

Arlington-Fairfax Chapter, Inc., Izaak Walton League of America
General Membership Meeting – Tuesday, November 15, 2022

1. **CALL TO ORDER** The meeting was called to order at 7:32 PM by President Pamela Meara.

- a) A quorum of regular members was present.
- b) The Pledge of Allegiance and IWLA Pledge were conducted.
- c) Chapter Officers and Board of Directors present were introduced:
 - i) President – Pamela Meara
 - ii) Vice President – Chris Rose
 - iii) Secretary –
 - iv) Treasurer – Bob Crisman
 - v) Membership – Benn Crandall
 - vi) Designated Director – Keith Kuck
 - vii) Designated Director – Dick Riemer
 - viii) Designated Director –
 - ix) Designated Director – Joe Turner
 - x) Designated Director – Jeff Del Vecchio
 - xi) Designated Director – Jon Bukva
 - xii) Director-at-Large – Oscar Starz
 - xiii) Director-at-Large – Fred Ansick
 - xiv) Director-at-Large – Todd Skipper
 - xv) Director-at-Large – Don Early

2. **MEMBER TIME**

- Nothing brought before the membership.

3. **PRESIDENT'S TIME**

- Nothing brought before the membership.

4. **MINUTES/CORRESPONDENCE**

- Minutes from the October 2022 General Membership Meeting were not available for all to review.
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5. **TREASURER'S REPORT**

- Mr. Crisman presented the Budget Report through the end of October 2022 to the Membership.
 - Income: \$427,280.19
 - Expenditures: \$234,214.90
 - Budget Remaining: \$193,066.29
- Mr. Crisman stated that proposed budget for 2023 was approved at the BOD meeting. Errors have been corrected at \$400 was added for sign up genius fees.
- A motion was made for the general membership to approve the budget. It was approved.

6. **MEMBERSHIP UPDATE**

- Mr. Crandall provided an update on status of the Membership, stating that the Chapter currently has 2,293 memberships accounted for. This is up from 2275 this time last year. The average member age is 58. 4546 Volunteer hours were performed in 2022 by our membership.
- Mr. Crandall moved to accept the candidates from the September New Member Orientation (those in attendance and those who were not able to attend) be voted into the Chapter. The motion was adopted, and 32 new members were admitted to the Chapter.

7. **SPECIAL COMMITTEES**

- Air Range
 - Mr. Kuck stated that the Air Range is open for member use on Mondays and Friday evenings, and that he has participants as young as 3 years old. Local high schools utilize the Air Range on the other days of the week.
 - Mr. Starz stated that the Chapter has the capability to train and teach physically disabled shooters. Additionally, smallbore rifle/pistol will no longer offer Friday evenings at the Rifle/Pistol range due to lack of day light.

- Awards and Grants
 - We have applied for a Friend of NRA Grant.
 - US Archery Grant accepted. 10 new 3D targets awarded. Must have a 3D target tournament.
- Building & Grounds
 - Mr. Rose stated that the current large project is the repairs to the Rifle/Pistol berm. The berm has been hydro seeded
 - The remodeling of the Skeet/Trap clubhouse is complete
 - Kaboda has been repaired.
 - Bids are being entertained for update on the Chapter fieldhouse. Once complete, all Chapter primary buildings will be up to speed and Buildings and Grounds will shift to maintenance.
- Communication
 - The Chapter speed limit is 10 mph.
 - Ms. Meara reminded those in attendance that the Chapter sends out a monthly eBlast at the beginning of each month. The next gun show is the weekend of September 30th; the Chapter will have a table.
- Conservation
 - 6 volunteers assisted with the recent clean up day.
- Education and Training
 - All classes posted on the website.
- Field Archery
 - Mr. Riemer stated that the ranges are in great shape and introduced Mr. Fred Ansick, who manages the outdoor range.
 - There are monthly Archery 101 classes, and Mr. Mark Gauntner teaches Archery 201 classes.
 - Mr. Riemer reminded those in attendance that broadhead arrows are only allowed on broadhead specific targets.
 - There were 110 participants for the recent indoor tournament beginning with age 15yo and up. The next tournament will be February 4th and 5th.
- Rifle Pistol
 - R/P is in need of more RSO's to maintain operational hours of 9-4.
 - Met with contractor and architect for new berms and baffles.
 - Short range day will be 5th Sunday of the month – next one is January 31st.
- Skeet/Trap
 - Talked about available Trap and skeet hours.
- Target Archery
 - The Archery JOAD program is for youths 8 to 18 years old, we also have adult classes.
 - All coaches are USA Archery National Level 2 or higher certified coaches.
- Youth
 - Mr. Turner stated that the youth chapter is very active, and there are opportunities for all. Current membership is 250 youth.

8. **OLD BUSINESS**

- A donation in the amount of \$2265 was made to the National Organization for the 2nd Century. The youth chapter donated \$500.

9. **NEW BUSINESS**

- Swap meet Friday from 6-9.

10. ***ANNOUNCEMENTS***

- See Chapter Calendar for current list of events, which is frequently updated to reflect evolving conditions
<https://wp.arlingtonfairfax-iwla.org/>.
- Remember to use Amazon Smiles.

