

Arlington-Fairfax Chapter, Inc., Izaak Walton League of America  
General Membership Meeting Minutes – July 16, 2024

**CALL TO ORDER:** The meeting was called to order at 7:28 PM by Vice President Chris Rose.

- a) A quorum of regular members was present.
- b) The Pledge of Allegiance and IWLA Pledge were conducted.
- c) Chapter Officers and Board of Directors present were introduced:
  - i) Vice President – Chris Rose
  - ii) Secretary – Todd Skipper
  - iii) Treasurer – Bob Crisman
  - iv) Membership Director – Benn Crandall
  - v) Air Range Program Director – Keith Kuck
  - vi) Archery Program Director – Dick Riemer
  - vii) Target Archery Program Director – Jeff Del Vecchio
  - viii) Director-at-Large – Oscar Starz
  - ix) Director-at-Large – Don Early
  - x) Director-at-Large – Bob Hamilton
  - xi) Director-at-Large – John Hsu
- d) Officers/Directors Not Present
  - i) President – Pamela Meara
  - ii) Conservation Program Director – Jonathan Bukva
  - iii) Education & Training Program Director – John Seaberg
  - iv) Rifle-Pistol Program Director – Bruce Crandlemire
  - v) Skeet & Trap Program Director – Bob Brino
  - vi) Youth Program Director – Joe Turner
  - vii) Director-at-Large – Fred Ansick
  - viii) Director-at-Large – Evan Phelps

**2. MEMBER TIME:**

- Nothing was brought before the membership.

**3. PRESIDENT'S TIME:**

- Nothing was brought before the membership.

**4. MINUTES/CORRESPONDENCE:**

- Minutes from the June 18, 2024 General Membership Meeting were available for all to review. Seeing no corrections or changes, the June meeting Minutes were approved as written.

**5. TREASURER'S REPORT:**

- Mr. Crisman presented the Budget Report through June, 2024, to the Membership.
  - Income: \$241,577.99
  - Expenditures: \$157,119.69
  - Budget Remaining: \$84,458.30
  - Total Cash Assets: \$1,052,601

**6. MEMBERSHIP UPDATE:**

- Mr. Crandall reported that there were 2,271 Chapter memberships filled in 2024, bringing the current membership to 2,826.
- Mr. Crandall said there would be no new members inductions tonight since there had not been a New Member Orientation in July.

## 7. **SPECIAL COMMITTEES:**

- **Air Range**
  - Nothing was brought before the membership.
- **Conservation**
  - Nothing was brought before the membership.
- **Education & Training**
  - Nothing was brought before the membership.
- **Field Archery**
  - Nothing was brought before the membership.
- **Skeet & Trap**
  - Nothing was brought before the membership.
- **Target Archery**
  - Nothing was brought before the membership.
- **Bylaws**
  - Nothing was brought before the membership.
- **Building & Grounds**
  - Mr. Rose announced that a new air conditioning unit was installed yesterday at the Field Archery indoor range & clubhouse.
- **Communications**
  - Nothing was brought before the membership.
- **Elections**
  - Mr. Hamilton thanked the Chapter volunteers who worked at the poll and said two votes had been disqualified because they contained more votes than allowed.
  - Mr. Hamilton announced the election winners: Vice President: Evan Phelps; Treasurer: Bob Crisman; Conservation Director: Fred Bailey; Education & Training Director: John Seaberg; Skeet & Trap Director: Bob Brino; Target Archery Director: Ryan Johnson; Director-At-Large: John Hsu; Director-At-Large: Bill Clayton; and Director-At-Large: Brian Hickerson.
  - Mr. Hamilton explained that Mr. Johnson was a write-in winner for Target Archery Director, so Mr. Hamilton will ensure that Mr. Johnson accepts the position.
  - Mr. Rose said the election winners will take their oath of office during the August General Membership Meeting.
- **Public Relations**
  - Nothing was brought before the membership.
- **Security/Gate**
  - Nothing was brought before the membership.
- **Shenandoah Property**
  - Nothing was brought before the membership.

