

Arlington-Fairfax Chapter, Inc., Izaak Walton League of America
General Membership Meeting – Tuesday, February 20, 2024
Meeting Minutes

CALL TO ORDER The meeting was called to order at 7:30 PM by Vice President Chris Rose.

- a) A quorum of regular members was present.
- b) The Pledge of Allegiance and IWLA Pledge were conducted.
- c) Chapter Officers and Board of Directors present were introduced:
 - i) Vice President – Chris Rose
 - ii) Secretary – Todd Skipper
 - iii) Treasurer – Bob Crisman
 - iv) Membership Director – Benn Crandall
 - v) Archery Program Director – Dick Riemer
 - vi) Youth Program Director – Joe Turner
 - vii) Air Range Program Director – Keith Kuck
 - viii) Director-at-Large – Fred Ansick
 - ix) Director-at-Large – Bob Hamilton
 - x) Director-at-Large – Oscar Starz
 - xi) Director-at-Large – Don Early
 - xii) Director-at-Large – John Hsu
 - xiii) Director-at-Large – Evan Phelps
- d) Officers/Directors Not Present
 - i) President – Pamela Meara
 - ii) Conservation Program Director – Jonathan Bukva
 - iii) Skeet & Trap Program Director – Bob Brino
 - iv) Target Archery Program Director – Jeff Del Vecchio
 - v) Education & Training Program Director – John Seaberg
 - vi) Rifle-Pistol Program Director – Bruce Crandlemire

2. MEMBER TIME

- Nothing was brought before the Board by Membership.
- Members of the 2024 ARL-FX Chapter, Inc., Jr. Chapter Board were inducted into office by Mr. Rose; new Jr. Chapter members taking the oath of office were:
 - President – Samuel Nickless
 - Vice President – Leah Arkin
 - Director-At-Large – Madelyn Ngu
 - Director-At-Large – Sienna Wade

3. PRESIDENT'S TIME

- Nothing was brought before the membership.

4. MINUTES/CORRESPONDENCE

- Minutes from the January, 2024 General Membership Meeting were available for all to review. Seeing no corrections or changes, the January Meeting Minutes were approved as written.

5. TREASURER'S REPORT

- Mr. Crisman presented the Budget Report through January, 2024, to the Membership.
 - Income: \$126,310.80
 - Expenditures: \$33,832.09
 - Budget Remaining: \$92,478.71
 - Total Cash Assets: \$1,123,011

6. **MEMBERSHIP UPDATE**

- Mr. Crandall reported that there were 2,032 members on this date vs. 2,023 members at this time last year.
- Mr. Crandall informed everyone that the March and April New Member Orientations (NMO) were full, as is April's Thursday night NMO; he said this meant there would be 130 new members added in over the next two months.
- Mr. Crandall explained that there was a newly-designed 10-question quiz being used at NMO's and the backside now asked new members for more information, such as what their volunteer interests at the chapter are, what their profession is (for consultations and skills the chapter might need).
- Mr. Crandall presented the new candidates for membership, 19 of whom were present and 20 who were not present.
 - Mr. Crandall moved that all candidates for membership be voted into the Chapter (those candidates in attendance and those who were not). The motion was properly Seconded by Mr. Kuck and unanimously adopted.
- Mr. Crandall reminded the new members they needed six volunteer hours to get their permanent range badge and he said Field Archery will need 22 volunteers for eight hours each in March for the range's annual spring cleanup.
- Mr. Rose added that another opportunity for new member hours will be available when the safety fencing is installed at Skeet & Trap.

