

Arlington-Fairfax Chapter, Inc., Izaak Walton League of America  
General Membership Meeting – Tuesday, June 18, 2024  
Meeting Minutes

**CALL TO ORDER:** The meeting was called to order at 7:30 PM by President Pamela Meara.

- a) A quorum of regular members was present.
- b) The Pledge of Allegiance and IWLA Pledge were conducted.
- c) Chapter Officers and Board of Directors present were introduced:
  - i) President – Pamela Meara
  - ii) Vice President – Chris Rose
  - iii) Secretary – Todd Skipper
  - iv) Treasurer – Bob Crisman
  - v) Membership Director – Benn Crandall
  - vi) Air Range Program Director – Keith Kuck
  - vii) Archery Program Director – Dick Riemer
  - viii) Youth Program Director – Joe Turner
  - ix) Director-at-Large – Oscar Starz
  - x) Director-at-Large – Don Early
  - xi) Director-at-Large – Fred Ansick
  - xii) Director-at-Large – Bob Hamilton
  - xiii) Director-at-Large – John Hsu
- d) Officers/Directors Not Present
  - i) Conservation Program Director – Jonathan Bukva
  - ii) Skeet & Trap Program Director – Bob Brino
  - iii) Education & Training Program Director – John Seaberg
  - iv) Target Archery Program Director – Jeff Del Vecchio
  - v) Rifle-Pistol Program Director – Bruce Crandlemire
  - vi) Director-at-Large – Evan Phelps

**2. MEMBER TIME:**

- Dr. Dave Dobbins, Scholarship Committee Chairman, gave a brief history of the Chapter’s annual scholarship program, explained the methodology used to select a winner, and then introduced Samantha Seagle, the winner of the Chapter’s 2024 Environmental Sciences Scholarship. Ms. Seagle graduated from Charles J. Colgan High School and will pursue a degree in Sustainable Mechanical Engineering.

**3. PRESIDENT’S TIME:**

- Nothing was brought before the membership.

**4. MINUTES/CORRESPONDENCE:**

- Minutes from the May 21, 2024 General Membership Meeting were available for all to review. Seeing no corrections or changes, the May meeting Minutes were approved as written.

**5. TREASURER’S REPORT:**

- Mr. Crisman presented the Budget Report through May, 2024, to the Membership.
  - Income: \$217,336.40
  - Expenditures: \$123,808.59
  - Budget Remaining: \$93,727.88
  - Total Cash Assets: \$1,064,871
- Mr. Crisman announced that there had been a 50-50 raffle this evening that raised \$27. The winning ticket was purchased by Ms. Meara who then donated her portion of the raffle back to the Chapter.

## 6. **MEMBERSHIP UPDATE:**

- Mr. Crandall announced that the Chapter currently has 2,268 memberships and 555 family members, bringing the current total to 2,823 members.
- Mr. Crandall presented the new candidates for membership, 15 of whom were present and 21 who were not present.
  - Mr. Crandall moved that all candidates for membership, both present and not present, be voted into the Chapter. The motion was properly seconded by Mr. Starz and then unanimously approved.

