

Arlington-Fairfax Chapter, Izaak Walton League of America, Inc.
Board of Directors - Minutes of the Meeting
Tuesday, February 2, 2021

1. **CALL TO ORDER:** The meeting was called to order by President Tom Ciarula at 7:30 PM.

- a) A quorum of members was present. The meeting was conducted via Zoom teleconference software.
- b) Chapter Officers and Board of Directors present on the Zoom call:

- i. President: Tom Ciarula
- ii. Vice President: Pam Meara
- iii. Secretary: Sean Gagnon
- iv. Treasurer: Bob Crisman
- v. Membership: Benn Crandall
- vi. Designated Director: Bob Brino
- vii. Designated Director: Bill Frerking
- viii. Designated Director: Dick Riemer
- ix. Designated Director: Joseph Turner
- x. Designated Director: Bucky Sills
- xi. Designated Director: John Seaberg
- xii. Designated Director: Roger Thrasher
- xiii. Designated Director: Robert D'Imperio
- xiv. Director-at-Large: Keith Kuck
- xv. Director-at-Large: Marv Hicks
- xvi. Director-at-Large: Chris Rose

- c) Officers and Directors Absent

- i. Director-at-Large: Carl Armstrong
- ii. Director-at-Large: Jim Smith
- iii. Director-at-Large: Oscar Starz

- d) Others Introduced

- i. Dr. David Dobbins, Scholarship Committee Chair
- ii. Tom Pike, Scouting Liaison
- iii. Scott Meyer, Awards and Grants Committee Chair & IWLA National Treasurer

2. **VISITOR'S TIME/FACILITY USE REQUESTS**

The following requests for use of Chapter facilities were presented to the Board and approved:

- Bob Brady representing American Legion of Virginia requested use of the Air Range on April 24, 2021 from Noon – 5:30PM.
- Pam Meara for Heidi Settle, representing BSA Troop 1137, requested use of the Air Range, Field House, Athletic Field, Small Pavilion, and Large Pavilion on March 7, 2021.
- Joe Arevalo representing BSA Troop 17 requested use of Campsites 1-3, Small Pavilion, and Outhouse from March 12-14, 2021.
- Catherine Bavido-Arrage representing BSA Troop 1887 requested use of Field Archery on March 6, 2021 from 1:00PM – 4:00PM.
- Ms. Bavido-Arrage representing BSA Troop 1888 requested use of Field Archery on April 24, 2021 from 9:00AM – Noon.
- Brian Maceyak representing BSA Troop 1371 requested use of Campsites 1-3, Small Pavilion, Athletic Field, and Outhouse from March 26-28, 2021.
- Brian Stoffer representing Cub Scout Pack 1459 requested use of the Large Pavilion and Outhouse on April 10, 2021.

3. **PRESIDENT'S TIME**

- Nothing to report.

4. MINUTES/CORRESPONDENCE

- Minutes from the January 2021 Board of Directors Meetings were distributed via email prior to the meeting for all to review. The minutes were approved as submitted.

5. TREASURER'S REPORT

- Mr. Crisman presented the budget report as of January 2021. Income of \$273,420.50, Expenses of \$30,438.49 and the ending balance as of January 31, 2021 was \$242,984.01.
- Mr. Crisman stated that the Chapter estimated dues income of \$320,000, and the Chapter is about \$\$47,000 short to date.
- Mr. Hicks inquired whether the Chapter budget estimate was still accurate based on projected revenue. Mr. Crisman stated that there is no reason to not have confidence in the budget as approved, and once renewals/new members have been processed we will have a better understanding of Chapter finances for the year.

6. MEMBERSHIP UPDATE

- Mr. Crandall provided the membership update, including membership renewals. The Chapter currently has 1,926 total active memberships, with 26 membership renewals pending processing for a total of 1,952 members. Mr. Crandall stated that compared to last year at this time, the Chapter is short 140 memberships.
- Mr. Crandall stated that there are still 309 memberships from 2020 that have not year renewed, and that this number is above average.
- Mr. Crandall informed the Board that 75 people are registered for upcoming New Member Orientations (NMO) in March, but that conducting further NMOs will be predicated on government COVID guidelines.
- Mr. Gagnon inquired if NMO can be conducted via teleconference/zoom, or if they have to be done in person. Mr. Crandall stated that online NMOs require proof of attendance and pre-payment, making virtual NMOs difficult.

7. SPECIAL COMMITTEES

- Scholarship
 - Dr. David Dobbins provided an update on the Chapter Scholarship Program. Dr. Dobbins stated that the application has been sent to resource councilors at local schools within Fairfax, Prince William, and Arlington Counties, and that he will present his recommendations at the May 2021 Board of Director's Meeting.
- Bylaws
 - Ms. Meara informed the Board that the Bylaws revisions approved by the Board have been included in the current newsletter for consideration by the Membership.
- Awards and Grants
 - Mr. Meyer informed the Board that the Friends of the NRA (FONRA) did not have a January meeting to discuss grants, and that he anticipates FONRA to take action in mid/late February.
 - Mr. Meyer also informed the Board that he will provide updates National IWLA awards next month.
 - Ms. Meara stated that nominations for Chapter VIP Award recipients are due by February 15, 2021 and will be voted on at the March 2, 2021 Board of Directors' meeting.
- Buildings and Grounds
 - Mr. Sills informed the Board that Buildings and Grounds is currently working on the design of the baffles for Rifle/Pistol.
 - Mr. Hicks stated that the regular maintenance for the tractor is almost complete.
 - Mr. Sills informed the Board of issues regarding what to do with the Chapter main gate when the power goes out, and how to inform the membership of correct procedures. Mr. Crandall inquired if we could install a battery backup for the gate; Mr. Sills stated he would have to check with the gate manufacturer.
 - Mr. Sills commended Mr. Rose on his success on managing Chapter volunteers for work crews.
 - Mr. Sills commended Ms. Meara on her success selling firewood, and that we are currently sold out.
- Communication
 - Ms. Meara informed the Board that the Chapter website is updated daily, so please inform her of any required changes.
 - Ms. Meara informed the Board that the conference phone has been delivered, and that Mr. Forsberg will install and setup the conference phone.

