

Arlington-Fairfax Chapter, Izaak Walton League of America, Inc.
Board of Directors - Minutes of the Meeting
Tuesday, September 7, 2021

1. **CALL TO ORDER:** The meeting was called to order by President Pam Meara at 7:30 PM.

- a) A quorum of members was present.
- b) Chapter Officers and Board of Directors present:
 - i. President: Pam Meara
 - ii. Vice President: Vacant
 - iii. Secretary: Sean Gagnon
 - iv. Membership: Benn Crandall
 - v. Treasurer: Bob Crisman
 - vi. Designated Director: Keith Kuck
 - vii. Designated Director: Dick Riemer
 - viii. Designated Director: Bill Frerking
 - ix. Designated Director: Bob Brino
 - x. Designated Director: Joseph Turner
 - xi. Director-at-Large: Oscar Starz
 - xii. Director-at-Large: Roger Trasher
 - xiii. Director-at-Large: Fred Ansick
 - xiv. Director-at-Large: Chris Rose
- c) Officers and Directors Absent
 - i. Designated Director: Robert D’Imperio
 - ii. Designated Director: John Seaberg
 - iii. Designated Director: Steve Rumble
 - iv. Director-at-Large: Carl Armstrong
 - v. Director-at-Large: Marv Hicks
- d) Others Introduced
 - i. June Goodenough, Chapter Historian
 - ii. Scott Meyer, IWLA National Treasurer

2. **VISITOR’S TIME/FACILITY USE REQUESTS**

The following requests for use of Chapter facilities were presented to the Board and approved:

- Nathan Dressler (BSA 1995) – Provided an update on his recently completed Eagle Scout project to construct a new elevated walkway near the bridge at the pond on the large pavilion side. Mr. Dressler built a 24-foot wood walkway with a 4-foot ramp which took two days to build. Mr. Dressler stated that the final cost for the project was \$399.07.
- Mike Gercken (BSA Troop 695) – Campsites 1-10, small pavilion, large pavilion, and athletic field on November 19-21, 2021.
- James Chaplin (BSA Troop 1833) – Skeet/Trap on September 18, 2021 and Campsites 1-3 from September 17-19, 2021.
- Stephanie Ahrens (American Heritage Girls Troop VA 1150) – Air Range on October 30, 2021 from 2:00 PM - 4:00 PM.
- Becca Shen (Cub Scout Pack 127) – Athletic Field, Small Pavilion, and Large Pavilion on October 3, 2021.

3. **PRESIDENT’S TIME**

- Mr. Brino moved that the secret ballots from this years’ election be destroyed as in previous years. The motion was adopted.
- Mr. Crandall moved that Chris Rose fill the vacant position of Vice President. Mr. Rose accepted the nomination and the motion was adopted.
- Mr. Crisman moved that Steve Landry fill the vacant director-at-large position. Mr. Landry accepted the nomination and the motion was adopted.

- A discussion regarding the Chapter’s membership cap of 2,200 memberships was conducted.

- Mr. Thrasher inquired on if the membership cap is imposed upon the Chapter by the County. Mr. Frerking stated that the Chapter Bylaws state that the membership cap is 2,200 memberships. Mr. Kuck stated that according to the bylaws, the Board can make individual exceptions to the membership cap.
- Mr. Kuck moved that the number of memberships for the remainder of 2021 be raised from 2,200 memberships to 2,400 memberships. The motion was adopted.
- Mr. Kuck moved to modify the bylaws to strike Item 6 under Article I (Membership) given that it is no longer appropriate as the special exception has removed the previous 2,200 membership limit.
 - Mr. Frerking stated that he agrees with removing the membership cap, but inquired on what stress this might place on the Chapter infrastructure and that the Board needs to insure that Chapter infrastructure is not damaged by too many members.
 - Mr. Frerking asked how should the Chapter evaluate the impact the size of membership has on infrastructure. Mr. Crandall suggested the Buildings and Grounds committee would be appropriate and that these costs need to be reflected in the budget. Mr. Thrasher stated that more members would cause more stress on infrastructure, but would also increase dues receipts to offset potential repairs. Mr. Gagnon stated that professional studies would be useful to determine accurate infrastructure impacts.
 - The motion was adopted.
- Mr. Crandall moved that the Chapter purchase IWLA 100th Anniversary shirts for the Board of Directors at an estimated cost of \$639.
 - Mr. Crisman stated that the Chapter has received \$600-\$700 in income from AmazonSmile this year.
 - Mr. Frerking asked how the purchase of these shirts benefits the membership. Mr. Gagnon stated that it would be marketing material for the 100th anniversary of the League. Mr. Crandall stated that it is important to remind Chapter members that we are part of a larger national organization.
 - Mr. Thrasher moved to lay on the table and move to new business. The motion was adopted and the motion was laid on the table.

