

Arlington-Fairfax Chapter, Inc., Izaak Walton League of America
General Membership Meeting – Tuesday, May 21, 2024
Meeting Minutes

CALL TO ORDER: The meeting was called to order at 7:30 PM by President Pamela Meara.

- a) A quorum of regular members was present.
- b) The Pledge of Allegiance and IWLA Pledge were conducted.
- c) Chapter Officers and Board of Directors present were introduced:
 - i) President – Pamela Meara
 - ii) Vice President – Chris Rose
 - iii) Secretary – Todd Skipper
 - iv) Treasurer – Bob Crisman
 - v) Membership Director – Benn Crandall
 - vi) Air Range Program Director – Keith Kuck
 - vii) Archery Program Director – Dick Riemer
 - viii) Education & Training Program Director – John Seaberg
 - ix) Target Archery Program Director – Jeff Del Vecchio
 - x) Director-at-Large – Oscar Starz
 - xi) Director-at-Large – Fred Ansick
 - xii) Director-at-Large – John Hsu
- d) Officers/Directors Not Present
 - i) Conservation Program Director – Jonathan Bukva
 - i) Rifle-Pistol Program Director – Bruce Crandlemire
 - ii) Skeet & Trap Program Director – Bob Brino
 - iii) Youth Program Director – Joe Turner
 - iv) Director-at-Large – Don Early
 - v) Director-at-Large – Bob Hamilton
 - vi) Director-at-Large – Evan Phelps

2. MEMBER TIME:

- Nothing was brought before the membership.

3. PRESIDENT'S TIME:

- Nothing was brought before the membership.

4. MINUTES/CORRESPONDENCE:

- Minutes from the April 16, 2024 General Membership Meeting were available for all to review. Seeing no corrections or changes, the April meeting Minutes were approved as written.

5. TREASURER'S REPORT:

- Mr. Crisman presented the Budget Report through April, 2024, to the Membership.
 - Income: \$204,111.31
 - Expenditures: \$90,545.48
 - Budget Remaining: \$113,565.83
 - Total Cash Assets: \$1,080,388.00

6. MEMBERSHIP UPDATE:

- Mr. Crandall presented the new candidates for membership, 33 of whom were present and 22 who were not present.

- Mr. Crandall moved that all candidates for membership, both present and not present, be voted into the Chapter. The motion was properly seconded by Mr. Kuck and unanimously approved.
- Mr. Crandall reported that YTD, there were 2,237 chapter memberships, including 549 family members, for a total of 2,786 members.

7. **SPECIAL COMMITTEES:**

- **Air Range**

- Mr. Kuck explained how the Air Range operates, including hours, how to reserve a shooting lane, and available shooting instruction.
- Mr. Kuck said that members of two high school shooting teams recently accepted scholarship offers Nebraska and the Air Force Academy.
- Mr. Kuck reported that one recent high school pistol shooter who trained at the chapter is going to the Olympics and eight kids, mostly pistol shooters, are going to the Nationals.
- Mr. Starz said the range instructors also have the ability to provide adaptive shooting assistance for anyone with a physical disability and discussed small bore instruction.

- **Conservation**

- Nothing was brought before the membership.

- **Education & Training**

- Mr. Seaberg replied that any firearms course, not just CCW classes, met the criteria for VA residents to obtain a concealed carry permit.
- Mr. Seaberg replied 'no' and explained the difficulty in finding range time to meet the extensive requirements of the two-day MD course.

- **Field Archery**

- Mr. Riemer introduced the field archery ranges, hours of availability and archery classes.
- Mr. Riemer said the chapter will host a 3-D archery tournament on August 11th and a USA Archery tournament on November 11-12, 2024.
- Mr. Reimer explained how best to qualify for the county's Deer Management Program, which is limited to 600 participants.