## 7. **SPECIAL COMMITTEES:**

- **Air Range**
  - Mr. Kuck explained how the Air Range operates, including its hours, how to reserve a shooting lane, and the available shooting instruction; children 6 years and older are eligible to participate.
  - Mr. Kuck said that three members of high school shooting teams at the Chapter recently accepted scholarship from VMI, Nebraska and the Air Force Academy.
  - Mr. Kuck reported that the alternate for the women's Olympic air pistol competition in Paris was from the Chapter and that the Chapter had produced two past Olympians.
  - Mr. Starz said that range instructors can provide adaptive shooting assistance for physically challenged individuals.
- **Conservation**
  - Nothing was brought before the membership.
- **Field Archery**
  - Mr. Riemer introduced the field archery ranges, hours of availability and archery classes.
  - Mr. Riemer said volunteers are needed to help at the archery clubhouse and the ranges.
  - Mr. Riemer reminded everyone that Sunday was the last day to qualify for participation in the county park's deer management program.
- **Rifle-Pistol**
  - Mr. Hamilton (for Mr. Crandlemire) described the Rifle-Pistol range, its hours of operation, and its Sunday schedule for the new members.
  - Mr. Hamilton noted that the range is always looking for more RSO's and he asked anyone who is interested in becoming a RSO to contact Mr. Crandlemire.
- **Skeet & Trap**
  - Ms. Meara (for Mr. Brino) reported that the recent Crush'n Clays charity event for St. Jude's Research Hospital was both the 25th annual benefit trap shoot and the highest grossing trap shoot the Chapter has held for the charity.
  - Ms. Meara urged the members to participate next year as either shooters or volunteers and said the event was always looking for additional sponsors
  - Ms. Meara added that the Chapter sponsors the event with the VSSA.

- **Target Archery**
  - Mr. Riemer (for Mr. Del Vecchio) introduced the Chapter's target archery program, it's Junior Olympic Archery Development program for children 8-18 and a program for adults.
  - Mr. Riemer also said that compound bows are not allowed on the target archery range without the permission of the range director.
- **Youth/Junior Chapter**
  - Mr. Turner explained that all youth members are actively involved with Chapter activities and he urged the new members to also get involved and stay involved.
  - Mr. Turner explained that some activities for the young members are limited by the lack of coaches and volunteers and he encouraged the new members to see how they can help.
  - Ms. Meara reported that the Virginia State Hall of Fame trap shoot was held a few weeks ago in Winchester and five members of the Chapter's A.I.M. team participated and took third place overall while several members did well individually.
- **Awards & Grants**
  - Ms. Meara (for Mr. Meyer) reported that the Chapter had recently applied for a grant from the National Skeet Shooting Association and had received \$2,500 which will help to pay for a new skeet machine for the range.
- **Bylaws**
  - Mr. Rose informed the members that the Bylaws Committee had met for several months and the directors have passed the proposed bylaw changes.
  - Mr. Rose said the proposed bylaw changes would next be published in a newsletter for members to review and then the members will vote on whether to accept the proposed changes.
- **Building & Grounds**
  - Mr. Rose said that gravel had been placed at the skeet and trap field and needed to be spread and leveled.
  - Mr. Rose reported that some work had been done around the outhouses and the small pavilion.
  - Mr. Rose said the a work party will be established to remove overgrown growth at the pond's earthen dam.
  - Trees will also have to be removed and cut by volunteers with chainsaws and firewood needs to be split.
- **Communications**
  - Ms. Meara said that the proposed bylaw changes will be published in the August newsletter.
  - Ms. Meara said the website is updated daily with the latest chapter information and the eBlast will be out on the first of each month.
  - Ms. Meara said that there had been an issue with the calendar over the weekend but it has been fixed.
- **Elections**
  - Mr. Hamilton explained the voting process, dates and hours of the election, and reminded members to bring a picture I.D. with them when voting.
  - Mr. Hamilton announced the names of all candidates for each open position.

- Mr. Hamilton said that all nominations for the 2024 Chapter elections will be closed tonight and asked if there were any candidates nominated from the Floor.
- Mr. Hamilton closed the nominations after none were presented from the membership.
- Ms. Meara reported that bio's for the candidates were available online for review.
- Mr. Hamilton said that the winners will be announced at the July membership meeting and the officers and directors will be sworn-in at the August membership meeting.
- **Public Relations**
  - Nothing was brought before the membership.
- **Security and Gate**
  - Mr. Early said that the code to open the front gate is on the back of all membership cards.
  - Mr. Early reported that the gate's electronics had just been replaced and said that members cannot get locked in because the gate now had a battery backup if the power is lost at the Chapter.
  - Mr. Early explained how to manually open the gate if all electronics fail and the instructions are also on the website.
- **Shenandoah Property**
  - Mr. Ansick said the Chapter owns 50 rugged acres located in Shenandoah County and said members can reserve it to camp, hike or hunt.