7. **SPECIAL COMMITTEES**

- **Air Range**
 - Mr. Kuck said the range is open to the general public on Mondays at 5:30 and Friday evenings at 6:00 and lanes may be reserved using SignUpGenius (SUG) beginning 24 hours in advance of the open practices.
 - Mr. Kuck reported that the high school season is finishing this weekend and it will then be less busy.
 - Mr. Kuck said there are always two reserved slots open during each relay on Monday and Friday for new shooters, regardless of how busy the range is; equipment and instruction is available for free for the first five visits; great opportunity for family to become engaged in the shooting sports.
 - Mr. Starz said the range also has the ability to provide adaptive shooting assistance for anyone with a physical disability.
 - Mr. Kuck reminded everyone that the chapter is currently offering an annual \$5,000 scholarship for high school students who will be entering college and be pursuing a career in the Environmental Sciences. Details are on the chapter website.
- **Conservation**
 - Mr. Kuck (for Mr. Bukva) said plans are being made for another roadway cleanup in late March or early April; volunteers can sign-up on SUG in the near future.
- **Field Archery**
 - Mr. Riemer explained that the Field Archery ranges are composed of three different ranges: an indoor range, 28 3-D targets in the woods, and the outdoor range with targets from 5-60 yards; tree stand shooting is also available.

- Mr. Riemer reminded everyone that for safety reasons, crossbows may only be shot from the crossbow station located at the outdoor range.
- Mr. Riemer expects Fairfax County to begin qualifying archers for the park deer management program in April. Qualifying will occur at the outdoor target range on Tuesdays, 6:00 – 8:00 PM and on Sundays, 9:00 AM – 12:00 PM. Mr. Riemer encouraged archers to qualify during the first month as there are fewer archers and no lines.
- Mr. Riemer encouraged new members to help at Field Archery’s March clean-up. Volunteers are also needed every weekend to clean the FA building; new members may bring a spouse or significant other and get credit for those volunteer hours, too.
- Mr. Reimer said the chapter’s annual gun show is scheduled for March 30, 2024, and tables will be available beginning early next year. Seller tables are available for \$30 through Mr. Skipper; the event is open to the public.
- Mr. Riemer said Archery 101 classes are offered each month and it is limited to 16 students; equipment is provided. To sign-up for the 101 class contact Mr. Riemer and contact Mark Gauntner for the 201 class; contact info is available on the website.
- **Rifle-Pistol**
 - Mr. Hamilton (for Mr. Crandlemire) said that the 100-yard Rifle-Pistol range has 17 stations, each of which can be used for shooting rifles and pistols; the range is only closed on Christmas and Easter; hours in the summer are 8:30 AM – 5:00 PM and it’s open 9:00 AM – 4:00 PM in the winter; members can warm-up in the clubhouse; new member service hours are available on Saturdays – signup online.
 - Mr. Hamilton noted that a variety of leagues and competitions are available including: service rifle; black powder; precision shooting matches start next month. Steel targets are set at 100 yards and members can shoot at them with rifles; other moveable steel targets are closer, but members may not shoot at those targets with centerfire ammo; ask a range safety officer if you have any questions about targets and ammo.
 - Mr. Twitchell was introduced and announced that the Bull Run Muzzleloaders shoot at the Rifle-Pistol range on the third Sunday of each month; he will provide firearms and instructions to new shooters; his contact info is on the website.
- **Skeet & Trap**
 - Mr. Crandall (for Mr. Brino) said the chapter’s Winter League is ongoing every Sunday between 10:30 AM – 5:00 PM, with about 168 participants; league participants have been lucky: there has not been a lot of ‘winter’ this year.
- **Target Archery**
 - Mr. Riemer (for Mr. Del Vecchio) said that the Junior Olympic Archery Development (JOAD) classes are open to children 8-18 years old and that there is a traveling team. JOAD is currently shooting indoors but will begin shooting outdoors as it warms up.
 - Mr. Riemer cautioned everyone that crossbows may not be used on the Target Archery range.
- **Junior Chapter**
 - Mr. Turner said that all youth involved in any range activity are required to join the Junior Chapter and there will be about 250 members by the end of the year. All members participate in chapter range activities.