## 8. **OLD BUSINESS:**

- Nothing was brought before the membership.

## 9. **NEW BUSINESS:**

- Nothing was brought before the membership.

## 10. **ANNOUNCEMENTS:**

- See Chapter Calendar for current list of events, which is frequently updated to reflect evolving conditions <https://wp.arlingtonfairfax-iwla.org/>

The meeting was adjourned at 7:36 PM

Submitted by: Todd Skipper  
Secretary

# Arlington-Fairfax Chapter, Inc.

## Budget vs. Actuals: FY\_2024 - FY24 P&L

All Dates

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
41000 Dues				
41024 2024 Chapter	218,235.75	175,000.00	43,235.75	124.71 %
41025 2025 Chapter		175,000.00	-175,000.00	
<b>Total 41000 Dues</b>	<b>218,235.75</b>	<b>350,000.00</b>	<b>-131,764.25</b>	<b>62.35 %</b>
41900 Contract Income		0.00	0.00	
42000 Donations				
42300 Donations - Restricted	201.00	0.00	201.00	
42600 Donations - Unrestricted	1,919.00	1,000.00	919.00	191.90 %
<b>Total 42000 Donations</b>	<b>2,120.00</b>	<b>1,000.00</b>	<b>1,120.00</b>	<b>212.00 %</b>
43900 Grant Income	11,473.00	5,000.00	6,473.00	229.46 %
44000 Interest Income	7,882.24	7,200.00	682.24	109.48 %
46000 Miscellaneous Income	1,200.00	1,000.00	200.00	120.00 %
49000 Special Event Income				
49100 Special Events Contributions				
49011 Annual Picnic		0.00	0.00	
49012 Childrens Christmas Party	47.00	0.00	47.00	
49013 Handicapped Picnic		0.00	0.00	
<b>Total 49100 Special Events Contributions</b>	<b>47.00</b>	<b>0.00</b>	<b>47.00</b>	
49200 Annual Picnic		0.00	0.00	
49400 Raffle	620.00	0.00	620.00	
<b>Total 49000 Special Event Income</b>	<b>667.00</b>	<b>0.00</b>	<b>667.00</b>	
<b>Total Income</b>	<b>\$241,577.99</b>	<b>\$364,200.00</b>	<b>\$ -122,622.01</b>	<b>66.33 %</b>
<b>GROSS PROFIT</b>	<b>\$241,577.99</b>	<b>\$364,200.00</b>	<b>\$ -122,622.01</b>	<b>66.33 %</b>
<b>Expenses</b>				
61000 Building and Grounds				
61200 Equipment and Tools		500.00	-500.00	
61400 Services	4,791.13	8,040.00	-3,248.87	59.59 %
61500 Supplies				
61505 B&G Supplies	947.98	5,500.00	-4,552.02	17.24 %
61510 EMS Supplies		4,500.00	-4,500.00	
61515 Security Expenses	9,097.57	30,000.00	-20,902.43	30.33 %
<b>Total 61500 Supplies</b>	<b>10,045.55</b>	<b>40,000.00</b>	<b>-29,954.45</b>	<b>25.11 %</b>
<b>Total 61000 Building and Grounds</b>	<b>14,836.68</b>	<b>48,540.00</b>	<b>-33,703.32</b>	<b>30.57 %</b>
62100 Contract Services				
62110 Accounting Services	700.00	3,600.00	-2,900.00	19.44 %
62115 Admin Support	11,846.71	35,000.00	-23,153.29	33.85 %
62135 IT	953.12	6,000.00	-5,046.88	15.89 %
62138 Groundskeeper		35,000.00	-35,000.00	
62140 Legal Fees	2,526.58	19,000.00	-16,473.42	13.30 %
62150 Outside Contract Services				
62155 Trash Service	7,352.76	14,000.00	-6,647.24	52.52 %

