

**Arlington-Fairfax Chapter, Inc., Izaak Walton League of America
General Membership Meeting – Tuesday, March 18, 2025
Meeting Minutes**

1. CALL TO ORDER The meeting was called to order at 7:30 PM by Vice President Evan Phelps.

- a) A quorum of regular members was present.
- b) The Pledge of Allegiance and IWLA Pledge were conducted.
- c) Chapter Officers and Board of Directors present were introduced:
 - i) Vice President – Evan Phelps
 - ii) Secretary – Todd Skipper
 - iii) Treasurer – Bob Crisman
 - iv) Membership Director – Benn Crandall
 - v) Archery Program Director – Dick Riemer
 - vi) Conservation Program Director – Fred Bailey
 - vii) Education & Training Program Director – John Seaberg
 - viii) Target Archery Program Director – Ryan Johnson
 - ix) Director-at-Large – Bill Clayton
 - x) Director-at-Large – Brian Hickerson
 - xii) Director-at-Large – Oscar Starz
- d) Directors Not Present
 - i) President – Pamela Meara
 - ii) Air Range Program Director – Keith Kuck
 - iii) Rifle-Pistol Program Director – Bruce Crandlemire
 - iv) Skeet & Trap Program Director – Bob Brino
 - v) Youth Program Director – Joe Turner
 - vi) Director-at-Large – Bob Hamilton
 - vii) Director-at-Large – John Hsu
 - viii) Director-at-Large – Chip Chidester

2. MEMBER TIME

- Nothing was brought before the membership.

3. PRESIDENT'S TIME

- Nothing was brought before the membership.

4. MINUTES/CORRESPONDENCE

- Minutes from the February 2025 General Membership Meeting were available for all to review. Seeing no corrections or changes, the February meeting minutes were adopted as written.

5. TREASURER'S REPORT

- Mr. Crisman presented the Budget Report through February, 2025, to the Membership.
 - Income: \$301,286.74
 - Expenditures: \$140,188.36
 - Budget Remaining: \$161,098.38
 - Total Cash Assets: \$1,344,233

6. MEMBERSHIP UPDATE

- Mr. Crandall reported that there were currently 2,114 members.
- Mr. Crandall presented the new candidates for membership, 16 of whom were present and 9 who were not present.
- Mr. Crandall moved that all candidates for membership be voted into the Chapter, those candidates in attendance and those who were not. The motion was properly seconded by Mr. Starz and adopted.

7. SPECIAL COMMITTEES

- **Air Range**
 - Mr. Starz (for Mr. Kuck) provided an overview of the Air Range.
- **Conservation**
 - Mr. Bailey provided an overview of the Chapter's conservation initiatives.
- **Education and Training**
 - Mr. Seaberg announced that the Chapter's instructional courses would resume in June and that the Shotgun Camp would be held in April.
- **Field Archery**
 - Mr. Riemer provided an overview of the archery ranges and archery classes and announced an upcoming 3-D Shoot.
 - Mr. Riemer said the Chapter's annual gun show will be held on March 29.
- **Rifle-Pistol**
 - Mr. Starz said that he is providing small bore shooting instruction for Youth Chapter members on Friday afternoons, from 5:00 PM - sundown.
- **Skeet & Trap**
 - Mr. Crandall (for Mr. Brino) provided an overview of the Winter League.
 - Mr. Seaberg said that the Chapter's annual trap shoot fundraiser for St. Jude's is on June 14, and that sponsors are still being sought.
- **Target Archery**
 - Mr. Johnson provided an overview of the program and said the targets were now easier to move.
 - Mr. Johnson said no compound or crossbows are allowed at the Target Archery Range.
- **Youth Chapter**
 - Nothing was brought before the membership.
- **Bylaws**
 - Nothing was brought before the membership.

- **Buildings & Grounds**
 - Mr. Hickerson said that the Field House repairs were proceeding on schedule.
 - Mr. Hickerson reported that a tree being cut down at the Chapter had fallen on one of the tree company's employees, breaking the employee's leg.
- **Communications**
 - Nothing was brought before the membership.
- **Elections**
 - Mr. Clayton announced the dates of the Chapter elections and the board positions that are open to candidates.
- **Public Relations**
 - Nothing was brought before the membership.
- **Security/Gate**
 - Nothing was brought before the membership.
- **Shenandoah Property**
 - Mr. Phelps said information on using the property is on the Chapter website.

