

Arlington-Fairfax Chapter, Inc., Izaak Walton League of America  
General Membership Meeting – Tuesday, June 20, 2023

1. ***CALL TO ORDER*** - The meeting was called to order at 7:30 PM by President Pam Meara.
  - a) A quorum of regular members was present.
  - b) The Pledge of Allegiance and IWLA Pledge were conducted.
  - c) Chapter Officers and Board of Directors present were introduced:
    - i) President – Pam Meara
    - ii) Vice President – Chris Rose
    - iii) Treasurer – Bob Crisman
    - iv) Designated Director – Bob Brino
    - v) Designated Director – Keith Kuck
    - vi) Designated Director – Bruce Crandlemire
    - vii) Designated Director – Dick Riemer
    - viii) Designated Director – Joe Turner
    - ix) Designated Director – Jeff DelVecchio
    - x) Director-at-Large – Fred Ansick
    - xi) Director-at-Large – Oscar Starz
    - xii) Director-at-Large – Don Early
    - xiii) Director-at-Large – Todd Skipper
    - xiv) Director-at-Large – Bob Hamilton
    - xv) Director-at-Large – Carl Armstrong
  - d) Officers and Directors Absent
    - i) Secretary – Sean Gagnon
    - ii) Membership – Benn Crandall
    - iii) Designated Director – John Seaberg
    - iv) Designated Director – Jonathan Bukva
2. ***MEMBER TIME***
  - Nothing to report.
3. ***PRESIDENT’S TIME***
  - Nothing to report.
4. ***MINUTES/CORRESPONDENCE***
  - Minutes from the May 2023 General Membership Meeting were available for all to review. The minutes were approved as written.
5. ***TREASURER’S REPORT***
  - Mr. Crisman presented the Budget Report, year to date, to the Membership.
    - Income: \$330,119.78
    - Expenditures: \$121,311.22
    - Budget Remaining: \$208,808.56
6. ***MEMBERSHIP UPDATE***
  - Mr. Rose provided an update on status of the Membership for Mr. Crandall, stating that the Chapter currently has 2,128 active memberships.
  - Mr. Rose reminded those in attendance that the Chapter does not have a waiting list, and membership applications are always being accepted.
  - Mr. Rose moved to accept the candidates from the February New Member Orientations (those in attendance and those who were not able to attend) be voted into the Chapter. The motion was adopted, and 24 new members were admitted to the Chapter.

## ***7. SPECIAL COMMITTEES***

- **Air Range**
  - Mr. Kuck announced a shooting clinic at the Air Range on June 26-30 with WVU coaches holding Internet shooting classes on Thursday and Friday of that week.
  - Mr. Kuck announced that coaches from Georgia Southern and Memphis State would hold a shooting clinic at the end of July and that open practice was cancelled due to the clinic.
  - Mr. Kuck reminded everyone that the Air Range is open for all members to use on Mondays and Fridays; he invited new members to shoot precision air rifles which will be supplied by the range.
  - Mr. Starz said that anyone with physical disabilities can shoot precision air rifles. He said that anybody in high school can participate, even if they are unable to participate in other high school sports.
  - Mr. Starz said that he coaches small bore shooting at the Rifle-Pistol range on Fridays, from 4:30 PM to sundown.
  - Mr. Starz said that everyone is welcome to come to Rifle-Pistol on Fridays, even small children; and while rifles can be provided by the Air Rifle range, attendees need to provide their own .22 ammo.
- **Buildings and Grounds**
  - Mr. Rose stated that tick treatment had been applied to Chapter grounds, but that rain was needed; he reminded members to check for ticks when on the property.
  - Mr. Rose said that the buildings have been treated for ants and other insects.
  - Mr. Rose reported that dead trees were removed and that the Chapter would be splitting wood to sell for firewood.
- **Communication**
  - Ms. Meara announced that timely and updated Chapter information was easily available from different sources for members to use.
  - Ms. Meara said that the Chapter's website is updated daily; the E-Blast is emailed to members on the first day of every month; and the newsletter is printed quarterly.
  - Ms. Meara reminded all members to check the Chapter calendar before coming to the Chapter for any updated or emergency information regarding the ranges or Chapter operations.
  - Ms. Meara announced that due to the July 4<sup>th</sup> holiday, the July Board of Directors meeting had been moved to July 11<sup>th</sup>.
- **Conservation**
  - Mr. Bukva reported on an Eagle Scout project to remove invasive plants from Chapter grounds and some Scouts were pulling weeds this week.
  - In response to a question, Mr. Rose said that some wild flowers in the open field that were cut by NOVEC were starting to return.
- **Education and Training**
  - Ms. Meara (for Mr. Seaberg) said there were shotgun and rifle courses scheduled and members could find more information on the Chapter website.

