

**Arlington-Fairfax Chapter, Izaak Walton League of America, Inc.**  
**Board of Directors - Minutes of the Meeting**  
**Tuesday, May 3, 2022**

1. **CALL TO ORDER:** The meeting was called to order by Secretary Sean Gagnon at 7:30 PM.

- a) A quorum of members was present.
- b) The Pledge of Allegiance and IWLA Pledge were conducted.
- c) Chapter Officers and Board of Directors present:

- i. Secretary: Sean Gagnon
- ii. Treasurer: Bob Crisman
- iii. Membership: Benn Crandall
- iv. Designated Director: Joe Turner
- v. Designated Director: Dick Riemer
- vi. Designated Director: Bob Brino
- vii. Designated Director: Jeff Delveccio
- viii. Designated Director: Keith Kuck
- ix. Designated Director: Steve Rumble
- x. Director-at-Large: Jonathan Buckva
- xi. Director-at-Large: Oscar Starz
- xii. Director-at-Large: Steve Landry
- xiii. Director-at-Large: Carl Armstrong

d) Officers and Directors Absent

- i. President: Pam Meara
- ii. Vice President: Chris Rose
- iii. Designated Director: Bill Frerking
- iv. Designated Director: John Seaberg
- v. Director-at-Large: Marv Hicks
- vi. Director-at-Large: Fred Ansick

2. **VISITOR'S TIME/FACILITY USE REQUESTS**

The following requests for use of Chapter facilities were approved by the Board (All program approvals have been obtained unless noted)

- Samuel Nickless (BSA Troop 1865B) provided an update on his recently completed Eagle Scout project. Samuel built wooden guards for the target frames at the Air Range. The wooden guards are improved from the previous ones by changing and refining the design. He also sanded and painted existing metal faceplates and fabricated sheet metal brackets. He originally planned on making 40 metal brackets, but ended up making about 60. Mr. Kuck asked him to sign and date one set of wooden guards to commemorate his accomplishment
- Chad Crerar (Cub Scouts Pack 864) – Fieldhouse on May 12 and 26, 2022 from 6:00PM – 8:00PM, Large Pavilion on May 6, 2022 from 6:00PM – 8:00PM.
- Scott Hunter (Centreville High School Air Rifle) – Large Pavilion on May 14, 2022 from 4:00PM – 7:00PM.

3. **PRESIDENT'S TIME**

- Mr. Gagnon reminded those in attendance that Annual Chapter Activity Reports are due to Bob Bell by June 30, 2022 for submission to National.

4. **MINUTES/CORRESPONDENCE**

- Minutes from the April 2022 Board of Directors Meeting were available for all to review. The minutes were approved as written.

5. **TREASURER'S REPORT**

- Mr. Crisman presented the Budget Report as of April 2022.
- Income for the time period of January through April 2022 was \$376,445.68 and expenses were \$82,150.31, leaving balance in the budget of \$294,295.37.
- Mr. Crisman stated that he sent out the 2021 IRS Form 990 to the Board, Finance Committee, and others with Chapter accounts, that he has received no questions, and that he assumes everyone understands what is in the Form 990. Mr. Crisman pointed out that the Chapter received gross income in 2021 of around \$725,000, and that if we exceed \$750,000

in gross income for the year we have to have an outside independent auditor audit the books and submit a registration statement to the Virginia Department of Agricultural and Consumer Affairs for a permit to solicit funds. Please send Mr. Crisman the required periodic reports to send to the bookkeeper.

- Mr. Turner asked how expensive the outside auditor would be. Mr. Crisman said he was unsure, but that he expected it to be several thousand dollars.
- Mr. Crandall requested clarification on if the limit is for gross or net income. Mr. Crisman reiterated it is for gross income, but does not include dues that we send to National (that is a passthrough expense).

## 6. MEMBERSHIP UPDATE

- Mr. Crandall provided the membership update. There are currently 2,145 active memberships, and at this time last year the Chapter had 2,076 active memberships.
- The next new member orientation will be May 7, 2022 at 9:00AM. 45 people have signed up.
- Mr. Crandall stated that he anticipates the Chapter will have more members this year than last year.