4. MINUTES/CORRESPONDENCE

- Minutes from the August 2021 Board of Directors Meetings were distributed for review. The minutes were approved as written.

5. TREASURER'S REPORT

- Mr. Crisman presented the budget report as of August 2021. Income of \$360,716.64, Expenses of \$195,700.64, and the ending balance as of end of August 2021 was \$165,016.00. Budget report was accepted as submitted.
- Mr. Kuck stated that the Chapter has received \$400 from the Benevity Community Improvement Fund.
- Mr. Crisman asked if anyone knew Max Henry Light, as the Chapter recently received a \$200 donation in his memory after his passing. Ms. Meara stated that Mr. Light was a friend of Bucky's and would frequently attend newsletter mailing parties. Ms. Meara stated she would send a thank you letter and write something for the newsletter.

6. MEMBERSHIP UPDATE

- Mr. Crandall presented the membership report as of August 2021. Currently we have 2,219 active memberships, and 40 people signed up for the October New Member Orientation.
- Mr. Crandall expressed his gratitude for the directors that have submitted their 8-hour work slips, and requested that all directors submit their work slips soon so that volunteers can receive their dues credit.

7. SPECIAL COMMITTEES

- Awards and Grants
 - Ms. Meara asked if there were any ideas for how improve the 2021 Chapter VIP awards.
- Buildings and Grounds
 - Ms. Meara stated that the next Buildings and Grounds committee meeting will be on Monday, September 27.
 - Mr. Frerking stated that attendance for that date is anticipated to be around 50%, and if another date was possible. Ms. Meara stated she would check with Mr. Hicks.

- Mr. Ansick provided an update on the archery shed, stating that it consists of two “rooms” – one for maintenance purposes and limited key access and the other one for general use of the membership.
 - Mr. Kuck inquired about a proposed open list of basic maintenance for volunteers at the Chapter.
 - Mr. Crandall informed the Board of a recent incident at Skeet/Trap where a child walked from the nature trail up on to the skeet field, and stated that the trail needs to be marked better about firearms in use.
- Communication
 - Ms. Meara stated that the caretaker RFP was in the most recent Eblast.
 - Ms. Meara stated that the next newsletter deadline is September 28.
 - Ms. Meara stated that there is one more seat available for the FONRA dinner and to email her if interested in attending.
 - Ms. Meara stated that Mr. Brino recently had an article published in the national IWLA magazine regarding the shotgun range.
 - Mr. Brino stated that some members need to update their green range badges for white range badges.
 - Ms. Meara stated that she will be combining the outhouse maintenance form and the facility use request form into one form.
- Education and Training
 - Mr. Meyer stated that a shotgun instructor course and concealed carry course are scheduled for October, and that there are 6 additional classes scheduled through the end of the year.
- EMS
 - Mr. Gagnon stated that he and Ms. Meara recently met with Michael Penders recently regarding the Chapter’s EMS program, and that the EMS committee will meet on September 14.
- Field Archery
 - Mr. Riemer stated that Mr. Ansick recently completed a range inspection by VBA.
 - Mr. Ansick stated that there were only minor issues that needed to be rectified for VBA certification.
 - Mr. Riemer stated that Suburban Whitetail Management recently gave a \$500 donation to the Chapter.
 - stated that the field archery facilities are in good shape.
- Air Range
 - Mr. Kuck stated that the air conditioning has been repaired at the Air Range and that the invoice has been paid.
 - Mr. Kuck stated that the air conditioning repairs were paid out of the Air Range checking account, and that if there is a surplus of Chapter capital improvement funds at the end of the year, he will request reimbursement from Chapter accounts.
 - Mr. Kuck provided an update on upcoming matches at the Air Range.
 - Mr. Gagnon read a letter to the Chapter/Air Range from the Civil Air Patrol expressing their gratitude for the use of Chapter facilities, and that they hope to utilize the Air Range again for future events.
- Rifle/Pistol
 - Mr. Frerking stated that he is running a raffle open only to RSOs for one M1 Garand rifle, and that the raffle will open to the general membership on October 5, 2021 if not enough tickets are sold to RSOs.
 - Mr. Rose asked if the Chapter was approaching the \$40,000 annual limit on gross gaming revenue. Mr. Crisman stated not yet, but that the Chapter needs to coordinate raffles to ensure that it does not go over the reporting limit. Mr. Thrasher asked what happens if the proceeds of a raffle are given away. Mr. Crisman stated that the use of the money does not matter, only gross receipts matter. Mr. Turner inquired if Youth Chapter raffles need to be accounted for. Mr. Meyer stated that if they are using the Chapter’s TIN, they need to be included. Same with Cub Run.
 - Mr. Kuck suggested that a committee be formed to track Chapter raffle sales and what the process would be that would allow the Chapter to go over the \$40,000 limit.