- Elections
  - Mr. Early said that the Chapter elections would be held in the Field House on July 8, 9, 15, and 16; voting hours on all days are 9:00 AM – 5:00 PM.
  - Mr. Early announced the slate of candidates who had registered for election to the positions of President, Secretary, Membership Director, Field Archery Director, Rifle-Pistol Director, Air Range Director, Youth Activities Director, and Directors-at-Large (3).
  - Mr. Early then opened the Floor to the membership to receive additional nominations for the open elective offices.
  - Mr. Early did not receive any nominations for candidates from the Floor and he then closed nominations for the 2023 Chapter elections.
- EMS
  - Mr. Brino announced that an amount of lead had been removed at the Skeet & Trap range during a recent excavation and that the grounds were being kept clean as broken clays and targets had been cleaned-up.
  - Mr. Brino reported that the Chapter was highly respected by the State of Virginia for its environmental stewardship and that the Chapter had recently received a 3rd Place award from the state for the ranges clean grass.
  - Mr. Brino announced that the Chapter is the ‘cleanest gun club in Virginia.’
  - Mr. Brino informed the members that the EMS report was on the Chapters website.
- Field Archery
  - Mr. Riemer stated that volunteer hours are available on Sign-Up Genius to assist with maintenance of the archery facility.
  - Mr. Riemer reported that this Sunday was the last day for archers to qualify for Fairfax County’s park bow hunting, which is a key part of the county’s Deer Management Program. Qualification will be held at Field archery from 9:00 AM – 12:00 PM, or until everyone has tested.
  - There is an Archery 101 class offered for beginners that covers safe shooting and offers information of archery equipment. Borrow the Chapter’s archery equipment before spending money on a bow that might not be right for you.
  - Mr. Riemer also said that an advanced archery class, Archery 201, is offered four times/year and that a new class would begin on July 10. It is a five-week course.
  - Mr. Riemer said that members will find an announcement for Fall classes in the newsletter.
- Rifle-Pistol
  - Mr. Crandlemire is working to establish consistency with range policies and rules.
  - Mr. Crandlemire said there was a RSO class offered in July and cited the importance of safety at the R-P range.
  - He also reported ongoing reviews of the range’s collection of fees to assure uniformity.
  - Mr. Crandlemire said that Mr. Hamilton, who runs the range’s steel target program, reported damage to the targets again.
  - Mr. Art Twitchell stated that Bull Run Muzzleloaders meet on the third Sunday of every month from 9:00 am – 2:00 pm, all are welcome. He said that beginners are welcome to attend and that he will provide equipment and lessons.

- **Skeet/Trap**
  - Mr. Brino invited all members to come to the Skeet & Trap range and said he was happy to help new shooters get started with the sports.
  - Mr. Brino cautioned new members not to buy a new shotgun until they have had an opportunity to shoot with one of the Chapter's shotguns and find out what shotgun works best for them. Mr. Brino explained that this will save new shooters money and help them to purchase a firearm that fits their individual shooting need.
  - Mr. Brino said that the more experienced skeet and trap shooters, affectionately referred to as 'Geezers' were at the range on Wednesday and Friday mornings until noon and he invited the members to join them and learn from their extensive shooting talents.
  - Mr. Brino announced that the first 'Tunnel to Towers' fundraiser raised \$800 and the 24th annual Crush n' Clays fundraiser for St. Jude Hospital had 104 participants, the most shooters in the event's history and \$4,000 was raised for the charity.
  - Mr. Brino said that he was always available to help members and said that his phone number was in the newsletter.
- **Target Archery**
  - Mr. Del Vecchio explained that Target Archery had targets placed from 18 to 70 meters and was open from 8:00 AM – 8:00 PM or until dark in the winter; no crossbows are allowed on the range and he suggested new archers borrow Chapter equipment to try before investing in a bow that might not be right for them and have to spend more money on another bow.
  - Mr. Del Vecchio said that there are three, 4-week JOAD programs offered during the year and that all coaches are volunteers.
  - Mr. Del Vecchio announced that two archers were on the National Team.
  - Mr. Del Vecchio said that there would be a work party at the Target Archery range on July 8<sup>th</sup> and that members could volunteer to help by signing-up at the SignUpGenius on the Chapter's website.

