

Arlington-Fairfax Chapter, Inc., Izaak Walton League of America
General Membership Meeting – Tuesday, July 19, 2022

1. **CALL TO ORDER** The meeting was called to order at 7:30 PM by Secretary Sean Gagnon.
 - a) A quorum of regular members was present.
 - b) The Pledge of Allegiance and IWLA Pledge were conducted.
 - c) Chapter Officers and Board of Directors present were introduced:
 - i) Secretary – Sean Gagnon
 - ii) Treasurer – Bob Crisman
 - iii) Membership – Benn Crandall
 - iv) Designated Director – Keith Kuck
 - v) Designated Director – Dick Riemer
 - vi) Designated Director – Jeff Del Vecchio
 - vii) Designated Director – Steve Landry
 - viii) Director-at-Large – Oscar Starz
 - ix) Director-at-Large – Fred Ansick
2. **MEMBER TIME**
 - Nothing brought before the membership.
3. **PRESIDENT'S TIME**
 - Nothing brought before the membership.
4. **MINUTES/CORRESPONDENCE**
 - Minutes from the June 2022 General Membership Meeting were available for all to review. The minutes were amended to reflect that Mr. Grant Miller was the recipient of the annual scholarship and not Mr. Grant Miller Beer. The minutes were approved as amended.
5. **TREASURER'S REPORT**
 - Mr. Crisman presented the Budget Report through the end of June 2022 to the Membership.
 - Income: \$390,956.79
 - Expenditures: \$125,635.98
 - Budget Remaining: \$265,320.81
 - Mr. Starz inquired if \$25,000 in monthly expenditures was normal or cause for concern. Mr. Crisman stated that there were many large expenditures in June, including donations and insurance payments. Mr. Crisman stated that the expenditures were not cause for concern.
6. **MEMBERSHIP UPDATE**
 - Mr. Gagnon moved that the candidate from the July New Member Orientation be voted into the Chapter. The motion was adopted, and one new member was admitted to the Chapter.
 - Mr. Crandall provided an update on status of the Membership, stating that the Chapter currently has 2,187 memberships accounted for, and that the next New Member Orientation will be on August 6, 2022.
 - Mr. Crandall stated that volunteers have contributed over 2,000 hours of volunteer work to the Chapter this year, and that his goal is to have 4,000 hours for the year.
 - A member asked if the Chapter would have a recruiting table at the gun show this weekend. Mr. Randy Hancock stated that he will be setting up the table at the gun show on Thursday.
 - A member asked if we knew how many members of the Chapter were military or retired military. Mr. Crandall stated that the Chapter does not maintain those records.
7. **SPECIAL COMMITTEES**
 - Air Range
 - Mr. Kuck stated that there will be a clinic hosted by WVU rifle coaches and a CMP camp in August.
 - Building & Grounds
 - Mr. Kuck stated that tick insecticide has been applied to the fields at Skeet/Trap and Rifle/Pistol.

