

Arlington-Fairfax Chapter, Inc., Izaak Walton League of America  
General Membership Meeting – Tuesday, March 19, 2024  
Meeting Minutes

**CALL TO ORDER** The meeting was called to order at 7:30 PM by President Pamela Meara.

- a) A quorum of regular members was present.
- b) The Pledge of Allegiance and IWLA Pledge were conducted.
- c) Chapter Officers and Board of Directors present were introduced:
  - i) President – Pamela Meara
  - ii) Vice President – Chris Rose
  - iii) Secretary – Todd Skipper
  - iv) Treasurer – Bob Crisman
  - v) Membership Director – Benn Crandall
  - vi) Archery Program Director – Dick Riemer
  - vii) Air Range Program Director – Keith Kuck
  - viii) Target Archery Program Director – Jeff Del Vecchio
  - ix) Rifle-Pistol Program Director – Bruce Crandlemire
  - x) Director-at-Large – Fred Ansick
  - xi) Director-at-Large – Bob Hamilton
  - xii) Director-at-Large – Oscar Starz
  - xiii) Director-at-Large – Don Early
  - xiv) Director-at-Large – John Hsu
  - xv) Director-at-Large – Evan Phelps
- d) Officers/Directors Not Present
  - i) Conservation Program Director – Jonathan Bukva
  - ii) Skeet & Trap Program Director – Bob Brino
  - iii) Education & Training Program Director – John Seaberg
  - iv) Youth Program Director – Joe Turner

**2. MEMBER TIME**

- A member asked if there might be a class in fishing scheduled at the chapter.
  - Ms. Meara said that the chapter had an Angler’s Club and that it was open to all members; contact information is available on the website

**3. PRESIDENT’S TIME**

- Nothing was brought before the membership.

**4. MINUTES/CORRESPONDENCE**

- Minutes from the February, 2024 General Membership Meeting were available for all to review. Seeing no corrections or changes, the February Meeting Minutes were approved as written.

**5. TREASURER’S REPORT**

- Mr. Crisman presented the Budget Report through February, 2024, to the Membership.
  - Income: \$157,405.01
  - Expenditures: \$54,417.40
  - Budget Remaining: \$102,987.61
  - Total Cash Assets: \$1,101,575

**6. MEMBERSHIP UPDATE**

- Mr. Crandall reported that there were 2,106 members on this date.

- Mr. Crandall informed the new members candidates that there were numerous volunteer opportunities over the next couple of months for new members to get needed volunteer hours.
- Mr. Crandall presented the new candidates for membership, 25 of whom were present and 15 who were not present.
  - Mr. Crandall moved that all candidates for membership be voted into the Chapter (those candidates in attendance and those who were not). The motion was properly Seconded by Mr. Hamilton and unanimously adopted.

## 7. **SPECIAL COMMITTEES**

- **Air Range**
  - Mr. Kuck said the range is open to all members and the general public on Mondays at 5:30 PM and Fridays at 6:00 PM and lanes may be reserved using SignUpGenius (SUG) beginning 24 hours in advance of the open practices.
  - Mr. Kuck explained that the air rifle is very quiet so there is not a loud noise that might scare new shooters or children and that the trigger's pull is less than 2 oz.
  - Mr. Kuck announced that the Jr. Olympics are scheduled for April 1-10 at the Olympics Training Center in Colorado Springs, Co., and there are 28 athletes from the ARL-FX Chapter who are participating; this large number of participants may represent more attendees than any other group in the country.
  - Mr. Kuck said the chapter participants will compete in Small Bore, Three-Position Small Bore, Men's and Women's Air Rifle, Women's Pistol, Men and Women's Sport Pistol, and Men's Air Pistol.
  - Mr. Starz said the range instructors also have the ability to provide adaptive shooting assistance for anyone with a physical disability and he will provide small bore shooting instructions on Friday's starting at 4:30 PM, at the Rifle Pistol Range.
- **Conservation**
  - Mr. Kuck (for Mr. Bukva) said plans are being made for a roadway cleanup and the date will be announced in the April E-Blast.
- **Education & Training**
  - Ms. Meara (for Mr. Seaberg) said that NRA, Women On Target would be held on May 18, 2024.
- **Field Archery**
  - Mr. Riemer said that the major Field Archer spring range cleanup is scheduled for this Saturday, although predicted rain might push the event to Sunday; volunteer hours are available at the event for new members
  - Mr. Riemer announced that Archery 201 classes has just ended and new archery classes will start on April 14, 2024; the adult class is full and one seat remains available in the children's class.
  - Mr. Riemer said there is a 3-D Archery Shoot on April 14, 2024, using 28 targets; the Shoot is open to the public.
  - Mr. Riemer reminded everyone that for safety reasons, crossbows may only be shot from the crossbow station that is located at the outdoor range.
  - Mr. Riemer announced that the chapter's annual gun show is on March 30, from 9:30 AM – 1:30 PM in the indoor archery range; it is open to the public.
  - Mr. Riemer said around March 20 or 21, 2024, the chapter will begin qualifying archers for the county's Deer Management Program;

