

Arlington-Fairfax Chapter, Izaak Walton League of America, Inc.
Board of Directors - Minutes of the Meeting
Tuesday, December 1, 2020

1. **CALL TO ORDER:** The meeting was called to order by President Tom Ciarula at 7:30 PM.

- a) A quorum of members was present.
- b) The Pledge of Allegiance and IWLA Pledge were conducted.
- c) Chapter Officers and Board of Directors present:

- i. President: Tom Ciarula
- ii. Vice President: Pam Meara
- iii. Treasurer: Bob Crisman
- iv. Designated Director: Bob Brino
- v. Designated Director: Bill Frerking
- vi. Designated Director: Dick Reimer
- vii. Designated Director: Joseph Turner
- viii. Director-at-Large: Carl Armstrong
- ix. Director-at-Large: Keith Kuck
- x. Director-at-Large: Marv Hicks
- xi. Director-at-Large: Chris Rose
- xii. Director-at-Large: Jim Smith
- xiii. Director-at-Large: Oscar Starz

d) Officers and Directors Absent

- i. Secretary: Sean Gagnon
- ii. Membership: Benn Crandall
- iii. Designated Director: Bucky Sills
- iv. Designated Director: John Seaberg
- v. Designated Director: Robert D'Imperio
- vi. Designated Director: Roger Thrasher

2. **VISITOR'S TIME/FACILITY USE REQUESTS**

The following requests for use of Chapter facilities were presented to the Board and approved:

- Pamela Meara for Elliott Kaplan (BSA Troop 1137) requested to use the Large Pavilion on December 5 & 6, and Camp 1-3 on December 6, 2020 for prep and working area for Eagle Scout Project (consisting of installing a new elevated boardwalk along the nature trail).
- Chad Cerar for Cub Scouts Pack 864 requested the Field House on January 8 and February 6, 2020 for Pinewood Derby.
- Wendy Everard (BSA Troop 577) requested Campsites 1-3 and Small Pavilion on March 19-21 and April 9-12, 2021 for troop campout.
- Wendy Everard (BSA Troop 577) requested the Large Pavilion and Outhouse for every Tuesday evening, January 2021 – August 2021 for troop weekly meeting.
- J. Marshah for Troop 1137 requested Air Range, Field House, Athletic Field, Large and small pavilion on January 3, 2021 for Webelos Day (Makeup day Jan 10th)
- Pam Gercken for Troop 695 requested the following:
 - Campsites 1-10 and small pavilion on Jan 30-31 for troop campout
 - Field house on Wednesdays from January 6 – March 25 for weekly troop meetings from 6:30 – 9 p.m.
 - Large Pavilion on Wednesdays from April 7 – June 16 for weekly troop meetings from 6:30 – 9 p.m.
- Dick Reimer for Surburban Whitetail requested the following:
 - 1/25, 2/22, 3/15, 4/19, 5/17, 6/21, 7/19, 8/16, 9/20, 10/18, 11/15, 12/13 – BOD Meeting
 - 8/29 – Membership Meeting
 - 8/28, 8/29 Day archery qualifications

3. PRESIDENT'S TIME

- Mr. Ciarula informed the BOD that the county website has recently been changed to indicate that there will not be a sound barrier wall between Rt 66 and the chapter property but a retaining wall.

4. MINUTES/CORRESPONDENCE

- Minutes from the November 3, 2020 Board of Directors Meetings were available for all to review. The minutes were approved as submitted.

5. TREASURER'S REPORT

- Mr. Crisman presented the budget report as of November 2020. Income of \$378,825.98, Expenses of \$403,914.19 and the ending balance as of November 30, 2020 was -\$25,089.26, reflecting that the Chapter's annual expenditures are over budget.

6. MEMBERSHIP UPDATE

- Ms. Meara provided the membership update, including membership renewals. The Chapter currently has 2,092 total memberships.
- Renewals have begun, and Saturday office hours from 9:00AM – Noon are now in effect.
- Ms. Meara also informed the Board that we are not sure if the January 1-3 Gun Show will take place. Will forward information when received.
- Ms. Meara informed the Board that the next New Member Orientations will be on December 5, 2020.
- Ms. Meara informed the Board that we have processed 209 new members sense August 2020
- Ms. Meara informed the Board that membership has processed 966 chapter renewals so far.