# Arlington-Fairfax Chapter, Inc.

## Budget vs. Actuals: FY\_2024 - FY24 P&L

All Dates

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
62160 Mowing Services	6,700.10	14,000.00	-7,299.90	47.86 %
62165 Other		17,000.00	-17,000.00	
<b>Total 62150 Outside Contract Services</b>	<b>14,052.86</b>	<b>45,000.00</b>	<b>-30,947.14</b>	<b>31.23 %</b>
<b>Total 62100 Contract Services</b>	<b>30,079.27</b>	<b>143,600.00</b>	<b>-113,520.73</b>	<b>20.95 %</b>
62800 Facilities and Equipment				
62870 Property Insurance	39,020.36	60,000.00	-20,979.64	65.03 %
62880 Real Estate, Personal Prop Tax	482.50	1,000.00	-517.50	48.25 %
62900 Small Tools Under \$1500		0.00	0.00	
63000 Utilities				
63100 Electricity	7,664.15	19,800.00	-12,135.85	38.71 %
63200 Natural Gas	1,659.62	3,510.00	-1,850.38	47.28 %
63300 Water & Sewer	360.34	800.00	-439.66	45.04 %
<b>Total 63000 Utilities</b>	<b>9,684.11</b>	<b>24,110.00</b>	<b>-14,425.89</b>	<b>40.17 %</b>
<b>Total 62800 Facilities and Equipment</b>	<b>49,186.97</b>	<b>85,110.00</b>	<b>-35,923.03</b>	<b>57.79 %</b>
65000 Operations				
65005 Bank Fees	16.00	0.00	16.00	
65006 Registration Fees	845.00	1,000.00	-155.00	84.50 %
65008 Financial Processing Fees				
65009 PayPal	6,088.98	6,000.00	88.98	101.48 %
65010 Square	1,218.15	500.00	718.15	243.63 %
65011 Other	668.00	200.00	468.00	334.00 %
<b>Total 65008 Financial Processing Fees</b>	<b>7,975.13</b>	<b>6,700.00</b>	<b>1,275.13</b>	<b>119.03 %</b>
65015 Books, Subscriptions, Reference	21.98	0.00	21.98	
65030 Equipment	10,132.93	1,000.00	9,132.93	1,013.29 %
65040 Postage, Mailing Service	1,983.39	4,000.00	-2,016.61	49.58 %
65060 Printing and Copying	5,473.00	16,000.00	-10,527.00	34.21 %
65080 Supplies	4,531.86	5,000.00	-468.14	90.64 %
65090 Telephone, Telecommunications	2,390.76	4,800.00	-2,409.24	49.81 %
<b>Total 65000 Operations</b>	<b>33,370.05</b>	<b>38,500.00</b>	<b>-5,129.95</b>	<b>86.68 %</b>
65100 Other Types of Expenses				
65120 Insurance - Liability, D and O	264.00	300.00	-36.00	88.00 %
65150 Memberships and Dues	0.00	500.00	-500.00	0.00 %
65160 Other Costs	1,187.03	1,000.00	187.03	118.70 %
65180 President's Discetionary Fund		1,000.00	-1,000.00	
65190 Awards		1,500.00	-1,500.00	
<b>Total 65100 Other Types of Expenses</b>	<b>1,451.03</b>	<b>4,300.00</b>	<b>-2,848.97</b>	<b>33.74 %</b>
66000 Special Event Expenses				
66010 Special Events				
66011 Annual Picnic		2,000.00	-2,000.00	
66012 Childrens Christmas Party	1,502.63	1,500.00	2.63	100.18 %
66013 Handicapped Picnic	2,631.29	2,200.00	431.29	119.60 %
<b>Total 66010 Special Events</b>	<b>4,133.92</b>	<b>5,700.00</b>	<b>-1,566.08</b>	<b>72.52 %</b>

