

Arlington-Fairfax Chapter, Inc., Izaak Walton League of America
General Membership Meeting – Tuesday, June 21, 2022

1. **CALL TO ORDER** The meeting was called to order at 7:30 PM by President, Pam Meara.

- a) A quorum of regular members was present.
- b) The Pledge of Allegiance and IWLA Pledge were conducted.
- c) Chapter Officers and Board of Directors present were introduced:
 - i) President – Pamela Meara
 - ii) Vice-President – Chris Rose
 - iii) Secretary – Sean Gagnon
 - iv) Treasurer – Bob Crisman
 - v) Membership – Benn Crandall
 - vi) Designated Director – Keith Kuck
 - vii) Designated Director – Dick Riemer
 - viii) Designated Director – Joe Turner
 - ix) Designated Director – Jeff Del Vecchio
 - x) Director-at-Large – Oscar Starz
 - xi) Director-at-Large – Fred Ansick

2. **MEMBER TIME**

- Nothing brought before the membership.

3. **PRESIDENT'S TIME**

- Dr. Dobbins presented the Chapter's annual scholarship to Grant Miller Beer from Yorktown High School, who plans to major in marine fisheries conservation at Virginia Tech. A complimentary student membership was also awarded to Mr. Grant.

4. **MINUTES/CORRESPONDENCE**

- Minutes from the May 2022 General Membership Meeting were available for all to review. The minutes were approved as written.

5. **TREASURER'S REPORT**

- Mr. Crisman presented the Budget Report through the end of May 2022 to the Membership.
 - Income: \$384,976.07
 - Expenditures: \$104,393.13
 - Budget Remaining: \$280,582.94

6. **MEMBERSHIP UPDATE**

- Mr. Crandall provided an update on status of the Membership, stating that the Chapter currently has 2,185 memberships accounted for, and that the next New Member Orientation will be on August 6, 2022.
- Mr. Crandall moved to accept the candidates from the June New Member Orientation (those in attendance and those who were not able to attend) be voted into the Chapter. The motion was adopted, and 15 new members were admitted to the Chapter.

7. **SPECIAL COMMITTEES**

- Air Range
 - Mr. Kuck that a new lock has been installed at the Air Range, and that he is currently working on getting it programmed.
 - There was a clinic last week held by Coach Soren Butler from Georgia Southern and two of his NCAA athletes.
 - The Air Range is open Mondays and Fridays at 5:30PM for three relays. Please use SignupGenius to reserve a lane. There are opportunities for new shooters to learn air rifle, all ages are welcome.
 - Mr. Kuck stated that Oscar Starz runs smallbore events on Friday evenings at Rifle/Pistol from 5:00PM until sunset. He has loaner rifles, but please bring your own ammunition. We also have the ability to work with handicapped shooters and Wounded Warriors.

- Awards and Grants
 - Ms. Meara stated that the Chapter has applied for three National level IWLA awards, which would be presented at the National Convention in July if awarded.
- Building & Grounds
 - Mr. Rose provided an update on Buildings and Grounds activities.
 - Shotgun clubhouse renovations starting next month, please plan for some disruptions to operations. Check website calendar for closure dates.
 - Tick preventer was recently purchased and will be applied to the Chapter property soon.
 - A few dead and/or dying trees were recently removed from the Rifle/Pistol berm.
 - The Chapter road is in rough shape, and we are trying to acquire 50 loads of millings for repairs.
 - Had a meeting last week with the architectural firm for the Rifle/Pistol baffle project. Looking at building the baffles offsite and using a crane to install them to reduce range downtime.
 - Caretaker is on vacation and will be back in July. Please see Mr. Rose if you have any questions or problems.
 - Mr. Kuck informed those in attendance that the Chapter received a donated trailer from a member. It has been refurbished and is available for use on the Chapter property.
- By-Laws
 - Nothing to report.
- Communication
 - Ms. Meara stated an eBlast is sent out at the start of each month with important Chapter updates.
- Conservation
 - Nothing to report.
- Education and Training
 - Ms. Meara stated that we have a great schedule of classes this year, with about 27 classes taught each year.
- Elections
 - Ms. Meara informed the membership about the upcoming Chapter elections, and that volunteers are needed with opportunities listed on SignUp Genius.
 - Ms. Meara stated that the following people have expressed interest in running for Chapter office:
 - Vice President – Chris Rose (incumbent)
 - Treasurer – Bob Crisman (incumbent)
 - Conservation Director – Jonathan Bukva (incumbent)
 - Education and Training Director – John Seaberg (incumbent)
 - Skeet & Trap Director – Bob Brino (incumbent)
 - Target Archery Director – Jeff Del Vecchio (incumbent)
 - Directors-at-Large candidates:
 - Bruce Crandlemire
 - John Dwyier
 - Don Early
 - Mark Gauntner
 - Todd Skipper
 - Oscar Starz (incumbent)