- Mr. Frerking stated that the architecture firm approved at the previous meeting will be onsite in the third week of September to conduct their site visit for the rifle/pistol range improvements. Mr. Frerking stated that the deliverable from the firm will be an RFP for the build phase.
- Mr. Frerking moved that the Chapter submit one grant request to FONRA every year. The motion was adopted.
- Mr. Frerking stated that 46 people attended the recent short range day, and that members are requesting a more regularly scheduled short range event.
- Skeet/Trap
 - Mr. Brino stated that 15 to 20 people attended the recent shoot at Skeet/Trap
 - Mr. Brino stated that he needed a place to store picnic supplies now that the Chapter does not have access to Bucky's warehouse. Mr. Riemer stated that there is room in the Field Archery basement.
 - Mr. Brino stated that Bucky's brother-in-law has offered the Chapter a free industrial refrigerator, and that he believes it can go in the caretaker shed.
- Youth
 - Mr. Turner stated that the Youth Chapter recently completed a raffle grossing \$4,000 to support the Youth Chapter, and that the Youth Board is looking at how to spend the money.

8. STANDING COMMITTEE REPORTS

- Nothing to report.

9. OLD BUSINESS

- Nothing to report.

10. NEW BUSINESS

- Ms. Meara established a Shenandoah County Property Committee to be chaired by Ken Brumback, who currently hunts the property. Mr. Gagnon asked if there have been any responses from people that want to sell the property. Ms. Meara stated that no responses saying the property should be sold have been received.
- Ms. Meara established a Chapter Security and Gate Committee to be chaired by Don Early, who joined the Chapter in 1984 and is a retired Verizon engineer.
- Ms. Meara stated that the fire extinguishers at the Chapter expired in 2018 and need to be serviced.
- Ms. Meara stated that a director-at-large is needed to run the annual disabled picnic, which is always scheduled for the first Saturday of May.
- Mr. Crandall stated that there are 6-8 members, who are not directors and/or committee members, that have volunteered over 100 hours this year, and stated he believes they should be recognized or rewarded. Ms. Starz suggested the Tobin Award. Mr. Thrasher stated that the Chapter should have levels of volunteer recognition awards that are not limited to 15 years of service. Mr. Crandall suggested that their name be published in the newsletter and that they be awarded a certificate and an IWLA 100th anniversary shirt.
 - Sean moved that the previously tabled motion that "that the Chapter purchase IWLA 100th Anniversary shirts for the Board of Directors at an estimated cost of \$639" be risen from the table. The motion was adopted after discussion.

11. OTHER MATTERS THAT MAY PROPERLY BE BROUGHT BEFORE THE BOARD

- Mr. Crandall stated that renewal forms were not in the last newsletter, and that people are asking for them. Ms. Meara stated that the renewal form will be on the Chapter website in October and in the October Eblast, as well as the next newsletter.

The meeting adjourned at 9:59 PM

Signed: Sean Gagnon, Secretary

Board Actions Conducted Between Meetings

- Mr. Crandall provided the following motion to Mr. Gagnon via email for distribution to the Board of Directors for consideration. Mr. Gagnon emailed the motion to the Board of Directors on September 20, 2021:

"I have a situation that needs an immediate vote by the Board. I am reviewing my notes for the October NMO and discovered that we have a situation which is totally unfair and could harm the Chapter reputation. According to the By-Laws, we are required to charge the October candidates the 1/2 year price for membership, while the November and December Orientations are free.

The problem is, that we will be charging 6 months worth of dues for candidates that do not get voted into the chapter until the third week in October. In essence, they pay 6 months of dues for 13 days of membership before they have to renew at full price for the following year. I don't want to stop our membership momentum this year so I propose the following:

MOTION:

For the dues year of 2021, I request permission from the Board to allow the Chapter to include the October initiates into the November, December dues waiver. I will submit the appropriate language to change the membership section of the by-laws at the November 2021 B.O.D. meeting."

- Mr. Gagnon informed that Board that per Article III-7 of the Chapter Bylaws (Board of Directors' Action Without a Meeting), responses to the motion will need to be either a "Yes" or a "No" vote, and that any comments outside of an affirmative or negative vote are for later discussion purposes only and will have no bearing on the motion. Mr. Gagnon also informed the Board that the vote must be unanimous in the affirmative to pass, and that the deadline to respond was Friday, September 24, 2021 at 5:00 PM:
- Fourteen (14) votes were received at the time that voting concluded. All the votes received were in the affirmative, and there were no votes in the negative. A list of those voting "yes" is included below:
 - Robert D'Imperio
 - Bob Crisman
 - John Seaberg
 - Keith Kuck
 - Dick Riemer
 - Roger Thrasher
 - Bob Brino
 - Benn Crandall
 - Steve Rumble
 - Steve Landry
 - Carl Armstrong
 - Chris Rose
 - Fred Ansick
 - Oscar Starz
- In accordance with Article III-7 of the Chapter Bylaws, the motion was adopted.