7. SPECIAL COMMITTEES

- Awards
 - The FONRA grant submission is ending soon. The Air Range has already submitted 2-3 grant requests for 2021.
- Bylaws
 - Ms. Meara Informed the Board that the proposed bylaw revisions concerning the chapter juniors was approved at the November General Membership meeting. The approved updated bylaws have been posted on the chapter website and copies will be printed for anyone who would like to have a physical copy.
- Buildings and Grounds
 - Ms. Meara informed the Board that the price of a cord of wood has increased to \$175. There is currently a waiting list of those who are interested.
 - Mr. Hicks informed the Board that Bucky is working the layout of the foundation of the Archery Red Shed. Waiting for 2021 to start on the process.
 - Mr. Hicks asked if the chapter has received a quote for the front gate asphalt. It came in lower than expected, around \$5,500. Looking to get 2 more quotes.
 - Mr. Hicks asked about Outhouse maintenance. It was discussed that the maintenance is covered by those who request the facilities and that includes refilling the outhouse supplies.
 - Mr. Rose informed the Board that there are two work parties set up for splitting wood, Dec 5th and Dec 12th. Building & Ground will be able to sell more firewood.
- Communication
 - Ms. Meara informed the Board that she looking into a conference phone that would be around \$210. Mr. Kuck indicated that the conference phone could be used at the other venues of the chapter.
 - Ms. Meara asked for an update concerning the WIFI and phones at the chapter. It was indicated that everything is currently working as of November and one of the issues was the Chrome Books used by the membership contractors that would not connect to the wireless network. May need to look into different devices which would be more suitable with tasks that need to be performed.
- Education and Training
 - Mr. Ciarula informed that there is one remaining course this month, Range Safety Officer
 - It was asked that we ask the Education & Training Director to think about increasing the number of students from 10 to 12 for upcoming courses. Ms. Meara indicated that she would talk to Mr. Sills about this.
 - Ms. Meara informed the Board that those course that have been posted for 2021 on the NRA website have been posted on the Education & Training course schedule web page. There has been an issue with those instructors that have their credentials expiring during the 2021 are having issues registering courses. The NRA is aware of the and is working on a solution.

- EMS
 - Mr. Brino said they would spread the rock phosphate in the spring.
- Field Archery
 - Mr. Riemer informed the Board that all the Archery 101 classes have been full. The next one is scheduled for December 13th.
- Rifle/Pistol
 - Mr. Frerking informed the Board that the Rifle/Pistol range had 39 shooters show up for Short Range Day Sunday, November 30th.
 - Mr. Frerking informed the Board that the Rifle/Pistol has established a Rifle/Pistol Council Committee which consists of 6 RSO's. This Council will discuss the duties that would be handled by the Rifle/Pistol Director.
 - Mr. Frerking informed the Board that the Rifle/Pistol range has three major projects being reviewed by the Rifle/Pistol Council for 2021
 - Replacement of Baffles
 - Interior of Field house to be updated.
 - Roof on the Field house and range to be replaced.
 - Mr. Frerking informed the Board that the Rifle/Pistol council is looking into what re-occurring tasks can be added to the volunteer program. Mr. Frerking will work with Mr. Rose on the tasks that need to be included in the program.
 - Mr. Frerking informed the Board that the that the Rifle/Pistol range is looking into the possibility of extending Short Range Day to once a month.
 - Mr. Frerking informed the Board that the that there are 12 RSO shifts that need to be filled in December.
 - Mr. Frerking informed the Board that the that the new Rifle/Pistol RSO Handbook was distributed. He indicated that it was well received.
- Skeet/Trap
 - Mr. Brino informed the Board he is getting very low on target and animation at Skeet & Trap. He is working on getting a trailer to replenish the supply.
 - Mr. Brino stated that the annual Winter Trap and Skeet League is still on schedule starting in January, but that could change depending on COVID-19.

8. STANDING COMMITTEE REPORTS

- Membership Retention/Recruitment
 - Mr. Smith provided information about the advertisement he has placed in his HOA newsletter about available chapter memberships.

9. OLD BUSINESS

- SUIS targets – Discussion about should the chapter continue to sell or have them set up to be used.

10. NEW BUSINESS

- Nothing to report.

11. OTHER MATTERS THAT MAY PROPERLY BE BROUGHT BEFORE THE BOARD

- Mr. Armstrong spoke to the Board about two families (total of 7 children) that have fallen on very hard times and would the chapter be willing to help. The chapter's Christmas Party was cancelled, and we could use a little of the funds to help out. Ms. Meara moved that we allot up to \$2,000 to help the two families. Motion was seconded by Mr. Brino and approved unanimously by the board.

The meeting adjourned at 8:38 PM

Signed: Chris Rose and Pamela Meara
For Sean Gagnon, Secretary