

Arlington-Fairfax Chapter, Inc., Izaak Walton League of America  
General Membership Meeting – Tuesday, October 18, 2022

1. **CALL TO ORDER** The meeting was called to order at 7:30 PM by President Pamela Meara.

- a) A quorum of regular members was present.
- b) The Pledge of Allegiance and IWLA Pledge were conducted.
- c) Chapter Officers and Board of Directors present were introduced:
  - i) President – Pamela Meara
  - ii) Vice President – Chris Rose
  - iii) Treasurer – Bob Crisman
  - iv) Membership – Benn Crandall
  - v) Designated Director – Keith Kuck
  - vi) Designated Director – Steve Landry
  - vii) Designated Director – Dick Riemer
  - viii) Designated Director – Joe Turner
  - ix) Designated Director – Jeff Del Vecchio
  - x) Director-at-Large – Fred Ansick
  - xi) Director-at-Large – Todd Skipper
  - xii) Director-at-Large – Don Early
  - xiii) Director-at-Large – Bob Hamilton

2. **MEMBER TIME**

- Nothing brought before the membership.

3. **PRESIDENT'S TIME**

- Ms. Meara announced that Bob Hamilton is the Chapter's new Director-at-Large. The appointment fills a vacant board position and Mr. Hamilton will serve the remainder of the Director's term, which will expire after the 2023 Chapter elections.

4. **MINUTES/CORRESPONDENCE**

- Minutes from the September 2022 General Membership Meeting were available for all to review. The minutes were amended to reflect Mr. Landry's attendance and a motion was made to approve and seconded. The minutes were then approved as amended.

5. **TREASURER'S REPORT**

- Mr. Crisman presented the Budget Report through the end of September 2022 to the Membership.
  - Income: \$407,713.97
  - Expenditures: \$194,304.27
  - Budget Remaining: \$213,409.70
- Mr. Crisman stated that has submitted a draft budget to the Board of Directors and that he needed any changes to be submitted to him before the next Board of Directors meeting so a budget can be finalized by the board at its December meeting.

6. **MEMBERSHIP UPDATE**

- Mr. Crandall provided an update on status of the Membership, stating that the Chapter currently has 2,262 memberships accounted for, and that the next New Member Orientation will be on November 5, 2022.
- Mr. Crandall moved to accept the candidates from the October New Member Orientation (those in attendance and those who were not able to attend) be voted into the Chapter. The motion was adopted, and 15 new members were admitted to the Chapter.

7. **SPECIAL COMMITTEES**

- Air Range
  - Mr. Kuck stated that the Air Range hold a major match this Saturday and Sunday and both the range and the parking lot will be very busy.
  - Mr. Kuck reminded everyone that the Air Range is open for all members to use on Mondays starting at 5:30 pm and on Fridays , starting at 6:00 pm.
  - An approved Eagle Scout project will be painting two exterior walls at the Air Range.

