#### **BYLAWS**

# of the ARLINGTON-FAIRFAX JUNIOR CHAPTER of THE IZAAK WALTON LEAGUE OF AMERICA

Issued: January 2017 Amended: September 2021

## **ARTICLE I - MEMBERSHIP AND DUES**

- 1. The annual membership dues shall be ten (\$10.00) dollars more than the cost of an Izaak Walton League of America Junior membership, payable on or before January 1 of each year.
- 2. Only active members between ten years of age and their eighteenth birthday, or a full-time high school student under the age of nineteen years, shall be eligible to hold office, vote at meetings, or otherwise enjoy the privileges of the Organization.
- 3. Members between their nineteenth birthday and to the end of formal education shall be Junior Advisers.
- 4. Any member who by his conduct violates the ethics of any of the rules of this Junior Chapter or of the National Organization, may be expelled from membership by a two-thirds vote of the Board of Directors at a regular board meeting, provided the accused has been given at least ten-days' notice of the proposed action, and is given an opportunity to be heard before the board. All charges must be supported by affidavit.
- 5. Any member whose connection with this Junior Chapter shall be severed by resignation, death, expulsion, or otherwise, shall forfeit all interest in any funds or property belonging to this Junior Chapter.
- 6. No Transfer of Membership

  Membership in the Arlington-Fairfax Junior Chapter is not transferable or assignable to any other person.
- 7. Conflict of Interest

  No Member shall have any ownership interest in any funds or property belonging to the Arlington-Fairfax Junior Chapter.

8. Exemption of Members' Private Property
The private property of the Members of the Arlington-Fairfax Junior Chapter (including Members who are also serving as Directors and/or Officers at the time) shall not be assessable for or otherwise subject to the debts, obligations, or liabilities of the Arlington-Fairfax Junior Chapter.

#### **ARTICLE II - MEETINGS**

- 1. Regular meetings of the Arlington-Fairfax Junior Chapter shall be held at the Arlington-Fairfax Chapter property as scheduled or called by the Board of Directors.
- 2. Special meetings of the chapter may be called at any time by the President, or a majority of the Board of Directors, or not less than one-fifth of the active members, by mailing a written or printed notice stating the time and place of such meeting, at least five-days before the time of such meeting.
- 3. Twelve members or 10% of the membership (whichever is less) shall constitute a quorum at a duly called meeting.

### ARTICLE III - BOARD OF DIRECTORS

- 1. The Board of Directors shall consist of 9 Directors elected by the Junior Chapter membership for a term of one year coinciding with the calendar year.
- 2. The Board of Directors shall meet at Arlington-Fairfax Chapter property at a time designated by the President.
- 3. A majority of the Board of Directors shall constitute a quorum for transacting business.
- 4. Special meetings of the Board of Directors shall be held at the call of the President or at the request of a majority of the members of the board. Special meetings shall be held on not less than twenty-four-hour e-mail or written notice.

#### **ARTICLE IV - OFFICERS**

1. The officers of this Junior Chapter shall be President, Vice President, Secretary, and Treasurer.

- 2. The Officers shall be elected by the Board of Directors from among the Directors for the term of one year; or until their respective successors are elected and qualified by the Board of Directors. The first order of business for the Board of Directors of the following year shall be to elect the Officers of the Junior Chapter.
- 3. Only active members between ten years of age and their nineteenth birthday, and who can complete their term of office prior to graduating from high school, shall be eligible to hold office.
- 4. The President shall be the chief executive officer of this Junior Chapter. It shall be the duty of the President to preside at all meetings of the Junior Chapter and of the Board of Directors and to perform such other duties as ordinarily pertain to this office.
- 5. The Vice President shall, in the absence of the President, perform the duties of the President and such further duties as shall be assigned to them by the Board of Directors or the President.
- 6. The Secretary shall keep an accurate record in permanent form of all business transactions and shall perform such other duties as may be prescribed from time to time by the Board of Directors.
- 7. The Treasurer shall receive all money owing to the Junior Chapter; they shall deposit such money in the manner hereinafter prescribed; they shall annually account for the same to the Junior Chapter, and at such further times as requested by the Chapter Board of Directors. Upon their retirement from office, they shall turn over to their successor all funds in their possession belonging to the Junior Chapter. The Treasurer and other Officers of the Chapter handling money shall furnish satisfactory bond, the cost of which shall be paid by the Chapter.
- 8. The duties of all other Officers shall be such as determined by the Board of Directors.
- 9. The Directors of the Junior Chapter may at any time by a two-thirds vote ask for, demand, receive, and accept the resignation of any Officer of this Junior Chapter, and upon their refusal to tender such resignation or resign, the majority of said Board of Directors may dismiss them from office, declare said office vacant, and elect their successor.
- 10. If any vacancy occurs during the year, in any one or more of the above offices, for any reason, the Board of Directors, at any regular or special meeting, may elect a successor or successors who shall hold office for the unexpired term of the vacancy.

- 11. The President of the Arlington-Fairfax Chapter will appoint an adviser to the Junior Chapter.
- 12. The Junior Chapter, at a two-thirds vote of the membership, may petition the President of the Arlington-Fairfax Chapter to assign a new adviser.
- 13. All officers of the Arlington-Fairfax Chapter will provide advice and guidance to the equivalent Officer of the Junior Chapter.

# ARTICLE V - COMMITTEES

The President, with the consent and approval of the Board of Directors, shall appoint such standing and special committees as the Board of Directors shall direct. The President shall be an ex-officio member of all committees.

# **ARTICLE VI - FINANCES**

- 1. The fiscal year of the Junior Chapter shall begin on the first day of January and end on the thirty-first day of December in each year.
- 2. All funds of the Junior Chapter shall be deposited with the Arlington-Fairfax Chapter's treasurer, in the name of the Junior Chapter. The Arlington-Fairfax Chapter treasurer will hold the checkbook for the Junior Chapter.
- 3. All disbursements shall be by check, signed by an officer of the Arlington-Fairfax Chapter by direction of the Board of Directors of the Junior Chapter.
- 4. A thorough audit shall be made at least once each year by a committee designated by the Board of Directors and submitted at a regular meeting of the Junior Chapter.

President, Arlington-Fairfax Chapter Inc.

anul a Mea

Secretary, Arlington-Fairfax Chapter Inc.

Date Signed 10-01-2021

[Corporate Seal]