

Arlington-Fairfax Chapter, Izaak Walton League of America, Inc.
Board of Directors - Minutes of the Meeting
Tuesday, January 5, 2021

1. **CALL TO ORDER:** The meeting was called to order by President Tom Ciarula at 7:37 PM.

- a) A quorum of members was present. The meeting was conducted via Zoom teleconference software.
- b) Chapter Officers and Board of Directors present on the Zoom call:

- i. President: Tom Ciarula
- ii. Vice President: Pam Meara
- iii. Secretary: Sean Gagnon
- iv. Treasurer: Bob Crisman
- v. Membership: Benn Crandall
- vi. Designated Director: Bob Brino
- vii. Designated Director: Bill Frerking
- viii. Designated Director: Dick Riemer
- ix. Designated Director: Joseph Turner
- x. Designated Director: Bucky Sills
- xi. Designated Director: John Seaberg
- xii. Designated Director: Roger Thrasher
- xiii. Director-at-Large: Keith Kuck
- xiv. Director-at-Large: Marv Hicks
- xv. Director-at-Large: Chris Rose

- c) Officers and Directors Absent
 - i. Designated Director: Robert D'Imperio
 - ii. Director-at-Large: Carl Armstrong
 - iii. Director-at-Large: Jim Smith
 - iv. Director-at-Large: Oscar Starz

2. **VISITOR'S TIME/FACILITY USE REQUESTS**

The following requests for use of Chapter facilities were presented to the Board and approved:

- Mark Winkler representing BSA Troop 1995 requested the use of the Large Pavilion on Wednesday evenings on January 13 & 27, February 10 & 24, and March 10, & 24, 2021. The facility use request was approved.

3. **PRESIDENT'S TIME**

- Nothing to report.

4. **MINUTES/CORRESPONDENCE**

- Minutes from the December 2020 Board of Directors Meetings were available for all to review. The minutes were approved as submitted.

5. **TREASURER'S REPORT**

- Mr. Crisman presented the budget report as of December 2020. Income of \$381,567.43, Expenses of \$422,075.53 and the ending balance as of December 31, 2020 was -\$40,508.10, reflecting that the Chapter's annual expenditures were over budget.

6. **MEMBERSHIP UPDATE**

- Mr. Crandall provided the membership update, including membership renewals. The Chapter currently has 1,453 total active memberships, with 526 membership renewals pending processing for a total of 1,979 members. 300 members have not yet renewed.
- Mr. Crandall informed the Board of upcoming New Member Orientations (NMO) on February 6, 2021. Mr. Gagnon inquired if NMO can be conducted via teleconference/zoom, or if they have to be done in person. Mr. Crandall stated he was not sure and that he needs to review the bylaws. Current state limitations on gatherings of 10 people or more making holding NMO difficult.

