

Arlington-Fairfax Chapter, Inc., Izaak Walton League of America
General Membership Meeting – Tuesday, January 17, 2023

1. ***CALL TO ORDER*** - The meeting was called to order at 7:30 PM by President Pamela Meara.
 - a) A quorum of regular members was present.
 - b) The Pledge of Allegiance and IWLA Pledge were conducted.
 - c) Chapter Officers and Board of Directors present were introduced:
 - i) President – Pamela Meara
 - ii) Vice President – Chris Rose
 - iii) Secretary – Sean Gagnon
 - iv) Treasurer – Bob Crisman
 - v) Membership – Benn Crandall
 - vi) Designated Director – Keith Kuck
 - vii) Designated Director – Steve Landry
 - viii) Designated Director – Dick Riemer
 - ix) Designated Director – Joe Turner
 - x) Designated Director – Jeff DelVecchio
 - xi) Director-at-Large – Oscar Starz
 - xii) Director-at-Large – Fred Ansick
 - xiii) Director-at-Large – Bob Hamilton
 - xiv) Director-at-Large – Don Early
 - d) Officers and Directors Absent
 - i) Designated Director – Jonathan Bukva
 - ii) Designated Director – John Seaberg
 - iii) Designated Director – Bob Brino
 - iv) Director-at-Large – Carl Armstrong
 - v) Director-at-Large – Todd Skipper
2. ***MEMBER TIME***
 - Mr. Starz stated that Cabella's has a "rounding up" program, and inquired if we are participating to receive funds from Cabella's as a conservation organization. Mr. Ansick stated that he would look into the Cabella's rounding up for conservation program.
 - Ms. Meara swore in two Junior Board members – Sophia Li (Secretary) and Elie Arkin (Director-at-Large).
3. ***PRESIDENT'S TIME***
 - Nothing was reported.
4. ***MINUTES/CORRESPONDENCE***
 - Minutes from the December 2022 General Membership Meeting were available for all to review. The minutes were revised to reflect that Ms. Suman Sanghera is an air pistol team member and not an air rifle team member. Mr. Kuck moved to approve the minute as revised, and the motion was adopted.
5. ***TREASURER'S REPORT***
 - Mr. Crisman presented the Budget Report, January through December 2022, to the Membership.
 - Income: \$406,688.70
 - Expenditures: \$375,985.96
 - Budget Remaining: \$30,702.74
6. ***MEMBERSHIP UPDATE***
 - Mr. Crandall provided an update on status of the Membership, stating that the Chapter currently has 1,803 memberships renewed for 2023, and 533 memberships have not yet renewed for 2023.

- Mr. Crandall moved to accept the candidates from the January New Member Orientation (those in attendance and those who were not able to attend) be voted into the Chapter. The motion was adopted, and 22 new members were admitted to the Chapter, 11 of whom were in attendance.

7. *SPECIAL COMMITTEES*

- Air Range
 - Mr. Kuck reminded those in attendance that the Air Range is open to the membership on Monday and Friday evenings. Please use sign-up genius to reserve a lane; signups are available 24 hours before practice starts.
 - The Air Range is currently supporting several youth and high school programs.
 - Mr. Starz stated that there are coaches willing and able to assist disabled shooters at the Air Range.
- Building & Grounds
 - Mr. Rose stated that baffle repairs at Rifle/Pistol will begin on January 23, 2023. The range will be closed in the mornings and will open at noon while construction is ongoing. Please check the Chapter calendar for most up-to-date information. The project will take approximately two weeks.
 - There was recently a power outage over Christmas holiday, and the front gate electric board was damaged. It has been repaired, but we are looking into updating the gate and finding a permanent fix.
 - We have received quotes for some of the cabinetry at the main Chapter fieldhouse for its upcoming renovations. Asbestos testing is required, and we are currently scheduling the testing.
 - Log splitting for firewood will start soon.
 - Youth Chapter and Scouts are looking for volunteer opportunities, please let Mr. Rose know if you have any projects you would like assistance on.
- Communication
 - Ms. Meara stated that the eBlast is sent to all members on the 1st day of each month and if it is not received, members should contact the Chapter office to ensure their correct email is on file. The most current Chapter information is on the Chapter website.
 - Ms. Meara reminded those in attendance that the speed limit at the Chapter is 10 MPH.
- Education and Training
 - Ms. Meara (for Mr. Seaberg) stated that the Chapter recently had a metallic reloading course, and that the classes for the first 6 months of the year have been posted. There is a Range Safety Officer course and Pistol Coach class upcoming.
- Field Archery
 - Mr. Riemer introduced Fred Ansick as the manager of the outdoor range. There will be a spring cleanup work party soon.
 - Archery 101 classes are held regularly; January is full but there are openings for February.
 - There are also more advanced 5-week archery classes.
 - Mr. Riemer reminded those in attendance that crossbows are only allowed at the crossbow station.
 - Mr. Riemer stated that a deer in Fairfax County recently tested positive for Chronic Wasting Disease (CWD). No changes have been published by DWR regarding CWD in Fairfax County,