- Conservation
 - Mr. Seaberg informed the Chapter of his recent participation in a Plant NOVA Natives meeting, which covered two conservation topics: corporate and business outreach and diversity in conservation.
 - Mr. Seaberg stated that he is waiting to hear from Mr. Steve Rumble on the schedule of the next Adopt-a-Highway cleanup.
- Education and Training
 - Mr. Sills stated that class sizes are currently limited to 2 instructors and 8 students due to COVID-19 restrictions.
 - Mr. Sills informed the Board of an upcoming RSO course.
- EMS
 - Mr. Brino stated that rock phosphate has been applied.
- Field Archery
 - Mr. Riemer stated that the Sign-Up Genius volunteers for Field Archery have been great.
 - Mr. Sills stated that the proposed new Field Archery shed has been reduced in size to 20' x 24'.
- Air Range
 - Mr. Thrasher stated that the local high school league has started, with a regional tournament upcoming.
 - Mr. Thrasher informed the Board of two new Midway USA Foundation grants, one for range upgrades with 50/50 matching up to \$75,000 and the other a coach training grant.
 - Mr. Thrasher informed the Board that USA Shooting will be buying the 10 SUIS smallbore targets previously purchased by the Chapter. Mr. Thrasher stated that the sales price will be \$53,000, and the income will be distributed to the Chapter programs in the same ratio that they paid into the targets.
 - Mr. Turner inquired on whether the Air Range is open for new shooters/walk-ins. Mr. Thrasher stated that new shooters/walk-ins are allowed on Mondays only, and that he is the point of contact.
 - Mr. Thrasher stated that one of the NoVA Sharpshooters Air Pistol athletes (Suman Sanghera, 15 years old) was selected to a US Junior National Team match in El Salvador.
 - Mr. Ciarula informed the Board that we have a handicap shooter placing well in the High School Air Rifle League.
- Rifle/Pistol
 - Mr. Frerking informed the Board that he has been researching design of the proposed new baffles at Rifle/Pistol.
 - The current proposed design has a second berm near the 20/25 yard line for short range shooting, and that the proposed design is in the current newsletter.
 - Mr. Frerking stated that Rifle/Pistol has four new RSOs that have been trained and given keys, and that all range facilities have new locks.
 - Mr. Frerking stated that Rifle/Pistol is raffling one of its M1 Garand rifles, which will be transferred to the winner via FFL with funds to be disbursed to Rifle/Pistol. Mr. Frerking stated that there will be 50 tickets sold at \$100 per ticket, with ticket sales income estimated at \$5,000.
- Skeet/Trap
 - Mr. Brino informed the Board that Winter Trap and Skeet League was closed on January 31, 2021 due to inclement weather, and a make-up date of April 11, 2021 has been scheduled.
 - Mr. Brino stated that Skeet/Trap is raffling a 9mm Sig Sauer, which will be transferred to the winner via FFL with funds to be disbursed to Skeet/Trap. Mr. Brino stated that there will be 100 tickets sold at \$20 per ticket, with ticket sales income estimated at \$2,000.
 - Mr. Crisman informed the Board that if the Chapter grosses more than \$40,000 in raffle incoming in a 12-month period, we need a state permit. Mr. Crisman stated that we need to stay below that limit.
- Youth/Junior Membership
 - Mr. Turner informed the Board that the Youth/Junior Chapter currently has 136 members.

8. STANDING COMMITTEE REPORTS

- Nothing to report.

9. OLD BUSINESS

- Mr. Hicks inquired on what has happened with the Christmas Party funds that were to be disbursed to a local family in need. Mr. Ciarula stated that he has not heard.

10. **NEW BUSINESS**

- Mr. Sills asked Mr. Thrasher about a recent email from Centreville High School regarding sports where student athletes have contacted COVID-19. Mr. Thrasher stated that it was a blanket email, and that Air Range activities have nothing to worry about.
- Mr. Meara inquired if all raffles need to be brought to the Board for approval so that the Treasurer can track if we need a permit. Mr. Crisman requested that he be informed of all raffles so that he can keep track of gross income receipts.
- Mr. Scott Meyer, IWLA National Treasurer, provided additional information concerning raffles.
 - Raffles need to have a declared number of tickets sold, and the Chapter needs to maintain a list of winners/addresses to be provided to anyone that requests said list.

11. **OTHER MATTERS THAT MAY PROPERLY BE BROUGHT BEFORE THE BOARD**

- Mr. Ciarula informed the Board that the February General Membership meeting will be cancelled due to current gathering size restrictions associated with COVID-19.

The meeting adjourned at 8:44 PM

Signed: Sean Gagnon, Secretary