

**Arlington-Fairfax Chapter, Inc., Izaak Walton League of America
General Membership Meeting – Tuesday, January 21, 2025
Meeting Minutes**

1. CALL TO ORDER The meeting was called to order at 7:30 PM by Vice President Evan Phelps.

- a) A quorum of regular members was present.
- b) The Pledge of Allegiance and IWLA Pledge were conducted.
- c) Chapter Officers and Board of Directors present were introduced:
 - i) Vice President – Evan Phelps
 - ii) Secretary – Todd Skipper
 - iii) Treasurer – Bob Crisman
 - iv) Membership Director – Benn Crandall
 - v) Air Range Program Director – Keith Kuck
 - vi) Archery Program Director – Dick Riemer
 - vii) Conservation Program Director – Fred Bailey
 - viii) Education & Training Program Director – John Seaberg
 - ix) Rifle-Pistol Program Director – Bruce Crandlemire
 - x) Target Archery Program Director – Ryan Johnson
 - xi) Director-at-Large – John Hsu
 - xii) Director-at-Large – Bill Clayton
 - xiii) Director-at-Large – Brian Hickerson
 - xiv) Director-at-Large – Oscar Starz
 - xv) Director-at-Large – Chip Chidester
- d) Directors Not Present
 - i) President – Pamela Meara
 - ii) Skeet & Trap Program Director – Bob Brino
 - iii) Youth Program Director – Joe Turner
 - iv) Director-at-Large – Bob Hamilton

2. MEMBER TIME

- Nothing was brought before the Membership.

3. PRESIDENT'S TIME

- Nothing was reported to the membership..

4. MINUTES/CORRESPONDENCE

- Minutes from the December 2024 General Membership Meeting were available for all to review. Seeing no corrections or changes, the December meeting Minutes were approved as written.

5. TREASURER'S REPORT

- Mr. Crisman presented the Budget Report through December 2024 to the Membership.
 - Income: \$359,424.53
 - Expenditures: \$293,956.87
 - Budget Remaining: \$65,467.66
 - Total Cash Assets: \$1,129,436

6. MEMBERSHIP UPDATE

- Mr. Crandall reported that the Chapter had 1,942 total members and that all renewal applications have been processed and new credential mailed out.
- Mr. Crandall presented the new candidates for membership, 22 of whom were present and 15 who were not present.
- Mr. Crandall moved that all candidates for membership be voted into the Chapter, those candidates in attendance and those who were not. The motion was properly seconded by Mr. Starz and unanimously adopted.

7. SPECIAL COMMITTEES

- **Air Range**
 - Mr. Kuck provided an overview of the Air Range's operations and shooting availability for members, guests and high school shooting teams.
 - Mr. Starz provided the members with an overview of the Air Range's adaptive shooting opportunities and available coaching.
- **Conservation**
 - Mr. Bailey announced that he was planning three activities: Save Our Streams, Adopt-A-Highway, and a Cub Run Stream clean-up. Details will be provided and interested members can also contact Mr. Bailey for information.
- **Education and Training**
 - Mr. Seaberg said while there are usually two NRA courses offered per month, due to the closure of the Field House, all E&T courses have been canceled until June.
 - Mr. Seaberg said the Skeet and Trap Ranges are currently closed on Sundays for Winter League Competition.
- **Field Archery**
 - Mr. Riemer provided an overview of the archery ranges, the Archery 101 and 201 classes, and the Cub Run Archers social club.
 - Mr. Riemer said that the Chapter-hosted a USA Archery shoot over the past weekend and it had drawn 80 participants.
 - Mr. Riemer said the Chapter's annual gun show will be held at the Indoor Archery Range on March 29, from 9:00 AM-1:00 PM and that members wishing to rent tables should contact Mr. Skipper.
- **Rifle-Pistol**
 - Mr. Crandlemire provided an overview of the range and said that the range follows the lead of the Fairfax County Public Schools for closure during inclement weather.
- **Skeet & Trap**
 - Mr. Phelps (for Mr. Brino) provided an overview of the Skeet & Trap Range and the Winter League.
- **Target Archery**
 - Mr. Ryan provided an overview of the Target Archery Range and the program's training for U.S. Archery competition.