- Building & Grounds
  - Mr. Rose stated that renovations at the Skeet and Trap clubhouse were underway and the building is closed; the four ranges remain open for members to use.
  - The next big project will be the remodeling Field House. Renovations will
  - Options for seeding the Rifle-Pistol range are being explored.
  - Mr. Rose also stated that the Kibota had been worked on and noted that the Field House now had a digital clock and the temperature was set at 61 degrees.
- Communication
  - Mr. Meara stated that the Chapter's speed limit is 10 mph.
  - Ms. Meara also reminded those in attendance to check the online calendar for the latest information and that the Chapter sends out a monthly eBlast at the beginning of each month. If members are not receiving the eBlast, they should confirm their correct email is on file with the Chapter.
- Conservation
  - Mr. Kuck (for Mr. Bukva) stated that there were two conservation events on Sign-Up Genius for members who needed volunteer hours: Adopt-A-Highway (October 29) and the Cub Run Park/Stream Clean-Up (November 12).
- Education and Training
  - Ms. Meara (for Mr. Seaberg) said the Chapter had almost completed its 2022 E&T class schedule and that the first six months of the 2023 E&T schedule had been completed and would soon be listed on the Chapter's website.
- Field Archery
  - Mr. Riemer stated that the volunteer hours were available on Sign-Up Genius to help clean-up the archery range and that help was needed over the next three weeks as the Chapter prepared to host a major tournament; there is a work party on Sunday.
  - The indoor archery range work was almost completed and that the range would be open for members use by the weekend.
  - Mr. Reimer also reminded members that broadheads should not be mixed with arrows having field points; significant target damage occurs when broadheads are used on non-broadhead targets.
  - There is an Archery 101 class on Sunday and an upcoming Archery 201 class. Mr. Riemer reminded those in attendance that broadheads are only allowed on broadhead specific targets.
  - A tree was taken down at archery and will be cut and split for sale by the Chapter.
  - Mr. Ansick stated that the Chapter will host a FITA tournament on November 12-13 at the Indoor Archery range. Shooting at targets from 25 yards, participants will use both compound and recurve bows. Mr. Ansick said that 100 shooters had signed-up and that volunteers were needed to help at the tournament and members were also invited to come out and watch the two-day event.
  - Mr. Ansick also said that the Chapter is scheduled to host another archery tournament on February 4-5, 2023.
- Rifle-Pistol
  - Mr. Landry stated that volunteer hours at the Rifle-Pistol range were available for members on Sign-Up Genius.
  - Mr. Landry also thanked everyone who had signed-up for RSO shifts (4.5 hours) during the month.
  - There is a short-range day at Rifle-Pistol on October 30
  - Mr. Twitchell stated that Bull Run Muzzleloaders meet on the third Sunday of every month from 9:00 am – 2:00 pm, all are welcome. He also reminded that this monthly event is only for muzzleloaders.

- Youth
  - Mr. Turner stated that the youth chapter has 250 members and all members are active shooters, predominantly in Air Rifle, but also in archery & shotgun.
  - Mr. Turner also said that the Youth Chapter has scheduled a gun swap/gun show for November 18, from 6:30 pm- 9:00 pm, at the Field House. A FFL will be available onsite to conduct transfers of shotguns and small bore rifles, but this is not an open gun show for members to display their firearms. The show's focus is on the Chapter's youth programs (shotguns/air rifles/small bore).
  
- Shenandoah Property
  - Mr. Ansick said that the Chapter has 50 acres of undeveloped, wooded and hilly property available to members for camping, hunting and hiking. A use request form is available on the website and should be submitted 10 days in advance of requested use of the property.

8. **OLD BUSINESS**

- None.

9. **NEW BUSINESS**

- None.

10. **ANNOUNCEMENTS**

- See Chapter Calendar for current list of events, which is frequently updated to reflect evolving conditions <https://wp.arlingtonfairfax-iwla.org/>.
- Ms. Meara reminded members they could sign-up with Amazon Smile and the Chapter would receive a donation from Amazon for all purchases made by the member. Info available on website.
- She noted that the Chapter received \$338 from Amazon Smile donations during the last quarter.

