

**Arlington-Fairfax Chapter, Izaak Walton League of America, Inc.**  
**Board of Directors - Minutes of the Meeting**  
**Tuesday, September 3, 2019**

1. **CALL TO ORDER:** The meeting was called to order by President Tom Ciarula at 7:30 PM.

- a) A quorum of members was present.
- b) The Pledge of Allegiance and IWLA Pledge were conducted.
- c) Chapter Officers and Board of Directors present:

- i. President: Tom Ciarula
- ii. Vice President: Pam Meara
- iii. Secretary: Sean Gagnon
- iv. Treasurer: Bob Crisman
- v. Membership: Benn Crandall
- vi. Designated Director: Roger Thrasher
- vii. Designated Director: Bucky Sills
- viii. Designated Director: Dick Riemer
- ix. Designated Director: Bill Frerking
- x. Designated Director: Bob Brino
- xi. Designated Director: Dan Roberts
- xii. Designated Director: Joseph Turner
- xiii. Director-at-Large: Carl Armstrong
- xiv. Director-at-Large: Keith Kuck
- xv. Director-at-Large: Jim Smith
- xvi. Director-at-Large: Chris Rose
- xvii. Director-at-Large: Oscar Starz
- xviii. Director-at-Large: Art Twichell

- d) Officers and Directors Absent
  - i. Designated Director: John Seaberg

2. **VISITOR'S TIME/FACILITY USE REQUESTS**

The following requests for use of Chapter facilities were presented to the Board:

- Jennifer Alvarez, representing Venture Crew 893, requested the use of Air Range on September 28 from 5:00 – 7:30PM. A member of the Board moved that the facility use request be approved. The motion was adopted.
- Ms. Alvarez, representing BSA Troop 1995, requested the use of Camp Sites 1 – 9 on October 12 and 13, 2019. A member of the Board moved that the facility use request be approved. The motion was adopted.
- Sarah Ruhl, representing Venture Crew 1137, requested the use of Air Range, Field House, Large Pavilion, Small Pavilion, and Camp Sites 1 – 9 from November 22-24, 2019. A member of the Board moved that the facility use request be approved. The motion was adopted.

3. **PRESIDENT'S TIME**

- Nothing to report.

4. **MINUTES/CORRESPONDENCE**

- Minutes from the August 2019 Board of Directors Meeting were available for all to review. The minutes were approved as written.

5. **TREASURER'S REPORT**

- Mr. Crisman presented the budget report as of August 2019. The ending balance as of August 31, 2019 was \$118,638.02.

6. **MEMBERSHIP UPDATE**

- Mr. Crandall provided the membership update, including a request for volunteers at upcoming gun shows.

7. **SPECIAL COMMITTEES**

- Transform 66
  - Mr. Ciarula provided an update on upcoming construction activities associated with the Transform 66 project, including the construction of a sound wall just offsite.

- Building and Grounds
  - Mr. Sills informed the Board that the site plan for the parking lot has been approved by the County, and that several payments are required to the County for permit issuance. Required fees to the County include \$39,400 bond and \$3,326.96 pro rata share agreement. Mr. Sills moved that funds for payment of the required fees be made available. The motion was adopted.
  - Mr. Kuck moved that “the President of the Chapter is authorized to sign documents representing the Chapter.” The motion was adopted.
- Communication
  - Ms. Meara informed the Board that the Chapter recently received a 100% Membership Retention Award and the Defenders Achievement Award at the IWLA National Convention.
- Field Archery
  - Mr. Riemer informed the Board that the air conditioning at the archery field house has broken.
- Air Range
  - Mr. Thrasher provided an update on activities at the Air Range, including recent clinics hosted by the Chapter.
  - Mr. Thrasher also informed the Board that High School Air Teams will begin to staff Chapter open practices, and that winter hours are now in effect at the Air Range.
- Rifle/Pistol
  - Mr. Frerking informed the Board that he is seeking quotes to replace and/or repair the roof along the firing lanes at Rifle/Pistol, as well as repair/replace the baffles.
  - Mr. Frerking also informed the Board that he is exploring options to expand the Rifle/Pistol range by 5 lanes.
  - Mr. Frerking informed the Board that he has received three quotes for electronic targets at Rifle/Pistol.
  - Mr. Frerking moved that the Chapter purchase electronic targets for Rifle/Pistol at a cost not to exceed \$60,000, with \$24,000 acquired from Air Range funds, \$24,000 acquired from Rifle/Pistol funds, and \$12,000 acquired from Education and Training funds. The motion was adopted with fifteen (15) in favor and two (2) against.
  - Mr. Frerking gave a presentation on Prox Card access at the Chapter, and estimated that the total cost for implementation at the Chapter would be approximately \$32,000. Mr. Brino moved that the Chapter provide funds in next year’s budget for implementation of a Chapter-wide Prox Card system, with expenditures not-to-exceed \$50,000. The motion was adopted with sixteen (16) in favor and one (1) against.
- Skeet/Trap
  - Mr. Brino informed the Board that recent registered shoots have been cancelled.

**8. STANDING COMMITTEE REPORTS**

- Nothing to report.

**9. OLD BUSINESS**

- Nothing to report.

**10. NEW BUSINESS**

- Mr. Starz provided information on small bore activities on Fridays.
- Mr. Smith moved that “a Special Committee, composed solely of no more than six volunteer members, be formed; and tasked to determine why the chapter membership renewal rates have dropped so drastically within the past year; and that Jim Smith be appointed to chair that committee.” The motion was adopted.
- Mr. Sills led a discussion on the timing and price of the annual Chapter picnic.

**11. OTHER MATTERS THAT MAY PROPERLY BE BROUGHT BEFORE THE BOARD**

- Mr. Brino moved that the Board Meeting temporarily adjourn and rise in executive session at (9:45 PM).
- The Board rose from executive session at 10:15 PM.

The meeting adjourned at 10:15 PM

Signed: Sean Gagnon, Secretary