8. ***OLD BUSINESS***

- Nothing to report.

9. ***NEW BUSINESS***

- Nothing to report.

10. ***OTHER MATTERS THAT MAY PROPERLY BE BROUGHT BEFORE THE BOARD***

- Nothing to report.

11. ***ANNOUNCEMENTS***

- See Chapter Calendar for most current information related to the Chapter.  
<https://wp.arlingtonfairfax-iwla.org/>.

The meeting adjourned at 8:16 PM

Prepared by: Todd Skipper  
Director-at-Large

7:29 PM

06/02/23

Cash Basis

**Arlington-Fairfax Chapter, Inc - IWLA**  
**Profit & Loss Budget vs. Actual**  
 January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
Income				
41000 · Dues				
41023 · 2023 Chapter	330,577.68	345,000.00	-14,422.32	95.8%
<b>Total 41000 · Dues</b>	<b>330,577.68</b>	<b>345,000.00</b>	<b>-14,422.32</b>	<b>95.8%</b>
41900 · Contract Income	0.00	0.00	0.00	0.0%
42000 · Donations				
42300 · Donations - Restricted	0.00	0.00	0.00	0.0%
42600 · Donations - Unrestricted	2,540.17	1,000.00	1,540.17	254.0%
<b>Total 42000 · Donations</b>	<b>2,540.17</b>	<b>1,000.00</b>	<b>1,540.17</b>	<b>254.0%</b>
43900 · Grant Income	-4,219.00	5,000.00	-9,219.00	-84.4%
44000 · Interest Income	1,122.60	850.00	272.60	132.1%
45000 · Program Income				
45100 · Program Fees	35.00	2,500.00	-2,465.00	1.4%
45200 · Program Supply Sales	0.00	0.00	0.00	0.0%
45300 · Events	0.00	3,600.00	-3,600.00	0.0%
45400 · Training	0.00	800.00	-800.00	0.0%
45500 · Other	0.00	0.00	0.00	0.0%
<b>Total 45000 · Program Income</b>	<b>35.00</b>	<b>6,900.00</b>	<b>-6,865.00</b>	<b>0.5%</b>
46000 · Miscellaneous Income	63.33	1,000.00	-936.67	6.3%
49000 · Special Event Income				
49100 · Special Events Contributions				
49012 · Childrens Christmas Party	0.00	0.00	0.00	0.0%
49013 · Handicapped Picnic	0.00	0.00	0.00	0.0%
49100 · Special Events Contributions - Other	0.00	0.00	0.00	0.0%
<b>Total 49100 · Special Events Contributions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
49200 · Annual Picnic	0.00	0.00	0.00	0.0%
49400 · Raffle	0.00	5,000.00	-5,000.00	0.0%
<b>Total 49000 · Special Event Income</b>	<b>0.00</b>	<b>5,000.00</b>	<b>-5,000.00</b>	<b>0.0%</b>
49970 · Unobligated Funds Carryover	0.00	66,000.00	-66,000.00	0.0%
49980 · Chapter Transfers	0.00	10,000.00	-10,000.00	0.0%
<b>Total Income</b>	<b>330,119.78</b>	<b>440,750.00</b>	<b>-110,630.22</b>	<b>74.9%</b>
<b>Gross Profit</b>	<b>330,119.78</b>	<b>440,750.00</b>	<b>-110,630.22</b>	<b>74.9%</b>
<b>Expense</b>				
61000 · Building and Grounds				
61200 · Equipment and Tools	0.00	500.00	-500.00	0.0%
61400 · Services	1,266.85	8,040.00	-6,773.15	15.8%
61500 · Supplies				
61505 · B&G Supplies	0.00	8,000.00	-8,000.00	0.0%
61510 · EMS Supplies	0.00	7,500.00	-7,500.00	0.0%
61515 · Security Expenses	1,743.70	13,000.00	-11,256.30	13.4%
<b>Total 61500 · Supplies</b>	<b>1,743.70</b>	<b>28,500.00</b>	<b>-26,756.30</b>	<b>6.1%</b>