The meeting adjourned at 8:03 PM

Signed: Todd Skipper, Director-At-Large

## Arlington-Fairfax Chapter, Inc - IWLA Profit & Loss Budget vs. Actual January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
41000 · Dues				
41022 · 2022 Chapter	357,304.75	335,000.00	22,304.75	106.7%
<b>Total 41000 · Dues</b>	<b>357,312.75</b>	<b>335,000.00</b>	<b>22,312.75</b>	<b>106.7%</b>
42000 · Donations				
42600 · Donations - Unrestricted	18,130.57	500.00	17,630.57	3,626.1%
<b>Total 42000 · Donations</b>	<b>18,130.57</b>	<b>500.00</b>	<b>17,630.57</b>	<b>3,626.1%</b>
43900 · Grant Income	5,000.00	50,000.00	-45,000.00	10.0%
44000 · Interest Income	716.15	940.00	-223.85	76.2%
45000 · Program Income				
45100 · Program Fees	1,375.00	0.00	1,375.00	100.0%
45500 · Other	0.00	1,500.00	-1,500.00	0.0%
<b>Total 45000 · Program Income</b>	<b>1,375.00</b>	<b>1,500.00</b>	<b>-125.00</b>	<b>91.7%</b>
46000 · Miscellaneous Income	1,179.50	2,500.00	-1,320.50	47.2%
49000 · Special Event Income				
49100 · Special Events Contributions				
49011 · Annual Picnic	0.00	2,000.00	-2,000.00	0.0%
49012 · Childrens Christmas Party	0.00	2,000.00	-2,000.00	0.0%
49013 · Handicapped Picnic	0.00	2,000.00	-2,000.00	0.0%
<b>Total 49100 · Special Events Contributions</b>	<b>0.00</b>	<b>6,000.00</b>	<b>-6,000.00</b>	<b>0.0%</b>
49200 · Annual Picnic	0.00	2,200.00	-2,200.00	0.0%
49400 · Raffle	0.00	12,000.00	-12,000.00	0.0%
<b>Total 49000 · Special Event Income</b>	<b>0.00</b>	<b>20,200.00</b>	<b>-20,200.00</b>	<b>0.0%</b>
49970 · Unobligated Funds Carryover	24,000.00	28,500.00	-4,500.00	84.2%
49980 · Chapter Transfers	0.00	35,000.00	-35,000.00	0.0%
<b>Total Income</b>	<b>407,713.97</b>	<b>474,140.00</b>	<b>-66,426.03</b>	<b>86.0%</b>
<b>Gross Profit</b>	<b>407,713.97</b>	<b>474,140.00</b>	<b>-66,426.03</b>	<b>86.0%</b>
<b>Expense</b>				
61000 · Building and Grounds				
61200 · Equipment and Tools	0.00	500.00	-500.00	0.0%
61400 · Services	440.00	8,040.00	-7,600.00	5.5%
61500 · Supplies				
61505 · B&G Supplies	4,449.28	8,000.00	-3,550.72	55.6%
61510 · EMS Supplies	0.00	7,500.00	-7,500.00	0.0%
<b>Total 61500 · Supplies</b>	<b>4,449.28</b>	<b>15,500.00</b>	<b>-11,050.72</b>	<b>28.7%</b>
<b>Total 61000 · Building and Grounds</b>	<b>4,889.28</b>	<b>24,040.00</b>	<b>-19,150.72</b>	<b>20.3%</b>
61800 · Conservation Exp	1,125.00	7,000.00	-5,875.00	16.1%
62100 · Contract Services				
62110 · Accounting Services	800.00	3,600.00	-2,800.00	22.2%
62115 · Admin Support	26,447.92	30,000.00	-3,552.08	88.2%
62135 · IT	2,616.94	10,000.00	-7,383.06	26.2%