- **Youth Chapter**
 - Nothing was reported to the membership.
- **Bylaws**
 - Nothing was reported to the membership.
- **Building & Grounds**
 - Mr. Hickerson reported that the Field House would be closed for about six months while undergoing repairs.
- **Communications**
 - Nothing was reported to the membership.
- **Public Relations**
 - Nothing was reported to the membership.
- **Security/Gate**
 - Mr. Early reminded the members that the code for the front gate and the Indoor Archery Range were the same and explained the process to manually open the front gate if there is a power failure.
- **Shenandoah Property**
 - Mr. Phelps said this is primitive property and that information to reserve the property is on the Chapter website.

8. ***OLD BUSINESS***

- Nothing was reported to the membership.

9. ***NEW BUSINESS***

- Nothing was reported to the membership.

10. ***ANNOUNCEMENTS***

- Nothing was reported to the membership.

The meeting was adjourned at 8:19 PM

Submitted by: Todd Skipper
Secretary

Arlington-Fairfax Chapter, Inc.

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L Classes

January - December 2024

	AA CHAPTER				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income								
41000 Dues					\$0.00	\$0.00	\$0.00	0.00%
41024 2024 Chapter	219,739.25	175,000.00	44,739.25	125.57 %	\$219,739.25	\$175,000.00	\$44,739.25	125.57 %
41025 2025 Chapter	121,356.00	175,000.00	-53,644.00	69.35 %	\$121,356.00	\$175,000.00	\$ -53,644.00	69.35 %
Total 41000 Dues	341,095.25	350,000.00	-8,904.75	97.46 %	\$341,095.25	\$350,000.00	\$ -8,904.75	97.46 %
41900 Contract Income		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
42000 Donations					\$0.00	\$0.00	\$0.00	0.00%
42300 Donations - Restricted	201.00	0.00	201.00		\$201.00	\$0.00	\$201.00	0.00%
42600 Donations - Unrestricted	1,947.00	1,000.00	947.00	194.70 %	\$1,947.00	\$1,000.00	\$947.00	194.70 %
Total 42000 Donations	2,148.00	1,000.00	1,148.00	214.80 %	\$2,148.00	\$1,000.00	\$1,148.00	214.80 %
43900 Grant Income		5,000.00	-5,000.00		\$0.00	\$5,000.00	\$ -5,000.00	0.00%
44000 Interest Income	14,559.28	7,200.00	7,359.28	202.21 %	\$14,559.28	\$7,200.00	\$7,359.28	202.21 %
46000 Miscellaneous Income	1,370.00	1,000.00	370.00	137.00 %	\$1,370.00	\$1,000.00	\$370.00	137.00 %
49000 Special Event Income					\$0.00	\$0.00	\$0.00	0.00%
49100 Special Events Contributions					\$0.00	\$0.00	\$0.00	0.00%
49011 Annual Picnic	205.00	0.00	205.00		\$205.00	\$0.00	\$205.00	0.00%
49012 Childrens Christmas Party	47.00	0.00	47.00		\$47.00	\$0.00	\$47.00	0.00%
49013 Handicapped Picnic		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
Total 49100 Special Events Contributions	252.00	0.00	252.00		\$252.00	\$0.00	\$252.00	0.00%
49200 Annual Picnic		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
49400 Raffle		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
Total 49000 Special Event Income	252.00	0.00	252.00		\$252.00	\$0.00	\$252.00	0.00%
Total Income	\$359,424.53	\$364,200.00	\$ -4,775.47	98.69 %	\$359,424.53	\$364,200.00	\$ -4,775.47	98.69 %
GROSS PROFIT	\$359,424.53	\$364,200.00	\$ -4,775.47	98.69 %	\$359,424.53	\$364,200.00	\$ -4,775.47	98.69 %
Expenses								
61000 Building and Grounds					\$0.00	\$0.00	\$0.00	0.00%
61200 Equipment and Tools	4,777.00	500.00	4,277.00	955.40 %	\$4,777.00	\$500.00	\$4,277.00	955.40 %
61400 Services	20,113.21	8,040.00	12,073.21	250.16 %	\$20,113.21	\$8,040.00	\$12,073.21	250.16 %
61500 Supplies	8.42		8.42		\$8.42	\$0.00	\$8.42	0.00%
61505 B&G Supplies	1,478.92	5,500.00	-4,021.08	26.89 %	\$1,478.92	\$5,500.00	\$ -4,021.08	26.89 %
61510 EMS Supplies		4,500.00	-4,500.00		\$0.00	\$4,500.00	\$ -4,500.00	0.00%
61515 Security Expenses	12,705.22	30,000.00	-17,294.78	42.35 %	\$12,705.22	\$30,000.00	\$ -17,294.78	42.35 %

Arlington-Fairfax Chapter, Inc.

