

Arlington-Fairfax Chapter, Inc., Izaak Walton League of America
General Membership Meeting – Tuesday, May 16, 2023

1. ***CALL TO ORDER*** - The meeting was called to order at 7:30 PM by President Pam Meara.
 - a) A quorum of regular members was present.
 - b) The Pledge of Allegiance and IWLA Pledge were conducted.
 - c) Chapter Officers and Board of Directors present were introduced:
 - i) President – Pam Meara
 - ii) Vice President – Chris Rose
 - iii) Secretary – Sean Gagnon
 - iv) Treasurer – Bob Crisman
 - v) Membership – Benn Crandall
 - vi) Designated Director – Keith Kuck
 - vii) Designated Director – Dick Riemer
 - viii) Designated Director – Jonathan Bukva
 - ix) Designated Director – Joe Turner
 - x) Director-at-Large – Don Early
 - xi) Director-at-Large – Todd Skipper
 - xii) Director-at-Large – Oscar Starz
 - xiii) Director-at-Large – Fred Ansick
 - xiv) Director-at-Large – Bob Hamilton
 - d) Officers and Directors Absent
 - i) Designated Director – Bob Brino
 - ii) Designated Director – Jeff DelVecchio
 - iii) Designated Director – John Seaberg
 - iv) Designated Director – Bruce Crandlemire
 - v) Director-at-Large – Carl Armstrong
2. ***MEMBER TIME***
 - Nothing to report.
3. ***PRESIDENT’S TIME***
 - Nothing to report.
4. ***MINUTES/CORRESPONDENCE***
 - Minutes from the April 2023 General Membership Meeting were available for all to review. The minutes were approved as written.
5. ***TREASURER’S REPORT***
 - Mr. Crisman presented the Budget Report, year to date, to the Membership.
 - Income: \$318,901.59
 - Expenditures: \$92,118.84
 - Budget Remaining: \$226,782.75
 - Mr. Crisman moved that \$13,000 in the Chapter budget from Contract Services originally budgeted for snow plowing and that has not been spent be reallocated to Buildings and Grounds, which was approved by the Board of Directors’ at its June meeting. The motion was approved by the membership.
6. ***MEMBERSHIP UPDATE***
 - Mr. Crandall provided an update on the membership, stating that we hope to meet our membership goal.
 - Mr. Crandall moved to accept the candidates from the May New Member Orientation (those in attendance and those who were not able to attend) be voted into the Chapter. The motion was adopted, and 27 new members were admitted to the Chapter.

7. *SPECIAL COMMITTEES*

- Scholarship
 - Mr. Gagnon informed those in attendance about the Chapter's annual environmental science scholarship, which grants \$5,000 a year for four years to a graduating high school senior planning to study environmental science or a related field.
- Air Range
 - Mr. Kuck provided an update on the Air Range, and let those in attendance know that the Air Range is open on Mondays and Fridays for member use, please reserve a lane using SignUp Genius, air pistol shooters are welcome.
 - Mr. Kuck introduced Mr. Tom Ciarula, informing those in attendance that we have adaptive shooting opportunities at the Air Range on Tuesdays and Wednesdays.
 - Mr. Starz stated that on Friday evenings from 5:00 PM until sundown there is smallbore practice at the Rifle/Pistol range.
- Awards & Grants
 - Ms. Meara presented a Judge Tobin Award to Ellen MacBrayne.
 - Ellen MacBrayne is the Design & Production expert of the Arlington-Fairfax Chapter newsletter since 2016. Ellen performs all design and layout of the articles and photos in the newsletter. This involves keeping all the articles in order and associated photos in the correct area, while ensuring the layout is correct. Ellen does all this for a newsletter that ranges from 16 to 28 pages per issue published four times a year. Ellen puts it all together, despite the chapter receiving submissions past the layout deadline. Ellen puts in many hours on short notice to produce the chapter's national award-winning newsletter.
 - Ms. Meara also presented a Judge Tobin Award to James Reece Duncan
 - James Reece Duncan joined the Arlington – Fairfax Chapter of the Izaak Walton League of America in 1972. Reece has been a steward of conservation with his love for the outdoors pursuing his passions for many decades. Over the last 51 years, Reece has dedicated years, months, weeks, and days of his time and talents to champion many projects to benefit all members of the Arlington-Fairfax Chapter. Two of the more notable projects Reece championed are, the Steel Target Program at the Rifle-Pistol Range, and the "Fat Tuesday Fellowship Dinner".
 - The Steel Target program has been enjoyed by shooters for many years. Experienced shooters, and new shooters enjoy trying to get the satisfying ring of the steel from a solid hit. "The Fat Tuesday Fellowship Dinner" social event has brought Izaak Walton members together from all corners of the Chapter, through good times and turbulent times. The event focuses on good will between members keeping fellowship as the main theme. Reece started "The Fat Tuesday Fellowship Dinner" in 2002 at the Rifle-Pistol Range House. Over the last 21 years, Reece has presided as Chief Cook, President Emeriti, and editor of "The Fat Tuesday Weekly Newsletter", promoting the upcoming menu at The Field Archery Clubhouse. Reece continues to bring the Chapter together in many ways and he hopes to continue in his many roles for years to come.
 - Ms. Meara stated that the Chapter is applying for an Amateur Trap Association grant.
- Buildings & Grounds
 - Mr. Rose stated that work on the pond has been ongoing to make it ready for the disability picnic, and the upper campsites have been cleaned up.

