

Arlington-Fairfax Chapter, Izaak Walton League of America, Inc.
Board of Directors - Minutes of the Meeting
Tuesday, October 5, 2021

1. **CALL TO ORDER:** The meeting was called to order by President Pam Meara at 7:30 PM.

- a) A quorum of members was present.
- b) Chapter Officers and Board of Directors present:
 - i. President: Pam Meara
 - ii. Vice President: Chris Rose
 - iii. Secretary: Sean Gagnon
 - iv. Membership: Benn Crandall
 - v. Designated Director: Keith Kuck
 - vi. Designated Director: Dick Riemer
 - vii. Designated Director: Bill Frerking
 - viii. Designated Director: Bob Brino
 - ix. Designated Director: Joseph Turner
 - x. Director-at-Large: Oscar Starz
 - xi. Director-at-Large: Steve Landry
 - xii. Director-at-Large: Carl Armstrong
 - xiii. Director-at-Large: Marv Hicks

- c) Officers and Directors Absent
 - i. Treasurer: Bob Crisman
 - ii. Director-at-Large: Roger Trasher
 - iii. Director-at-Large: Fred Ansick
 - iv. Designated Director: Robert D'Imperio
 - v. Designated Director: John Seaberg
 - vi. Designated Director: Steve Rumble

2. **VISITOR'S TIME/FACILITY USE REQUESTS**

The following requests for use of Chapter facilities were presented to the Board and approved:

- Mathew Kurts (Scout Pack 991) – Pond and large pavilion on October 24, 2021
- Jen Alvarez (BSA 893) – Indoor Archery on November 6, 2021
- Chris Rose for Fred Ansick (Appalachian Bowhunters Association) – Indoor Field Archery on October 13, 2021. Mr. Crandall clarified that this request is only for one event and is not a recurring request.
- Will Sedmak (BSA 670) – Skeet/Trap on November 6 or 7 and Rifle/Pistol on November 21, 2021. Mr. Sedmak was reminded to check in with Mr. Pike to coordinate scouting specific requirements.

3. **PRESIDENT'S TIME**

- Nothing to report.

4. **MINUTES/CORRESPONDENCE**

- Minutes from the September 2021 Board of Directors Meetings were distributed for review. The minutes were correct to reflect that Mr. Landry was not yet a Director at the time of the previous Board meeting. The minutes were approved as corrected.

5. **TREASURER'S REPORT**

- Ms. Meara presented the budget report for Mr. Crisman as of September 2021. Income of \$383,387.81, Expenses of \$221,122.71, and the ending balance as of end of September 2021 was \$162,265.10. Budget report was accepted as submitted.
- Mr. Hicks led a discussion on how the Buildings and Grounds committee would like to see funds spent and allocated, specifically in regards to how unspent funds are carried over to the following year to pay for large capital improvement projects. Mr. Rose stated that a discussion with the treasurer present would be prudent. Mr. Hicks stated that he wanted a "pledge" from the various Chapter disciplines to "share" parked funds with the Chapter. Mr. Riemer stated that the field archery club house floor needs to be replaced, as ignoring the issue will lead to more expensive repairs later. Mr. Hicks provided the members of the Board with a list of priority projects.

6. MEMBERSHIP UPDATE

- Mr. Crandall presented the membership report as of September 2021. Mr. Crandall stated that 58 members have already renewed and been processed. Mr. Kuck asked if the proposed budget for 2022 will account for additional memberships. Mr. Crandall stated that it would.

7. SPECIAL COMMITTEES

- Bylaws
 - Mr. Crandall moved to revised Article II of the Bylaws (Initiation Fees and Dues) to replace July through October with July through September, and then October through December instead of November through December.
 - Mr. Frerking asked if this is a slippery slope – why not July through December? Mr. Crandall stated that this is a circumstance where new members are paying for a full year dues for only 13 additional days of membership.
 - Mr. Armstrong asked if a prorated dues structure would be feasible. Mr. Crandall stated that he has reviewed this option with the membership administration team, and that this is not a feasible option.
 - The motion was adopted, and will be in the next Chapter newsletter to be voted on by the Membership in November.
 - Mr. Frerking stated that he abstained from the recent email vote because he did not believe it was a valid use of Board authority, that the bylaws do now allow for the Board to make an exception to the Article regarding dues collection. Mr. Frerking asked if the Board overstepped its authority.
 - Mr. Armstrong stated that it does not seem correct for the Board to overstep the Bylaws with a simple motion.
 - Mr. Crandall asked if every bylaw statement have specific language that allows for exceptions. Mr. Frerking stated that there are examples throughout the Bylaws that allow the Board to make exceptions, and that Article II does not have such language.
 - Mr. Kuck pointed out that the bylaws containing the following language: “The Board of Directors may from time to time adopt and publish rules and regulations not inconsistent with the Articles of Incorporation and the Bylaws for the operation of the Chapter.” This language suggests that the Board can only authorize actions consistent with the bylaws.
 - Ms. Meara stated that it is important to voice opinions during an online vote if you believe they are important.
- Buildings and Grounds
 - Mr. Hicks stated that several unauthorized people have been using the hayride trailer, and that it is now under lock/key. If you would like to use it, please see Mr. Hicks for access.
 - Mr. Hicks stated that he has not received any responses for the Chapter caretaker RFP yet, and asked how he should proceed if he does not receive three bids. Mr. Hicks was reminded that single source exceptions are allowed under extenuating circumstances.
- Communication
 - Ms. Meara stated that the November Board of Directors’ meeting will be on the second Tuesday of November due to election day.
 - Ms. Meara stated that there will be a newsletter mailing party at the end of October.
- EMS
 - Mr. Brino stated that the EMS committee is still trying to meet with Mr. Penders to work on our VEEP application.
- Field Archery
 - Mr. Riemer stated that someone shot a core drilling broadhead at a target, which is not allowed. Information reminding the membership that core drilling arrows are not allowed will be included in the next eblast.
- Target Archery
 - Mr. Riemer stated that the JOAD winter session is planned to be conducted outdoors.
- Air Range
 - Mr. Kuck stated that the air conditioning has been repaired at the Air Range and that the invoice has been paid.