- Mr. Turner challenged the new members to participate in chapter activities and to volunteer as instructors, if possible.
- **Bylaws**
 - Mr. Rose said that the board of directors were working to finalize changes to the bylaws and that in the coming months the proposed changes will be published in a newsletter and voted on by the membership.
- **Building & Grounds**
 - Mr. Rose reported that several Eagle Scout projects that would soon be undertaken around the chapter grounds; new mulch will also be spread in the playground
 - Mr. Rose thanked Mr. Early for filling the potholes in the road.
- **Communications**
 - Mr. Rose (for Ms. Meara) said that everything the members need to know is on the website and they should check for range info before coming out.
- **Elections**
 - Mr. Hamilton said that the chapter elections will be held the first two weekends in July. Open positions include vice president and three director-at-large positions, along with designated director positions.
 - Mr. Hamilton said that members can contact him or the election co-chair, Fred Ansick, if they have questions or wish to become a candidate; contact and election info is on the website.
- **Historian**
 - Mr. Rose announced that the position was open and he encouraged anyone with interest to volunteer; contact Ms. Meara or Mr. Rose to volunteer.
- **Public Relations**
 - Nothing was brought before the membership.
- **Security/Gate**
 - Mr. Early announced he was getting bids to replace the front gate entry system and he explained how to open the gate if there was a power failure.
- **Shenandoah Property**
 - Mr. Ansick announced that the chapter had property in the Shenandoah valley but it is very rugged and there are no facilities on it. Members can reserve it for hiking, camping and hunting; it is not flat property and it is wooded. The property can be reserved on the chapter website.

8. **OLD BUSINESS**

- Mr. Starz said that Friday evenings at Rifle-Pistol are reserved for small bore shooting from 5:00 PM to sundown; there is a Jr. Pistol League; he will provide instruction for shooters.
- Mr. Starz reminded everyone that this is bear season and bears do occasionally visit the property.
 - Mr. Rose said everyone should keep away from bears, deer and any other animals that live on or visit the chapter property.

9. **NEW BUSINESS**

- Nothing was brought before the membership.

10. ***ANNOUNCEMENTS***

- Nothing was brought before the membership.

The meeting was adjourned at 8:15 PM

Submitted by: Todd Skipper
Secretary

Arlington-Fairfax Chapter, Inc - IWLA Profit & Loss Budget vs. Actual January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41000 · Dues				
41024 · 2024 Chapter	123,913.00	175,000.00	-51,087.00	70.8%
41025 · 2025 Chapter	0.00	175,000.00	-175,000.00	0.0%
Total 41000 · Dues	123,913.00	350,000.00	-226,087.00	35.4%
41900 · Contract Income	0.00	0.00	0.00	0.0%
42000 · Donations				
42300 · Donations - Restricted	200.00	0.00	200.00	100.0%
42600 · Donations - Unrestricted	957.00	1,000.00	-43.00	95.7%
Total 42000 · Donations	1,157.00	1,000.00	157.00	115.7%
43900 · Grant Income	0.00	5,000.00	-5,000.00	0.0%
44000 · Interest Income	1,230.80	7,200.00	-5,969.20	17.1%
46000 · Miscellaneous Income	10.00	1,000.00	-990.00	1.0%
49000 · Special Event Income				
49100 · Special Events Contributions				
49011 · Annual Picnic	0.00	0.00	0.00	0.0%
49012 · Childrens Christmas Party	0.00	0.00	0.00	0.0%
49013 · Handicapped Picnic	0.00	0.00	0.00	0.0%
Total 49100 · Special Events Contributions	0.00	0.00	0.00	0.0%
49200 · Annual Picnic	0.00	0.00	0.00	0.0%
49400 · Raffle	0.00	0.00	0.00	0.0%
Total 49000 · Special Event Income	0.00	0.00	0.00	0.0%
Total Income	126,310.80	364,200.00	-237,889.20	34.7%
Gross Profit	126,310.80	364,200.00	-237,889.20	34.7%
Expense				
61000 · Building and Grounds				
61200 · Equipment and Tools	0.00	500.00	-500.00	0.0%
61400 · Services	3,450.00	8,040.00	-4,590.00	42.9%
61500 · Supplies				
61505 · B&G Supplies	0.00	5,500.00	-5,500.00	0.0%
61510 · EMS Supplies	0.00	4,500.00	-4,500.00	0.0%
61515 · Security Expenses	108.36	30,000.00	-29,891.64	0.4%
Total 61500 · Supplies	108.36	40,000.00	-39,891.64	0.3%
Total 61000 · Building and Grounds	3,558.36	48,540.00	-44,981.64	7.3%
62100 · Contract Services				
62110 · Accounting Services	100.00	3,600.00	-3,500.00	2.8%
62115 · Admin Support	2,787.50	35,000.00	-32,212.50	8.0%
62135 · IT	151.24	6,000.00	-5,848.76	2.5%
62138 · Groundskeeper	0.00	35,000.00	-35,000.00	0.0%
62140 · Legal Fees	0.00	19,000.00	-19,000.00	0.0%
62150 · Outside Contract Services				
62155 · Trash Service	1,157.12	14,000.00	-12,842.88	8.3%
62160 · Mowing Services	0.00	14,000.00	-14,000.00	0.0%