- By-Laws
 - Mr. Gagnon stated that new purple bylaws booklets have been issued and the updated Chapter bylaws are on the Chapter website.
- Education and Training
 - Mr. Bob Bell stated that there will be a metallic reloading class this coming weekend, and there are still open spots. After that, there will be a CCW course in August. Please refer to the Chapter website for the current education and training schedule.
- Elections
 - Mr. Landry, Election Committee Chair, presented the results of the 2022 Chapter elections. Results are as follows:
 - Vice President – Chris Rose
 - Treasurer – Bob Crisman
 - Conservation – Jonathan Bukva
 - Education & Training – John Seaberg
 - Skeet & Trap – Bob Brino
 - Target Archery – Jeffrey Del Vecchio
 - Director-at-Large – Don Early
 - Director-at-Large – Todd Skipper
 - Director-at-Large – Oscar Starz
 - Mr. Landry reported that 174 valid ballots were cast in the election, extended his thanks to the Chapter volunteers that assisted in the election, and stated that the new Officers and Directors will be sworn in at the August 2022 General Membership meeting.
- Field Archery
 - Mr. Riemer stated that the ranges are in great shape, and there is an Archery 101 class on Sunday.
 - The summer archery class will be on Monday evenings.
 - Mr. Ansick stated that there will be a 3D Fun Shoot on August 7, 2022. There is no entry fee, and lunch will be provided by Cub Run Archers.
- Rifle/Pistol
 - Mr. Landry stated that there will be a short range day at Rifle/Pistol on Sunday, July 31st.
 - Rifle/Pistol has had a difficult time staffing RSOs, and there will be an NRA certified RSO course in September. Spaces are still available for those interested in attending. Attendance is not required for RSOs, but it is helpful.
 - Mr. Landry stated that he is looking forward to finishing the fieldhouse renovations, and that the plaque commemorating Chuck Green has been purchased.
 - Mr. Landry stated that he was finally able to contact the winner of the M1 Garand raffle, and that there will be two more M1 Garand rifles as well as a raffle for a Berretta pistol.
- Skeet/Trap
 - Mr. Crandall stated that the Skeet/Trap clubhouse renovation has been delayed until after Labor Day.
- Target Archery
 - Mr. Del Vecchio stated that he is currently getting the outdoor archery targets repaired, and that there are both adult and junior classes on Sundays.
 - Mr. Del Vecchio reminded those in attendance that the Target Archery range does not require RSOs, and if you are range qualified please feel free to enjoy the facility. Membership badges are required and checked.

- Youth
 - Mr. Starz inquired if the raffle supporting youth shotgun has occurred yet. Mr. Crandall stated that all of the tickets have not been sold yet.

8. **OLD BUSINESS**

- Nothing to report.

9. **NEW BUSINESS**

- Mr. Starz informed those in attendance that the air range is open on Mondays and Fridays, and that there are adaptive shooting opportunities at the air range for those with disabilities.
- Mr. Bob Bell inquired on when tickets for the Chapter picnic will be for sale. Mr. Hancock stated that they have been printed and they will be distributed shortly for sale to members.

10. **ANNOUNCEMENTS**

- See Chapter Calendar for current list of events, which is frequently updated to reflect evolving conditions <https://wp.arlingtonfairfax-iwla.org/>.

The meeting adjourned at 7:56 PM

Signed: Sean Gagnon, Secretary

Arlington-Fairfax Chapter, Inc - IWLA Profit & Loss Budget vs. Actual January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41000 · Dues				
41022 · 2022 Chapter	343,345.00	335,000.00	8,345.00	102.5%
Total 41000 · Dues	343,345.00	335,000.00	8,345.00	102.5%
42000 · Donations				
42600 · Donations - Unrestricted	16,968.14	500.00	16,468.14	3,393.6%
Total 42000 · Donations	16,968.14	500.00	16,468.14	3,393.6%
43900 · Grant Income	5,000.00	50,000.00	-45,000.00	10.0%
44000 · Interest Income	486.15	940.00	-453.85	51.7%
45000 · Program Income				
45500 · Other	0.00	1,500.00	-1,500.00	0.0%
Total 45000 · Program Income	245.00	1,500.00	-1,255.00	16.3%
46000 · Miscellaneous Income	912.50	2,500.00	-1,587.50	36.5%
49000 · Special Event Income				
49100 · Special Events Contributions				
49011 · Annual Picnic	0.00	2,000.00	-2,000.00	0.0%
49012 · Childrens Christmas Party	0.00	2,000.00	-2,000.00	0.0%
49013 · Handicapped Picnic	0.00	2,000.00	-2,000.00	0.0%
Total 49100 · Special Events Contributions	0.00	6,000.00	-6,000.00	0.0%
49200 · Annual Picnic	0.00	2,200.00	-2,200.00	0.0%
49400 · Raffle	0.00	12,000.00	-12,000.00	0.0%
Total 49000 · Special Event Income	0.00	20,200.00	-20,200.00	0.0%
49970 · Unobligated Funds Carryover	24,000.00	28,500.00	-4,500.00	84.2%
49980 · Chapter Transfers	0.00	35,000.00	-35,000.00	0.0%
Total Income	390,956.79	474,140.00	-83,183.21	82.5%
Gross Profit	390,956.79	474,140.00	-83,183.21	82.5%
Expense				
61000 · Building and Grounds				
61200 · Equipment and Tools	0.00	500.00	-500.00	0.0%
61400 · Services	440.00	8,040.00	-7,600.00	5.5%
61500 · Supplies				
61505 · B&G Supplies	2,584.30	8,000.00	-5,415.70	32.3%
61510 · EMS Supplies	0.00	7,500.00	-7,500.00	0.0%
Total 61500 · Supplies	2,584.30	15,500.00	-12,915.70	16.7%
Total 61000 · Building and Grounds	3,024.30	24,040.00	-21,015.70	12.6%
61800 · Conservation Exp	1,125.00	7,000.00	-5,875.00	16.1%
62100 · Contract Services				
62110 · Accounting Services	400.00	3,600.00	-3,200.00	11.1%
62115 · Admin Support	21,331.25	30,000.00	-8,668.75	71.1%
62135 · IT	2,551.94	10,000.00	-7,448.06	25.5%
62138 · Groundskeeper	0.00	35,000.00	-35,000.00	0.0%