7:29 PM

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Cash Basis

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**Profit & Loss Budget vs. Actual**  
 January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
<b>Total 61000 · Building and Grounds</b>	3,010.55	37,040.00	-34,029.45	8.1%
61800 · Conservation Exp	0.00	7,000.00	-7,000.00	0.0%
62100 · Contract Services				
62110 · Accounting Services	500.00	3,600.00	-3,100.00	13.9%
62115 · Admin Support	12,683.48	35,000.00	-22,316.52	36.2%
62135 · IT	700.87	10,000.00	-9,299.13	7.0%
62138 · Groundskeeper	0.00	35,000.00	-35,000.00	0.0%
62140 · Legal Fees	1,710.44	4,000.00	-2,289.56	42.8%
62150 · Outside Contract Services				
62155 · Trash Service	6,572.56	12,000.00	-5,427.44	54.8%
62160 · Mowing Services	4,420.00	13,650.00	-9,230.00	32.4%
62165 · Other	825.00	3,000.00	-2,175.00	27.5%
<b>Total 62150 · Outside Contract Services</b>	11,817.56	28,650.00	-16,832.44	41.2%
<b>Total 62100 · Contract Services</b>	27,412.35	116,250.00	-88,837.65	23.6%
62800 · Facilities and Equipment				
62870 · Property Insurance	39,401.03	56,100.00	-16,698.97	70.2%
62880 · Real Estate, Personal Prop Tax	452.40	1,000.00	-547.60	45.2%
62900 · Small Tools Under \$1500	0.00	0.00	0.00	0.0%
63000 · Utilities				
63100 · Electricity	7,375.77	19,800.00	-12,424.23	37.3%
63200 · Natural Gas	1,818.29	3,510.00	-1,691.71	51.8%
63300 · Water & Sewer	339.16	700.00	-360.84	48.5%
<b>Total 63000 · Utilities</b>	9,533.22	24,010.00	-14,476.78	39.7%
<b>Total 62800 · Facilities and Equipment</b>	49,386.65	81,110.00	-31,723.35	60.9%
64000 · Program Expenses				
64100 · Building & Range Maintenance	851.67	0.00	851.67	100.0%
64200 · Equipment Maintenance	0.00	0.00	0.00	0.0%
64300 · Events	0.00	0.00	0.00	0.0%
64400 · Program Supplies	6,625.01	15,000.00	-8,374.99	44.2%
64500 · Range Officer Meetings	0.00	0.00	0.00	0.0%
64600 · Registration Fees	200.00	0.00	200.00	100.0%
64700 · Training	0.00	0.00	0.00	0.0%
64800 · Other	0.00	0.00	0.00	0.0%
<b>Total 64000 · Program Expenses</b>	7,676.68	15,000.00	-7,323.32	51.2%
65000 · Operations				
65005 · Bank Fees	-10.00	0.00	-10.00	100.0%
65006 · Registration Fees	660.00	1,000.00	-340.00	66.0%
65008 · Financial Processing Fees				
65009 · PayPal	4,309.80	6,000.00	-1,690.20	71.8%
65010 · Square	300.72	1,500.00	-1,199.28	20.0%
65011 · Other	112.18	400.00	-287.82	28.0%
<b>Total 65008 · Financial Processing Fees</b>	4,722.70	7,900.00	-3,177.30	59.8%
65015 · Books, Subscriptions, Reference	0.00	0.00	0.00	0.0%
65030 · Equipment	0.00	1,000.00	-1,000.00	0.0%
65040 · Postage, Mailing Service	578.50	4,000.00	-3,421.50	14.5%
65060 · Printing and Copying	7,717.00	18,000.00	-10,283.00	42.9%