- After naming the above nominees, Ms. Meara asked those in attendance if there were any additional nominations from the floor. No response for additional nominations was received. Mr. Kuck moved that the nominations were closed, and the motion was adopted and the nominations were closed.
- There will be a raffle in support of the Chapter's youth shotgun AIM program during the elections. Election results will be presented at the July 19, 2022 General Membership meeting.
- EMS
 - No updates.
- Field Archery
 - Mr. Riemer stated that the ranges are in great shape, and two work parties recently provided upkeep.
 - Throughout the year there are volunteering opportunities at the Field Archery range for cleaning.
 - Mr. Ansick also runs volunteer work parties for the outdoor range.
 - The Field Archery range hosts Archery 101 and 201 classes frequently for adults and children.
 - Mr. Riemer reminded those in attendance that broadheads are only allowed on the broadhead targets, and crossbows are only allowed at the crossbow station.
- Rifle/Pistol
 - Ms. Meara informed those in attendance that Mr. Landry is the new Rifle/Pistol director.
- Skeet/Trap
 - Ms. Meara stated that the recent Crush'n Clays charity event was a success, and they are still counting to see how much will be donated to St. Jude's Children's Research Hospital. Over \$400,000 has been donated over the past 23 years.
- Target Archery
 - Mr. Del Vecchio stated that there are JOAD and Archery Development courses (for youth and adults) available.
 - Broadheads and crossbows are not allowed at the Olympic archery range.
 - Three classes (adult, first year, and second year) are currently being offered, which are the same programs offered by the Olympic training facility in Colorado Springs.
- Youth
 - Mr. Turner stated that the Youth Chapter has approximately 250 members, and that all members participate in Chapter activities.
 - The Junior Chapter recently sponsored a swap meet on June 4th, all items for sale were relevant to junior programs. The swap meet was well attended.
- Historian
 - No update.

8. **OLD BUSINESS**

- Nothing to report.

9. **NEW BUSINESS**

- A member thanked Dick Riemer for a recent Archery 101 class that he and his two sons attended. The member said they had a great time and learned a lot.

10. **ANNOUNCEMENTS**

- See Chapter Calendar for current list of events, which is frequently updated to reflect evolving conditions <https://wp.arlingtonfairfax-iwla.org/>.

