

Arlington-Fairfax Chapter, Inc., Izaak Walton League of America  
General Membership Meeting – Tuesday, February 21, 2023

1. ***CALL TO ORDER*** - The meeting was called to order at 7:30 PM by Vice President Chris Rose.
  - a) A quorum of regular members was present.
  - b) The Pledge of Allegiance and IWLA Pledge were conducted.
  - c) Chapter Officers and Board of Directors present were introduced:
    - i) Vice President – Chris Rose
    - ii) Secretary – Sean Gagnon
    - iii) Treasurer – Bob Crisman
    - iv) Membership – Benn Crandall
    - v) Designated Director – John Seaberg
    - vi) Designated Director – Keith Kuck
    - vii) Designated Director – Dick Riemer
    - viii) Designated Director – Joe Turner
    - ix) Designated Director – Jeff DelVecchio
    - x) Director-at-Large – Bob Hamilton
    - xi) Director-at-Large – Don Early
    - xii) Director-at-Large – Todd Skipper
  - d) Officers and Directors Absent
    - i) President – Pamela Meara
    - ii) Designated Director – Jonathan Bukva
    - iii) Designated Director – Bob Brino
    - iv) Director-at-Large – Carl Armstrong
    - v) Designated Director – Steve Landry
    - vi) Director-at-Large – Oscar Starz
    - vii) Director-at-Large – Fred Ansick
2. ***MEMBER TIME***
  - Nothing to report.
3. ***PRESIDENT’S TIME***
  - Mr. Rose, acting as National Director, administered the oath of office for the following Junior Chapter Officers and Directors.
    - Grace Corbett (President)
    - Sylvia McCauley (Vice President)
    - Leah Arkin (Treasurer)
    - Reira Erickson (Director-at-Large)
  - Mr. Rose provided an update on the recent National IWLA Mid-Winter Meeting. Mr. Rose stated that IWLA National is starting a nitrate in drinking water campaign, as nitrate in drinking water is known to cause health problems. The national organization will be providing nitrate test kits.
4. ***MINUTES/CORRESPONDENCE***
  - Minutes from the January 2023 General Membership Meeting were available for all to review. The minutes were approved as written.
5. ***TREASURER’S REPORT***
  - Mr. Crisman presented the Budget Report, year to date, to the Membership.
    - Income: \$274,209.89
    - Expenditures: \$30,022.79
    - Budget Remaining: \$244,187.10

## 6. **MEMBERSHIP UPDATE**

- Mr. Crandall provided an update on status of the Membership, stating that the Chapter currently has 1,984 active memberships, which is consistent with where we were last year.
- The new gate code will be changing within the next 7 days.
- Mr. Crandall moved to accept the candidates from the February New Member Orientations (those in attendance and those who were not able to attend) be voted into the Chapter. The motion was adopted, and 52 new members were admitted to the Chapter.

## 7. **SPECIAL COMMITTEES**

- Air Range
  - Mr. Kuck stated that the recent high school season finished last Saturday, and a new individual record was set at the event.
  - Air Range is open on Mondays and Fridays for member use, please reserve a lane using SignUp Genius
  - We have the capability to teach and train those that are handicapped and disabled.
  - A member asked if the Air Range had air rifles for sale. Mr. Kuck stated that the Chapter does not have air rifles for sale, but Mr. Gagnon let the member know we are a Civilian Marksmanship Program (CMP) affiliated organization, and you can likely purchase air rifles through them.
- Building & Grounds
  - Mr. Rose provided an update on Buildings and Grounds projects.
    - A tree recently came down on the pond's dam. It has been removed and moved out of the way.
    - The Rifle/Pistol baffles have been repaired, and we are still working on new range layouts to allow for more close-range handgun shooting.
    - The road is starting to show winter abuse, and we require more asphalt millings for repairs. We used to get them for free, but now companies want to sell them.
    - The annual disability picnic is upcoming, and the pond will be stocked prior to the event. Fishing will be banned after the pond is stocked until after the picnic.
- Education and Training
  - Mr. Seaberg stated that all of the classes offered by the Chapter are listed on the Chapter's website. We also have printed brochures.
  - All courses are open to the general public, and participants do not need to be members to participate.
  - The next upcoming course is rifle coach school, followed by basic pistol, CCW, and basic shotgun classes.
- Field Archery
  - Mr. Riemer provided an update on Field Archery, stating that we have one of the finest archery ranges in Virginia with both indoor and outdoor ranges. Volunteers are used every weekend to help clean the range, please see SignUp Genius.
  - Mr. Riemer reminded those in attendance that crossbows are only allowed at the specified crossbow station.
  - Fairfax County qualifications will be starting soon.

