

**Arlington-Fairfax Chapter, Izaak Walton League of America, Inc.**  
**Board of Directors - Minutes of the Meeting**  
**Tuesday, July 7, 2020**

1. **CALL TO ORDER:** The meeting was called to order by President Tom Ciarula at 7:30 PM.

- a) A quorum of members was present.
- b) The Pledge of Allegiance and IWLA Pledge were conducted.
- c) Chapter Officers and Board of Directors present:

- i. President: Tom Ciarula
- ii. Vice President: Pam Meara
- iii. Secretary: Sean Gagnon
- iv. Treasurer: Bob Crisman
- v. Designated Director: Roger Thrasher
- vi. Designated Director: Dick Riemer
- vii. Designated Director: Bill Frerking
- viii. Designated Director: Bob Brino
- ix. Designated Director: Joseph Turner
- x. Director-at-Large: Carl Armstrong
- xi. Director-at-Large: Keith Kuck
- xii. Director-at-Large: Jim Smith
- xiii. Director-at-Large: Oscar Starz
- xiv. Director-at-Large: Art Twichell

d) Officers and Directors Absent

- i. Membership: Benn Crandall
- ii. Designated Director: John Seaberg
- iii. Designated Director: Bucky Sills
- iv. Director-at-Large: Chris Rose

2. **VISITOR'S TIME/FACILITY USE REQUESTS**

The following requests for use of Chapter facilities were presented to the Board:

- Wendy Everard, representing BSA Troop 577, requested the use of Campsites 1-3, small pavilion, and large pavilion from July 20 – 24, 2020. The facility use request was approved.
- Kevin Osinski requested the use of the large pavilion on July 11, 2020. The facility use request was approved.
- Tom Pike, representing BSA Troop 51 for Bart Gray, requested the use of the small pavilion on July 25, August 15, September 19, October 10, November 14, and December 12, 2020. The facility use request was approved.
- Chad Cerar, representing Pack 864, requested the use of the large pavilion on July 17, 2020. The facility use request was approved.
- Jennifer Alvarez, representing BSA Troop 1995, requested the use of Campsites 1-9 and small pavilion from October 16-18, 2020. The facility use request was approved.
- Jennifer Alvarez, representing BSA Troop 893, requested the use of Campsites 1-9 and small pavilion from November 6-8, 2020. The facility use request was approved.
- John Nagashima, representing BSA Troop 924, requested the use of Campsites 1-3 and rifle/pistol on December 12 and 13, 2020. The facility use request was approved.
- Dick Riemer requested the use of the large pavilion on August 2 and 16, 2020. The facility use request was approved.

3. **PRESIDENT'S TIME**

- Mr. Ciarula thanked all of the designated directors for all of their hard work coordinating the Chapter's response during the ongoing COVID-19 pandemic.
- Mr. Ciarula informed the Board that the old waterline at the property was installed incorrectly, and that the new waterline has been installed to code.
- Mr. Ciarula informed the Board that he does not believe the Boy Scouts of America bankruptcy proceedings will have noticeable impacts on the Chapter.

#### 4. MINUTES/CORRESPONDENCE

- Minutes from the March 10, 2020 Board of Directors Meetings were available for all to review. The minutes were approved as submitted. There were no BOD meetings or minutes from April, May, or June 2020 due to COVID-19.

#### 5. TREASURER'S REPORT

- Mr. Crisman presented the budget report as of June 2020. The ending balance as of June 30, 2020 was \$97,807.83.

#### 6. MEMBERSHIP UPDATE

- Ms. Meara provided the membership update for Mr. Crandall, including membership renewals. The Chapter currently has 2,041 total memberships.
- Ms. Meara informed the Board that the next New Member Orientation will be on October 3, 2020.