The meeting adjourned at 8:36 PM

Signed: Helen Martin, Membership

Arlington-Fairfax Chapter, Inc - IWLA Profit & Loss Budget vs. Actual January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41000 · Dues				
41022 · 2022 Chapter	357,304.75	335,000.00	22,304.75	106.7%
Total 41000 · Dues	376,518.97	335,000.00	41,518.97	112.4%
42000 · Donations				
42600 · Donations - Unrestricted	18,330.57	500.00	17,830.57	3,666.1%
Total 42000 · Donations	18,330.57	500.00	17,830.57	3,666.1%
43900 · Grant Income	5,000.00	50,000.00	-45,000.00	10.0%
44000 · Interest Income	716.15	940.00	-223.85	76.2%
45000 · Program Income				
45100 · Program Fees	1,445.00	0.00	1,445.00	100.0%
45500 · Other	0.00	1,500.00	-1,500.00	0.0%
Total 45000 · Program Income	1,445.00	1,500.00	-55.00	96.3%
46000 · Miscellaneous Income	1,269.50	2,500.00	-1,230.50	50.8%
49000 · Special Event Income				
49100 · Special Events Contributions				
49011 · Annual Picnic	0.00	2,000.00	-2,000.00	0.0%
49012 · Childrens Christmas Party	0.00	2,000.00	-2,000.00	0.0%
49013 · Handicapped Picnic	0.00	2,000.00	-2,000.00	0.0%
Total 49100 · Special Events Contributions	0.00	6,000.00	-6,000.00	0.0%
49200 · Annual Picnic	0.00	2,200.00	-2,200.00	0.0%
49400 · Raffle	0.00	12,000.00	-12,000.00	0.0%
Total 49000 · Special Event Income	0.00	20,200.00	-20,200.00	0.0%
49970 · Unobligated Funds Carryover	24,000.00	28,500.00	-4,500.00	84.2%
49980 · Chapter Transfers	0.00	35,000.00	-35,000.00	0.0%
Total Income	427,280.19	474,140.00	-46,859.81	90.1%
Gross Profit	427,280.19	474,140.00	-46,859.81	90.1%
Expense				
61000 · Building and Grounds				
61200 · Equipment and Tools	0.00	500.00	-500.00	0.0%
61400 · Services	655.00	8,040.00	-7,385.00	8.1%
61500 · Supplies				
61505 · B&G Supplies	4,449.28	8,000.00	-3,550.72	55.6%
61510 · EMS Supplies	0.00	7,500.00	-7,500.00	0.0%
Total 61500 · Supplies	4,449.28	15,500.00	-11,050.72	28.7%
Total 61000 · Building and Grounds	5,104.28	24,040.00	-18,935.72	21.2%
61800 · Conservation Exp	1,125.00	7,000.00	-5,875.00	16.1%
62100 · Contract Services				
62110 · Accounting Services	900.00	3,600.00	-2,700.00	25.0%
62115 · Admin Support	27,485.42	30,000.00	-2,514.58	91.6%
62135 · IT	2,758.94	10,000.00	-7,241.06	27.6%

Arlington-Fairfax Chapter, Inc - IWLA Profit & Loss Budget vs. Actual January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
62138 · Groundskeeper	0.00	35,000.00	-35,000.00	0.0%
62140 · Legal Fees	2,890.33	500.00	2,390.33	578.1%
62150 · Outside Contract Services				
62155 · Trash Service	9,443.24	10,000.00	-556.76	94.4%
62160 · Mowing Services	13,260.00	13,650.00	-390.00	97.1%
62165 · Other	1,932.76	1,000.00	932.76	193.3%
Total 62150 · Outside Contract Services	24,636.00	24,650.00	-14.00	99.9%
Total 62100 · Contract Services	58,630.69	103,750.00	-45,119.31	56.5%
62800 · Facilities and Equipment				
62870 · Property Insurance	58,432.00	60,000.00	-1,568.00	97.4%
62880 · Real Estate, Personal Prop Tax	931.91	1,050.00	-118.09	88.8%
63000 · Utilities				
63100 · Electricity	14,521.04	18,000.00	-3,478.96	80.7%
63200 · Natural Gas	1,860.46	2,500.00	-639.54	74.4%
63300 · Water & Sewer	640.24	600.00	40.24	106.7%
Total 63000 · Utilities	17,463.65	21,100.00	-3,636.35	82.8%
Total 62800 · Facilities and Equipment	76,827.56	82,150.00	-5,322.44	93.5%
64000 · Program Expenses				
64100 · Building & Range Maintenance	241.64	0.00	241.64	100.0%
64400 · Program Supplies	4,294.86	10,000.00	-5,705.14	42.9%
64800 · Other	0.00	1,000.00	-1,000.00	0.0%
Total 64000 · Program Expenses	4,536.50	11,000.00	-6,463.50	41.2%
65000 · Operations				
65005 · Bank Fees	10.00	0.00	10.00	100.0%
65006 · Registration Fees	3,371.96	1,000.00	2,371.96	337.2%
65008 · Financial Processing Fees				
65009 · PayPal	4,252.91	3,000.00	1,252.91	141.8%
65010 · Square	895.23	1,000.00	-104.77	89.5%
65011 · Other	0.00	500.00	-500.00	0.0%
Total 65008 · Financial Processing Fees	5,148.14	4,500.00	648.14	114.4%
65030 · Equipment	2,201.89	1,000.00	1,201.89	220.2%
65040 · Postage, Mailing Service	2,478.78	4,000.00	-1,521.22	62.0%
65060 · Printing and Copying	8,538.20	3,000.00	5,538.20	284.6%
65065 · Newsletter	3,240.00	8,000.00	-4,760.00	40.5%
65080 · Supplies	5,651.14	6,000.00	-348.86	94.2%
65090 · Telephone, Telecommunications	3,636.95	4,000.00	-363.05	90.9%
Total 65000 · Operations	34,277.06	31,500.00	2,777.06	108.8%
65100 · Other Types of Expenses				
65150 · Memberships and Dues	0.00	500.00	-500.00	0.0%
65160 · Other Costs	256.35	1,000.00	-743.65	25.6%
65180 · President's Discretionary Fund	0.00	1,000.00	-1,000.00	0.0%
Total 65100 · Other Types of Expenses	256.35	2,500.00	-2,243.65	10.3%
66000 · Special Event Expenses				
66010 · Special Events				