- The qualifying hours will be Sunday from 9:00 AM – 12:00 PM and Tuesdays from 6:00 PM – 8:00 PM and interested archers are encouraged to qualify early when it is less crowded.
- **Rifle-Pistol**
  - Mr. Crandlemire said that the range is open Mondays-Saturdays from 8:00 AM -5:00 PM and Sundays from 12:00 PM -5:00 PM.
  - Mr. Crandlemire announced events are: the first Sunday of the month is the Bulls Eye Pistol League; Bull Run Muzzleloaders meet on the third Sunday; and Short Pistol range days are the fourth Sunday of the month (and on fifth Sundays in months with that day); Service Rifle shoots are held on the second Tuesday from April-October.
- **Skeet & Trap**
  - Mr. Phelps (for Mr. Brino) said range hours are on the website; Wednesday mornings are SCRAP shoots.
  - Mr. Phelps said volunteer hours are available every Saturday.
  - Ms. Meara announced that the two firearm ranges will be closed on Easter Sunday but all other ranges will be open.
- **Target Archery**
  - Mr. Del Vecchio said that the outdoor archery targets could be placed between 10-70 meters and the range is open from 8:00 AM-sunset.
  - Mr. Del Vecchio cautioned that no crossbows or compound bows are allowed on the Target Archery range.
  - Mr. Del Vecchio announced that the chapter's Junior Olympic Archery Development (JOAD) classes are open to children 8-18 years old and teach Olympic archery; the archers compete at the local, state and national levels.
- **Bylaws**
  - Mr. Rose said that the board of directors were finalizing recommended changes to the bylaws and that the proposed changes will be published in an upcoming newsletter and voted on by the membership later this year.
- **Building & Grounds**
  - Mr. Rose reported that trout will be stocked in the pond on April 15, 2024, and the pond will then be closed until after the Disability Picnic on May 5, 2024.
  - Mr. Rose said that after the picnic, those fishing at the pond could keep up to the state limit of four trout per day
  - Mr. Rose said that wood-splitting would soon begin on Saturdays and volunteers would be needed; other volunteer opportunities will involve erecting a safety fence near the Skeet & Trap range and spreading mulch.
- **Communications**
  - Ms. Meara said that the best place to find chapter information is the website.
  - Ms. Meara announced that the Crush'n Clays fundraiser for St. Jude is on June 8, 2024, and this successful fundraiser needs many volunteers; sponsors and items for a silent auction are still being solicited.
  - Ms. Meara reminded everyone that the chapter follows DNR regulations and that a fishing license is required to fish at the pond.