but Fairfax County is likely to be put into the CWD quarantine area. Mr. Ansick reminded those in attendance that deer harvested in Loudoun County cannot be taken to the Chapter for cleaning given that Loudoun County is a CWD quarantine area. Mr. Riemer stated that CWD testing is free.

- Rifle-Pistol
 - Mr. Landry reiterated the information regarding the upcoming baffle repairs.
 - The baffles are in reasonably good shape, but this project will extend the life of the baffles and save the Chapter thousands of dollars.
 - The range is currently open Noon – 4pm for winter hours.
 - There are volunteer opportunities on sign-up genius.
 - There will be a short range day on Sunday, January 29th. A member asked if drawing from the holster was allowed on short range day. Mr. Landry stated that drawing from the holster is now allowed.
 - Mr. Gagnon asked if there was still a need for RSOs at the Rifle/Pistol range. Mr. Landry stated that yes, more RSOs are needed. If you are interested in being an RSO, please send him an email.
 - Mr. Hamilton stated that there is a bullseye pistol league that meets on the first Sunday of the month, and it usually starts in March/April. The current flyer is on the bulletin board.
 - Mr. Landry also stated that there are monthly service rifle matches; all information is on the Chapter website.
- Skeet/Trap
 - Mr. Crandall stated that Skeet/Trap range is open on Wednesdays, Fridays, Saturdays, and Sundays. The range is currently closed on Sundays for the annual winter league.
 - There are still a few openings on teams as substitutes for winter league.
- Target Archery
 - Mr. DelVecchio provided an overview of facilities available at Target Archery. There is a 70-meter Olympic target range with 11 lanes.
 - The Range is open 8:00AM to sundown.
 - We also have a Junior Olympic Archery Development (JOAD) program and other educational opportunities.
 - A JOAD 3D program is planned as well.
- Youth
 - Mr. Turner stated that the Junior Chapter is very active, and that he is looking for additional coaches and volunteers to help. All programs at the Chapter are run by volunteers.
- Shenandoah Property
 - Mr. Ansick informed those in attendance that the Chapter owns a piece of property in Shenandoah County that is available for membership use. Information on how to reserve the property is on the Chapter website.
 - A member asked if Scouts have utilized the property yet. Mr. Ansick stated that he is unaware of any scouts using the property, but that he would like to see them utilize it.

8. **OLD BUSINESS**

- None.

9. ***NEW BUSINESS***

- Mr. Kuck stated that the Air Range is hosting a new raffle. Tickets are \$20 and he is planning on selling 200 tickets.
- Mr. Starz asked when scholarship information will be posted. Ms. Meara stated that Scholarship information is usually made available after the February Board of Directors meeting.

10. ***OTHER MATTERS THAT MAY PROPERLY BE BROUGHT BEFORE THE BOARD***

- The Chapter is a 501(c)(3) organization that participates in Amazon Smile. Members using Amazon may participate in the program at no cost and designate the Chapter for receipt of Amazon Smile funds.

11. ***ANNOUNCEMENTS***

- See Chapter Calendar for most current information related to the Chapter.
<https://wp.arlingtonfairfax-iwla.org/>.

