues				
41023 · 2023 Chapter	310,411.94	345,000.00	-34,588.06	90.0%
Total 41000 · Dues	310,411.94	345,000.00	-34,588.06	90.0%
41900 · Contract Income	0.00	0.00	0.00	0.0%
42000 · Donations				
42300 · Donations - Restricted	0.00	0.00	0.00	0.0%
42600 · Donations - Unrestricted	1,829.98	1,000.00	829.98	183.0%
Total 42000 · Donations	1,829.98	1,000.00	829.98	183.0%
43900 · Grant Income	-4,219.00	5,000.00	-9,219.00	-84.4%
44000 · Interest Income	842.56	850.00	-7.44	99.1%
45000 · Program Income				
45100 · Program Fees	35.00	2,500.00	-2,465.00	1.4%
45200 · Program Supply Sales	-189.25	0.00	-189.25	100.0%
45300 · Events	0.00	3,600.00	-3,600.00	0.0%
45400 · Training	0.00	800.00	-800.00	0.0%
45500 · Other	0.00	0.00	0.00	0.0%
Total 45000 · Program Income	-154.25	6,900.00	-7,054.25	-2.2%
46000 · Miscellaneous Income	53.33	1,000.00	-946.67	5.3%
49000 · Special Event Income				
49100 · Special Events Contributions				
49012 · Childrens Christmas Party	0.00	0.00	0.00	0.0%
49013 · Handicapped Picnic	0.00	0.00	0.00	0.0%
49100 · Special Events Contributions - Other	0.00	0.00	0.00	0.0%
Total 49100 · Special Events Contributions	0.00	0.00	0.00	0.0%
49200 · Annual Picnic	0.00	0.00	0.00	0.0%
49400 · Raffle	0.00	5,000.00	-5,000.00	0.0%
Total 49000 · Special Event Income	0.00	5,000.00	-5,000.00	0.0%
49970 · Unobligated Funds Carryover	0.00	66,000.00	-66,000.00	0.0%
49980 · Chapter Transfers	0.00	10,000.00	-10,000.00	0.0%
Total Income	308,764.56	440,750.00	-131,985.44	70.1%
Gross Profit	308,764.56	440,750.00	-131,985.44	70.1%
Expense				
61000 · Building and Grounds				
61200 · Equipment and Tools	0.00	500.00	-500.00	0.0%
61400 · Services	1,266.85	8,040.00	-6,773.15	15.8%
61500 · Supplies				
61505 · B&G Supplies	1,655.16	8,000.00	-6,344.84	20.7%
61510 · EMS Supplies	0.00	7,500.00	-7,500.00	0.0%
Total 61500 · Supplies	1,655.16	15,500.00	-13,844.84	10.7%
Total 61000 · Building and Grounds	2,922.01	24,040.00	-21,117.99	12.2%

Arlington-Fairfax Chapter, Inc - IWLA Profit & Loss Budget vs. Actual January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
61800 · Conservation Exp	0.00	7,000.00	-7,000.00	0.0%
62100 · Contract Services				
62110 · Accounting Services	300.00	3,600.00	-3,300.00	8.3%
62115 · Admin Support	8,488.34	35,000.00	-26,511.66	24.3%
62135 · IT	160.99	10,000.00	-9,839.01	1.6%
62138 · Groundskeeper	0.00	35,000.00	-35,000.00	0.0%
62140 · Legal Fees	1,710.44	4,000.00	-2,289.56	42.8%
62150 · Outside Contract Services				
62155 · Trash Service	3,155.24	12,000.00	-8,844.76	26.3%
62160 · Mowing Services	0.00	13,650.00	-13,650.00	0.0%
62165 · Other	825.00	16,000.00	-15,175.00	5.2%
Total 62150 · Outside Contract Services	3,980.24	41,650.00	-37,669.76	9.6%
Total 62100 · Contract Services	14,640.01	129,250.00	-114,609.99	11.3%
62800 · Facilities and Equipment				
62870 · Property Insurance	24,620.02	56,100.00	-31,479.98	43.9%
62880 · Real Estate, Personal Prop Tax	0.00	1,000.00	-1,000.00	0.0%
62900 · Small Tools Under \$1500	0.00	0.00	0.00	0.0%
63000 · Utilities				
63100 · Electricity	4,851.18	19,800.00	-14,948.82	24.5%
63200 · Natural Gas	1,154.21	3,510.00	-2,355.79	32.9%
63300 · Water & Sewer	169.58	700.00	-530.42	24.2%
Total 63000 · Utilities	6,174.97	24,010.00	-17,835.03	25.7%
Total 62800 · Facilities and Equipment	30,794.99	81,110.00	-50,315.01	38.0%
64000 · Program Expenses				
64100 · Building & Range Maintenance	0.00	0.00	0.00	0.0%
64200 · Equipment Maintenance	0.00	0.00	0.00	0.0%
64300 · Events	0.00	0.00	0.00	0.0%
64400 · Program Supplies	314.40	15,000.00	-14,685.60	2.1%
64500 · Range Officer Meetings	0.00	0.00	0.00	0.0%
64600 · Registration Fees	0.00	0.00	0.00	0.0%
64700 · Training	0.00	0.00	0.00	0.0%
64800 · Other	0.00	0.00	0.00	0.0%
Total 64000 · Program Expenses	314.40	15,000.00	-14,685.60	2.1%
65000 · Operations				
65005 · Bank Fees	-10.00	0.00	-10.00	100.0%
65006 · Registration Fees	510.00	1,000.00	-490.00	51.0%
65008 · Financial Processing Fees				
65009 · PayPal	3,881.40	6,000.00	-2,118.60	64.7%
65010 · Square	232.41	1,500.00	-1,267.59	15.5%
65011 · Other	0.00	400.00	-400.00	0.0%
Total 65008 · Financial Processing Fees	4,113.81	7,900.00	-3,786.19	52.1%
65015 · Books, Subscriptions, Reference	0.00	0.00	0.00	0.0%
65030 · Equipment	0.00	1,000.00	-1,000.00	0.0%
65040 · Postage, Mailing Service	452.85	4,000.00	-3,547.15	11.3%
65060 · Printing and Copying	3,119.00	18,000.00	-14,881.00	17.3%
65065 · Newsletter	0.00	0.00	0.00	0.0%
65080 · Supplies	1,317.12	6,000.00	-4,682.88	22.0%