- Ms. Meara said there are two registered trap shoots and one registered skeet shoot in May
- **Elections**
  - Mr. Hamilton said that the chapter elections are held every year and open positions this year include: Vice President, Treasurer, Program Directors for Conservation, Skeet & Trap, Education and Training, Target Archery, and three Director-At-Large positions.
    - Elections will be held the first two weekends in July and volunteers are needed to work on election days.
    - Mr. Hamilton said a picture I.D. is required to vote.
- **Public Relations**
  - Mr. Skipper reminded everyone that the gun show on March 30, 2024 needed volunteers and that they could sign up on SUG.
- **Security/Gate**
  - Mr. Early said that the front gate was 24-years old and would be replaced in the next month.
    - The process for opening the front gate in the event of a power outage and said directions to open the gate during a power outage are on the website.
    - The new gate controller will still use the four-digit code but after the fobs are provided to members, the front gate will be transitioned to fob-only entry.
- **Shenandoah Property**
  - Mr. Ansick reported that the chapter has about 50 acres in Shenandoah County; it is very rugged but can be used for hiking, camping and hunting; the property can be reserved via the chapter website.

#### 8. **OLD BUSINESS**

- Nothing was brought before the membership.

#### 9. **NEW BUSINESS**

- A member noted that the upcoming Todd Bender Skeet course had two openings and the class was highly recommended by those who had previously taken it.

#### 10. **ANNOUNCEMENTS**

- Ms. Meara reminded everyone to check the website for information.

The meeting was adjourned at 8:23 PM

Submitted by: Todd Skipper  
Secretary

## Arlington-Fairfax Chapter, Inc - IWLA Profit & Loss Budget vs. Actual January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
41000 · Dues				
41024 · 2024 Chapter	152,668.18	175,000.00	-22,331.82	87.2%
41025 · 2025 Chapter	0.00	175,000.00	-175,000.00	0.0%
<b>Total 41000 · Dues</b>	<b>152,668.18</b>	<b>350,000.00</b>	<b>-197,331.82</b>	<b>43.6%</b>
41900 · Contract Income	0.00	0.00	0.00	0.0%
42000 · Donations				
42300 · Donations - Restricted	200.00	0.00	200.00	100.0%
42600 · Donations - Unrestricted	957.00	1,000.00	-43.00	95.7%
<b>Total 42000 · Donations</b>	<b>1,157.00</b>	<b>1,000.00</b>	<b>157.00</b>	<b>115.7%</b>
43900 · Grant Income	0.00	5,000.00	-5,000.00	0.0%
44000 · Interest Income	2,519.83	7,200.00	-4,680.17	35.0%
46000 · Miscellaneous Income	1,060.00	1,000.00	60.00	106.0%
49000 · Special Event Income				
49100 · Special Events Contributions				
49011 · Annual Picnic	0.00	0.00	0.00	0.0%
49012 · Childrens Christmas Party	0.00	0.00	0.00	0.0%
49013 · Handicapped Picnic	0.00	0.00	0.00	0.0%
<b>Total 49100 · Special Events Contributions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
49200 · Annual Picnic	0.00	0.00	0.00	0.0%
49400 · Raffle	0.00	0.00	0.00	0.0%
<b>Total 49000 · Special Event Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Income</b>	<b>157,405.01</b>	<b>364,200.00</b>	<b>-206,794.99</b>	<b>43.2%</b>
<b>Gross Profit</b>	<b>157,405.01</b>	<b>364,200.00</b>	<b>-206,794.99</b>	<b>43.2%</b>
<b>Expense</b>				
61000 · Building and Grounds				
61200 · Equipment and Tools	0.00	500.00	-500.00	0.0%
61400 · Services	4,184.33	8,040.00	-3,855.67	52.0%
61500 · Supplies				
61505 · B&G Supplies	120.85	5,500.00	-5,379.15	2.2%
61510 · EMS Supplies	0.00	4,500.00	-4,500.00	0.0%
61515 · Security Expenses	5,063.13	30,000.00	-24,936.87	16.9%
<b>Total 61500 · Supplies</b>	<b>5,183.98</b>	<b>40,000.00</b>	<b>-34,816.02</b>	<b>13.0%</b>
<b>Total 61000 · Building and Grounds</b>	<b>9,368.31</b>	<b>48,540.00</b>	<b>-39,171.69</b>	<b>19.3%</b>
62100 · Contract Services				
62110 · Accounting Services	200.00	3,600.00	-3,400.00	5.6%
62115 · Admin Support	5,102.92	35,000.00	-29,897.08	14.6%
62135 · IT	166.24	6,000.00	-5,833.76	2.8%
62138 · Groundskeeper	0.00	35,000.00	-35,000.00	0.0%
62140 · Legal Fees	86.00	19,000.00	-18,914.00	0.5%
62150 · Outside Contract Services				
62155 · Trash Service	2,303.52	14,000.00	-11,696.48	16.5%
62160 · Mowing Services	0.00	14,000.00	-14,000.00	0.0%