8. ***OLD BUSINESS***

- Nothing was reported to the membership.

9. ***NEW BUSINESS***

- Nothing was reported to the membership.

11. ***OTHER MATTERS THAT MAY PROPERLY BE BROUGHT BEFORE THE BODY***

- Mr. Twitchell invited members interested in shooting muzzleloaders to use the firearms and instruction provided by the Bull Run Muzzleloaders.

10. ***ANNOUNCEMENTS***

- Nothing was reported to the membership.

The meeting was adjourned at 8:07 PM

Submitted by: Todd Skipper
Secretary

Arlington-Fairfax Chapter, Inc.

Budget vs. Actuals: Budget_FY25_P&L_2 - FY25 P&L Classes

January - December 2025

	AA CHAPTER				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income								
41000 Dues					\$0.00	\$0.00	\$0.00	0.00%
41024 2024 Chapter	194.00		194.00		\$194.00	\$0.00	\$194.00	0.00%
41025 2025 Chapter	196,275.06	175,000.00	21,275.06	112.16 %	\$196,275.06	\$175,000.00	\$21,275.06	112.16 %
Total 41000 Dues	196,469.06	175,000.00	21,469.06	112.27 %	\$196,469.06	\$175,000.00	\$21,469.06	112.27 %
41026 2026 Chapter		175,000.00	-175,000.00		\$0.00	\$175,000.00	\$ -175,000.00	0.00%
42000 Donations					\$0.00	\$0.00	\$0.00	0.00%
42300 Donations - Restricted		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
42600 Donations - Unrestricted	450.00	1,000.00	-550.00	45.00 %	\$450.00	\$1,000.00	\$ -550.00	45.00 %
Total 42000 Donations	450.00	1,000.00	-550.00	45.00 %	\$450.00	\$1,000.00	\$ -550.00	45.00 %
43900 Grant Income		5,000.00	-5,000.00		\$0.00	\$5,000.00	\$ -5,000.00	0.00%
44000 Interest Income	2,392.93	15,000.00	-12,607.07	15.95 %	\$2,392.93	\$15,000.00	\$ -12,607.07	15.95 %
46000 Miscellaneous Income	101,366.77	1,000.00	100,366.77	10,136.68 %	\$101,366.77	\$1,000.00	\$100,366.77	10,136.68 %
49000 Special Event Income					\$0.00	\$0.00	\$0.00	0.00%
49100 Special Events Contributions					\$0.00	\$0.00	\$0.00	0.00%
49011 Annual Picnic		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
49012 Childrens Christmas Party	607.98	0.00	607.98		\$607.98	\$0.00	\$607.98	0.00%
49013 Handicapped Picnic		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
Total 49100 Special Events Contributions	607.98	0.00	607.98		\$607.98	\$0.00	\$607.98	0.00%
49200 Annual Picnic		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
49400 Raffle		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
Total 49000 Special Event Income	607.98	0.00	607.98		\$607.98	\$0.00	\$607.98	0.00%
Total Income	\$301,286.74	\$372,000.00	\$ -70,713.26	80.99 %	\$301,286.74	\$372,000.00	\$ -70,713.26	80.99 %
GROSS PROFIT	\$301,286.74	\$372,000.00	\$ -70,713.26	80.99 %	\$301,286.74	\$372,000.00	\$ -70,713.26	80.99 %
Expenses								
61000 Building and Grounds					\$0.00	\$0.00	\$0.00	0.00%
61200 Equipment and Tools		500.00	-500.00		\$0.00	\$500.00	\$ -500.00	0.00%
61400 Services	1,130.00	8,040.00	-6,910.00	14.05 %	\$1,130.00	\$8,040.00	\$ -6,910.00	14.05 %
61500 Supplies					\$0.00	\$0.00	\$0.00	0.00%
61505 B&G Supplies		10,000.00	-10,000.00		\$0.00	\$10,000.00	\$ -10,000.00	0.00%
61510 EMS Supplies		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
Total 61500 Supplies	10,000.00	-10,000.00			\$0.00	\$10,000.00	\$ -10,000.00	0.00%
Total 61000 Building and Grounds	1,130.00	18,540.00	-17,410.00	6.09 %	\$1,130.00	\$18,540.00	\$ -17,410.00	6.09 %

Arlington-Fairfax Chapter, Inc.