7:29 PM

06/02/23

Cash Basis

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**Profit & Loss Budget vs. Actual**  
 January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
65065 · Newsletter	0.00	0.00	0.00	0.0%
65080 · Supplies	1,329.91	6,000.00	-4,670.09	22.2%
65090 · Telephone, Telecommunications	1,947.87	4,500.00	-2,552.13	43.3%
<b>Total 65000 · Operations</b>	<b>16,945.98</b>	<b>42,400.00</b>	<b>-25,454.02</b>	<b>40.0%</b>
65100 · Other Types of Expenses				
65120 · Insurance - Liability, D and O	264.00	300.00	-36.00	88.0%
65150 · Memberships and Dues	0.00	500.00	-500.00	0.0%
65160 · Other Costs	200.00	1,000.00	-800.00	20.0%
65180 · President's Discetionary Fund	0.00	1,000.00	-1,000.00	0.0%
<b>Total 65100 · Other Types of Expenses</b>	<b>464.00</b>	<b>2,800.00</b>	<b>-2,336.00</b>	<b>16.6%</b>
66000 · Special Event Expenses				
66010 · Special Events				
66011 · Annual Picnic	322.00	4,500.00	-4,178.00	7.2%
66012 · Childrens Christmas Party	0.00	5,000.00	-5,000.00	0.0%
66013 · Handicapped Picnic	2,386.81	2,200.00	186.81	108.5%
<b>Total 66010 · Special Events</b>	<b>2,708.81</b>	<b>11,700.00</b>	<b>-8,991.19</b>	<b>23.2%</b>
66020 · Raffle Expenses	0.00	0.00	0.00	0.0%
<b>Total 66000 · Special Event Expenses</b>	<b>2,708.81</b>	<b>11,700.00</b>	<b>-8,991.19</b>	<b>23.2%</b>
66500 · Grants & Donations				
66520 · Donations	4,000.00	5,500.00	-1,500.00	72.7%
66530 · Scholarships	0.00	20,000.00	-20,000.00	0.0%
<b>Total 66500 · Grants &amp; Donations</b>	<b>4,000.00</b>	<b>25,500.00</b>	<b>-21,500.00</b>	<b>15.7%</b>
68300 · Travel and Meetings				
68310 · Conference, Convention, Meeting	0.00	1,000.00	-1,000.00	0.0%
68320 · Travel	0.00	500.00	-500.00	0.0%
<b>Total 68300 · Travel and Meetings</b>	<b>0.00</b>	<b>1,500.00</b>	<b>-1,500.00</b>	<b>0.0%</b>
69000 · Capital Expenditures				
69100 · Lands	9,706.20	5,000.00	4,706.20	194.1%
69200 · Buildings	0.00	95,450.00	-95,450.00	0.0%
69300 · Equipment	0.00	0.00	0.00	0.0%
<b>Total 69000 · Capital Expenditures</b>	<b>9,706.20</b>	<b>100,450.00</b>	<b>-90,743.80</b>	<b>9.7%</b>
<b>Total Expense</b>	<b>121,311.22</b>	<b>440,750.00</b>	<b>-319,438.78</b>	<b>27.5%</b>
<b>Net Ordinary Income</b>	<b>208,808.56</b>	<b>0.00</b>	<b>208,808.56</b>	<b>100.0%</b>
<b>Net Income</b>	<b>208,808.56</b>	<b>0.00</b>	<b>208,808.56</b>	<b>100.0%</b>

**Arl/Fx Chapter, IWLA - Balance Sheet - As of 05-31-2023**

(Includes unrealized gains)

Account	Balance
<b>ASSETS</b>	
<b>Cash and Bank Accounts</b>	
Chapter Checking	46,270
Chapter Money Market	275,490
Membership	4,602
Petty Cash	1,321
Certificates of Deposit	220,099
Program Accounts	313,251
<b>TOTAL Cash and Bank Accounts</b>	<b>861,034</b>
<b>TOTAL ASSETS</b>	<b>861,034</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>LIABILITIES</b>	<b>0</b>
<b>EQUITY</b>	<b>861,034</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>861,034</b>



Program Account Activity  
05-01-2023 to 05-31-2023

Air Range

Beginning balance	\$26,771.74
Total additions	6,683.32
Total subtractions	3,661.71
Ending balance	\$29,793.35

Bull Run Muzzleloaders

Beginning balance	\$3,019.64
Total additions	140.00
Total subtractions	0.00
Ending balance	\$3,159.64

Cub Run Archers

Beginning balance	\$16,382.85
Total additions	1,149.52
Total subtractions	596.17
Ending balance	\$16,936.20

Education & Training

Beginning balance	\$36,365.41
Total additions	2,750.00
Total subtractions	2,837.99
Ending balance	\$36,277.42

Education & Training Trust

Beginning balance	\$17,890.71
Total additions	0.76
Total subtractions	0.00
Ending balance 4	\$17,891.47

Jr Chapter

Beginning balance	\$9,633.54
Total additions	0.00
Total subtractions	0.00
Ending balance	\$9,633.54

NO VA Sharp Shooters

Beginning balance	\$6,777.65
Total additions	225.00
Total subtractions	0.00
Ending balance	\$7,002.65

Rifle-Pistol Range

Beginning balance	\$47,112.36
Total additions	766.00
Total subtractions	526.08
Ending balance	\$47,352.28

Skeet & Trap

Beginning balance	\$121,423.63
Checks -	3,202.34
Other withdrawals,	500.93
Deposits, credits	17,991.50
Ending balance	\$135,711.86

Target Archery

Beginning balance	\$10,045.19
Total additions	0.00
Total subtractions	552.59
Ending balance	\$9,492.60