- There will be a spring cleanup of the outdoor range on March 25, 2023. We need about 20 volunteers to get the range ready for spring/summer.
- There are monthly Archery 101 classes, and Archery 201 classes quarterly.
- Rifle-Pistol
  - Mr. Hamilton provided an update on the Rifle/Pistol range. The range is generally open during daylight hours, with special events held on Sunday mornings throughout the month. First Sunday of the month is precision bullseye, third Sunday is black powder, and there are high power matches on Thursdays. When there are five Sundays in a month, the fifth Sunday will be a short range day.
  - Volunteers and RSOs are always needed, and the range is only closed on Christmas and Easter.
  - Mr. Art Twitchell provided additional information on Bull Run Muzzleloaders on the third Sunday of each month at 8:30 AM. The match is open to the public.
- Skeet/Trap
  - Mr. Crandall stated that Skeet/Trap is generally open on Wednesdays, Fridays, Saturdays, and Sundays. The range is currently closed on Sundays for the annual Winter League.
- Target Archery
  - Mr. DeVecchio provided an overview of facilities available at Target Archery. There is a 70-meter Olympic target range with 11 lanes.
  - The Range is open 8:00AM to sundown.
  - We also have a Junior Olympic Archery Development (JOAD) program and other educational opportunities.
  - All coaches at Target Archery are background checked and have child safety training.

8. **OLD BUSINESS**

- None.

9. **NEW BUSINESS**

- Mr. Gagnon informed those in attendance that the AmazonSmile program has been cancelled by Amazon.

10. **OTHER MATTERS THAT MAY PROPERLY BE BROUGHT BEFORE THE BOARD**

- Nothing to report.

11. **ANNOUNCEMENTS**

- See Chapter Calendar for most current information related to the Chapter.  
<https://wp.arlingtonfairfax-iwla.org/>.