8. **OLD BUSINESS:**

- Nothing was brought before the membership.

9. **NEW BUSINESS:**

- Ms. Meara said the Virginia Division meeting was recently held at the Claytor Lake chapter and said anyone interested in joining the board at the Division level should let her know.
- Ms. Meara said that the IWLA National Convention will be held in July.

10. **ANNOUNCEMENTS:**

- Ms. Meara said to check the Chapter calendar for updates before coming out to the Chapter.

The meeting was adjourned at 8:16 PM

Submitted by: Todd Skipper  
Secretary

## Arlington-Fairfax Chapter, Inc - IWLA Profit & Loss Budget vs. Actual January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
41000 · Dues				
41024 · 2024 Chapter	208,198.75	175,000.00	33,198.75	119.0%
41025 · 2025 Chapter	0.00	175,000.00	-175,000.00	0.0%
<b>Total 41000 · Dues</b>	<b>208,198.75</b>	<b>350,000.00</b>	<b>-141,801.25</b>	<b>59.5%</b>
41900 · Contract Income	0.00	0.00	0.00	0.0%
42000 · Donations				
42300 · Donations - Restricted	200.00	0.00	200.00	100.0%
42600 · Donations - Unrestricted	1,342.00	1,000.00	342.00	134.2%
<b>Total 42000 · Donations</b>	<b>1,542.00</b>	<b>1,000.00</b>	<b>542.00</b>	<b>154.2%</b>
43900 · Grant Income	0.00	5,000.00	-5,000.00	0.0%
44000 · Interest Income	6,595.72	7,200.00	-604.28	91.6%
46000 · Miscellaneous Income	1,200.00	1,000.00	200.00	120.0%
49000 · Special Event Income				
49100 · Special Events Contributions				
49011 · Annual Picnic	0.00	0.00	0.00	0.0%
49012 · Childrens Christmas Party	0.00	0.00	0.00	0.0%
49013 · Handicapped Picnic	0.00	0.00	0.00	0.0%
<b>Total 49100 · Special Events Contributions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
49200 · Annual Picnic	0.00	0.00	0.00	0.0%
49400 · Raffle	0.00	0.00	0.00	0.0%
<b>Total 49000 · Special Event Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Income</b>	<b>217,536.47</b>	<b>364,200.00</b>	<b>-146,663.53</b>	<b>59.7%</b>
<b>Gross Profit</b>	<b>217,536.47</b>	<b>364,200.00</b>	<b>-146,663.53</b>	<b>59.7%</b>
<b>Expense</b>				
61000 · Building and Grounds				
61200 · Equipment and Tools	0.00	500.00	-500.00	0.0%
61400 · Services	4,184.33	8,040.00	-3,855.67	52.0%
61500 · Supplies				
61505 · B&G Supplies	947.98	5,500.00	-4,552.02	17.2%
61510 · EMS Supplies	0.00	4,500.00	-4,500.00	0.0%
61515 · Security Expenses	9,097.57	30,000.00	-20,902.43	30.3%
<b>Total 61500 · Supplies</b>	<b>10,045.55</b>	<b>40,000.00</b>	<b>-29,954.45</b>	<b>25.1%</b>
<b>Total 61000 · Building and Grounds</b>	<b>14,229.88</b>	<b>48,540.00</b>	<b>-34,310.12</b>	<b>29.3%</b>
62100 · Contract Services				
62110 · Accounting Services	400.00	3,600.00	-3,200.00	11.1%
62115 · Admin Support	9,842.54	35,000.00	-25,157.46	28.1%
62135 · IT	899.12	6,000.00	-5,100.88	15.0%
62138 · Groundskeeper	0.00	35,000.00	-35,000.00	0.0%
62140 · Legal Fees	2,225.00	19,000.00	-16,775.00	11.7%
62150 · Outside Contract Services				
62155 · Trash Service	6,156.64	14,000.00	-7,843.36	44.0%
62160 · Mowing Services	2,210.00	14,000.00	-11,790.00	15.8%