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L Classes

January - December 2024

	AA CHAPTER				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 61500 Supplies	14,192.56	40,000.00	-25,807.44	35.48 %	\$14,192.56	\$40,000.00	\$ -25,807.44	35.48 %
Total 61000 Building and Grounds	39,082.77	48,540.00	-9,457.23	80.52 %	\$39,082.77	\$48,540.00	\$ -9,457.23	80.52 %
61800 Conservation Exp	837.37	7,000.00	-6,162.63	11.96 %	\$837.37	\$7,000.00	\$ -6,162.63	11.96 %
62100 Contract Services					\$0.00	\$0.00	\$0.00	0.00%
62110 Accounting Services	1,200.00	3,600.00	-2,400.00	33.33 %	\$1,200.00	\$3,600.00	\$ -2,400.00	33.33 %
62115 Admin Support	17,773.14	35,000.00	-17,226.86	50.78 %	\$17,773.14	\$35,000.00	\$ -17,226.86	50.78 %
62135 IT	1,785.00	6,000.00	-4,215.00	29.75 %	\$1,785.00	\$6,000.00	\$ -4,215.00	29.75 %
62138 Groundskeeper	9,347.25	35,000.00	-25,652.75	26.71 %	\$9,347.25	\$35,000.00	\$ -25,652.75	26.71 %
62140 Legal Fees	5,094.61	19,000.00	-13,905.39	26.81 %	\$5,094.61	\$19,000.00	\$ -13,905.39	26.81 %
62150 Outside Contract Services					\$0.00	\$0.00	\$0.00	0.00%
62155 Trash Service	14,816.75	14,000.00	816.75	105.83 %	\$14,816.75	\$14,000.00	\$816.75	105.83 %
62160 Mowing Services	19,880.00	13,650.00	6,230.00	145.64 %	\$19,880.00	\$13,650.00	\$6,230.00	145.64 %
62165 Other	165.58	17,000.00	-16,834.42	0.97 %	\$165.58	\$17,000.00	\$ -16,834.42	0.97 %
Total 62150 Outside Contract Services	34,862.33	44,650.00	-9,787.67	78.08 %	\$34,862.33	\$44,650.00	\$ -9,787.67	78.08 %
Total 62100 Contract Services	70,062.33	143,250.00	-73,187.67	48.91 %	\$70,062.33	\$143,250.00	\$ -73,187.67	48.91 %
62800 Facilities and Equipment					\$0.00	\$0.00	\$0.00	0.00%
62870 Property Insurance	58,538.00	60,000.00	-1,462.00	97.56 %	\$58,538.00	\$60,000.00	\$ -1,462.00	97.56 %
62880 Real Estate, Personal Prop Tax	976.46	1,000.00	-23.54	97.65 %	\$976.46	\$1,000.00	\$ -23.54	97.65 %
62900 Small Tools Under \$1500		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
63000 Utilities					\$0.00	\$0.00	\$0.00	0.00%
63100 Electricity	15,308.51	19,800.00	-4,491.49	77.32 %	\$15,308.51	\$19,800.00	\$ -4,491.49	77.32 %
63200 Natural Gas	2,466.39	3,510.00	-1,043.61	70.27 %	\$2,466.39	\$3,510.00	\$ -1,043.61	70.27 %
63300 Water & Sewer	731.20	800.00	-68.80	91.40 %	\$731.20	\$800.00	\$ -68.80	91.40 %
Total 63000 Utilities	18,506.10	24,110.00	-5,603.90	76.76 %	\$18,506.10	\$24,110.00	\$ -5,603.90	76.76 %
Total 62800 Facilities and Equipment	78,020.56	85,110.00	-7,089.44	91.67 %	\$78,020.56	\$85,110.00	\$ -7,089.44	91.67 %
65000 Operations					\$0.00	\$0.00	\$0.00	0.00%
65005 Bank Fees	20.00	0.00	20.00		\$20.00	\$0.00	\$20.00	0.00%
65006 Registration Fees	1,906.04	1,000.00	906.04	190.60 %	\$1,906.04	\$1,000.00	\$906.04	190.60 %
65008 Financial Processing Fees					\$0.00	\$0.00	\$0.00	0.00%
65009 PayPal	6,944.08	6,000.00	944.08	115.73 %	\$6,944.08	\$6,000.00	\$944.08	115.73 %
65010 Square	2,004.61	500.00	1,504.61	400.92 %	\$2,004.61	\$500.00	\$1,504.61	400.92 %
65011 Other	549.00	200.00	349.00	274.50 %	\$549.00	\$200.00	\$349.00	274.50 %

Arlington-Fairfax Chapter, Inc.