The meeting adjourned at 8:13 PM

Signed: Sean Gagnon,  
Secretary

**Arlington-Fairfax Chapter, Inc - IWLA**  
**Profit & Loss Budget vs. Actual**  
 January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
41000 · Dues				
41023 · 2023 Chapter	273,106.37	345,000.00	-71,893.63	79.2%
<b>Total 41000 · Dues</b>	<b>273,106.37</b>	<b>345,000.00</b>	<b>-71,893.63</b>	<b>79.2%</b>
41900 · Contract Income	0.00	0.00	0.00	0.0%
<b>42000 · Donations</b>				
42300 · Donations - Restricted	0.00	0.00	0.00	0.0%
42600 · Donations - Unrestricted	596.00	1,000.00	-404.00	59.6%
42000 · Donations - Other	220.00	1,000.00	-780.00	22.0%
<b>Total 42000 · Donations</b>	<b>816.00</b>	<b>2,000.00</b>	<b>-1,184.00</b>	<b>40.8%</b>
43900 · Grant Income	0.00	5,000.00	-5,000.00	0.0%
44000 · Interest Income	277.52	850.00	-572.48	32.6%
<b>45000 · Program Income</b>				
45100 · Program Fees	0.00	2,500.00	-2,500.00	0.0%
45200 · Program Supply Sales	0.00	0.00	0.00	0.0%
45300 · Events	0.00	3,600.00	-3,600.00	0.0%
45400 · Training	0.00	800.00	-800.00	0.0%
45500 · Other	0.00	0.00	0.00	0.0%
45000 · Program Income - Other	0.00	6,900.00	-6,900.00	0.0%
<b>Total 45000 · Program Income</b>	<b>0.00</b>	<b>13,800.00</b>	<b>-13,800.00</b>	<b>0.0%</b>
46000 · Miscellaneous Income	10.00	1,000.00	-990.00	1.0%
<b>49000 · Special Event Income</b>				
49100 · Special Events Contributions				
49012 · Childrens Christmas Party	0.00	0.00	0.00	0.0%
49013 · Handicapped Picnic	0.00	0.00	0.00	0.0%
49100 · Special Events Contributions - Other	0.00	0.00	0.00	0.0%
<b>Total 49100 · Special Events Contributions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
49200 · Annual Picnic	0.00	0.00	0.00	0.0%
49400 · Raffle	0.00	5,000.00	-5,000.00	0.0%
49000 · Special Event Income - Other	0.00	5,000.00	-5,000.00	0.0%
<b>Total 49000 · Special Event Income</b>	<b>0.00</b>	<b>10,000.00</b>	<b>-10,000.00</b>	<b>0.0%</b>
49970 · Unobligated Funds Carryover	0.00	66,000.00	-66,000.00	0.0%
49980 · Chapter Transfers	0.00	10.00	-10.00	0.0%
<b>Total Income</b>	<b>274,209.89</b>	<b>443,660.00</b>	<b>-169,450.11</b>	<b>61.8%</b>
<b>Gross Profit</b>	<b>274,209.89</b>	<b>443,660.00</b>	<b>-169,450.11</b>	<b>61.8%</b>
<b>Expense</b>				
<b>61000 · Building and Grounds</b>				
61200 · Equipment and Tools	0.00	500.00	-500.00	0.0%
61400 · Services	1,266.85	8,040.00	-6,773.15	15.8%
<b>61500 · Supplies</b>				
61505 · B&G Supplies	100.10	8,000.00	-7,899.90	1.3%
61510 · EMS Supplies	0.00	7,500.00	-7,500.00	0.0%
61500 · Supplies - Other	0.00	15,500.00	-15,500.00	0.0%
<b>Total 61500 · Supplies</b>	<b>100.10</b>	<b>31,000.00</b>	<b>-30,899.90</b>	<b>0.3%</b>
61000 · Building and Grounds - Other	0.00	24,040.00	-24,040.00	0.0%
<b>Total 61000 · Building and Grounds</b>	<b>1,366.95</b>	<b>63,580.00</b>	<b>-62,213.05</b>	<b>2.1%</b>
61800 · Conservation Exp	0.00	7,000.00	-7,000.00	0.0%
62100 · Contract Services				