## Arlington-Fairfax Chapter, Inc - IWLA Profit & Loss Budget vs. Actual January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
62165 · Other	0.00	17,000.00	-17,000.00	0.0%
Total 62150 · Outside Contract Services	8,366.64	45,000.00	-36,633.36	18.6%
<b>Total 62100 · Contract Services</b>	<b>21,733.30</b>	<b>143,600.00</b>	<b>-121,866.70</b>	<b>15.1%</b>
<b>62800 · Facilities and Equipment</b>				
62870 · Property Insurance	34,140.95	60,000.00	-25,859.05	56.9%
62880 · Real Estate, Personal Prop Tax	482.50	1,000.00	-517.50	48.3%
62900 · Small Tools Under \$1500	0.00	0.00	0.00	0.0%
63000 · Utilities				
63100 · Electricity	6,536.37	19,800.00	-13,263.63	33.0%
63200 · Natural Gas	1,659.62	3,510.00	-1,850.38	47.3%
63300 · Water & Sewer	360.34	800.00	-439.66	45.0%
<b>Total 63000 · Utilities</b>	<b>8,556.33</b>	<b>24,110.00</b>	<b>-15,553.67</b>	<b>35.5%</b>
<b>Total 62800 · Facilities and Equipment</b>	<b>43,179.78</b>	<b>85,110.00</b>	<b>-41,930.22</b>	<b>50.7%</b>
<b>65000 · Operations</b>				
65005 · Bank Fees	0.00	0.00	0.00	0.0%
65006 · Registration Fees	700.00	1,000.00	-300.00	70.0%
65008 · Financial Processing Fees				
65009 · PayPal	4,604.35	6,000.00	-1,395.65	76.7%
65010 · Square	1,004.53	500.00	504.53	200.9%
65011 · Other	9.00	200.00	-191.00	4.5%
<b>Total 65008 · Financial Processing Fees</b>	<b>5,617.88</b>	<b>6,700.00</b>	<b>-1,082.12</b>	<b>83.8%</b>
65015 · Books, Subscriptions, Reference	0.00	0.00	0.00	0.0%
65030 · Equipment	6,952.46	1,000.00	5,952.46	695.2%
65040 · Postage, Mailing Service	1,808.66	4,000.00	-2,191.34	45.2%
65060 · Printing and Copying	5,368.00	16,000.00	-10,632.00	33.6%
65080 · Supplies	863.37	5,000.00	-4,136.63	17.3%
65090 · Telephone, Telecommunications	1,992.74	4,800.00	-2,807.26	41.5%
<b>Total 65000 · Operations</b>	<b>23,303.11</b>	<b>38,500.00</b>	<b>-15,196.89</b>	<b>60.5%</b>
<b>65100 · Other Types of Expenses</b>				
65120 · Insurance - Liability, D and O	264.00	300.00	-36.00	88.0%
65150 · Memberships and Dues	100.00	500.00	-400.00	20.0%
65160 · Other Costs	0.00	1,000.00	-1,000.00	0.0%
65180 · President's Discetionary Fund	0.00	1,000.00	-1,000.00	0.0%
65190 · Awards	0.00	1,500.00	-1,500.00	0.0%
<b>Total 65100 · Other Types of Expenses</b>	<b>364.00</b>	<b>4,300.00</b>	<b>-3,936.00</b>	<b>8.5%</b>
<b>66000 · Special Event Expenses</b>				
66010 · Special Events				
66011 · Annual Picnic	0.00	2,000.00	-2,000.00	0.0%
66012 · Childrens Christmas Party	1,502.63	1,500.00	2.63	100.2%
66013 · Handicapped Picnic	2,622.83	2,200.00	422.83	119.2%
<b>Total 66010 · Special Events</b>	<b>4,125.46</b>	<b>5,700.00</b>	<b>-1,574.54</b>	<b>72.4%</b>
66020 · Raffle Expenses	0.00	0.00	0.00	0.0%
<b>Total 66000 · Special Event Expenses</b>	<b>4,125.46</b>	<b>5,700.00</b>	<b>-1,574.54</b>	<b>72.4%</b>