- **Skeet & Trap**

- Mr. Crandall (for Mr. Brino) said there were about 60 competitors last weekend for a trap shoot and that there will be a skeet tournament this weekend.
- Ms. Meara announced that the 25th annual Crush'n Clays trap shoot to raise money for St. Jude's Children's Research Hospital will be held on June 8th.
- A member asked what the minimum shotgun barrel length was and if there are any limits on pistol grips for shotguns.
- Mr. Crandall replied that 18.5" was the minimum length for shotgun barrels and said there was not a prohibition on any pistol grips.

- **Target Archery**

- Mr. Del Vecchio introduced the target archery program to the new members and also explained the popular Junior Olympic Archery Development (JOAD) program.
- Mr. Del Vecchio reported that 12 JOAD participant participated in the Nationals.

- **Bylaws**
 - Mr. Rose said that chapter directors had updated the bylaw, the changes will be published in the newsletter, and then the membership will vote on the changes.
- **Building & Grounds**
 - Mr. Rose noted that parking was temporarily impacted by the piles of millet that has not yet been spread on the road and in parking lots.
 - Mr. Rose said that the Rifle-Pistol range's clubhouse has new exterior doors installed and an electronic lock was installed.
 - Mr. Rose said that volunteers will be needed to cut down some trees and split the wood for firewood.
 - Mr. Rose said the Skeet & Trap range had been sprayed for weeds and more gravel could now be added to the range's walkways.
 - Mr. Rose informed the directors that the chapter's caretaker would be out-of-town for the next two weeks.
- **Communications**
 - Ms. Meara said to check the SignUpGenius for volunteer opportunities and to check often for new opportunities.
 - Ms. Meara said that the chapter's communication vehicles are the website, the electronic newsletter and the e-Blast.
- **Elections**
 - Mr. Ansick announced the board positions up for election next month, explained the nomination process, and provided other voting day information.
 - Mr. Ansick said to contact either him or Bob Hamilton to be placed on the ballot.
- **Public Relations**
 - Nothing was brought before the membership.
- **Shenandoah Property**
 - Mr. Ansick described the 50 rugged chapter property acres located in Shenandoah County and explained how members could reserve the property.

8. **OLD BUSINESS:**

- Nothing was brought before the membership.

9. **NEW BUSINESS:**

- Nothing was brought before the membership.

10. **ANNOUNCEMENTS:**

- Ms. Meara welcomed the new members

The meeting was adjourned at 8:14 PM

Submitted by: Todd Skipper
Secretary

Arlington-Fairfax Chapter, Inc - IWLA Profit & Loss Budget vs. Actual January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41000 · Dues				
41024 · 2024 Chapter	196,209.00	175,000.00	21,209.00	112.1%
41025 · 2025 Chapter	0.00	175,000.00	-175,000.00	0.0%
Total 41000 · Dues	196,209.00	350,000.00	-153,791.00	56.1%
41900 · Contract Income	0.00	0.00	0.00	0.0%
42000 · Donations				
42300 · Donations - Restricted	200.00	0.00	200.00	100.0%
42600 · Donations - Unrestricted	1,307.00	1,000.00	307.00	130.7%
Total 42000 · Donations	1,507.00	1,000.00	507.00	150.7%
43900 · Grant Income	0.00	5,000.00	-5,000.00	0.0%
44000 · Interest Income	5,235.31	7,200.00	-1,964.69	72.7%
46000 · Miscellaneous Income	1,160.00	1,000.00	160.00	116.0%
49000 · Special Event Income				
49100 · Special Events Contributions				
49011 · Annual Picnic	0.00	0.00	0.00	0.0%
49012 · Childrens Christmas Party	0.00	0.00	0.00	0.0%
49013 · Handicapped Picnic	0.00	0.00	0.00	0.0%
Total 49100 · Special Events Contributions	0.00	0.00	0.00	0.0%
49200 · Annual Picnic	0.00	0.00	0.00	0.0%
49400 · Raffle	0.00	0.00	0.00	0.0%
Total 49000 · Special Event Income	0.00	0.00	0.00	0.0%
Total Income	204,111.31	364,200.00	-160,088.69	56.0%
Gross Profit	204,111.31	364,200.00	-160,088.69	56.0%
Expense				
61000 · Building and Grounds				
61200 · Equipment and Tools	0.00	500.00	-500.00	0.0%
61400 · Services	4,184.33	8,040.00	-3,855.67	52.0%
61500 · Supplies				
61505 · B&G Supplies	358.54	5,500.00	-5,141.46	6.5%
61510 · EMS Supplies	0.00	4,500.00	-4,500.00	0.0%
61515 · Security Expenses	6,476.07	30,000.00	-23,523.93	21.6%
Total 61500 · Supplies	6,834.61	40,000.00	-33,165.39	17.1%
Total 61000 · Building and Grounds	11,018.94	48,540.00	-37,521.06	22.7%
62100 · Contract Services				
62110 · Accounting Services	400.00	3,600.00	-3,200.00	11.1%
62115 · Admin Support	7,679.17	35,000.00	-27,320.83	21.9%
62135 · IT	196.24	6,000.00	-5,803.76	3.3%
62138 · Groundskeeper	0.00	35,000.00	-35,000.00	0.0%
62140 · Legal Fees	866.00	19,000.00	-18,134.00	4.6%
62150 · Outside Contract Services				
62155 · Trash Service	4,765.64	14,000.00	-9,234.36	34.0%
62160 · Mowing Services	0.00	14,000.00	-14,000.00	0.0%