## Arlington-Fairfax Chapter, Inc - IWLA Profit & Loss Budget vs. Actual January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
62138 · Groundskeeper	0.00	35,000.00	-35,000.00	0.0%
62140 · Legal Fees	2,890.33	500.00	2,390.33	578.1%
<b>62150 · Outside Contract Services</b>				
62155 · Trash Service	8,425.83	10,000.00	-1,574.17	84.3%
62160 · Mowing Services	11,050.00	13,650.00	-2,600.00	81.0%
62165 · Other	1,932.76	1,000.00	932.76	193.3%
<b>Total 62150 · Outside Contract Services</b>	<b>21,408.59</b>	<b>24,650.00</b>	<b>-3,241.41</b>	<b>86.9%</b>
<b>Total 62100 · Contract Services</b>	<b>54,123.78</b>	<b>103,750.00</b>	<b>-49,626.22</b>	<b>52.2%</b>
<b>62800 · Facilities and Equipment</b>				
62870 · Property Insurance	53,583.43	60,000.00	-6,416.57	89.3%
62880 · Real Estate, Personal Prop Tax	494.59	1,050.00	-555.41	47.1%
<b>63000 · Utilities</b>				
63100 · Electricity	11,501.67	18,000.00	-6,498.33	63.9%
63200 · Natural Gas	1,747.35	2,500.00	-752.65	69.9%
63300 · Water & Sewer	480.18	600.00	-119.82	80.0%
<b>Total 63000 · Utilities</b>	<b>14,141.47</b>	<b>21,100.00</b>	<b>-6,958.53</b>	<b>67.0%</b>
<b>Total 62800 · Facilities and Equipment</b>	<b>68,219.49</b>	<b>82,150.00</b>	<b>-13,930.51</b>	<b>83.0%</b>
<b>64000 · Program Expenses</b>				
64100 · Building & Range Maintenance	241.64	0.00	241.64	100.0%
64400 · Program Supplies	4,294.86	10,000.00	-5,705.14	42.9%
64800 · Other	0.00	1,000.00	-1,000.00	0.0%
<b>Total 64000 · Program Expenses</b>	<b>4,536.50</b>	<b>11,000.00</b>	<b>-6,463.50</b>	<b>41.2%</b>
<b>65000 · Operations</b>				
65005 · Bank Fees	10.00	0.00	10.00	100.0%
65006 · Registration Fees	3,305.00	1,000.00	2,305.00	330.5%
<b>65008 · Financial Processing Fees</b>				
65009 · PayPal	3,901.25	3,000.00	901.25	130.0%
65010 · Square	806.54	1,000.00	-193.46	80.7%
<b>Total 65008 · Financial Processing Fees</b>	<b>4,707.79</b>	<b>4,000.00</b>	<b>707.79</b>	<b>117.7%</b>
65030 · Equipment	1,108.68	1,000.00	108.68	110.9%
65040 · Postage, Mailing Service	2,478.78	4,000.00	-1,521.22	62.0%
65060 · Printing and Copying	8,538.20	3,000.00	5,538.20	284.6%
65065 · Newsletter	3,240.00	8,000.00	-4,760.00	40.5%
65080 · Supplies	5,567.33	6,000.00	-432.67	92.8%
65090 · Telephone, Telecommunications	3,250.63	4,000.00	-749.37	81.3%
<b>Total 65000 · Operations</b>	<b>32,206.41</b>	<b>31,000.00</b>	<b>1,206.41</b>	<b>103.9%</b>
<b>65100 · Other Types of Expenses</b>				
65150 · Memberships and Dues	0.00	500.00	-500.00	0.0%
65160 · Other Costs	256.35	1,000.00	-743.65	25.6%
65180 · President's Discernatory Fund	0.00	1,000.00	-1,000.00	0.0%
<b>Total 65100 · Other Types of Expenses</b>	<b>246.35</b>	<b>2,500.00</b>	<b>-2,253.65</b>	<b>9.9%</b>
<b>66000 · Special Event Expenses</b>				
66010 · Special Events				
66011 · Annual Picnic	1,940.41	4,500.00	-2,559.59	43.1%