# Arlington-Fairfax Chapter, Inc.

Budget vs. Actuals: FY\_2024 - FY24 P&L

All Dates

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
66020 Raffle Expenses		0.00	0.00	
<b>Total 66000 Special Event Expenses</b>	<b>4,133.92</b>	<b>5,700.00</b>	<b>-1,566.08</b>	<b>72.52 %</b>
66500 Grants & Donations				
66510 Grants		0.00	0.00	
66520 Donations	2,455.00	5,000.00	-2,545.00	49.10 %
66530 Scholarships		20,000.00	-20,000.00	
<b>Total 66500 Grants &amp; Donations</b>	<b>2,455.00</b>	<b>25,000.00</b>	<b>-22,545.00</b>	<b>9.82 %</b>
68300 Travel and Meetings				
68310 Conference, Convention, Meeting		1,000.00	-1,000.00	
68320 Travel	826.71	500.00	326.71	165.34 %
<b>Total 68300 Travel and Meetings</b>	<b>826.71</b>	<b>1,500.00</b>	<b>-673.29</b>	<b>55.11 %</b>
69000 Capital Expenditures				
69100 Lands	13,668.00	0.00	13,668.00	
69200 Buildings	6,407.00	5,300.00	1,107.00	120.89 %
69300 Equipment	705.06	0.00	705.06	
<b>Total 69000 Capital Expenditures</b>	<b>20,780.06</b>	<b>5,300.00</b>	<b>15,480.06</b>	<b>392.08 %</b>
<b>Total Expenses</b>	<b>\$157,119.69</b>	<b>\$357,550.00</b>	<b>\$ -200,430.31</b>	<b>43.94 %</b>
NET OPERATING INCOME	<b>\$84,458.30</b>	<b>\$6,650.00</b>	<b>\$77,808.30</b>	<b>1,270.05 %</b>
NET INCOME	<b>\$84,458.30</b>	<b>\$6,650.00</b>	<b>\$77,808.30</b>	<b>1,270.05 %</b>

**Arl/Fx Chapter, IWLA - Balance Sheet - As of 06-30-2024**

(Includes unrealized gains)

Account	Balance
<b>ASSETS</b>	
<b>Cash, Checking and Investment Accounts</b>	
Chapter Checking	30,000
Membership	3,336
Petty Cash	1,321
Insured Cash Sweep	526,343
Certificates of Deposit	226,687
Program Accounts	264,915
<b>TOTAL Cash and Bank Accounts</b>	<b>1,052,601</b>
<b>TOTAL ASSETS</b>	<b>1,052,601</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>LIABILITIES</b>	<b>0</b>
<b>EQUITY</b>	<b>1,052,601</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,052,601</b>

Program Account Activity  
06-01-2024 to 06-30--2024

Air Range

Beginning balance \$61,479.65  
Total additions 3,153.50  
Total subtractions 1,974.48  
Ending balance \$62,658.67

Jr Chapter

Beginning balance \$13,657.14  
Total additions 0.00  
Total subtractions 0.00  
Ending balance \$13,657.14

Education & Training

Beginning balance \$41,947.94  
Total additions 2,188.05  
Total subtractions 539.62  
Ending balance \$43,596.37

Rifle-Pistol Range

Beginning balance \$16,648.16  
Total additions 967.00  
Total subtractions 0.00  
Ending balance \$17,615.16

Education & Training Trust

Beginning balance \$17,900.43  
Total additions 0.74  
Total subtractions 0.00  
Ending balance 4 \$17,901.17

Skeet & Trap

Beginning balance \$90,991.47  
Checks - 39,954.80  
Other withdrawals, 552.54  
Deposits, credits 21,196.00  
Ending balance \$71,680.13

Field Archery

Beginning balance \$14,845.02  
Total additions 1,553.00  
Total subtractions 419.36  
Ending balance \$15,978.66

Target Archery

Beginning balance \$19,708.72  
Total additions 2610.00  
Total subtractions 491.35  
Ending balance \$21,827.37