The meeting adjourned at 8:11 PM

Signed: Sean Gagnon, Secretary

Arlington-Fairfax Chapter, Inc - IWLA Profit & Loss Budget vs. Actual January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41000 · Dues				
41022 · 2022 Chapter	337,746.00	335,000.00	2,746.00	100.8%
Total 41000 · Dues	337,746.00	335,000.00	2,746.00	100.8%
42000 · Donations				
42600 · Donations - Unrestricted	16,668.14	500.00	16,168.14	3,333.6%
Total 42000 · Donations	16,668.14	500.00	16,168.14	3,333.6%
43900 · Grant Income	5,000.00	50,000.00	-45,000.00	10.0%
44000 · Interest Income	404.43	940.00	-535.57	43.0%
45000 · Program Income				
45500 · Other	0.00	1,500.00	-1,500.00	0.0%
Total 45000 · Program Income	245.00	1,500.00	-1,255.00	16.3%
46000 · Miscellaneous Income	912.50	2,500.00	-1,587.50	36.5%
49000 · Special Event Income				
49100 · Special Events Contributions				
49011 · Annual Picnic	0.00	2,000.00	-2,000.00	0.0%
49012 · Childrens Christmas Party	0.00	2,000.00	-2,000.00	0.0%
49013 · Handicapped Picnic	0.00	2,000.00	-2,000.00	0.0%
Total 49100 · Special Events Contributions	0.00	6,000.00	-6,000.00	0.0%
49200 · Annual Picnic	0.00	2,200.00	-2,200.00	0.0%
49400 · Raffle	0.00	12,000.00	-12,000.00	0.0%
Total 49000 · Special Event Income	0.00	20,200.00	-20,200.00	0.0%
49970 · Unobligated Funds Carryover	24,000.00	28,500.00	-4,500.00	84.2%
49980 · Chapter Transfers	0.00	35,000.00	-35,000.00	0.0%
Total Income	384,976.07	474,140.00	-89,163.93	81.2%
Gross Profit	384,976.07	474,140.00	-89,163.93	81.2%
Expense				
61000 · Building and Grounds				
61200 · Equipment and Tools	0.00	500.00	-500.00	0.0%
61400 · Services	225.00	8,040.00	-7,815.00	2.8%
61500 · Supplies				
61505 · B&G Supplies	1,934.08	8,000.00	-6,065.92	24.2%
61510 · EMS Supplies	0.00	7,500.00	-7,500.00	0.0%
Total 61500 · Supplies	1,934.08	15,500.00	-13,565.92	12.5%
Total 61000 · Building and Grounds	2,159.08	24,040.00	-21,880.92	9.0%
61800 · Conservation Exp	1,125.00	7,000.00	-5,875.00	16.1%
62100 · Contract Services				
62110 · Accounting Services	0.00	3,600.00	-3,600.00	0.0%
62115 · Admin Support	19,054.17	30,000.00	-10,945.83	63.5%
62135 · IT	194.94	10,000.00	-9,805.06	1.9%
62138 · Groundskeeper	0.00	35,000.00	-35,000.00	0.0%

Arlington-Fairfax Chapter, Inc - IWLA Profit & Loss Budget vs. Actual January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
62140 · Legal Fees	1,988.33	500.00	1,488.33	397.7%
62150 · Outside Contract Services				
62155 · Trash Service	4,460.55	10,000.00	-5,539.45	44.6%
62160 · Mowing Services	2,210.00	13,650.00	-11,440.00	16.2%
62165 · Other	832.76	1,000.00	-167.24	83.3%
Total 62150 · Outside Contract Services	7,503.31	24,650.00	-17,146.69	30.4%
Total 62100 · Contract Services	28,700.75	103,750.00	-75,049.25	27.7%
62800 · Facilities and Equipment				
62870 · Property Insurance	34,189.11	60,000.00	-25,810.89	57.0%
62880 · Real Estate, Personal Prop Tax	494.59	1,050.00	-555.41	47.1%
63000 · Utilities				
63100 · Electricity	7,180.15	18,000.00	-10,819.85	39.9%
63200 · Natural Gas	1,664.06	2,500.00	-835.94	66.6%
63300 · Water & Sewer	320.12	600.00	-279.88	53.4%
Total 63000 · Utilities	9,576.60	21,100.00	-11,523.40	45.4%
Total 62800 · Facilities and Equipment	44,260.30	82,150.00	-37,889.70	53.9%
64000 · Program Expenses				
64100 · Building & Range Maintenance	241.64	0.00	241.64	100.0%
64400 · Program Supplies	1,300.61	10,000.00	-8,699.39	13.0%
64800 · Other	0.00	1,000.00	-1,000.00	0.0%
Total 64000 · Program Expenses	1,542.25	11,000.00	-9,457.75	14.0%
65000 · Operations				
65005 · Bank Fees	10.00	0.00	10.00	100.0%
65006 · Registration Fees	3,045.00	1,000.00	2,045.00	304.5%
65008 · Financial Processing Fees				
65009 · PayPal	4,041.95	3,000.00	1,041.95	134.7%
65010 · Square	281.42	1,000.00	-718.58	28.1%
Total 65008 · Financial Processing Fees	4,323.37	4,000.00	323.37	108.1%
65020 · Contributions	0.00	1,000.00	-1,000.00	0.0%
65040 · Postage, Mailing Service	1,013.74	4,000.00	-2,986.26	25.3%
65060 · Printing and Copying	4,186.20	3,000.00	1,186.20	139.5%
65065 · Newsletter	3,240.00	8,000.00	-4,760.00	40.5%
65080 · Supplies	2,999.97	6,000.00	-3,000.03	50.0%
65090 · Telephone, Telecommunications	1,693.38	4,000.00	-2,306.62	42.3%
Total 65000 · Operations	20,832.35	31,000.00	-10,167.65	67.2%
65100 · Other Types of Expenses				
65150 · Memberships and Dues	0.00	500.00	-500.00	0.0%
65160 · Other Costs	256.35	1,000.00	-743.65	25.6%
65180 · President's Discretionary Fund	0.00	1,000.00	-1,000.00	0.0%
Total 65100 · Other Types of Expenses	256.35	2,500.00	-2,243.65	10.3%
66000 · Special Event Expenses				
66010 · Special Events				
66011 · Annual Picnic	0.00	4,500.00	-4,500.00	0.0%
66012 · Childrens Christmas Party	0.00	7,500.00	-7,500.00	0.0%