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L Classes

January - December 2024

	AA CHAPTER				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 65008 Financial Processing Fees	9,497.69	\$6,700.00	2,797.69	141.76 %	\$9,497.69	\$6,700.00	\$2,797.69	141.76 %
65015 Books, Subscriptions, Reference	0.00	0.00	0.00	0.00 %	\$0.00	\$0.00	\$0.00	0.00 %
65030 Equipment	7,689.40	1,000.00	6,689.40	768.94 %	\$7,689.40	\$1,000.00	\$6,689.40	768.94 %
65040 Postage, Mailing Service	5,538.45	4,000.00	1,538.45	138.46 %	\$5,538.45	\$4,000.00	\$1,538.45	138.46 %
65060 Printing and Copying	10,724.06	16,000.00	-5,275.94	67.03 %	\$10,724.06	\$16,000.00	\$ -5,275.94	67.03 %
65065 Newsletter	0.00	0.00	0.00	0.00 %	\$0.00	\$0.00	\$0.00	0.00 %
65080 Supplies	3,633.41	5,000.00	-1,366.59	72.67 %	\$3,633.41	\$5,000.00	\$ -1,366.59	72.67 %
65090 Telephone, Telecommunications	4,547.66	4,800.00	-252.34	94.74 %	\$4,547.66	\$4,800.00	\$ -252.34	94.74 %
Total 65000 Operations	43,556.71	\$38,500.00	5,056.71	113.13 %	\$43,556.71	\$38,500.00	\$5,056.71	113.13 %
65100 Other Types of Expenses					\$0.00	\$0.00	\$0.00	0.00 %
65120 Insurance - Liability, D and O	264.00	300.00	-36.00	88.00 %	\$264.00	\$300.00	\$ -36.00	88.00 %
65150 Memberships and Dues	275.00	500.00	-225.00	55.00 %	\$275.00	\$500.00	\$ -225.00	55.00 %
65160 Other Costs		1,000.00	-1,000.00		\$0.00	\$1,000.00	\$ -1,000.00	0.00 %
65180 President's Discretionary Fund		1,000.00	-1,000.00		\$0.00	\$1,000.00	\$ -1,000.00	0.00 %
65190 Awards		1,500.00	-1,500.00		\$0.00	\$1,500.00	\$ -1,500.00	0.00 %
Total 65100 Other Types of Expenses	539.00	\$4,300.00	-3,761.00	12.53 %	\$539.00	\$4,300.00	\$ -3,761.00	12.53 %
66000 Special Event Expenses					\$0.00	\$0.00	\$0.00	0.00 %
66010 Special Events					\$0.00	\$0.00	\$0.00	0.00 %
66011 Annual Picnic	2,081.40	2,000.00	81.40	104.07 %	\$2,081.40	\$2,000.00	\$81.40	104.07 %
66012 Childrens Christmas Party	3,002.63	1,500.00	1,502.63	200.18 %	\$3,002.63	\$1,500.00	\$1,502.63	200.18 %
66013 Handicapped Picnic	2,631.29	2,200.00	431.29	119.60 %	\$2,631.29	\$2,200.00	\$431.29	119.60 %
Total 66010 Special Events	7,715.32	\$5,700.00	2,015.32	135.36 %	\$7,715.32	\$5,700.00	\$2,015.32	135.36 %
66020 Raffle Expenses	0.00	0.00	0.00	0.00 %	\$0.00	\$0.00	\$0.00	0.00 %
Total 66000 Special Event Expenses	7,715.32	\$5,700.00	2,015.32	135.36 %	\$7,715.32	\$5,700.00	\$2,015.32	135.36 %
66500 Grants & Donations					\$0.00	\$0.00	\$0.00	0.00 %
66510 Grants	0.00	0.00	0.00	0.00 %	\$0.00	\$0.00	\$0.00	0.00 %
66520 Donations	2,500.00	5,000.00	-2,500.00	50.00 %	\$2,500.00	\$5,000.00	\$ -2,500.00	50.00 %
66530 Scholarships	15,000.00	20,000.00	-5,000.00	75.00 %	\$15,000.00	\$20,000.00	\$ -5,000.00	75.00 %
Total 66500 Grants & Donations	17,500.00	\$25,000.00	-7,500.00	70.00 %	\$17,500.00	\$25,000.00	\$ -7,500.00	70.00 %
68300 Travel and Meetings					\$0.00	\$0.00	\$0.00	0.00 %
68310 Conference, Convention, Meeting		1,000.00	-1,000.00		\$0.00	\$1,000.00	\$ -1,000.00	0.00 %
68320 Travel		500.00	-500.00		\$0.00	\$500.00	\$ -500.00	0.00 %