- He has met with a prospective Eagle Scout on a project to remove invasive species at the Chapter.
 - We will eventually be moving to an electronic lock/fob access throughout the Chapter, which will be implemented in phases.
 - We have not deployed speed bumps on the road in the recent past, and we do not want to. If people keep speeding, we might have to reinstall speedbumps.
- Communication
 - Please see Chapter news letter, bulletin boards, website, and eblasts for information.
- Conservation
 - Mr. Bukva stated that we have lots of volunteer opportunities for conservation. There will be an Adopt-a-Highway cleanup on June 3rd, please register on SignUp Genius.
 - Mr. Starz inquired if we will be planting in the gas line easement this year. Mr. Rose stated perennials were planted last year, but the plants were disturbed before they were able to set seed. He is waiting to see if they come back before decided if we will plant again; this has not been budgeted for.
- Education and Training
 - Ms. Meara stated that the Chapter offers numerous education and training opportunities, and NRA Women on Target is scheduled for May 20, 2023. Please see printed brochures and website for information about classes.
- Elections
 - Mr. Bukva provided an update on the upcoming Chapter elections. Mr. Bukva and Mr. Early are co-chairs for the election committee this year.
 - Nominations for the 2023 Chapter elections are currently open. Please contact Mr. Bukva or Mr. Early if you would like to run for office or nominate someone. Ten positions are up for election this year, please see the Chapter website for information on what is up for election.
 - Nominations will close at the June 20th, 2023 General Membership meeting, and the ballot list will be presented at that meeting. Nominations from the floor are allowed.
 - July 8, 9, 15, and 16, 2023 are the dates scheduled for the election, volunteers are needed.
 - Election results will be presented at the July 18th, 2023 General Membership meeting, and the new board members will be sworn in at the August, 2023 General Membership meeting.
- Field Archery
 - Mr. Riemer provided an update on Field Archery, stating that we have one of the finest archery ranges in Virginia with both indoor and outdoor ranges. Volunteers are used every weekend to help clean the range, please see SignUp Genius. The Range has been very busy.
 - The range is open 8:00AM – Midnight every day, and there are numerous training opportunities available. Please email Mr. Riemer for information on attending a training class.
 - There will be a gun show at the Field Archery range on June 3rd, and there will be an FFL onsite to facilitate transfers.
 - Upcoming shoots include a USA 3D shoot on June 11 and a Safari Shoot on June 25.
 - Fairfax County qualifications are every Tuesday and Sunday.
 - Broadheads are only allowed on the broadhead targets; toxic and cyclone type broadheads are not allowed anywhere.