7. **SPECIAL COMMITTEES**

- Bylaws
 - Ms. Meara informed the Board that the Chapter's long-standing process of voting in members before they complete their required 6-hours of volunteer work is in conflict with the Bylaws. A discussion regarding how to properly address the issue was conducted, including if the Board should have to offer the option of allowing potential new members to pay a fee-in-lieu of providing 6-hours of volunteer service.
 - Mr. Hicks moved to allow prospective members to be voted in as has been done historically at the Chapter, until the bylaws can be revised to reflect Chapter operations. The motion was defeated with 10 nays and 4 ayes.
 - Ms. Meara moved that the Chapter Bylaws be revised to read as follows, with removals ~~crossed-out~~ and new text underlined:
 - Article I (1) Eligibility. Any person who is of good character, eighteen (18) years of age or older, may be elected to membership. Applicants shall attend a new member orientation, pay the required dues, and initiation fee, ~~do six (6) hours of required service work at~~ to the Chapter, and then shall be considered ~~for membership~~ for membership (with restricted range and chapter privileges until the required six (6) hour service work is performed, to expire after a time period determined by the Board) by the Chapter members present at a ~~regular~~ membership meeting. Once the member performs the required six (6) hours of service work they will then be granted full range and chapter privileges and receive their permanent range badge. The Board of Directors may authorize a fee-in-lieu of service hours.
 - The motion was adopted unanimously.
- Awards and Grants
 - Mr. Meyer informed the Board that the Chapter should only apply for one FONRA grant this year.
- Buildings and Grounds
 - Mr. Sills informed the Board that the Chapter will be receiving straw bales for placement at the Rifle/Pistol berm, and Mr. Frerking informed the Board that he will need help placing the straw with volunteers from sign-up genius.
 - Mr. Sills informed the Board that the layout for Red Shed replacement at Field Archery has started, and that digging for the footers will begin soon.
 - Mr. Riemer inquired if the new shed will be in the same location as the old shed? Mr. Sills stated that the new shed has been moved a little bit closer to the Field Archery fieldhouse compared to the old shed. Mr. Gagnon suggested that the new shed have the same footprint as the old shed to avoid zoning complications.
 - Mr. Riemer inquired who will be directing construction of the new shed. Mr. Sills stated that construction of the new shed will be led by the Chapter groundskeeper. Mr. Riemer stated that he would like to remain informed on the progress of the shed, and Mr. Rose stated that safety during construction is of key importance.
 - Ms. Meara informed the Board that two slats and a few pond signs have been removed from the fishing piers at the pond. Ms. Meara stated that the Boy Scout troops which have utilized the campsites and pond recently have been informed of the vandalism, and that a new facility use request form will include a verification that the facilities are in good order.
- Communication
 - Ms. Meara informed the Board that a conference phone has been purchased, and that Mr. Forsberg will install and setup the conference phone.
 - Mr. Kuck informed the Board that Benjamin Hays previously approved Eagle Scout project built a picnic table instead of removing brush at Campsite 3.
- Conservation
 - Mr. Seaberg informed the Chapter of a recent Adopt-a-Highway cleanup on December 13, 2020, in which 11 people participated and collected 16 bags of trash. Additional cleanups are being scheduled for early 2021.
 - Mr. Hicks inquired whether the various brush piles located around the Chapter will be moved. Mr. Seaberg stated a work party has not been scheduled to move the brush piles yet.
- Education and Training
 - Mr. Sills stated that class sizes are currently limited to 2 instructors and 8 students due to COVID-19 restrictions.
- EMS
 - Mr. Brino stated that the application of rock phosphate has been postponed until weather conditions improve.
- Field Archery

- Mr. Riemer stated that Archery 101 classes continue to be popular, and that new classes are continuously being added to the calendar.
- Air Range
 - Mr. Thrasher stated that the local high school league will begin on Saturday, January 9, and last for 4 weeks followed by a regional tournament.
 - Current COVID-19 guidelines only allow for the use of every other lane at the Air Range, so half of the targets can be utilized as smallbore targets for Jr. Olympic qualifiers.
 - Mr. Thrasher stated that USA Shooting may be interested in purchasing the Chapter's SUIS targets.
 - Mr. Kuck stated that he is receiving quotes to have the floor at the Air Range epoxy coated.
 - Mr. Kuck stated that he has received a quote of \$1,714 to have the electrical work done at the Air Range CONEX.
- Rifle/Pistol
 - Mr. Frerking informed the Board that all of the locks at Rifle/Pistol are being re-keyed.
- Skeet/Trap
 - Mr. Brino informed the Board that the annual Winter Trap and Skeet League started the previous Sunday on January 3, 2021. The first day of competition went well, with good separation of people and social distancing enforced.
 - Mr. Brino also informed the Board that he was able to acquire some shells to sell to members and winter league participants.
- Youth/Junior Membership
 - Mr. Turner informed the Board that the Youth/Junior Chapter currently has 116 members.

8. STANDING COMMITTEE REPORTS

- Nothing to report.

9. OLD BUSINESS

- Tabled motion from the March 10, 2020 BOD Meeting: Mr. Smith moved that new members have an option to pay \$300 to remove their 6-hour volunteering obligation. Mr. Brino moved that the motion be tabled until the January 2021 Board of Directors' Meeting. Mr. Brino's motion was adopted and Mr. Smith's motion was tabled. This motion was brought up from the table and was postponed until the March 2021 Board of Directors' meeting.

10. NEW BUSINESS

- Nothing to report.

11. OTHER MATTERS THAT MAY PROPERLY BE BROUGHT BEFORE THE BOARD

- Mr. Ciarula informed the Board that the January General Membership meeting will be cancelled due to current gathering size restrictions associated with COVID-19.

The meeting adjourned at 9:23 PM

Signed: Sean Gagnon, Secretary