#### 7. SPECIAL COMMITTEES

- Transform 66
  - Mr. Ciarula provided an update on ongoing construction activities along Interstate 66, including the installation of the sound wall.
- Chapter Elections
  - Mr. Ciarula informed the Board that 80 valid ballots were cast in the Chapter elections during the previous weekend, and that additional voting will occur on July 11 and 12, 2020.
- Building and Grounds
  - Ms. Meara informed the Board that repairs to the archery red shed are planned, and that onsite lumber will be used.
- Awards and Grants
  - Ms. Meara informed the Board that Chapter VIP awards will be awarded at the next General Membership Meeting.
- Communication
  - Ms. Meara suggested that the Chapter Pond be named in honor of Gilbert Ramey, and that the dedication occur at the annual Chapter picnic.
  - Ms. Meara moved that a one-time exception to the Chapter's "No Drone" policy be allowed in order to take aerial pictures and video of the Chapter property. The motion was adopted.
  - Ms. Meara moved that the Chapter purchase a table at the upcoming Friends of the NRA Fairfax dinner, no cost was provided. The motion was adopted.
  - Ms. Meara reminded the members of the Board that online voting will not be allowed without unanimous consent of the Board.
- EMS
  - Mr. Brino informed the Board that the lead recovery operations at Skeet/Trap have been completed, and that he believes less than 75,000 pounds of lead was removed.
  - Mr. Brino informed the Board that Bucky will be applying lime and rock phosphate shortly.
  - Mr. Ciarula informed the Board of the Chapter's application to the Virginia Environmental Excellency Program (VEEP) Level 4.
- Field Archery
  - Mr. Riemer provided an update on recent Fairfax County archery qualifications, which had 104 participants and \$1,470 in income.
- Air Range
  - Mr. Thrasher provided an update on Air Range activities, including the use of an online sign-up program to limit crowding at the range.
  - Mr. Thrasher also informed the Board that coaching and clinics have started up again at Air Range the Board.
- Rifle/Pistol
  - Mr. Frerking informed the board that Rifle/Pistol has seen heavy usage, even at 50% capacity, and that he is considering re-arranging the benches to allow more safe usage.

- Skeet/Trap
  - Mr. Brino informed the board that there will be a Skeet Shoot on August 1 and 2, 2020 with social distancing measures in place.
- Youth
  - Mr. Turner proposed a change to the ground rules regarding minors' access to the Chapter. Mr. Thrasher moved to modify the language of the proposed ground rules change. The motion to amend the language of the ground rules change was adopted, and the proposed ground rules change was adopted. The language of the new ground rules is below:

“GENERAL

4. MINORS. Minors under 18 years of age are not permitted to use the property and its facilities unless accompanied by an adult member or as a participant in a chapter sponsored/sanction activity.

a. Minors, including the children of chapter members, who use chapter facilities on a regular basis as part of a chapter sponsored/sanction activity (class, team, club, etc.) are required to be members of the Junior Chapter, unless waived by the Board.

b. Junior Chapter member's use of chapter facilities is limited to participation in organized activities (meetings, practices, etc.) sponsored/sanctioned by the chapter.”

## 8. STANDING COMMITTEE REPORTS

- Retention/Recruitment
  - Mr. Smith informed the Board that approximately 40 former members have renewed based on his committee's actions.

## 9. OLD BUSINESS

- Nothing to report.

## 10. NEW BUSINESS

- Nothing to report.

## 11. OTHER MATTERS THAT MAY PROPERLY BE BROUGHT BEFORE THE BOARD

- Mr. Armstrong moved to cancel the annual charity Christmas Party due to the ongoing COVID-19 pandemic. The motion was adopted.
- Mr. Bob Bell informed the Board that the annual Chapter Activities Report to IWLA National is due soon, and to please provide documentation to him for submission.

Mr. Frerking moved that the meeting move to executive session at 8:45 PM

The Board rose from executive session at 9:04 PM

The meeting adjourned at 9:04 PM

Signed: Sean Gagnon, Secretary