## Arlington-Fairfax Chapter, Inc - IWLA Profit & Loss Budget vs. Actual January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
62165 · Other	0.00	17,000.00	-17,000.00	0.0%
Total 62150 · Outside Contract Services	2,303.52	45,000.00	-42,696.48	5.1%
<b>Total 62100 · Contract Services</b>	<b>7,858.68</b>	<b>143,600.00</b>	<b>-135,741.32</b>	<b>5.5%</b>
<b>62800 · Facilities and Equipment</b>				
62870 · Property Insurance	19,502.68	60,000.00	-40,497.32	32.5%
62880 · Real Estate, Personal Prop Tax	0.00	1,000.00	-1,000.00	0.0%
62900 · Small Tools Under \$1500	0.00	0.00	0.00	0.0%
<b>63000 · Utilities</b>				
63100 · Electricity	2,904.22	19,800.00	-16,895.78	14.7%
63200 · Natural Gas	1,157.27	3,510.00	-2,352.73	33.0%
63300 · Water & Sewer	180.17	800.00	-619.83	22.5%
<b>Total 63000 · Utilities</b>	<b>4,241.66</b>	<b>24,110.00</b>	<b>-19,868.34</b>	<b>17.6%</b>
<b>Total 62800 · Facilities and Equipment</b>	<b>23,744.34</b>	<b>85,110.00</b>	<b>-61,365.66</b>	<b>27.9%</b>
<b>65000 · Operations</b>				
65005 · Bank Fees	0.00	0.00	0.00	0.0%
65006 · Registration Fees	455.00	1,000.00	-545.00	45.5%
<b>65008 · Financial Processing Fees</b>				
65009 · PayPal	4,068.31	6,000.00	-1,931.69	67.8%
65010 · Square	358.32	500.00	-141.68	71.7%
65011 · Other	0.00	200.00	-200.00	0.0%
<b>Total 65008 · Financial Processing Fees</b>	<b>4,426.63</b>	<b>6,700.00</b>	<b>-2,273.37</b>	<b>66.1%</b>
65015 · Books, Subscriptions, Reference	0.00	0.00	0.00	0.0%
65030 · Equipment	478.46	1,000.00	-521.54	47.8%
65040 · Postage, Mailing Service	646.55	4,000.00	-3,353.45	16.2%
65060 · Printing and Copying	3,381.00	16,000.00	-12,619.00	21.1%
65080 · Supplies	473.13	5,000.00	-4,526.87	9.5%
65090 · Telephone, Telecommunications	557.90	4,800.00	-4,242.10	11.6%
<b>Total 65000 · Operations</b>	<b>10,418.67</b>	<b>38,500.00</b>	<b>-28,081.33</b>	<b>27.1%</b>
<b>65100 · Other Types of Expenses</b>				
65120 · Insurance - Liability, D and O	264.00	300.00	-36.00	88.0%
65150 · Memberships and Dues	0.00	500.00	-500.00	0.0%
65160 · Other Costs	0.00	1,000.00	-1,000.00	0.0%
65180 · President's Discetionary Fund	0.00	1,000.00	-1,000.00	0.0%
65190 · Awards	0.00	1,500.00	-1,500.00	0.0%
<b>Total 65100 · Other Types of Expenses</b>	<b>264.00</b>	<b>4,300.00</b>	<b>-4,036.00</b>	<b>6.1%</b>
<b>66000 · Special Event Expenses</b>				
<b>66010 · Special Events</b>				
66011 · Annual Picnic	0.00	2,000.00	-2,000.00	0.0%
66012 · Childrens Christmas Party	1,277.34	1,500.00	-222.66	85.2%
66013 · Handicapped Picnic	0.00	2,200.00	-2,200.00	0.0%
<b>Total 66010 · Special Events</b>	<b>1,277.34</b>	<b>5,700.00</b>	<b>-4,422.66</b>	<b>22.4%</b>
66020 · Raffle Expenses	0.00	0.00	0.00	0.0%
<b>Total 66000 · Special Event Expenses</b>	<b>1,277.34</b>	<b>5,700.00</b>	<b>-4,422.66</b>	<b>22.4%</b>