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02/06/23

Cash Basis

**Arlington-Fairfax Chapter, Inc - IWLA**  
**Profit & Loss Budget vs. Actual**  
**January through December 2023**

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget	
62110 · Accounting Services	100.00	3,600.00	-3,500.00	2.8%	
62115 · Admin Support	2,421.67	35,000.00	-32,578.33	6.9%	
62135 · IT	133.99	10,000.00	-9,866.01	1.3%	
62138 · Groundskeeper	0.00	35,000.00	-35,000.00	0.0%	
62140 · Legal Fees	0.00	4,000.00	-4,000.00	0.0%	
62150 · Outside Contract Services					
62155 · Trash Service	1,008.07	12,000.00	-10,991.93	8.4%	
62160 · Mowing Services	0.00	13,650.00	-13,650.00	0.0%	
62165 · Other	0.00	16,000.00	-16,000.00	0.0%	
62150 · Outside Contract Services - Other	0.00	41,650.00	-41,650.00	0.0%	
<b>Total 62150 · Outside Contract Services</b>	<b>1,008.07</b>	<b>83,300.00</b>	<b>-82,291.93</b>	<b>1.2%</b>	
62100 · Contract Services - Other	0.00	12,565,000.00	-12,565,000.00	0.0%	
<b>Total 62100 · Contract Services</b>	<b>3,663.73</b>	<b>12,735,900.00</b>	<b>-12,732,236.27</b>	<b>0.0%</b>	
62800 · Facilities and Equipment					
62870 · Property Insurance	14,349.50	597,000.00	-582,650.50	2.4%	
62880 · Real Estate, Personal Prop Tax	0.00	1,000.00	-1,000.00	0.0%	
62900 · Small Tools Under \$1500	0.00	0.00	0.00	0.0%	
63000 · Utilities					
63100 · Electricity	1,335.90	19,800.00	-18,464.10	6.7%	
63200 · Natural Gas	336.74	3,510.00	-3,173.26	9.6%	
63300 · Water & Sewer	169.58	700.00	-530.42	24.2%	
63000 · Utilities - Other	0.00	24,010.00	-24,010.00	0.0%	
<b>Total 63000 · Utilities</b>	<b>1,842.22</b>	<b>48,020.00</b>	<b>-46,177.78</b>	<b>3.8%</b>	
62800 · Facilities and Equipment - Other	0.00	85,010.00	-85,010.00	0.0%	
<b>Total 62800 · Facilities and Equipment</b>	<b>16,191.72</b>	<b>731,030.00</b>	<b>-714,838.28</b>	<b>2.2%</b>	
64000 · Program Expenses					
64100 · Building & Range Maintenance	0.00	0.00	0.00	0.0%	
64200 · Equipment Maintenance	0.00	0.00	0.00	0.0%	
64300 · Events	0.00	0.00	0.00	0.0%	
64400 · Program Supplies	314.40	15,000.00	-14,685.60	2.1%	
64500 · Range Officer Meetings	0.00	0.00	0.00	0.0%	
64600 · Registration Fees	0.00	0.00	0.00	0.0%	
64700 · Training	0.00	0.00	0.00	0.0%	
64800 · Other	0.00	0.00	0.00	0.0%	
64000 · Program Expenses - Other	0.00	15,000.00	-15,000.00	0.0%	
<b>Total 64000 · Program Expenses</b>	<b>314.40</b>	<b>30,000.00</b>	<b>-29,685.60</b>	<b>1.0%</b>	
65000 · Operations					
65005 · Bank Fees	0.00	0.00	0.00	0.0%	
65006 · Registration Fees	345.00	1,000.00	-655.00	34.5%	
65008 · Financial Processing Fees					
65009 · PayPal	3,383.30	6,000.00	-2,616.70	56.4%	
65010 · Square	350.00	1,500.00	-1,150.00	23.3%	
65011 · Other	0.00	400.00	-400.00	0.0%	
65008 · Financial Processing Fees - Other	0.00	7,900.00	-7,900.00	0.0%	
<b>Total 65008 · Financial Processing Fees</b>	<b>3,733.30</b>	<b>15,800.00</b>	<b>-12,066.70</b>	<b>23.6%</b>	
65015 · Books, Subscriptions, Reference	0.00	0.00	0.00	0.0%	
65030 · Equipment	0.00	1,000.00	-1,000.00	0.0%	
65040 · Postage, Mailing Service	341.32	4,000.00	-3,658.68	8.5%	
65060 · Printing and Copying	3,119.00	18,000.00	-14,881.00	17.3%	
65065 · Newsletter	0.00	0.00	0.00	0.0%	
65080 · Supplies	125.82	6,000.00	-5,874.18	2.1%	
65090 · Telephone, Telecommunications	390.37	4,500.00	-4,109.63	8.7%	
65000 · Operations - Other	0.00	42,400.00	-42,400.00	0.0%	