- Rifle-Pistol
 - Mr. Hamilton provided an update on Rifle/Pistol. The next short range day is July 30th.
 - There are many special events at Rifle/Pistol, including bullseye league, service rifle matches, black powder, and a new “outlaw” match. Check website before visiting to ensure that the range is open with an RSO present.
 - Mr. Art Twitchell informed those in attendance about Bull Run Muzzleloaders, which is on the third Sunday every month and open to everyone.
- Shenandoah Property
 - Mr. Ansick informed the membership about the approximately 50-acre property in Shenandoah County for use by the members. Please see information on the website for reservations.
- Skeet/Trap
 - Ms. Meara provided information about the upcoming Crush’n Clays charity event. The VSSA sponsors the event with the Chapter to benefit St. Jude’s Children’s Research Hospital. The event is the 23rd time the Chapter has hosted, with only one year missed due to COVID. It is the longest running shooting charity event in the country, and the longest to support St. Jude’s. The event is scheduled for June 10, 2023, and there are volunteering opportunities available.
 - There is also the John Lynn Trap Shoot scheduled for this Sunday, and a skeet shoot after that.
- Target Archery
 - Mr. Riemer provided an overview of facilities available at Target Archery. There is a 70-meter Olympic target range with 11 lanes.
 - We also have a Junior Olympic Archery Development (JOAD) program and other educational opportunities.
- Youth/Junior Chapter
 - Mr. Turner informed those in attendance that we have a junior chapter with about 200 members, all of which actively participate in at least one discipline at the Chapter. Volunteers are always welcome.

8. **OLD BUSINESS**

- Nothing to report.

9. **NEW BUSINESS**

- Nothing to report.

10. **OTHER MATTERS THAT MAY PROPERLY BE BROUGHT BEFORE THE BOARD**

- Ms. Meara stated that the annual Chapter picnic is scheduled for the second Saturday in September. Preparations are underway, and there will be information in the next newsletter.
- Mr. Dwyer asked if there have been any updates on the FONRA dinner. Ms. Meara stated that the Chapter has purchased a table at the dinner, and we will raffle the pistol we receive to support youth activities at the Chapter.
- Mr. Starz asked how many people attended the disabled picnic. Ms. Meara stated she does not have an exact count, but it was well attended.

11. **ANNOUNCEMENTS**

- See Chapter Calendar for most current information related to the Chapter.
<https://wp.arlingtonfairfax-iwla.org/>.

The meeting adjourned at 8:20 PM

Signed: Sean Gagnon,
Secretary

11:59 AM

05/01/23

Cash Basis

Arlington-Fairfax Chapter, Inc - IWLA
Profit & Loss Budget vs. Actual
 January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41000 · Dues				
41023 · 2023 Chapter	320,019.68	345,000.00	-24,980.32	92.8%
Total 41000 · Dues	320,019.68	345,000.00	-24,980.32	92.8%
41900 · Contract Income	0.00	0.00	0.00	0.0%
42000 · Donations				
42300 · Donations - Restricted	0.00	0.00	0.00	0.0%
42600 · Donations - Unrestricted	1,879.98	1,000.00	879.98	188.0%
Total 42000 · Donations	1,879.98	1,000.00	879.98	188.0%
43900 · Grant Income	-4,219.00	5,000.00	-9,219.00	-84.4%
44000 · Interest Income	1,122.60	850.00	272.60	132.1%
45000 · Program Income				
45100 · Program Fees	35.00	2,500.00	-2,465.00	1.4%
45200 · Program Supply Sales	0.00	0.00	0.00	0.0%
45300 · Events	0.00	3,600.00	-3,600.00	0.0%
45400 · Training	0.00	800.00	-800.00	0.0%
45500 · Other	0.00	0.00	0.00	0.0%
Total 45000 · Program Income	35.00	6,900.00	-6,865.00	0.5%
46000 · Miscellaneous Income	63.33	1,000.00	-936.67	6.3%
49000 · Special Event Income				
49100 · Special Events Contributions				
49012 · Childrens Christmas Party	0.00	0.00	0.00	0.0%
49013 · Handicapped Picnic	0.00	0.00	0.00	0.0%
49100 · Special Events Contributions - Other	0.00	0.00	0.00	0.0%
Total 49100 · Special Events Contributions	0.00	0.00	0.00	0.0%
49200 · Annual Picnic	0.00	0.00	0.00	0.0%
49400 · Raffle	0.00	5,000.00	-5,000.00	0.0%
Total 49000 · Special Event Income	0.00	5,000.00	-5,000.00	0.0%
49970 · Unobligated Funds Carryover	0.00	66,000.00	-66,000.00	0.0%
49980 · Chapter Transfers	0.00	10,000.00	-10,000.00	0.0%
Total Income	318,901.59	440,750.00	-121,848.41	72.4%
Gross Profit	318,901.59	440,750.00	-121,848.41	72.4%
Expense				
61000 · Building and Grounds				
61200 · Equipment and Tools	0.00	500.00	-500.00	0.0%
61400 · Services	1,266.85	8,040.00	-6,773.15	15.8%
61500 · Supplies				
61505 · B&G Supplies	1,655.16	8,000.00	-6,344.84	20.7%
61510 · EMS Supplies	0.00	7,500.00	-7,500.00	0.0%
Total 61500 · Supplies	1,655.16	15,500.00	-13,844.84	10.7%
Total 61000 · Building and Grounds	2,922.01	24,040.00	-21,117.99	12.2%