4:18 PM

03/02/24

Cash Basis

**Arlington-Fairfax Chapter, Inc - IWLA**  
**Profit & Loss Budget vs. Actual**  
 January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
<b>66500 · Grants &amp; Donations</b>				
66510 · Grants	0.00	0.00	0.00	0.0%
66520 · Donations	0.00	5,000.00	-5,000.00	0.0%
66530 · Scholarships	0.00	20,000.00	-20,000.00	0.0%
<b>Total 66500 · Grants &amp; Donations</b>	0.00	25,000.00	-25,000.00	0.0%
<b>68300 · Travel and Meetings</b>				
68310 · Conference, Convention, Meeting	0.00	1,000.00	-1,000.00	0.0%
68320 · Travel	0.00	500.00	-500.00	0.0%
<b>Total 68300 · Travel and Meetings</b>	0.00	1,500.00	-1,500.00	0.0%
<b>69000 · Capital Expenditures</b>				
69100 · Lands	0.00	0.00	0.00	0.0%
69200 · Buildings	781.00	5,300.00	-4,519.00	14.7%
69300 · Equipment	705.06	0.00	705.06	100.0%
<b>Total 69000 · Capital Expenditures</b>	1,486.06	5,300.00	-3,813.94	28.0%
<b>Total Expense</b>	54,417.40	357,550.00	-303,132.60	15.2%
<b>Net Ordinary Income</b>	102,987.61	6,650.00	96,337.61	1,548.7%
<b>Net Income</b>	<b>102,987.61</b>	<b>6,650.00</b>	<b>96,337.61</b>	<b>1,548.7%</b>

**Arl/Fx Chapter, IWLA - Balance Sheet - As of 02-29-2024**

(Includes unrealized gains)

Account	Balance
<b>ASSETS</b>	
<b>Cash, Checking and Investment Accounts</b>	
Chapter Checking	52,204
Membership	5,255
Petty Cash	1,321
Insured Cash Sweep	532,631
Certificates of Deposit	228,142
Program Accounts	282,022
<b>TOTAL Cash and Bank Accounts</b>	<b>1,101,575</b>
<b>TOTAL ASSETS</b>	<b>1,101,575</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>LIABILITIES</b>	<b>0</b>
<b>EQUITY</b>	<b>1,101,575</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,101,575</b>



Program Account Activity  
02-01-24 to 02-29-2024

Air Range

Beginning balance	\$51,511.19
Total additions	8,369.96
Total subtractions	2,853.16
Ending balance	\$57,027.99

Jr Chapter

Beginning balance	\$13,657.14
Total additions	0.00
Total subtractions	0.00
Ending balance	\$13,657.14

Education & Training

Beginning balance	\$42,129.95
Total additions	4,459.00
Total subtractions	716.68
Ending balance	\$45,872.27

Rifle-Pistol Range

Beginning balance	\$19,466.18
Total additions	637.50
Total subtractions	1,113.67
Ending balance	\$18,990.01

Education & Training Trust

Beginning balance	\$17,897.47
Total additions	0.71
Total subtractions	0.00
Ending balance 4	\$17,898.18

Skeet & Trap

Beginning balance	\$121,997.55
Checks -	51,272.77
Other withdrawals,	748.36
Deposits, credits	19,715.00
Ending balance	\$89,691.42

Field Archery

Beginning balance	\$22,937.45
Total additions	1,185.39
Total subtractions	2,159.51
Ending balance	\$21,963.33

Target Archery

Beginning balance	\$16,911.54
Total additions	10.00
Total subtractions	0.00
Ending balance	\$16,921.54