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02/06/23

Cash Basis

**Arlington-Fairfax Chapter, Inc - IWLA**  
**Profit & Loss Budget vs. Actual**  
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
<b>Total 65000 · Operations</b>	8,054.81	92,700.00	-84,645.19	8.7%
<b>65100 · Other Types of Expenses</b>				
65120 · Insurance - Liability, D and O	264.00	300.00	-36.00	88.0%
65150 · Memberships and Dues	0.00	500.00	-500.00	0.0%
65160 · Other Costs	0.00	1,000.00	-1,000.00	0.0%
65180 · President's Discetionary Fund	0.00	1,000.00	-1,000.00	0.0%
65100 · Other Types of Expenses - Other	0.00	2,500.00	-2,500.00	0.0%
<b>Total 65100 · Other Types of Expenses</b>	264.00	5,300.00	-5,036.00	5.0%
<b>66000 · Special Event Expenses</b>				
66010 · Special Events				
66011 · Annual Picnic	0.00	4,500.00	-4,500.00	0.0%
66012 · Childrens Christmas Party	0.00	7,500.00	-7,500.00	0.0%
66013 · Handicapped Picnic	0.00	2,200.00	-2,200.00	0.0%
66010 · Special Events - Other	0.00	14,200.00	-14,200.00	0.0%
<b>Total 66010 · Special Events</b>	0.00	28,400.00	-28,400.00	0.0%
66020 · Raffle Expenses	0.00	0.00	0.00	0.0%
66000 · Special Event Expenses - Other	0.00	14,200.00	-14,200.00	0.0%
<b>Total 66000 · Special Event Expenses</b>	0.00	42,600.00	-42,600.00	0.0%
<b>66500 · Grants &amp; Donations</b>				
66520 · Donations	0.00	3,000.00	-3,000.00	0.0%
66530 · Scholarships	0.00	20,000.00	-20,000.00	0.0%
66500 · Grants & Donations - Other	0.00	23,000.00	-23,000.00	0.0%
<b>Total 66500 · Grants &amp; Donations</b>	0.00	46,000.00	-46,000.00	0.0%
<b>68300 · Travel and Meetings</b>				
68310 · Conference, Convention, Meeting	0.00	1,000.00	-1,000.00	0.0%
68320 · Travel	0.00	500.00	-500.00	0.0%
68300 · Travel and Meetings - Other	0.00	1,500.00	-1,500.00	0.0%
<b>Total 68300 · Travel and Meetings</b>	0.00	3,000.00	-3,000.00	0.0%
<b>69000 · Capital Expenditures</b>				
69100 · Lands	0.00	5,000.00	-5,000.00	0.0%
69200 · Buildings	0.00	95,450.00	-95,450.00	0.0%
69300 · Equipment	0.00	0.00	0.00	0.0%
69000 · Capital Expenditures - Other	0.00	100,450.00	-100,450.00	0.0%
<b>Total 69000 · Capital Expenditures</b>	0.00	200,900.00	-200,900.00	0.0%
<b>Total Expense</b>	29,855.61	13,958,010.00	-13,928,154.39	0.2%
<b>Net Ordinary Income</b>	244,354.28	-13,514,350.00	13,758,704.28	-1.8%
<b>Net Income</b>	244,354.28	-13,514,350.00	13,758,704.28	-1.8%

**Arl/Fx Chapter, IWLA - Balance Sheet - As of 01-31-2023**

(Includes unrealized gains)

Account	Balance
<b>ASSETS</b>	
<b>Cash and Bank Accounts</b>	
Chapter Checking	117,272
Chapter Money Market	554,592
Membership	3,308
Petty Cash	1,321
Program Accounts	250,714
<b>TOTAL Cash and Bank Accounts</b>	<b>927,207</b>
<b>TOTAL ASSETS</b>	<b>927,207</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>LIABILITIES</b>	<b>0</b>
<b>EQUITY</b>	<b>927,207</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>927,207</b>

Program Account Activity  
01-01-2023 to 01-31-2023

Air Range

Beginning balance	\$36,428.76
Total additions	4,142.88
Total subtractions	6,168.06
Ending balance	\$34,403.00

Bull Run Muzzleloaders

Beginning balance	\$3,155.42
Total additions	140.00
Total subtractions	189.29
Ending balance	3,106.13

Cub Run Archers

Beginning balance	\$12,696.57
Total additions	3,251.82
Total subtractions	690.75
Ending balance	\$15,257.64

Education & Trainig

Beginning balance	\$31,291.70
Total additions	3,283.00
Total subtractions	464.72
Ending balance	\$34,109.98

Education & Training Trust

Beginning balance	\$17,927.77
Total additions	0.76
Total subtractions	0.00
Ending balance 4	\$17,928.53

Jr Chapter

Beginning balance	\$10,973.54
Total additions	0.00
Total subtractions	20.00
Ending balance	\$10,953.54

NO VA Sharp Shootwers

Beginning balance	\$3,756.65
Total additions	660.00
Total subtractions	264.00
Ending balance	\$4,152.65

Rifle-Pistol Range

Beginning balance	\$46,361.28
Total additions	201.00
Total subtractions	31.63
Ending balance	\$46,530.65

Skeet & Trap

Beginning balance	\$85,437.71
Checks -	1,891.57
Other withdrawals,	1,444.55
Deposits, credits	29,244.47
Ending balance	111,346.06

Target Archery

Beginning balance	\$10,758.28
Total additions	0.00
Total subtractions	323.71
Ending balance	\$10,434.57