Budget vs. Actuals: Budget_FY25_P&L_2 - FY25 P&L Classes

January - December 2025

	AA CHAPTER				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
61600 Security Expenses	1,615.81	30,000.00	-28,384.19	5.39 %	\$1,615.81	\$30,000.00	\$ -28,384.19	5.39 %
61800 Conservation Exp	554.70	7,000.00	-6,445.30	7.92 %	\$554.70	\$7,000.00	\$ -6,445.30	7.92 %
62100 Contract Services					\$0.00	\$0.00	\$0.00	0.00%
62110 Accounting Services	300.00	3,000.00	-2,700.00	10.00 %	\$300.00	\$3,000.00	\$ -2,700.00	10.00 %
62115 Admin Support	1,412.50	35,000.00	-33,587.50	4.04 %	\$1,412.50	\$35,000.00	\$ -33,587.50	4.04 %
62135 IT	119.99	6,000.00	-5,880.01	2.00 %	\$119.99	\$6,000.00	\$ -5,880.01	2.00 %
62138 Groundskeeper		41,000.00	-41,000.00		\$0.00	\$41,000.00	\$ -41,000.00	0.00%
62140 Legal Fees	879.77	10,000.00	-9,120.23	8.80 %	\$879.77	\$10,000.00	\$ -9,120.23	8.80 %
62150 Outside Contract Services					\$0.00	\$0.00	\$0.00	0.00%
62155 Trash Service	2,533.92	14,000.00	-11,466.08	18.10 %	\$2,533.92	\$14,000.00	\$ -11,466.08	18.10 %
62160 Mowing Services		13,650.00	-13,650.00		\$0.00	\$13,650.00	\$ -13,650.00	0.00%
62165 Other	3,200.00	17,000.00	-13,800.00	18.82 %	\$3,200.00	\$17,000.00	\$ -13,800.00	18.82 %
Total 62150 Outside Contract Services	5,733.92	44,650.00	-38,916.08	12.84 %	\$5,733.92	\$44,650.00	\$ -38,916.08	12.84 %
Total 62100 Contract Services	8,446.18	139,650.00	-131,203.82	6.05 %	\$8,446.18	\$139,650.00	\$ -131,203.82	6.05 %
62800 Facilities and Equipment					\$0.00	\$0.00	\$0.00	0.00%
62870 Property Insurance	18,930.34	60,000.00	-41,069.66	31.55 %	\$18,930.34	\$60,000.00	\$ -41,069.66	31.55 %
62880 Real Estate, Personal Prop Tax		1,000.00	-1,000.00		\$0.00	\$1,000.00	\$ -1,000.00	0.00%
62900 Small Tools Under \$1500		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
63000 Utilities					\$0.00	\$0.00	\$0.00	0.00%
63100 Electricity	2,735.47	19,800.00	-17,064.53	13.82 %	\$2,735.47	\$19,800.00	\$ -17,064.53	13.82 %
63200 Natural Gas	531.99	3,510.00	-2,978.01	15.16 %	\$531.99	\$3,510.00	\$ -2,978.01	15.16 %
63300 Water & Sewer		800.00	-800.00		\$0.00	\$800.00	\$ -800.00	0.00%
Total 63000 Utilities	3,267.46	24,110.00	-20,842.54	13.55 %	\$3,267.46	\$24,110.00	\$ -20,842.54	13.55 %
Total 62800 Facilities and Equipment	22,197.80	85,110.00	-62,912.20	26.08 %	\$22,197.80	\$85,110.00	\$ -62,912.20	26.08 %
65000 Operations					\$0.00	\$0.00	\$0.00	0.00%
65005 Bank Fees	10.00	0.00	10.00		\$10.00	\$0.00	\$10.00	0.00%
65006 Registration Fees	25.00	1,000.00	-975.00	2.50 %	\$25.00	\$1,000.00	\$ -975.00	2.50 %
65008 Financial Processing Fees					\$0.00	\$0.00	\$0.00	0.00%
65009 PayPal	8,498.32	6,000.00	2,498.32	141.64 %	\$8,498.32	\$6,000.00	\$2,498.32	141.64 %
65010 Square		1,600.00	-1,600.00		\$0.00	\$1,600.00	\$ -1,600.00	0.00%
65011 Other		200.00	-200.00		\$0.00	\$200.00	\$ -200.00	0.00%
Total 65008 Financial Processing Fees	8,498.32	7,800.00	698.32	108.95 %	\$8,498.32	\$7,800.00	\$698.32	108.95 %
65015 Books, Subscriptions, Reference		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
65030 Equipment		10,000.00	-10,000.00		\$0.00	\$10,000.00	\$ -10,000.00	0.00%