The meeting adjourned at 8:20 PM

Signed: Sean Gagnon,

Secretary

Arlington-Fairfax Chapter, Inc - IWLA
Profit & Loss Budget vs. Actual
 January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41000 · Dues				
41023 · 2023 Chapter	273,106.37	345,000.00	-71,893.63	79.2%
Total 41000 · Dues	273,106.37	345,000.00	-71,893.63	79.2%
41900 · Contract Income	0.00	0.00	0.00	0.0%
42000 · Donations				
42300 · Donations - Restricted	0.00	0.00	0.00	0.0%
42600 · Donations - Unrestricted	596.00	1,000.00	-404.00	59.6%
42000 · Donations - Other	220.00	1,000.00	-780.00	22.0%
Total 42000 · Donations	816.00	2,000.00	-1,184.00	40.8%
43900 · Grant Income	0.00	5,000.00	-5,000.00	0.0%
44000 · Interest Income	277.52	850.00	-572.48	32.6%
45000 · Program Income				
45100 · Program Fees	0.00	2,500.00	-2,500.00	0.0%
45200 · Program Supply Sales	0.00	0.00	0.00	0.0%
45300 · Events	0.00	3,600.00	-3,600.00	0.0%
45400 · Training	0.00	800.00	-800.00	0.0%
45500 · Other	0.00	0.00	0.00	0.0%
45000 · Program Income - Other	0.00	6,900.00	-6,900.00	0.0%
Total 45000 · Program Income	0.00	13,800.00	-13,800.00	0.0%
46000 · Miscellaneous Income	10.00	1,000.00	-990.00	1.0%
49000 · Special Event Income				
49100 · Special Events Contributions				
49012 · Childrens Christmas Party	0.00	0.00	0.00	0.0%
49013 · Handicapped Picnic	0.00	0.00	0.00	0.0%
49100 · Special Events Contributions - Other	0.00	0.00	0.00	0.0%
Total 49100 · Special Events Contributions	0.00	0.00	0.00	0.0%
49200 · Annual Picnic	0.00	0.00	0.00	0.0%
49400 · Raffle	0.00	5,000.00	-5,000.00	0.0%
49000 · Special Event Income - Other	0.00	5,000.00	-5,000.00	0.0%
Total 49000 · Special Event Income	0.00	10,000.00	-10,000.00	0.0%
49970 · Unobligated Funds Carryover	0.00	66,000.00	-66,000.00	0.0%
49980 · Chapter Transfers	0.00	10.00	-10.00	0.0%
Total Income	274,209.89	443,660.00	-169,450.11	61.8%
Gross Profit	274,209.89	443,660.00	-169,450.11	61.8%
Expense				
61000 · Building and Grounds				
61200 · Equipment and Tools	0.00	500.00	-500.00	0.0%
61400 · Services	1,266.85	8,040.00	-6,773.15	15.8%
61500 · Supplies				
61505 · B&G Supplies	100.10	8,000.00	-7,899.90	1.3%
61510 · EMS Supplies	0.00	7,500.00	-7,500.00	0.0%
61500 · Supplies - Other	0.00	15,500.00	-15,500.00	0.0%
Total 61500 · Supplies	100.10	31,000.00	-30,899.90	0.3%
61000 · Building and Grounds - Other	0.00	24,040.00	-24,040.00	0.0%
Total 61000 · Building and Grounds	1,366.95	63,580.00	-62,213.05	2.1%
61800 · Conservation Exp	0.00	7,000.00	-7,000.00	0.0%
62100 · Contract Services				

