

Arlington-Fairfax Chapter, Izaak Walton League of America, Inc.
Board of Directors - Minutes of the Meeting
Tuesday, December 3, 2019

1. **CALL TO ORDER:** The meeting was called to order by President Tom Ciarula at 7:30 PM.

- a) A quorum of members was present.
- b) The Pledge of Allegiance and IWLA Pledge were conducted.
- c) Chapter Officers and Board of Directors present:

- i. President: Tom Ciarula
- ii. Vice President: Pam Meara
- iii. Secretary: Sean Gagnon
- iv. Treasurer: Bob Crisman
- v. Membership: Benn Crandall
- vi. Designated Director: Roger Thrasher
- vii. Designated Director: John Seaberg
- viii. Designated Director: Bucky Sills
- ix. Designated Director: Dick Riemer
- x. Designated Director: Bill Frerking
- xi. Designated Director: Bob Brino
- xii. Designated Director: Dan Roberts
- xiii. Designated Director: Joseph Turner
- xiv. Director-at-Large: Keith Kuck
- xv. Director-at-Large: Jim Smith
- xvi. Director-at-Large: Chris Rose
- xvii. Director-at-Large: Oscar Starz
- xviii. Director-at-Large: Art Twichell

- d) Officers and Directors Absent
 - i. Director-at-Large: Carl Armstrong

2. **VISITOR'S TIME/FACILITY USE REQUESTS**

The following requests for use of Chapter facilities were presented to the Board:

- Tom Pike, representing Sammy Fielder with BSA Troop 73, requested the use of Camp Sites 1-3 and Small Pavilion from Friday, Decemb13 – Sunday, December 15, 2019. The facility use request was approved.
- Scott Peppard, representing the Robinson High School Air Rifle Team, requested the use of the Large Pavilion on Sunday May 3, 2020. The facility use request was approved.
- Daniel Overby, representing Cub Scouts Den 1601, requested the use of the Field House on Sunday, December 15, 2019 from 1:30-3:30PM. The facility use request was approved.
- Ben Hays, representing BSA Troop 1525, requested the use of Camp Sites 1-3, Small Pavilion, and Air Range on Saturday March 7, 2020. The facility use request was approved.
- Bob Brady, representing the American Legion, requested the use of the Air Range on Saturday, March 21, 2020. The facility use request was approved.
- Dick Riemer, representing Suburban Whitetail, requested the use of the Archery Field House every Monday in 2020. Mr Riemer also requested the use of the Chapter Field House on February 9, May 3, and August 23, 2020, and the Archery Range on August 1 and August 23, 2020. The facility use request was approved. Mr. Riemer also provided a \$500 donation to the Chapter from Suburban Whitetail.
- Stephen Doyle, representing the National Capitol Chapter of the Ruffed Grouse Society, requested the use of the Field House on Sunday, December 15, 2019, The facility use request was approved.
- Garrett Sichenze, a prospective Eagle Scout with BSA Troop 987, presented an Eagle Scout project proposal to the Board, consisting of the construction and installation of a turtle platform in the pond, 5 bluebird houses, and 2 bat houses at the Chapter. Mr. Turner moved that the proposed project be approved, and that \$414 from Conservation be utilized to fund the Project. The motion was adopted.

3. PRESIDENT'S TIME

- Mr. Ciarula informed the Board that he is seeking input on design proposals for a future indoor range at the Chapter. A discussion on the source of funds for the initial design occurred, with funds sourced from an Indoor Range Trust Fund separate from Chapter funds.
- Mr. Ciarula also led a discussion regarding Chapter policy on communication regarding political activities. It was reiterated that the Chapter is not allowed to lobby for political purposes.

4. MINUTES/CORRESPONDENCE

- Minutes from the November 12, 2019 Board of Directors Meetings were available for all to review. The minutes were corrected to state the date of the Chapter Picnic was September 19, 2020 and not November 19, 2020. The minutes were approved as corrected.

5. TREASURER'S REPORT

- Mr. Crisman presented the budget report as of November 2019. The ending balance as of November 30, 2019 was (43,568.38).
- Mr. Crisman presented updated proposed Finance and Accounting Policies and Procedures (effective date December 3, 2019) to the Board. Mr. Crisman moved that the proposed Financing and Accounting Policies and Procedures be approved, and that they supersede any prior finance and accounting policies or procedures. The motion was adopted.

6. MEMBERSHIP UPDATE

- Mr. Crandall provided the membership update, including membership renewals and a request for volunteers at upcoming gun shows. The Chapter currently has had 904 renewals so far, with 339 online renewals.

7. SPECIAL COMMITTEES

- Building and Grounds
 - Mr. Sills informed the Board that the new air conditioner at Air Range has been installed, and that all required permits for the proposed parking lot expansion have been issued. Mr. Sills stated that he anticipates completion of the parking lot expansion within two weeks.
 - Mr. Sills also informed the Board that the next B&G Meeting will be on December 10, 2019 at 7:00PM.
- Communication
 - Ms. Meara informed the Board of the upcoming newsletter close-out on December 24, 2019. Ms. Meara also requested calendar updates from individual chapter facilities.
- Education and Training
 - Mr. Sills informed the Board that the 2020 E&T Schedule has been finalized, and brochures are being printed for distribution.
- EMS
 - Mr. Brino informed the Board that he is trying to find the correct water sampling locations at the Chapter, and that lime will be applied to the S/T range soon.
- Field Archery
 - Mr. Starz led a discussion on the use of air bows at the Chapter, and whether they should be allowed at the Chapter. Mr. Starz recommended that air bows not be allowed at the Chapter based on his research.
- Air Range
 - Mr. Thrasher provided an update on Air Range activities, including the upcoming Potomac Rifle League and Junior Olympic Qualifiers.
- Skeet/Trap
 - Mr. Brino informed the Board of the start of the 2020 Skeet/Trap Winter League.
- Youth Activities
 - Mr. Turner provided an update on the Junior Chapter, including the installation of the new Junior Chapter Board of Directors at an upcoming meeting.

8. STANDING COMMITTEE REPORTS

- Historian
 - Mr. June Goodenough provided information on the Chapter's use of the Washington & Lee High School Rifle Range on Saturdays in 1946. The range was built in 1942 and demolished in 1976.
- Retention/Recruitment
 - Mr. Smith provided information on Chapter membership retention/recruitment and stated that preliminary membership numbers for 2020 appear to look good. Mr. Smith also informed the Board that he will be contacting 346 former members that had not renewed for 2019.
- Chapter Picnic
 - Mr. Brino informed the Board that the Chapter Annual Summer Picnic will be on October 3, 2020, with demonstrations at all Chapter facilities from 10:00AM – 1:00PM.

9. OLD BUSINESS

- Nothing to report.

10. NEW BUSINESS

- Ms. Meara presented proposed Chapter Bylaws revisions to the Board. Ms. Meara moved that the proposed Bylaws be approved. After discussion and minor revisions to the proposed Chapter Bylaws for clarity and grammar, the motion was approved. Ms. Meara informed the Board that the proposed Chapter Bylaws will be in the next Chapter Newsletter, and that the proposed Bylaws will be voted on at the February 18, 2020 General Membership meeting.

11. OTHER MATTERS THAT MAY PROPERLY BE BROUGHT BEFORE THE BOARD

- Nothing to report.

The meeting adjourned at 9:22 PM

Signed: Sean Gagnon, Secretary