Arlington-Fairfax Chapter, Inc.

Budget vs. Actuals: Budget_FY25_P&L_2 - FY25 P&L Classes

January - December 2025

AA CHAPTER					TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
65040 Postage, Mailing Service	1,033.69	4,000.00	-2,966.31	25.84 %	\$1,033.69	\$4,000.00	\$ -2,966.31	25.84 %
65060 Printing and Copying	656.53	11,000.00	-10,343.47	5.97 %	\$656.53	\$11,000.00	\$ -10,343.47	5.97 %
65080 Supplies	1,335.59	5,000.00	-3,664.41	26.71 %	\$1,335.59	\$5,000.00	\$ -3,664.41	26.71 %
65090 Telephone, Telecommunications	800.90	4,800.00	-3,999.10	16.69 %	\$800.90	\$4,800.00	\$ -3,999.10	16.69 %
Total 65000 Operations	12,360.03	43,600.00	-31,239.97	28.35 %	\$12,360.03	\$43,600.00	\$ -31,239.97	28.35 %
65100 Other Types of Expenses					\$0.00	\$0.00	\$0.00	0.00%
65120 Insurance - Liability, D and O	264.00	300.00	-36.00	88.00 %	\$264.00	\$300.00	\$ -36.00	88.00 %
65150 Memberships and Dues		500.00	-500.00		\$0.00	\$500.00	\$ -500.00	0.00%
65160 Other Costs		1,000.00	-1,000.00		\$0.00	\$1,000.00	\$ -1,000.00	0.00%
65180 President's Discretionary Fund		1,000.00	-1,000.00		\$0.00	\$1,000.00	\$ -1,000.00	0.00%
65190 Awards		1,500.00	-1,500.00		\$0.00	\$1,500.00	\$ -1,500.00	0.00%
Total 65100 Other Types of Expenses	264.00	4,300.00	-4,036.00	6.14 %	\$264.00	\$4,300.00	\$ -4,036.00	6.14 %
66000 Special Event Expenses					\$0.00	\$0.00	\$0.00	0.00%
66010 Special Events					\$0.00	\$0.00	\$0.00	0.00%
66011 Annual Picnic		2,000.00	-2,000.00		\$0.00	\$2,000.00	\$ -2,000.00	0.00%
66012 Childrens Christmas Party		1,500.00	-1,500.00		\$0.00	\$1,500.00	\$ -1,500.00	0.00%
66013 Handicapped Picnic		2,200.00	-2,200.00		\$0.00	\$2,200.00	\$ -2,200.00	0.00%
Total 66010 Special Events	5,700.00	-5,700.00			\$0.00	\$5,700.00	\$ -5,700.00	0.00%
66020 Raffle Expenses	0.00	0.00			\$0.00	\$0.00	\$0.00	0.00%
Total 66000 Special Event Expenses	5,700.00	-5,700.00			\$0.00	\$5,700.00	\$ -5,700.00	0.00%
66500 Grants & Donations					\$0.00	\$0.00	\$0.00	0.00%
66510 Grants	0.00	0.00			\$0.00	\$0.00	\$0.00	0.00%
66520 Donations		5,000.00	-5,000.00		\$0.00	\$5,000.00	\$ -5,000.00	0.00%
66530 Scholarships		20,000.00	-20,000.00		\$0.00	\$20,000.00	\$ -20,000.00	0.00%
Total 66500 Grants & Donations	25,000.00	-25,000.00			\$0.00	\$25,000.00	\$ -25,000.00	0.00%
68300 Travel and Meetings					\$0.00	\$0.00	\$0.00	0.00%
68310 Conference, Convention, Meeting		1,000.00	-1,000.00		\$0.00	\$1,000.00	\$ -1,000.00	0.00%
68320 Travel		500.00	-500.00		\$0.00	\$500.00	\$ -500.00	0.00%
Total 68300 Travel and Meetings	1,500.00	-1,500.00			\$0.00	\$1,500.00	\$ -1,500.00	0.00%
69000 Capital Expenditures					\$0.00	\$0.00	\$0.00	0.00%
69100 Lands		100,000.00	-100,000.00		\$0.00	\$100,000.00	\$ -100,000.00	0.00%
69200 Buildings	93,619.84	0.00	93,619.84		\$93,619.84	\$0.00	\$93,619.84	0.00%
69300 Equipment		30,000.00	-30,000.00		\$0.00	\$30,000.00	\$ -30,000.00	0.00%