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05/01/23

Cash Basis

Arlington-Fairfax Chapter, Inc - IWLA
Profit & Loss Budget vs. Actual
 January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
61800 · Conservation Exp	0.00	7,000.00	-7,000.00	0.0%
62100 · Contract Services				
62110 · Accounting Services	400.00	3,600.00	-3,200.00	11.1%
62115 · Admin Support	10,616.84	35,000.00	-24,383.16	30.3%
62135 · IT	175.99	10,000.00	-9,824.01	1.8%
62138 · Groundskeeper	0.00	35,000.00	-35,000.00	0.0%
62140 · Legal Fees	1,710.44	4,000.00	-2,289.56	42.8%
62150 · Outside Contract Services				
62155 · Trash Service	4,304.90	12,000.00	-7,695.10	35.9%
62160 · Mowing Services	0.00	13,650.00	-13,650.00	0.0%
62165 · Other	825.00	16,000.00	-15,175.00	5.2%
Total 62150 · Outside Contract Services	5,129.90	41,650.00	-36,520.10	12.3%
Total 62100 · Contract Services	18,033.17	129,250.00	-111,216.83	14.0%
62800 · Facilities and Equipment				
62870 · Property Insurance	29,547.03	56,100.00	-26,552.97	52.7%
62880 · Real Estate, Personal Prop Tax	0.00	1,000.00	-1,000.00	0.0%
62900 · Small Tools Under \$1500	0.00	0.00	0.00	0.0%
63000 · Utilities				
63100 · Electricity	6,263.77	19,800.00	-13,536.23	31.6%
63200 · Natural Gas	1,477.28	3,510.00	-2,032.72	42.1%
63300 · Water & Sewer	339.16	700.00	-360.84	48.5%
Total 63000 · Utilities	8,080.21	24,010.00	-15,929.79	33.7%
Total 62800 · Facilities and Equipment	37,627.24	81,110.00	-43,482.76	46.4%
64000 · Program Expenses				
64100 · Building & Range Maintenance	851.67	0.00	851.67	100.0%
64200 · Equipment Maintenance	0.00	0.00	0.00	0.0%
64300 · Events	0.00	0.00	0.00	0.0%
64400 · Program Supplies	503.65	15,000.00	-14,496.35	3.4%
64500 · Range Officer Meetings	0.00	0.00	0.00	0.0%
64600 · Registration Fees	0.00	0.00	0.00	0.0%
64700 · Training	0.00	0.00	0.00	0.0%
64800 · Other	0.00	0.00	0.00	0.0%
Total 64000 · Program Expenses	1,355.32	15,000.00	-13,644.68	9.0%
65000 · Operations				
65005 · Bank Fees	-10.00	0.00	-10.00	100.0%
65006 · Registration Fees	520.00	1,000.00	-480.00	52.0%
65008 · Financial Processing Fees				
65009 · PayPal	4,276.50	6,000.00	-1,723.50	71.3%
65010 · Square	300.72	1,500.00	-1,199.28	20.0%
65011 · Other	0.00	400.00	-400.00	0.0%
Total 65008 · Financial Processing Fees	4,577.22	7,900.00	-3,322.78	57.9%
65015 · Books, Subscriptions, Reference	0.00	0.00	0.00	0.0%
65030 · Equipment	0.00	1,000.00	-1,000.00	0.0%
65040 · Postage, Mailing Service	549.78	4,000.00	-3,450.22	13.7%
65060 · Printing and Copying	7,717.00	18,000.00	-10,283.00	42.9%
65065 · Newsletter	0.00	0.00	0.00	0.0%
65080 · Supplies	1,329.91	6,000.00	-4,670.09	22.2%