Arlington-Fairfax Chapter, Inc - IWLA Profit & Loss Budget vs. Actual January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
65090 · Telephone, Telecommunications	1,171.11	4,500.00	-3,328.89	26.0%
Total 65000 · Operations	10,673.89	42,400.00	-31,726.11	25.2%
65100 · Other Types of Expenses				
65120 · Insurance - Liability, D and O	264.00	300.00	-36.00	88.0%
65150 · Memberships and Dues	0.00	500.00	-500.00	0.0%
65160 · Other Costs	200.00	1,000.00	-800.00	20.0%
65180 · President's Discretionary Fund	0.00	1,000.00	-1,000.00	0.0%
Total 65100 · Other Types of Expenses	464.00	2,800.00	-2,336.00	16.6%
66000 · Special Event Expenses				
66010 · Special Events				
66011 · Annual Picnic	0.00	4,500.00	-4,500.00	0.0%
66012 · Childrens Christmas Party	0.00	5,000.00	-5,000.00	0.0%
66013 · Handicapped Picnic	0.00	2,200.00	-2,200.00	0.0%
Total 66010 · Special Events	0.00	11,700.00	-11,700.00	0.0%
66020 · Raffle Expenses	0.00	0.00	0.00	0.0%
Total 66000 · Special Event Expenses	0.00	11,700.00	-11,700.00	0.0%
66500 · Grants & Donations				
66520 · Donations	4,000.00	5,500.00	-1,500.00	72.7%
66530 · Scholarships	0.00	20,000.00	-20,000.00	0.0%
Total 66500 · Grants & Donations	4,000.00	25,500.00	-21,500.00	15.7%
68300 · Travel and Meetings				
68310 · Conference, Convention, Meeting	0.00	1,000.00	-1,000.00	0.0%
68320 · Travel	0.00	500.00	-500.00	0.0%
Total 68300 · Travel and Meetings	0.00	1,500.00	-1,500.00	0.0%
69000 · Capital Expenditures				
69100 · Lands	9,706.20	5,000.00	4,706.20	194.1%
69200 · Buildings	0.00	95,450.00	-95,450.00	0.0%
69300 · Equipment	0.00	0.00	0.00	0.0%
Total 69000 · Capital Expenditures	9,706.20	100,450.00	-90,743.80	9.7%
Total Expense	73,515.50	440,750.00	-367,234.50	16.7%
Net Ordinary Income	235,249.06	0.00	235,249.06	100.0%
Net Income	235,249.06	0.00	235,249.06	100.0%

Arl/Fx Chapter, IWLA - Balance Sheet - As of 03-31-2023

(Includes unrealized gains)

Account	Balance
ASSETS	
Cash and Bank Accounts	
Chapter Checking	90,655
Chapter Money Market	515,157
Membership	4,473
Petty Cash	1,321
Program Accounts	245,654
TOTAL Cash and Bank Accounts	857,259
TOTAL ASSETS	857,259
LIABILITIES & EQUITY	
LIABILITIES	0
EQUITY	857,259
TOTAL LIABILITIES & EQUITY	857,259

Program Account Activity
03-01-2023 to 03-31-2023

Air Range

Beginning balance \$26,872.91
Total additions 6,780.90
Total subtractions 9,577.39
Ending balance \$24,076.42

Jr Chapter

Beginning balance \$11,663.54
Total additions 20.00
Total subtractions 2,030.00
Ending balance \$9,653.54

Bull Run Muzzleloaders

Beginning balance \$3,026.13
Total additions 380.00
Total subtractions 346.97
Ending balance 3,059.16

NO VA Sharp Shooters

Beginning balance \$4,777.65
Total additions 2000.00
Total subtractions 0.00
Ending balance \$6,777.65

Cub Run Archers

Beginning balance \$15,425.01
Total additions 1,862.25
Total subtractions 2,012.61
Ending balance \$15,274.65

Rifle-Pistol Range

Beginning balance \$46,432.11
Total additions 680.25
Total subtractions 0.00
Ending balance \$47,112.36

Education & Training

Beginning balance \$33,630.11
Total additions 2,898.00
Total subtractions 3,799.32
Ending balance \$32,728.79

Skeet & Trap

Beginning balance \$131,439.70
Checks - 44,028.98
Other withdrawals, 550.34
Deposits, credits 19,671.95
Ending balance 106,532.33

Education & Training Trust

Beginning balance \$17,929.21
Total additions 0.77
Total subtractions 40.00
Ending balance 4 \$17,889.98

Target Archery

Beginning balance \$10,434.57
Total additions 3350.00
Total subtractions 4099.38
Ending balance \$9,685.19