Arlington-Fairfax Chapter, Inc - IWLA Profit & Loss Budget vs. Actual January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
62165 · Other	0.00	17,000.00	-17,000.00	0.0%
Total 62150 · Outside Contract Services	4,765.64	45,000.00	-40,234.36	10.6%
Total 62100 · Contract Services	13,907.05	143,600.00	-129,692.95	9.7%
62800 · Facilities and Equipment				
62870 · Property Insurance	29,261.54	60,000.00	-30,738.46	48.8%
62880 · Real Estate, Personal Prop Tax	0.00	1,000.00	-1,000.00	0.0%
62900 · Small Tools Under \$1500	0.00	0.00	0.00	0.0%
63000 · Utilities				
63100 · Electricity	5,556.77	19,800.00	-14,243.23	28.1%
63200 · Natural Gas	1,636.27	3,510.00	-1,873.73	46.6%
63300 · Water & Sewer	360.34	800.00	-439.66	45.0%
Total 63000 · Utilities	7,553.38	24,110.00	-16,556.62	31.3%
Total 62800 · Facilities and Equipment	36,814.92	85,110.00	-48,295.08	43.3%
65000 · Operations				
65005 · Bank Fees	0.00	0.00	0.00	0.0%
65006 · Registration Fees	455.00	1,000.00	-545.00	45.5%
65008 · Financial Processing Fees				
65009 · PayPal	4,567.41	6,000.00	-1,432.59	76.1%
65010 · Square	793.27	500.00	293.27	158.7%
65011 · Other	0.00	200.00	-200.00	0.0%
Total 65008 · Financial Processing Fees	5,360.68	6,700.00	-1,339.32	80.0%
65015 · Books, Subscriptions, Reference	0.00	0.00	0.00	0.0%
65030 · Equipment	478.46	1,000.00	-521.54	47.8%
65040 · Postage, Mailing Service	1,669.94	4,000.00	-2,330.06	41.7%
65060 · Printing and Copying	4,866.00	16,000.00	-11,134.00	30.4%
65080 · Supplies	863.37	5,000.00	-4,136.63	17.3%
65090 · Telephone, Telecommunications	1,594.72	4,800.00	-3,205.28	33.2%
Total 65000 · Operations	15,288.17	38,500.00	-23,211.83	39.7%
65100 · Other Types of Expenses				
65120 · Insurance - Liability, D and O	264.00	300.00	-36.00	88.0%
65150 · Memberships and Dues	100.00	500.00	-400.00	20.0%
65160 · Other Costs	0.00	1,000.00	-1,000.00	0.0%
65180 · President's Discetionary Fund	0.00	1,000.00	-1,000.00	0.0%
65190 · Awards	0.00	1,500.00	-1,500.00	0.0%
Total 65100 · Other Types of Expenses	364.00	4,300.00	-3,936.00	8.5%
66000 · Special Event Expenses				
66010 · Special Events				
66011 · Annual Picnic	0.00	2,000.00	-2,000.00	0.0%
66012 · Childrens Christmas Party	1,277.34	1,500.00	-222.66	85.2%
66013 · Handicapped Picnic	1,445.50	2,200.00	-754.50	65.7%
Total 66010 · Special Events	2,722.84	5,700.00	-2,977.16	47.8%
66020 · Raffle Expenses	0.00	0.00	0.00	0.0%
Total 66000 · Special Event Expenses	2,722.84	5,700.00	-2,977.16	47.8%