Arlington-Fairfax Chapter, Inc - IWLA
Profit & Loss Budget vs. Actual
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
62140 · Legal Fees	2,316.33	500.00	1,816.33	463.3%
62150 · Outside Contract Services				
62155 · Trash Service	5,401.61	10,000.00	-4,598.39	54.0%
62160 · Mowing Services	4,420.00	13,650.00	-9,230.00	32.4%
62165 · Other	1,932.76	1,000.00	932.76	193.3%
Total 62150 · Outside Contract Services	11,754.37	24,650.00	-12,895.63	47.7%
Total 62100 · Contract Services	38,313.89	103,750.00	-65,436.11	36.9%
62800 · Facilities and Equipment				
62870 · Property Insurance	39,037.70	60,000.00	-20,962.30	65.1%
62880 · Real Estate, Personal Prop Tax	494.59	1,050.00	-555.41	47.1%
63000 · Utilities				
63100 · Electricity	8,322.49	18,000.00	-9,677.51	46.2%
63200 · Natural Gas	1,687.97	2,500.00	-812.03	67.5%
63300 · Water & Sewer	320.12	600.00	-279.88	53.4%
Total 63000 · Utilities	10,742.85	21,100.00	-10,357.15	50.9%
Total 62800 · Facilities and Equipment	50,275.14	82,150.00	-31,874.86	61.2%
64000 · Program Expenses				
64100 · Building & Range Maintenance	241.64	0.00	241.64	100.0%
64400 · Program Supplies	1,300.61	10,000.00	-8,699.39	13.0%
64800 · Other	0.00	1,000.00	-1,000.00	0.0%
Total 64000 · Program Expenses	1,542.25	11,000.00	-9,457.75	14.0%
65000 · Operations				
65005 · Bank Fees	10.00	0.00	10.00	100.0%
65006 · Registration Fees	3,175.00	1,000.00	2,175.00	317.5%
65008 · Financial Processing Fees				
65009 · PayPal	3,901.25	3,000.00	901.25	130.0%
65010 · Square	613.23	1,000.00	-386.77	61.3%
Total 65008 · Financial Processing Fees	4,514.48	4,000.00	514.48	112.9%
65020 · Contributions	0.00	1,000.00	-1,000.00	0.0%
65040 · Postage, Mailing Service	1,359.62	4,000.00	-2,640.38	34.0%
65060 · Printing and Copying	4,630.20	3,000.00	1,630.20	154.3%
65065 · Newsletter	3,240.00	8,000.00	-4,760.00	40.5%
65080 · Supplies	4,430.12	6,000.00	-1,569.88	73.8%
65090 · Telephone, Telecommunications	2,078.89	4,000.00	-1,921.11	52.0%
Total 65000 · Operations	23,759.00	31,000.00	-7,241.00	76.6%
65100 · Other Types of Expenses				
65150 · Memberships and Dues	0.00	500.00	-500.00	0.0%
65160 · Other Costs	256.35	1,000.00	-743.65	25.6%
65180 · President's Discetionary Fund	0.00	1,000.00	-1,000.00	0.0%
Total 65100 · Other Types of Expenses	256.35	2,500.00	-2,243.65	10.3%
66000 · Special Event Expenses				
66010 · Special Events				
66011 · Annual Picnic	323.00	4,500.00	-4,177.00	7.2%
66012 · Childrens Christmas Party	0.00	7,500.00	-7,500.00	0.0%