## Arlington-Fairfax Chapter, Inc - IWLA Profit & Loss Budget vs. Actual January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
<b>66500 · Grants &amp; Donations</b>				
66510 · Grants	0.00	0.00	0.00	0.0%
66520 · Donations	2,500.00	5,000.00	-2,500.00	50.0%
66530 · Scholarships	0.00	20,000.00	-20,000.00	0.0%
<b>Total 66500 · Grants &amp; Donations</b>	<b>2,500.00</b>	<b>25,000.00</b>	<b>-22,500.00</b>	<b>10.0%</b>
<b>68300 · Travel and Meetings</b>				
68310 · Conference, Convention, Meeting	0.00	1,000.00	-1,000.00	0.0%
68320 · Travel	0.00	500.00	-500.00	0.0%
<b>Total 68300 · Travel and Meetings</b>	<b>0.00</b>	<b>1,500.00</b>	<b>-1,500.00</b>	<b>0.0%</b>
<b>69000 · Capital Expenditures</b>				
69100 · Lands	13,668.00	0.00	13,668.00	100.0%
69200 · Buildings	0.00	5,300.00	-5,300.00	0.0%
69300 · Equipment	705.06	0.00	705.06	100.0%
<b>Total 69000 · Capital Expenditures</b>	<b>14,373.06</b>	<b>5,300.00</b>	<b>9,073.06</b>	<b>271.2%</b>
<b>Total Expense</b>	<b>123,808.59</b>	<b>357,550.00</b>	<b>-233,741.41</b>	<b>34.6%</b>
<b>Net Ordinary Income</b>	<b>93,727.88</b>	<b>6,650.00</b>	<b>87,077.88</b>	<b>1,409.4%</b>
<b>Net Income</b>	<b>93,727.88</b>	<b>6,650.00</b>	<b>87,077.88</b>	<b>1,409.4%</b>

**Arl/Fx Chapter, IWLA - Balance Sheet - As of 05-31-2024**

(Includes unrealized gains)

Account	Balance
<b>ASSETS</b>	
<b>Cash, Checking and Investment Accounts</b>	
Chapter Checking	30,000
Membership	3,051
Petty Cash	1,321
Insured Cash Sweep	527,215
Certificates of Deposit	226,105
Program Accounts	277,179
<b>TOTAL Cash and Bank Accounts</b>	<b>1,064,871</b>
<b>TOTAL ASSETS</b>	<b>1,064,871</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>LIABILITIES</b>	<b>0</b>
<b>EQUITY</b>	<b>1,064,871</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,064,871</b>



Program Account Activity  
05-01-2024 to 05-31--2024

Air Range

Beginning balance \$63,660.78  
Total additions 1,312.78  
Total subtractions 3,493.91  
Ending balance \$61,479.65

Jr Chapter

Beginning balance \$13,657.14  
Total additions 0.00  
Total subtractions 0.00  
Ending balance \$13,657.14

Education & Training

Beginning balance \$42,330.43  
Total additions 3,796.17  
Total subtractions 4,178.66  
Ending balance \$41,947.94

Rifle-Pistol Range

Beginning balance \$20,190.34  
Total additions 372.00  
Total subtractions 3,914.18  
Ending balance \$16,648.16

Education & Training Trust

Beginning balance \$17,899.67  
Total additions 0.76  
Total subtractions 0.00  
Ending balance 4 \$17,900.43

Skeet & Trap

Beginning balance \$83,182.59  
Checks - 8,802.75  
Other withdrawals, 544.87  
Deposits, credits 17,156.50  
Ending balance \$90,991.47

Field Archery

Beginning balance \$13,204.58  
Total additions 2,506.00  
Total subtractions 865.56  
Ending balance \$14,845.02

Target Archery

Beginning balance \$19,708.72  
Total additions 0.00  
Total subtractions 0.00  
Ending balance \$19,708.72