Arlington-Fairfax Chapter, Inc - IWLA
Profit & Loss Budget vs. Actual
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
66011 · Annual Picnic	1,940.41	4,500.00	-2,559.59	43.1%
66012 · Childrens Christmas Party	0.00	7,500.00	-7,500.00	0.0%
66013 · Handicapped Picnic	1,689.25	2,200.00	-510.75	76.8%
Total 66010 · Special Events	3,629.66	14,200.00	-10,570.34	25.6%
Total 66000 · Special Event Expenses	3,629.66	14,200.00	-10,570.34	25.6%
66500 · Grants & Donations				
66520 · Donations	1,500.00	2,000.00	-500.00	75.0%
66530 · Scholarships	20,000.00	20,000.00	0.00	100.0%
Total 66500 · Grants & Donations	21,500.00	22,000.00	-500.00	97.7%
68300 · Travel and Meetings				
68310 · Conference, Convention, Meeting	0.00	1,000.00	-1,000.00	0.0%
68320 · Travel	0.00	500.00	-500.00	0.0%
Total 68300 · Travel and Meetings	0.00	1,500.00	-1,500.00	0.0%
69000 · Capital Expenditures				
69100 · Lands	4,500.00	10,000.00	-5,500.00	45.0%
69200 · Buildings	23,827.80	165,000.00	-141,172.20	14.4%
Total 69000 · Capital Expenditures	28,327.80	175,000.00	-146,672.20	16.2%
Total Expense	234,214.90	474,640.00	-240,425.10	49.3%
Net Ordinary Income	193,065.29	-500.00	193,565.29	-38,613.1%
Net Income	193,065.29	-500.00	193,565.29	-38,613.1%

Arl/Fx Chapter, IWLA - Balance Sheet - As of 10-31-2022

(Includes unrealized gains)

Account	Balance
ASSETS	
Cash and Bank Accounts	
Chapter Checking	37,922
Chapter Money Market	413,897
Membership	1,937
Petty Cash	1,321
Program Accounts	240,881
TOTAL Cash and Bank Accounts	695,958
TOTAL ASSETS	695,958
LIABILITIES & EQUITY	
LIABILITIES	0
EQUITY	695,958
TOTAL LIABILITIES & EQUITY	695,958

Program Account Activity
10-01-2022 to 10-31-2022

Air Range

Beginning balance \$58,661.06
Total additions 9,933.57
Total subtractions 2,624.37
Ending balance \$65,970.26

Jr Chapter

Beginning balance \$11,421.04
Total additions 0.00
Total subtractions 0.00
Ending balance \$11,421.04

Bull Run Muzzleloaders

Beginning balance \$3,386.73
Total additions 300.00
Total subtractions 489.68
Ending balance \$3,197.05

NO VA Sharp Shooters

Beginning balance \$3,970.01
Total additions 273.00
Total subtractions 422.80
Ending balance \$3,820.21

Cub Run Archers

Beginning balance \$11,460.25
Total additions 2,697.75
Total subtractions 1,119.88
Ending balance \$13,038.12

Rifle-Pistol Range

Beginning balance \$45,527.58
Total additions 3145.65
Total subtractions 228.04
Ending balance \$48,445.19

Education & Trainig

Beginning balance \$28,569.33
Total additions 4,177.00
Total subtractions 684.92
Ending balance \$32,061.41

Skeet & Trap

Beginning balance \$128,152.91
Checks - 42,426.19
Other withdrawals, 449.57
Deposits, credits 17,706.00
Ending balance 102,983.15

Education & Training Trust

Beginning balance \$17,925.51
Total additions 0.76
Total subtractions 0.00
Ending balance 4 \$17,926.27

Target Archery

Beginning balance \$11,161.88
Total additions 660.00
Total subtractions 636.07
Ending balance \$11,185.81