Arlington-Fairfax Chapter, Inc - IWLA
Profit & Loss Budget vs. Actual
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
66013 · Handicapped Picnic	1,689.25	2,200.00	-510.75	76.8%
Total 66010 · Special Events	2,012.25	14,200.00	-12,187.75	14.2%
Total 66000 · Special Event Expenses	2,012.25	14,200.00	-12,187.75	14.2%
66500 · Grants & Donations				
66520 · Donations	1,500.00	2,000.00	-500.00	75.0%
66530 · Scholarships	0.00	20,000.00	-20,000.00	0.0%
Total 66500 · Grants & Donations	1,500.00	22,000.00	-20,500.00	6.8%
68300 · Travel and Meetings				
68310 · Conference, Convention, Meeting	0.00	1,000.00	-1,000.00	0.0%
68320 · Travel	0.00	500.00	-500.00	0.0%
Total 68300 · Travel and Meetings	0.00	1,500.00	-1,500.00	0.0%
69000 · Capital Expenditures				
69100 · Lands	0.00	10,000.00	-10,000.00	0.0%
69200 · Buildings	3,827.80	165,000.00	-161,172.20	2.3%
Total 69000 · Capital Expenditures	3,827.80	175,000.00	-171,172.20	2.2%
Total Expense	125,635.98	474,140.00	-348,504.02	26.5%
Net Ordinary Income	265,320.81	0.00	265,320.81	100.0%
Net Income	265,320.81	0.00	265,320.81	100.0%

Arl/Fx Chapter, IWLA - Balance Sheet - As of 06-30-2022

(Includes unrealized gains)

Account	06-30-2022 Balance
ASSETS	
Cash and Bank Accounts	
Chapter Checking	34,581
Chapter Money Market	483,555
Membership	1,086
Petty Cash	1,321
Program Accounts	254,375
TOTAL Cash and Bank Accounts	774,918
TOTAL ASSETS	774,918
LIABILITIES & EQUITY	
LIABILITIES	0
EQUITY	774,918
TOTAL LIABILITIES & EQUITY	774,918

Program Account Activity
06-01-2022 to 06-30-2022

Air Range

Beginning balance \$64,432.85
Total additions 2,510.64
Total subtractions 16,905.73
Ending balance \$50,037.76

NO VA Sharp Shooters

Beginning balance \$3,559.01
Total additions 61.00
Total subtractions 0.00
Ending balance \$3,620.01

Bull Run Muzzleloaders

Beginning balance \$3,125.60
Total additions \$180.00
Total subtractions 0.00
Ending balance \$3,305.60

Rifle-Pistol Range

Beginning balance \$43,504.77
Total additions 1884.70
Total subtractions 30.20
Ending balance \$45,359.27

Cub Run Archers

Beginning balance \$9,229.03
Total additions 244.00
Total subtractions 329.46
Ending balance \$9,143.57

Rifle-Pistol Range - Debit Card

Beginning balance \$1,000.00
Total additions 0.00
Total subtractions 1000.00
Ending balance \$0.00

Education & Trainig

Beginning balance \$24,841.55
Total additions 0.00
Total subtractions 421.93
Ending balance \$24,419.62

Skeet & Trap

Beginning balance 121,030.30
Checks - 1,426.99
Other withdrawals, 431.19
Deposits, credits 9,223.00
Ending balance 128,395.12

Education & Training Trust

Beginning balance \$17,922.51
Total additions 0.74
Total subtractions 0.00
Ending balance 4 \$17,923.25

Target Archery

Beginning balance \$12,807.64
Total additions 2310.00
Total subtractions 691.89
Ending balance \$14,425.75

Jr Chapter

Beginning balance \$10,938.04
Total additions 150.00
Total subtractions 0.00
Ending balance \$11,088.04