**Arlington-Fairfax Chapter, Inc - IWLA
Profit & Loss Budget vs. Actual
January through December 2024**

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
66500 · Grants & Donations				
66510 · Grants	0.00	0.00	0.00	0.0%
66520 · Donations	2,500.00	5,000.00	-2,500.00	50.0%
66530 · Scholarships	0.00	20,000.00	-20,000.00	0.0%
Total 66500 · Grants & Donations	2,500.00	25,000.00	-22,500.00	10.0%
68300 · Travel and Meetings				
68310 · Conference, Convention, Meeting	0.00	1,000.00	-1,000.00	0.0%
68320 · Travel	0.00	500.00	-500.00	0.0%
Total 68300 · Travel and Meetings	0.00	1,500.00	-1,500.00	0.0%
69000 · Capital Expenditures				
69100 · Lands	7,224.50	0.00	7,224.50	100.0%
69200 · Buildings	0.00	5,300.00	-5,300.00	0.0%
69300 · Equipment	705.06	0.00	705.06	100.0%
Total 69000 · Capital Expenditures	7,929.56	5,300.00	2,629.56	149.6%
Total Expense	90,545.48	357,550.00	-267,004.52	25.3%
Net Ordinary Income	113,565.83	6,650.00	106,915.83	1,707.8%
Net Income	113,565.83	6,650.00	106,915.83	1,707.8%

Arl/Fx Chapter, IWLA - Balance Sheet - As of 04-30-2024

(Includes unrealized gains)

Account	Balance
ASSETS	
Cash, Checking and Investment Accounts	
Chapter Checking	30,000
Membership	2,940
Petty Cash	1,321
Insured Cash Sweep	545,881
Certificates of Deposit	226,413
Program Accounts	273,834
TOTAL Cash and Bank Accounts	1,080,388
TOTAL ASSETS	1,080,388
LIABILITIES & EQUITY	
LIABILITIES	0
EQUITY	1,080,388
TOTAL LIABILITIES & EQUITY	1,080,388

Program Account Activity
04-01-2024 to 04-30--2024

Air Range

Beginning balance	\$64,973.60
Total additions	3,881.24
Total subtractions	5,194.06
Ending balance	\$63,660.78

Jr Chapter

Beginning balance	\$13,657.14
Total additions	0.00
Total subtractions	0.00
Ending balance	\$13,657.14

Education & Training

Beginning balance	\$42,902.18
Total additions	5,659.77
Total subtractions	6,231.52
Ending balance	\$42,330.43

Rifle-Pistol Range

Beginning balance	\$20,235.34
Total additions	780.00
Total subtractions	825.00
Ending balance	\$20,190.34

Education & Training Trust

Beginning balance	\$17,898.94
Total additions	0.73
Total subtractions	0.00
Ending balance 4	\$17,899.67

Skeet & Trap

Beginning balance	\$67,624.19
Checks -	911.51
Other withdrawals,	745.09
Deposits, credits	17,215.00
Ending balance	\$83,182.59

Field Archery

Beginning balance	\$23,973.27
Total additions	1,525.17
Total subtractions	12,293.86
Ending balance	\$13,204.58

Target Archery

Beginning balance	\$19,847.77
Total additions	0.00
Total subtractions	139.05
Ending balance	\$19,708.72