

**Arlington-Fairfax Chapter, Izaak Walton League of America, Inc.**  
**Board of Directors - Minutes of the Meeting**  
**Tuesday, May 4, 2021**

1. **CALL TO ORDER:** The meeting was called to order by President Tom Ciarula at 7:30 PM.

- a) A quorum of members was present.
- b) Chapter Officers and Board of Directors present:
  - i. President: Tom Ciarula
  - ii. Vice President: Pam Meara
  - iii. Secretary: Sean Gagnon
  - iv. Treasurer: Bob Crisman
  - v. Designated Director: Keith Kuck
  - vi. Designated Director: Dick Riemer
  - vii. Designated Director: Bill Frerking
  - viii. Designated Director: Bob Brino
  - ix. Designated Director: Robert D'Imperio
  - x. Director-at-Large: Carl Armstrong
  - xi. Director-at-Large: Jim Smith
  - xii. Director-at-Large: Chris Rose
  - xiii. Director-at-Large: Oscar Starz
  - xiv. Director-at-Large: Marv Hicks
  - xv. Director-at-Large: Roger Trasher
- c) Officers and Directors Absent
  - i. Membership: Benn Crandall
  - ii. Designated Director: John Seaberg
  - iii. Designated Director: Steve Rumble
  - iv. Designated Director: Joseph Turner
- d) Others Introduced
  - i. Steve Landry, Elections Committee Chair

2. **VISITOR'S TIME/FACILITY USE REQUESTS**

The following requests for use of Chapter facilities were presented to the Board and approved:

- Kyle Fugate (BSA 1532) – Camp 1-3, Small Pavilion, Outhouse, June 18-21, 2021
- Scott Kaplan – Large Pavilion, June 6, 2021 from 2:30 PM – 7:00 PM
- Steven Fairchild (Pack 146) – Pond and Large Pavilion on May 16, 2021
- Jennifer Alvarez – Field House on June 6, 2021 from 10:00 AM – 6:00 PM
- Jennifer Alvarez (BSA 1995) – Large Pavilion on June 5, 2021 from 9:00 AM – 2:00 PM
- Jennifer Alvarez (Venture Crew 893) – Field Archery on July 3, 2021 from 1:00 PM – 5:00 PM
- Scott Hunter (Centreville HS Air Rifle) - Large Pavilion, Small Pavilion, Campsites 1-3, Air Range on May 1, 2021
- Ben Stewart – Camp 1-3, Small Pavilion, and Outhouse from May 29-30, 2021

3. **PRESIDENT'S TIME**

- Mr. Landry informed the Board of the upcoming Chapter elections. Positions up for election are President, Secretary, Membership Director, Field Archery Director, Rifle-Pistole Director, Air Range Director, Youth Activities Director, and three (3) Directors-at-Large. Please let Mr. Landry know if you are interested in running for any of the positions, or if you would like to volunteer for the election.

4. **MINUTES/CORRESPONDENCE**

- Minutes from the April 2021 Board of Directors Meetings were distributed for review. The minutes were approved as written.

5. **TREASURER'S REPORT**

- Mr. Crisman presented the budget report as of April 2021. Income of \$307,410.77, Expenses of \$90,125.21, and the ending balance as of end of April 2021 was \$217,174.056. Budget report was accepted as submitted.
- Mr. Crisman informed the Board that the 2020 Financial Review committee consisting of four volunteers recently met, and were concerned with inactive accounts due to COVID-19.

## 6. MEMBERSHIP UPDATE

- Ms. Meara presented the membership report as of April 2021. Currently we have 2075 memberships for 2021.
- New member orientations will be held on the first Saturday of every month, with a Thursday NMO on June 17, 2021.

## 7. SPECIAL COMMITTEES

- Scholarship
  - Dr. Dobbins presented the findings of the Scholarship Committee to the Board, and moved that the Chapter's Environmental Science Scholarship be awarded to William Beer from West Springfield Highschool. The motion was adopted.
  - Dr. Dobbins stated that 12 applicants applied for the scholarship, with applicant GPAs ranging between 3.14 and 4.73, and annual family incomes ranging between \$55,000 to \$453,000.
- Buildings and Grounds
  - Mr. Hicks provided an update on the archery shed progress, stating that construction should be finishing soon.
  - Mr. Hicks stated that there is still some wood at the tractor storage area , grass has been planted near the pond, and that he is planning to remove dead trees from the pond. Mr. Hicks extended his gratitude to Mr. Rose for his assistance finding volunteers.
  - Mr. Rose reminded the Board to let him know if there are any upcoming projects that require volunteers.
- Communication
  - Ms. Meara informed the Board that the recent newsletter and e-blast have been distributed, and to please communicate with her if you have information you would like in the e-blast.
  - Ms. Meara stated that the April gun show had 500 tables, the Chapter did not participate, and that the Chapter plans on having a table at the next gun show.
- Field Archery
  - Mr. Riemer provided an update on Field Archery activities, saying that he has Archery 101 classes planned for June, July, and August.
- Target Archery
  - Mr. D'Imperio stated that there has been lots of interest in the Junior Olympic Archery Development (JOAD) program scheduled for May 22, 2021.
- Air Range
  - Mr. Kuck stated that the Air Range will be closed for two weeks in June to have the range floor sealed.
  - Mr. Kuck reminded the Board that there are training and volunteer activities at the Air Range on Sign-up Genius.
- Rifle/Pistol
  - Mr. Frerking stated that target making and repair materials have been restocked, and that the cost of lumber has become a potential issue. Mr. Frerking inquired if it would be worth-while to use the lumber milled onsite from felled trees. Mr. Hicks stated that it probably would not be worth the effort.
- Skeet/Trap
  - Mr. Brino stated that there was a registered trap shoot recently, with weak attendance, and that ammunition is difficult to find.
  - Mr. Brino stated that the Chapter needs to find a source of ammunition for the Crush'n Clays Charity Shoot to Benefit St. Jude Children's Research Hospital.

## 8. STANDING COMMITTEE REPORTS

- Nothing to report.

## 9. OLD BUSINESS

- Tabled motion from the March 10, 2020 BOD Meeting: Mr. Smith moved that new members have an option to pay \$300 to remove their 6-hour volunteering obligation.
  - After discussion, the motion was adopted with 8 in favor and 5 opposed.

## 10. NEW BUSINESS

- Mr. Todd Skipper stated that he would like to operate as an FFL (Federal Firearm License) at the Chapter to conduct background checks and allow members to transfer firearms legally for \$12. A discussion occurred, including what is needed of the Chapter for him to operate, where will records be stored, and what the potential liabilities and risks

would be associated with having a permanent FFL at the Chapter. Mr. Gagnon recommended that we reach out to our legal counsel for an assessment and opinion of risk associated with such a relationship. Mr. Ciarula stated he would reach out to the Chapter's attorney.

**11. OTHER MATTERS THAT MAY PROPERLY BE BROUGHT BEFORE THE BOARD**

- Nothing to report.

The meeting adjourned at 8:45 PM

Signed: Sean Gagnon, Secretary