Arlington-Fairfax Chapter, Inc.

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L Classes

January - December 2024

	AA CHAPTER				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 68300 Travel and Meetings		1,500.00	-1,500.00		\$0.00	\$1,500.00	\$ -1,500.00	0.00%
69000 Capital Expenditures					\$0.00	\$0.00	\$0.00	0.00%
69100 Lands	20,986.75	0.00	20,986.75		\$20,986.75	\$0.00	\$20,986.75	0.00%
69200 Buildings	2,337.00	5,300.00	-2,963.00	44.09 %	\$2,337.00	\$5,300.00	\$ -2,963.00	44.09 %
69300 Equipment	15,636.06	0.00	15,636.06		\$15,636.06	\$0.00	\$15,636.06	0.00%
Total 69000 Capital Expenditures	38,959.81	5,300.00	33,659.81	735.09 %	\$38,959.81	\$5,300.00	\$33,659.81	735.09 %
Unapplied Cash Bill Payment Expense	-2,317.00		-2,317.00		\$ -2,317.00	\$0.00	\$ -2,317.00	0.00%
Total Expenses	\$293,956.87	\$364,200.00	\$ -70,243.13	80.71 %	\$293,956.87	\$364,200.00	\$ -70,243.13	80.71 %
NET OPERATING INCOME	\$65,467.66	\$0.00	\$65,467.66	0.00%	\$65,467.66	\$0.00	\$65,467.66	0.00%
NET INCOME	\$65,467.66	\$0.00	\$65,467.66	0.00%	\$65,467.66	\$0.00	\$65,467.66	0.00%

Arl/Fx Chapter, IWLA - Cash Asset Report - As of 12-31-2024

(Includes unrealized gains)

Account	Balance
ASSETS	
Cash, Checking and Investment Accounts	
Chapter Checking	30,000
Membership	6,361
Petty Cash	1,321
Insured Cash Sweep	561,623
Certificates of Deposit	234,499
Program Accounts	295,632
TOTAL Cash and Bank Accounts	1,129,436
TOTAL ASSETS	1,129,436
LIABILITIES & EQUITY	
LIABILITIES	0
EQUITY	1,129,436
TOTAL LIABILITIES & EQUITY	1,129,436

Program Account Activity
12-01-2024 to 12-31-2024

Air Range

Beginning balance	\$55,987.75
Deposits & Credits	7,478.50
Checks	166.97
Withdrawals & Debits	\$2,951.97
Ending balance	\$60,347.31

Jr Chapter

Beginning balance	\$12,069.14
Deposits & Credits	2255.75
Checks	334.00
Withdrawals & Debits	\$0.00
Ending balance	\$13,990.89

Education & Training

Beginning balance	\$46,172.07
Deposits & Credits	152.39
Checks	472.00
Withdrawals & Debits	\$0.00
Ending balance	\$45,852.46

Rifle-Pistol Range

Beginning balance	\$25,999.13
Deposits & Credits	863.00
Checks	1,650.13
Withdrawals & Debits	\$0.00
Ending balance	\$25,212.00

Education & Training Trust

Beginning balance	\$17,904.91
Deposits & Credits	\$500.77
Checks	0.00
Withdrawals & Debits	\$0.00
Ending balance	\$18,405.68

Skeet & Trap

Beginning balance	\$75,635.44
Checks -	137.12
Other withdrawals,	573.43
Deposits, credits	18,737.00
Ending balance	\$93,661.89

Field Archery

Beginning balance	\$18,590.68
Deposits & Credits	2,110.27
Checks	2,435.02
Withdrawals & Debits	\$0.00
Ending balance	\$18,265.93

Target Archery

Beginning balance	\$19,895.51
Deposits & Credits	0.00
Checks	0.00
Withdrawals & Debits	\$0.00
Ending balance	\$19,895.51