- Rifle/Pistol
 - Mr. Frerking stated that the engineer/architect for the proposed range improvements will be onsite on September 30. Following their site visit, Mr. Frerking anticipates 4 to 6 weeks for the firm to complete their deliverables. Mr. Frerking also stated that the firm has requested we pay their subconsultants directly.
- Skeet/Trap
 - Mr. Brino stated that the final register trap shoot of the year was the previous weekend, and participation was lower than anticipated.
 - Mr. Brino provided information on the Tunnel to Towers charity.
 - Mr. Brino stated that the annual Chapter picnic was somewhat successful, and that there were approximately 90 attendees. Mr. Brino stated he hopes to have a larger and better event next year.
 - Mr. Rose stated that he, Ms. Meara, and Mr. Ansick walked the potential path that a child used to walk from the nature trail onto the Skeet/Trap fields. Mr. Rose stated that approximately 800 linear feet of fencing between the Rifle/Pistol berm and the gas easement would prevent similar movement of people in the future. Mr. Rose stated that a welded wire fence with orange construction fence and “firearms in use” signs every 20 to 30 feet would cost approximately \$1,500 to install and that 6-hour volunteers could be used for the installation. Mr. Brino stated that funds for the proposed fence would come from the Skeet/Trap sub-account. Mr. Brino also stated that the decision to install the fence has not been finalized, and it is still under review.
 - Mr. Brino stated that there was recently a fire on the Skeet/Trap grill, and that one of the old fire extinguishers was used to put it out.
- Youth
 - Mr. Turner stated that the recent Air Rifle/NVSSA championship was successful, and that he appreciated the help from the Air Range.

8. STANDING COMMITTEE REPORTS

- Security Gate Committee
 - Mr. Don Early stated that he is obtaining information on gate updates and will provide a report to the Board in the future
- Elections
 - Mr. Landry stated that the election materials from the 2021 Chapter elections have been destroyed.
- Raffles
 - Mr. Landry provided a spreadsheet to the members of the Board showing Chapter income from raffles. Mr. Landry stated that we are below the \$40,000 12-month rolling limit, and thanked those that helped him with the data collection.

9. OLD BUSINESS

- Mr. Rose reminded the Board that all of the directors and officers have been provided information regarding when a permit from Fairfax County is needed, and that not getting permits is an ongoing problem that cannot continue. Mr. Hicks stated that all Buildings and Grounds projects that require permits will have them.
- Mr. Armstrong stated that the annual Christmas Party for the Disadvantage has been cancelled, and that he would like to provide gifts for a few of the neediest families identified if possible.

10. NEW BUSINESS

- Mr. Forsberg stated that the Chapter will be purchasing new fire extinguishers.
- Mr. Riemer reminded the Board that the Field Archery range does not utilize RSOs in the same way that other Chapter disciplines do. Mr. Riemer stated that to account for sporadic RSO availability, he would like to install a combination lock on the indoor archery range so members can use the range at any time, but not the clubhouse area.
 - Mr. Gagnon asked how good the cameras are at the range and if the proposed lock will impact fire egress from the building. Mr. Riemer stated that there will still be two modes of egress after the lock is installed.
 - Mr. Frerking asked how this improvement will be funded. Mr. Riemer stated that Field Archery will pay for the improvements.
 - Mr. Crandall stated that the fire code needed to be consulted to make sure a new lock is not a problem. Mr. Crandall also asked if Field Archery wanted people in the range unsupervised. Mr. Riemer stated that they are already outside unsupervised, so having them inside is not materially different.
 - Mr. Kuck stated that the Air Range has a similar setup with locks and two exits.

- Mr. Starz mentioned that he believes Mr. Ciarula had previously extended a free membership to the neighbors directly across the street from the Chapter gate. Mr. Starz moved that the family living at 14705 Mount Olive Road be granted a free membership.
 - Mr. Crandall asked why this one family should have a free membership but other neighbors not have free membership? Mr. Crandall stated that he is generally against the idea.
 - Ms. Meara stated that the Chapter would still have to pay National and State dues for any free Chapter memberships we grant.
 - Mr. Frerking asked if the proposal is for a one-time membership or an enduring free membership?
 - Mr. Hicks stated that he is against the proposal, as word of mouth will encourage others to seek free memberships.
 - Mr. Turner stated that the proposal can be considered on an individual basis, but that it sets a bad precedent.
 - Mr. Starz agreed to defer this motion to the November Board of Directors' meeting.

11. OTHER MATTERS THAT MAY PROPERLY BE BROUGHT BEFORE THE BOARD

- Opportunity to donate to the AR-FX Chapter through Amazon Smile. See chapter website for details.

The meeting adjourned at 9:49 PM

Signed: Sean Gagnon, Secretary