2:49 PM

02/06/23

Cash Basis

Arlington-Fairfax Chapter, Inc - IWLA
Profit & Loss Budget vs. Actual
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget	
62110 · Accounting Services	100.00	3,600.00	-3,500.00	2.8%	
62115 · Admin Support	2,421.67	35,000.00	-32,578.33	6.9%	
62135 · IT	133.99	10,000.00	-9,866.01	1.3%	
62138 · Groundskeeper	0.00	35,000.00	-35,000.00	0.0%	
62140 · Legal Fees	0.00	4,000.00	-4,000.00	0.0%	
62150 · Outside Contract Services					
62155 · Trash Service	1,008.07	12,000.00	-10,991.93	8.4%	
62160 · Mowing Services	0.00	13,650.00	-13,650.00	0.0%	
62165 · Other	0.00	16,000.00	-16,000.00	0.0%	
62150 · Outside Contract Services - Other	0.00	41,650.00	-41,650.00	0.0%	
Total 62150 · Outside Contract Services	1,008.07	83,300.00	-82,291.93	1.2%	
62100 · Contract Services - Other	0.00	12,565,000.00	-12,565,000.00	0.0%	
Total 62100 · Contract Services	3,663.73	12,735,900.00	-12,732,236.27	0.0%	
62800 · Facilities and Equipment					
62870 · Property Insurance	14,349.50	597,000.00	-582,650.50	2.4%	
62880 · Real Estate, Personal Prop Tax	0.00	1,000.00	-1,000.00	0.0%	
62900 · Small Tools Under \$1500	0.00	0.00	0.00	0.0%	
63000 · Utilities					
63100 · Electricity	1,335.90	19,800.00	-18,464.10	6.7%	
63200 · Natural Gas	336.74	3,510.00	-3,173.26	9.6%	
63300 · Water & Sewer	169.58	700.00	-530.42	24.2%	
63000 · Utilities - Other	0.00	24,010.00	-24,010.00	0.0%	
Total 63000 · Utilities	1,842.22	48,020.00	-46,177.78	3.8%	
62800 · Facilities and Equipment - Other	0.00	85,010.00	-85,010.00	0.0%	
Total 62800 · Facilities and Equipment	16,191.72	731,030.00	-714,838.28	2.2%	
64000 · Program Expenses					
64100 · Building & Range Maintenance	0.00	0.00	0.00	0.0%	
64200 · Equipment Maintenance	0.00	0.00	0.00	0.0%	
64300 · Events	0.00	0.00	0.00	0.0%	
64400 · Program Supplies	314.40	15,000.00	-14,685.60	2.1%	
64500 · Range Officer Meetings	0.00	0.00	0.00	0.0%	
64600 · Registration Fees	0.00	0.00	0.00	0.0%	
64700 · Training	0.00	0.00	0.00	0.0%	
64800 · Other	0.00	0.00	0.00	0.0%	
64000 · Program Expenses - Other	0.00	15,000.00	-15,000.00	0.0%	
Total 64000 · Program Expenses	314.40	30,000.00	-29,685.60	1.0%	
65000 · Operations					
65005 · Bank Fees	0.00	0.00	0.00	0.0%	
65006 · Registration Fees	345.00	1,000.00	-655.00	34.5%	
65008 · Financial Processing Fees					
65009 · PayPal	3,383.30	6,000.00	-2,616.70	56.4%	
65010 · Square	350.00	1,500.00	-1,150.00	23.3%	
65011 · Other	0.00	400.00	-400.00	0.0%	
65008 · Financial Processing Fees - Other	0.00	7,900.00	-7,900.00	0.0%	
Total 65008 · Financial Processing Fees	3,733.30	15,800.00	-12,066.70	23.6%	
65015 · Books, Subscriptions, Reference	0.00	0.00	0.00	0.0%	
65030 · Equipment	0.00	1,000.00	-1,000.00	0.0%	
65040 · Postage, Mailing Service	341.32	4,000.00	-3,658.68	8.5%	
65060 · Printing and Copying	3,119.00	18,000.00	-14,881.00	17.3%	
65065 · Newsletter	0.00	0.00	0.00	0.0%	
65080 · Supplies	125.82	6,000.00	-5,874.18	2.1%	
65090 · Telephone, Telecommunications	390.37	4,500.00	-4,109.63	8.7%	
65000 · Operations - Other	0.00	42,400.00	-42,400.00	0.0%	