## 7. SPECIAL COMMITTEES

- Scholarship
  - Dr. Dobbins representing the Scholarship Committee moved that the Chapter's Environmental Sciences scholarship for 2022 be awarded to Grant Miller from Yorktown Highschool. Mr. Miller plans to study marine biology in college. The motion was adopted.
- Air Range
  - Mr. Kuck asked how many participants are expected for the upcoming disabled picnic. Mr. Gagnon stated that there will be about 25 participants.
  - Mr. Kuck stated that the air conditioning covers at the Air Range have been installed.
- Buildings and Grounds
  - Mr. Rumble stated that furnishings from inside the Rifle/Pistol clubhouse (first aid kit, etc.) have been placed along the side of the Rifle/Pistol range, and that their final location needs to be determined.
- Communication
  - Mr. Gagnon provided the communication update for Ms. Meara:
    - Newsletter was mailed out at the end of April, and the May e-blast was released on time.
    - Please let Ms. Meara know about any activities or notices you want included in the e-blast.
    - The "open rate" for e-blast emails is approximately 65%, which is very high.
- Conservation
  - Mr. Rumble provided an update on recent and upcoming Conservation activities.
    - Adopt-a-Highway event on April 30 was a success, and lots of trash was collected (approximately 180 lbs.). The last collection in June 2021 only collected about 50 lbs. of trash.
    - Mr. Rumble stated that the mats installed in the pond to prevent the growth of lilies appear to be working.
- Education and Training
  - Mr. Gagnon provided an update for Mr. Seaberg. The first of two modern sporting rifle (MSR) courses scheduled for the year has been completed, and a basics of shotgun shooting class was also recently completed.
  - Basics of pistol shooting and Women on Target are scheduled for May 2022.
  - Basic CCW and the second MSR course are scheduled for June.
  - Mr. Seaberg is coordinating a potential add-on shotgun instructor course in August in response to a request from a scouting group.
  - 12 training events have been successfully completed so far this year with a total of 97 students, including 16 new instructors and 16 new coaches.
- EMS
  - Mr. Brino stated that he is currently working on having the soil tested to ensure we are applying the right amount of lime.
- Field Archery
  - Mr. Riemer stated that the first session of Monday evening archer classes (5 weeks) finished last month with 17 participants. Another session started this past Monday with 15 participants.

- Skeet/Trap
  - Mr. Brino stated that the trap mechanic recently repaired the trap machines, and that the first registered trap shoot of the year had relatively low turnout. Mr. Brino stated that he has received many compliments about the high quality of the targets thrown at the range.
- Target Archery
  - Mr. Delveccio stated that the 12 week indoor session is finishing up, and that the 12 week outdoor session will begin in June with expanded capacity. There are currently 50 people on the wait list.
- Youth/Junior Chapter
  - Mr. Turner provided an update on the upcoming Junior Chapter swap meet, and that the focus of the swap meet will be for Junior Chapter and junior program type materials only. An FFL will be onsite to facilitate any firearms transfers as required by law.
  - Mr. Brino asked if he could donate materials to the swap meet to benefit the youth chapter. Mr. Turner said that he can.
  - Mr. Turner stated that there are approximately 230 junior members, and that he anticipates approximately 250 by the end of the year.
  - Mr. Kuck reminded everyone that this time of year is busy for Eagle Scout projects, and asked if anyone had any ideas for projects that need to be completed and that would make good Eagle Scout Projects. Please also tell Tom Pike.

## 8. STANDING COMMITTEE REPORTS

- Elections
  - Mr. Landry stated that Chapter elections are in July, and that one Director has decided not to run for re-election (Steve Rumble – Conservation). Please email Mr. Landry if you would like to run for office.
- Raffles
  - Mr. Landry stated that \$2,000 in raffles have been taken off the books in May, and that we currently have a \$20,000 cushion to the \$40,000 raffle limit. Please let him know if you have any upcoming raffles planned.
  - Mr. Landry stated that the winner of the M1 Garand raffle has been difficult to contact.

## 9. OLD BUSINESS

- Donation to National IWLA for 100<sup>th</sup> Anniversary. Given that that several Officers and Directors were not present, this discussion remained on the table.

## 10. NEW BUSINESS

- Nothing to report.

## 11. OTHER MATTERS THAT MAY PROPERLY BE BROUGHT BEFORE THE BOARD

- None.

The meeting adjourned at 8:22 PM

Signed: Sean Gagnon, Secretary