

Arlington-Fairfax Chapter, Izaak Walton League of America, Inc.
Board of Directors - Minutes of the Meeting
Tuesday, November 12, 2019

1. **CALL TO ORDER:** The meeting was called to order by President Tom Ciarula at 7:30 PM.

- a) A quorum of members was present.
- b) The Pledge of Allegiance and IWLA Pledge were conducted.
- c) Chapter Officers and Board of Directors present:

- i. President: Tom Ciarula
- ii. Vice President: Pam Meara
- iii. Secretary: Sean Gagnon
- iv. Treasurer: Bob Crisman
- v. Membership: Benn Crandall
- vi. Designated Director: Roger Thrasher
- vii. Designated Director: Dick Riemer
- viii. Designated Director: Bill Frerking
- ix. Designated Director: Bob Brino
- x. Designated Director: Dan Roberts
- xi. Designated Director: Joseph Turner
- xii. Director-at-Large: Carl Armstrong
- xiii. Director-at-Large: Keith Kuck
- xiv. Director-at-Large: Jim Smith
- xv. Director-at-Large: Chris Rose
- xvi. Director-at-Large: Oscar Starz
- xvii. Director-at-Large: Art Twichell

- d) Officers and Directors Absent
 - i. Designated Director: John Seaberg
 - ii. Designated Director: Bucky Sills

2. **VISITOR'S TIME/FACILITY USE REQUESTS**

The following requests for use of Chapter facilities were presented to the Board:

- Jake Marshak, representing BSA Troop 1137, requested the use of Camp Sites 4 & 5 from December 6 – December 8, 2019. The facility use request was approved.
- Mr. Marshak also requested the use of the Field House (6:15PM – 9:00PM) and Skeet/Trap Club House (8:00PM – 9:00PM) every Monday in 2020. The facility use request was approved.
- Mr. Marshak also requested the use of the athletic field and large pavilion on December 8, 2019 from Noon – 5:00PM, and on April 19, 2020 from 3:00PM – 7:00PM. The facility use request was approved.
- Catherine Bavidio-Arrage representing BSA Troops 1887 and 1888 requested the use of field archery on February 29, 2020 from 1:00 – 3:30PM, and the use of Camp Sites 1-3 from February 29 – March 1, 2020. The facility use request was approved.
- Trevor Zimmerman representing BSA Troop 577 requested the use of Camp Sites 1-3 and the Small Pavilion from March 13 – March 15, 2020. Mr. Zimmerman also requested the use of Rifle/Pistol from 11:00AM – 4:00PM on March 14, 2020. The facility use request was approved.
- Mathew Fonda, a prospective Eagle Scout, presented a project concept to the Board for approval. The project consists of providing level archery stations at outdoor field archery. No motions were adopted, and the project was not approved.
- David Parshall requested that his son be allowed to roller ski on Chapter grounds in preparation for biathlon events. The activity was approved by the Board.

3. **PRESIDENT'S TIME**

- Mr. Ciarula informed the Board that a quote to have the Shenandoah property surveyed, and that the quoted price was too high. Therefore, a formal land survey will not be conducted at this time.
- Mr. Ciarula informed the Board of \$37,000 in Chapter income from the estate of Tom Trinkle. Six (6) handguns and two (2) rifles from Mr. Trinkle's estate will be utilized by the Chapter for program functions.

4. MINUTES/CORRESPONDENCE

- Minutes from the October 1 and October 15, 2019 Board of Directors Meetings were available for all to review. The minutes were approved as written.

5. TREASURER'S REPORT

- Mr. Crisman presented the budget report as of October 2019. The ending balance as of October 31, 2019 was -\$1,738.26.
- Mr. Crisman presented the Draft 2020 Chapter Budget to the Board of Directors' for approval.
 - Mr. Gagnon moved to suspend purchase and implementation of a proxy card access system previously approved at the September 3, 2019 Board of Directors' meeting until such a time as adequate funds are available and that the expenditure is reapproved by the Board.
 - The draft budget was amended as follows: Advertising expenses were increased from \$0 to \$4,320 and Capital Expenditures – Equipment was decreased from \$32,000 to \$0, leaving a proposed balanced budget for 2020.
 - A member of the Board moved that the Draft Budget be approved as amended and submitted to the General Membership at the November 2019 General Membership Meeting. The motion was adopted.

6. MEMBERSHIP UPDATE

- Mr. Crandall provided the membership update, including membership renewals and a request for volunteers at upcoming gun shows. The Chapter currently has 2,030 memberships.

7. SPECIAL COMMITTEES

- Transform I-66
 - Mr. Ciarula provided an update on ongoing Transform I-66 construction activities, including the installation of a sound-wall along the Chapter's frontage with Interstate 66.
- Communication
 - Ms. Meara informed the Board of upcoming changes to the implementation of the E-Blast system, which will now be more focused on Chapter-wide events (closures, picnics, parties, etc.)
 - Ms. Meara led a discussion on publishing Chapter financial records on the Chapter website. A member of the Board moved that the Chapter's IRS Form 990 be the only Chapter financials posted on the Chapter website. The motion was adopted.
- EMS
 - Mr. Brino stated that water quality sampling should be conducted soon.
- Field Archery
 - Mr. Riemer led a discussion on the use of air bows at the Chapter, and whether they should be allowed. Mr. Starz volunteered to research the topic and present his findings at a future time.
- Target Archery
 - Mr. Roberts informed the board that the Fall Indoor Tournament was a success, with 82 participants.
- Rifle/Pistol
 - Mr. Frerking informed the Board that beginning in January 2020, Bull Run Muzzleloaders will be allowed exclusive use of Rifle/Pistol on the third Sunday of every month until 2:00pm on the condition that the event is still open to the public.
- Youth Activities
 - Mr. Turner provided an update on the Chapter, including upcoming Junior Chapter elections.
- Education and Training
 - Mr. Sills provided an update on E&T activities, including the upcoming planning meeting on November 9, 2019.

8. STANDING COMMITTEE REPORTS

- Retention and New Member Recruitment
 - Mr. Smith informed the Board that new signs advertising renewals and membership availability have been placed at the various Chapter program club houses.

- Christmas Party for Disadvantaged Children
 - Mr. Armstrong informed the Board that he has received names for 35 children so far, and that he expects up to 15 more, for a total of 50 children at the upcoming Christmas Party on December 14, 2019.
- Chapter Picnic
 - Mr. Brino informed the Board that the Chapter Annual Summer Picnic will be on September 19, 2020, with demonstrations at all Chapter facilities from 10:00AM – Noon.

9. **OLD BUSINESS**

- Nothing to report.

10. **NEW BUSINESS**

- Ms. Meara presented proposed language to the Board to allow for email voting, which will be presented again at the December 3, 2019 Board of Directors' meeting for approval.
- Mr. Ciarula informed the Board that he is seeking quotes to have a preliminary design for an indoor range prepared, with associated advertising materials.
- Mr. Ciarula informed the Board that Dominion Electric has been removing and replacing the powerline towers within the onsite easement.

11. **OTHER MATTERS THAT MAY PROPERLY BE BROUGHT BEFORE THE BOARD**

- Bob Bell informed the Board that he will be needing a list of Chapter accomplishments for submission to National IWLA.

The meeting adjourned at 10:00 PM

Signed: Sean Gagnon, Secretary