Arlington-Fairfax Chapter, Inc - IWLA Profit & Loss Budget vs. Actual January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
62165 · Other	0.00	17,000.00	-17,000.00	0.0%
Total 62150 · Outside Contract Services	1,157.12	45,000.00	-43,842.88	2.6%
Total 62100 · Contract Services	4,195.86	143,600.00	-139,404.14	2.9%
62800 · Facilities and Equipment				
62870 · Property Insurance	16,316.49	60,000.00	-43,683.51	27.2%
62880 · Real Estate, Personal Prop Tax	0.00	1,000.00	-1,000.00	0.0%
62900 · Small Tools Under \$1500	0.00	0.00	0.00	0.0%
63000 · Utilities				
63100 · Electricity	1,274.06	19,800.00	-18,525.94	6.4%
63200 · Natural Gas	804.38	3,510.00	-2,705.62	22.9%
63300 · Water & Sewer	180.17	800.00	-619.83	22.5%
Total 63000 · Utilities	2,258.61	24,110.00	-21,851.39	9.4%
Total 62800 · Facilities and Equipment	18,575.10	85,110.00	-66,534.90	21.8%
65000 · Operations				
65005 · Bank Fees	0.00	0.00	0.00	0.0%
65006 · Registration Fees	285.00	1,000.00	-715.00	28.5%
65008 · Financial Processing Fees				
65009 · PayPal	3,388.67	6,000.00	-2,611.33	56.5%
65010 · Square	151.85	500.00	-348.15	30.4%
65011 · Other	0.00	200.00	-200.00	0.0%
Total 65008 · Financial Processing Fees	3,540.52	6,700.00	-3,159.48	52.8%
65015 · Books, Subscriptions, Reference	0.00	0.00	0.00	0.0%
65030 · Equipment	0.00	1,000.00	-1,000.00	0.0%
65040 · Postage, Mailing Service	48.05	4,000.00	-3,951.95	1.2%
65060 · Printing and Copying	1,627.00	16,000.00	-14,373.00	10.2%
65080 · Supplies	61.96	5,000.00	-4,938.04	1.2%
65090 · Telephone, Telecommunications	398.90	4,800.00	-4,401.10	8.3%
Total 65000 · Operations	5,961.43	38,500.00	-32,538.57	15.5%
65100 · Other Types of Expenses				
65120 · Insurance - Liability, D and O	264.00	300.00	-36.00	88.0%
65150 · Memberships and Dues	0.00	500.00	-500.00	0.0%
65160 · Other Costs	0.00	1,000.00	-1,000.00	0.0%
65180 · President's Discetionary Fund	0.00	1,000.00	-1,000.00	0.0%
65190 · Awards	0.00	1,500.00	-1,500.00	0.0%
Total 65100 · Other Types of Expenses	264.00	4,300.00	-4,036.00	6.1%
66000 · Special Event Expenses				
66010 · Special Events				
66011 · Annual Picnic	0.00	2,000.00	-2,000.00	0.0%
66012 · Childrens Christmas Party	1,277.34	1,500.00	-222.66	85.2%
66013 · Handicapped Picnic	0.00	2,200.00	-2,200.00	0.0%
Total 66010 · Special Events	1,277.34	5,700.00	-4,422.66	22.4%
66020 · Raffle Expenses	0.00	0.00	0.00	0.0%
Total 66000 · Special Event Expenses	1,277.34	5,700.00	-4,422.66	22.4%