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05/01/23

Cash Basis

Arlington-Fairfax Chapter, Inc - IWLA
Profit & Loss Budget vs. Actual
 January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
65090 · Telephone, Telecommunications	1,559.49	4,500.00	-2,940.51	34.7%
Total 65000 · Operations	16,243.40	42,400.00	-26,156.60	38.3%
65100 · Other Types of Expenses				
65120 · Insurance - Liability, D and O	264.00	300.00	-36.00	88.0%
65150 · Memberships and Dues	0.00	500.00	-500.00	0.0%
65160 · Other Costs	220,200.00	1,000.00	219,200.00	22,020.0%
65180 · President's Discetionary Fund	0.00	1,000.00	-1,000.00	0.0%
Total 65100 · Other Types of Expenses	220,464.00	2,800.00	217,664.00	7,873.7%
66000 · Special Event Expenses				
66010 · Special Events				
66011 · Annual Picnic	322.00	4,500.00	-4,178.00	7.2%
66012 · Childrens Christmas Party	0.00	5,000.00	-5,000.00	0.0%
66013 · Handicapped Picnic	1,445.50	2,200.00	-754.50	65.7%
Total 66010 · Special Events	1,767.50	11,700.00	-9,932.50	15.1%
66020 · Raffle Expenses	0.00	0.00	0.00	0.0%
Total 66000 · Special Event Expenses	1,767.50	11,700.00	-9,932.50	15.1%
66500 · Grants & Donations				
66520 · Donations	4,000.00	5,500.00	-1,500.00	72.7%
66530 · Scholarships	0.00	20,000.00	-20,000.00	0.0%
Total 66500 · Grants & Donations	4,000.00	25,500.00	-21,500.00	15.7%
68300 · Travel and Meetings				
68310 · Conference, Convention, Meeting	0.00	1,000.00	-1,000.00	0.0%
68320 · Travel	0.00	500.00	-500.00	0.0%
Total 68300 · Travel and Meetings	0.00	1,500.00	-1,500.00	0.0%
69000 · Capital Expenditures				
69100 · Lands	9,706.20	5,000.00	4,706.20	194.1%
69200 · Buildings	0.00	95,450.00	-95,450.00	0.0%
69300 · Equipment	0.00	0.00	0.00	0.0%
Total 69000 · Capital Expenditures	9,706.20	100,450.00	-90,743.80	9.7%
Total Expense	312,118.84	440,750.00	-128,631.16	70.8%
Net Ordinary Income	6,782.75	0.00	6,782.75	100.0%
Net Income	6,782.75	0.00	6,782.75	100.0%

Arl/Fx Chapter, IWLA - Balance Sheet - As of 04-30-2023

(Includes unrealized gains)

Account	Balance
ASSETS	
Cash and Bank Accounts	
Chapter Checking	79,359
Chapter Money Market	295,338
Membership	4,528
Certificates of Deposit	220,099
Petty Cash	1,321
Program Accounts	295,423
TOTAL Cash and Bank Accounts	896,068
TOTAL ASSETS	896,068
LIABILITIES & EQUITY	
LIABILITIES	0
EQUITY	896,068
TOTAL LIABILITIES & EQUITY	896,068

Program Account Activity
04-01-2023 to 04-30-2023

Air Range

Beginning balance	\$24,076.42
Total additions	3,726.66
Total subtractions	1,031.34
Ending balance	\$26,771.74

Bull Run Muzzleloaders

Beginning balance	\$3,059.16
Total additions	140.00
Total subtractions	179.52
Ending balance	3,019.64

Cub Run Archers

Beginning balance	\$15,274.65
Total additions	1,961.86
Total subtractions	853.66
Ending balance	\$16,382.85

Education & Training

Beginning balance	\$32,728.79
Total additions	4,732.00
Total subtractions	1,095.38
Ending balance	\$36,365.41

Education & Training Trust

Beginning balance	\$17,889.98
Total additions	0.73
Total subtractions	0.00
Ending balance 4	\$17,890.71

Jr Chapter

Beginning balance	\$9,653.54
Total additions	0.00
Total subtractions	20.00
Ending balance	\$9,633.54

NO VA Sharp Shooters

Beginning balance	\$6,777.65
Total additions	0.00
Total subtractions	0.00
Ending balance	\$6,777.65

Rifle-Pistol Range

Beginning balance	\$47,112.36
Total additions	0.00
Total subtractions	0.00
Ending balance	\$47,112.36

Skeet & Trap

Beginning balance	\$106,532.33
Checks -	3,178.15
Other withdrawals,	811.55
Deposits, credits	18,881.00
Ending balance	\$121,423.63

Target Archery

Beginning balance	\$9,685.19
Total additions	360.00
Total subtractions	0.00
Ending balance	\$10,045.19