**Arlington-Fairfax Chapter, Inc - IWLA
Profit & Loss Budget vs. Actual
January through December 2022**

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
66013 · Handicapped Picnic	1,689.25	2,200.00	-510.75	76.8%
Total 66010 · Special Events	1,689.25	14,200.00	-12,510.75	11.9%
Total 66000 · Special Event Expenses	1,689.25	14,200.00	-12,510.75	11.9%
66500 · Grants & Donations				
66520 · Donations	0.00	2,000.00	-2,000.00	0.0%
66530 · Scholarships	0.00	20,000.00	-20,000.00	0.0%
Total 66500 · Grants & Donations	0.00	22,000.00	-22,000.00	0.0%
68300 · Travel and Meetings				
68310 · Conference, Convention, Meeting	0.00	1,000.00	-1,000.00	0.0%
68320 · Travel	0.00	500.00	-500.00	0.0%
Total 68300 · Travel and Meetings	0.00	1,500.00	-1,500.00	0.0%
69000 · Capital Expenditures				
69100 · Lands	0.00	10,000.00	-10,000.00	0.0%
69200 · Buildings	3,827.80	165,000.00	-161,172.20	2.3%
Total 69000 · Capital Expenditures	3,827.80	175,000.00	-171,172.20	2.2%
Total Expense	104,393.13	474,140.00	-369,746.87	22.0%
Net Ordinary Income	280,582.94	0.00	280,582.94	100.0%
Net Income	280,582.94	0.00	280,582.94	100.0%

Arl/Fx Chapter, IWLA - Balance Sheet - As of 05-31-2022

(Includes unrealized gains)

Account	05-31-2022 Balance
ASSETS	
Cash and Bank Accounts	
Chapter Checking	18,193
Chapter Money Market	513,474
Membership	1,086
Petty Cash	1,321
Program Accounts	244,833
TOTAL Cash and Bank Accounts	778,906
TOTAL ASSETS	778,906
LIABILITIES & EQUITY	
LIABILITIES	0
EQUITY	778,906
TOTAL LIABILITIES & EQUITY	778,906

Program Account Activity
05-01-2022 to 05-31-2022

Air Range

Beginning balance \$67,762.21
Total additions 3,526.65
Total subtractions 6,856.01
Ending balance \$64,432.85

NO VA Sharp Shooters

Beginning balance \$3,559.01
Total additions 0.00
Total subtractions 0.00
Ending balance \$3,559.01

Bull Run Muzzleloaders

Beginning balance \$3,005.60
Total additions \$120.00
Total subtractions 0.00
Ending balance \$3,125.60

Rifle-Pistol Range

Beginning balance \$43,717.33
Total additions 0.00
Total subtractions 212.56
Ending balance \$43,504.77

Cub Run Archers

Beginning balance \$8,584.47
Total additions 1,195.00
Total subtractions 550.44
Ending balance \$9,229.03

Rifle-Pistol Range - Debit Card

Beginning balance \$1,000.00
Total additions 0.00
Total subtractions 0.00
Ending balance \$1,000.00

Education & Trainig

Beginning balance \$25,585.55
Total additions 5,516.00
Total subtractions 6,260.00
Ending balance \$24,841.55

Skeet & Trap

Beginning balance 101,634.37
Checks - 2,890.28
Other withdrawals, 483.79
Deposits, credits 22,770.00
Ending balance 121,030.30

Education & Training Trust

Beginning balance \$17,921.75
Total additions 0.76
Total subtractions 0.00
Ending balance 4 \$17,922.51

Target Archery

Beginning balance \$12,807.64
Total additions 0.00
Total subtractions 0.00
Ending balance \$12,807.64

Jr Chapter

Beginning balance \$10,738.04
Total additions 200.00
Total subtractions 0.00
Ending balance \$10,938.04