**Arlington-Fairfax Chapter, Inc - IWLA**  
**Profit & Loss Budget vs. Actual**  
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
66012 · Childrens Christmas Party	0.00	7,500.00	-7,500.00	0.0%
66013 · Handicapped Picnic	1,689.25	2,200.00	-510.75	76.8%
<b>Total 66010 · Special Events</b>	<b>3,629.66</b>	<b>14,200.00</b>	<b>-10,570.34</b>	<b>25.6%</b>
<b>Total 66000 · Special Event Expenses</b>	<b>3,629.66</b>	<b>14,200.00</b>	<b>-10,570.34</b>	<b>25.6%</b>
<b>66500 · Grants &amp; Donations</b>				
66520 · Donations	1,500.00	2,000.00	-500.00	75.0%
66530 · Scholarships	20,000.00	20,000.00	0.00	100.0%
<b>Total 66500 · Grants &amp; Donations</b>	<b>21,500.00</b>	<b>22,000.00</b>	<b>-500.00</b>	<b>97.7%</b>
<b>68300 · Travel and Meetings</b>				
68310 · Conference, Convention, Meeting	0.00	1,000.00	-1,000.00	0.0%
68320 · Travel	0.00	500.00	-500.00	0.0%
<b>Total 68300 · Travel and Meetings</b>	<b>0.00</b>	<b>1,500.00</b>	<b>-1,500.00</b>	<b>0.0%</b>
<b>69000 · Capital Expenditures</b>				
69100 · Lands	0.00	10,000.00	-10,000.00	0.0%
69200 · Buildings	3,827.80	165,000.00	-161,172.20	2.3%
<b>Total 69000 · Capital Expenditures</b>	<b>3,827.80</b>	<b>175,000.00</b>	<b>-171,172.20</b>	<b>2.2%</b>
<b>Total Expense</b>	<b>194,304.27</b>	<b>474,140.00</b>	<b>-279,835.73</b>	<b>41.0%</b>
<b>Net Ordinary Income</b>	<b>213,409.70</b>	<b>0.00</b>	<b>213,409.70</b>	<b>100.0%</b>
<b>Net Income</b>	<b>213,409.70</b>	<b>0.00</b>	<b>213,409.70</b>	<b>100.0%</b>

**Arl/Fx Chapter, IWLA - Balance Sheet - As of 09-30-2022**

(Includes unrealized gains)

Account	Balance
<b>ASSETS</b>	
<b>Cash and Bank Accounts</b>	
Chapter Checking	20,164
Chapter Money Market	443,785
Membership	1,197
Petty Cash	1,321
Program Accounts	233,019
<b>TOTAL Cash and Bank Accounts</b>	<b>699,486</b>
<b>TOTAL ASSETS</b>	<b>699,486</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>LIABILITIES</b>	<b>0</b>
<b>EQUITY</b>	<b>699,486</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>699,486</b>

Program Account Activity  
08-01-2022 to 09-30-2022

Air Range

Beginning balance \$54,565.37  
Total additions 5,264.12  
Total subtractions 1,168.43  
Ending balance \$58,661.06

Jr Chapter

Beginning balance \$11,310.54  
Total additions 255.00  
Total subtractions 144.50  
Ending balance \$11,421.04

Bull Run Muzzleloaders

Beginning balance \$3,166.73  
Total additions 220.00  
Total subtractions 0.00  
Ending balance \$3,386.73

NO VA Sharp Shooters

Beginning balance \$3,720.01  
Total additions 250.00  
Total subtractions 0.00  
Ending balance \$3,970.01

Cub Run Archers

Beginning balance \$8,938.47  
Total additions 4,144.96  
Total subtractions 1,623.18  
Ending balance \$11,460.25

Rifle-Pistol Range

Beginning balance \$41,707.66  
Total additions 3819.92  
Total subtractions 109.57  
Ending balance \$45,527.58

Education & Trainig

Beginning balance \$25,953.28  
Total additions 3,020.00  
Total subtractions 403.95  
Ending balance \$28,569.33

Skeet & Trap

Beginning balance \$128,152.91  
Checks - 42,426.19  
Other withdrawals, 449.57  
Deposits, credits 17,706.00  
Ending balance \$102,983.15

Education & Training Trust

Beginning balance \$17,924.77  
Total additions . 074  
Total subtractions 0.00  
Ending balance 4 \$17,925.51

Target Archery

Beginning balance \$10,912.79  
Total additions 1,760.00  
Total subtractions 1510.91  
Ending balance \$11,161.88