Arlington-Fairfax Chapter, Inc.

Budget vs. Actuals: Budget_FY25_P&L_2 - FY25 P&L Classes

January - December 2025

	AA CHAPTER				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 69000 Capital Expenditures	93,619.84	130,000.00	-36,380.16	72.02 %	\$93,619.84	\$130,000.00	\$ -36,380.16	72.02 %
Total Expenses	\$140,188.36	\$490,400.00	\$ -350,211.64	28.59 %	\$140,188.36	\$490,400.00	\$ -350,211.64	28.59 %
NET OPERATING INCOME	\$161,098.38	\$ -118,400.00	\$279,498.38	-136.06 %	\$161,098.38	\$ -118,400.00	\$279,498.38	-136.06 %
NET INCOME	\$161,098.38	\$ -118,400.00	\$279,498.38	-136.06 %	\$161,098.38	\$ -118,400.00	\$279,498.38	-136.06 %

Arl/Fx Chapter, IWLA - Cash Asset Report - As of 2-28-2025

(Includes unrealized gains)

Account	Balance
ASSETS	
Cash, Checking and Investment Accounts	
Chapter Checking	30,000
Membership	10,361
Petty Cash	1,321
Insured Cash Sweep	761,320
Certificates of Deposit	239,273
Program Accounts	301,958
TOTAL Cash and Bank Accounts	1,344,233
TOTAL ASSETS	1,344,233
LIABILITIES & EQUITY	
LIABILITIES	0
EQUITY	1,344,233
TOTAL LIABILITIES & EQUITY	1,344,233

Program Account Activity
02-01-25 to 02-28-2025

Air Range

Beginning balance	\$64,403.14
Deposits & Credits	\$2,395.50
Checks Posted	\$161.58
Withdrawals & Debits	\$3,005.89
Ending Balance	\$63,631.17

Jr Chapter

Beginning balance	\$13,990.89
Deposits & Credits	\$0.00
Checks Posted	\$385.75
Withdrawals & Debits	\$0.00
Ending Balance	\$13,605.14

Education & Training

Beginning balance	\$45,355.58
Deposits & Credits	\$0.00
Checks Posted	\$150.60
Withdrawals & Debits	\$0.00
Ending Balance	\$45,204.90

Rifle-Pistol Range

Beginning balance	\$25,145.82
Deposits & Credits	\$389.00
Checks Posted	\$290.91
Withdrawals & Debits	\$0.00
Ending Balance	\$25,243.91

Education & Training Trust

Beginning balance	\$18,406.46
Deposits & Credits	\$0.70
Checks Posted	\$0.00
Withdrawals & Debits	\$0.00
Ending Balance	\$18,407.16

Skeet & Trap

Beginning balance	\$115,662.05
Deposits & Credits	34,442.64
Checks Posted	501.75
Withdrawals & Debits	15,850.00
Ending Balance	\$96,567.66

Field Archery

Beginning balance	\$21,084.58
Deposits & Credits	\$457.00
Checks Posted	\$1,445.33
Withdrawals & Debits	\$0.00
Ending Balance	\$20,096.25

Target Archery

Beginning balance	\$19,527.56
Deposits & Credits	\$2,405.00
Checks Posted	\$2,730.44
Withdrawals & Debits	\$0.00
Ending Balance	\$19,202.12