Arlington-Fairfax Chapter, Inc - IWLA
Profit & Loss Budget vs. Actual
 January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
66500 · Grants & Donations				
66510 · Grants	0.00	0.00	0.00	0.0%
66520 · Donations	0.00	5,000.00	-5,000.00	0.0%
66530 · Scholarships	0.00	20,000.00	-20,000.00	0.0%
Total 66500 · Grants & Donations	0.00	25,000.00	-25,000.00	0.0%
68300 · Travel and Meetings				
68310 · Conference, Convention, Meeting	0.00	1,000.00	-1,000.00	0.0%
68320 · Travel	0.00	500.00	-500.00	0.0%
Total 68300 · Travel and Meetings	0.00	1,500.00	-1,500.00	0.0%
69000 · Capital Expenditures				
69100 · Lands	0.00	0.00	0.00	0.0%
69200 · Buildings	0.00	5,300.00	-5,300.00	0.0%
69300 · Equipment	0.00	0.00	0.00	0.0%
Total 69000 · Capital Expenditures	0.00	5,300.00	-5,300.00	0.0%
Total Expense	33,832.09	357,550.00	-323,717.91	9.5%
Net Ordinary Income	92,478.71	6,650.00	85,828.71	1,390.7%
Net Income	92,478.71	6,650.00	85,828.71	1,390.7%

Arl/Fx Chapter, IWLA - Balance Sheet - As of 01-31-2024

(Includes unrealized gains)

Account	Balance
ASSETS	
Cash, Checking and Investment Accounts	
Chapter Checking	33,029
Membership	9,691
Petty Cash	1,321
Insured Cash Sweep	544,236
Certificates of Deposit	228,226
Program Accounts	306,508
TOTAL Cash and Bank Accounts	1,123,011
TOTAL ASSETS	1,123,011
LIABILITIES & EQUITY	
LIABILITIES	0
EQUITY	1,123,011
TOTAL LIABILITIES & EQUITY	1,123,011

Program Account Activity
01-01-24 to 01-31-2024

Air Range

Beginning balance	\$47,444.60
Total additions	5,914.00
Total subtractions	1,847.41
Ending balance	\$51,511.19

Jr Chapter

Beginning balance	\$13,647.14
Total additions	10.00
Total subtractions	0.00
Ending balance	\$13,657.14

Education & Training

Beginning balance	\$44,627.70
Total additions	1,623.00
Total subtractions	4,120.75
Ending balance	\$42,129.95

Rifle-Pistol Range

Beginning balance	\$18,776.93
Total additions	856.00
Total subtractions	166.75
Ending balance	\$19,466.18

Education & Training Trust

Beginning balance	\$17,896.72
Total additions	0.75
Total subtractions	0.00
Ending balance 4	\$17,897.47

Skeet & Trap

Beginning balance	\$128,856.55
Checks -	49,857.09
Other withdrawals,	1,443.91
Deposits, credits	44,442.00
Ending balance	\$121,997.55

Field Archery

Beginning balance	\$20,082.99
Total additions	3,008.05
Total subtractions	153.59
Ending balance	\$22,937.45

Target Archery

Beginning balance	\$17,127.79
Total additions	540.00
Total subtractions	756.25
Ending balance	\$16,911.54