2:49 PM

02/06/23

Cash Basis

Arlington-Fairfax Chapter, Inc - IWLA
Profit & Loss Budget vs. Actual
 January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Total 65000 · Operations	8,054.81	92,700.00	-84,645.19	8.7%
65100 · Other Types of Expenses				
65120 · Insurance - Liability, D and O	264.00	300.00	-36.00	88.0%
65150 · Memberships and Dues	0.00	500.00	-500.00	0.0%
65160 · Other Costs	0.00	1,000.00	-1,000.00	0.0%
65180 · President's Discetionary Fund	0.00	1,000.00	-1,000.00	0.0%
65100 · Other Types of Expenses - Other	0.00	2,500.00	-2,500.00	0.0%
Total 65100 · Other Types of Expenses	264.00	5,300.00	-5,036.00	5.0%
66000 · Special Event Expenses				
66010 · Special Events				
66011 · Annual Picnic	0.00	4,500.00	-4,500.00	0.0%
66012 · Childrens Christmas Party	0.00	7,500.00	-7,500.00	0.0%
66013 · Handicapped Picnic	0.00	2,200.00	-2,200.00	0.0%
66010 · Special Events - Other	0.00	14,200.00	-14,200.00	0.0%
Total 66010 · Special Events	0.00	28,400.00	-28,400.00	0.0%
66020 · Raffle Expenses	0.00	0.00	0.00	0.0%
66000 · Special Event Expenses - Other	0.00	14,200.00	-14,200.00	0.0%
Total 66000 · Special Event Expenses	0.00	42,600.00	-42,600.00	0.0%
66500 · Grants & Donations				
66520 · Donations	0.00	3,000.00	-3,000.00	0.0%
66530 · Scholarships	0.00	20,000.00	-20,000.00	0.0%
66500 · Grants & Donations - Other	0.00	23,000.00	-23,000.00	0.0%
Total 66500 · Grants & Donations	0.00	46,000.00	-46,000.00	0.0%
68300 · Travel and Meetings				
68310 · Conference, Convention, Meeting	0.00	1,000.00	-1,000.00	0.0%
68320 · Travel	0.00	500.00	-500.00	0.0%
68300 · Travel and Meetings - Other	0.00	1,500.00	-1,500.00	0.0%
Total 68300 · Travel and Meetings	0.00	3,000.00	-3,000.00	0.0%
69000 · Capital Expenditures				
69100 · Lands	0.00	5,000.00	-5,000.00	0.0%
69200 · Buildings	0.00	95,450.00	-95,450.00	0.0%
69300 · Equipment	0.00	0.00	0.00	0.0%
69000 · Capital Expenditures - Other	0.00	100,450.00	-100,450.00	0.0%
Total 69000 · Capital Expenditures	0.00	200,900.00	-200,900.00	0.0%
Total Expense	29,855.61	13,958,010.00	-13,928,154.39	0.2%
Net Ordinary Income	244,354.28	-13,514,350.00	13,758,704.28	-1.8%
Net Income	244,354.28	-13,514,350.00	13,758,704.28	-1.8%

Arl/Fx Chapter, IWLA - Balance Sheet - As of 01-31-2023

(Includes unrealized gains)

Account	Balance
ASSETS	
Cash and Bank Accounts	
Chapter Checking	117,272
Chapter Money Market	554,592
Membership	3,308
Petty Cash	1,321
Program Accounts	250,714
TOTAL Cash and Bank Accounts	927,207
TOTAL ASSETS	927,207
LIABILITIES & EQUITY	
LIABILITIES	0
EQUITY	927,207
TOTAL LIABILITIES & EQUITY	927,207

Program Account Activity
01-01-2023 to 01-31-2023

Air Range

Beginning balance	\$36,428.76
Total additions	4,142.88
Total subtractions	6,168.06
Ending balance	\$34,403.00

Bull Run Muzzleloaders

Beginning balance	\$3,155.42
Total additions	140.00
Total subtractions	189.29
Ending balance	3,106.13

Cub Run Archers

Beginning balance	\$12,696.57
Total additions	3,251.82
Total subtractions	690.75
Ending balance	\$15,257.64

Education & Trainig

Beginning balance	\$31,291.70
Total additions	3,283.00
Total subtractions	464.72
Ending balance	\$34,109.98

Education & Training Trust

Beginning balance	\$17,927.77
Total additions	0.76
Total subtractions	0.00
Ending balance 4	\$17,928.53

Jr Chapter

Beginning balance	\$10,973.54
Total additions	0.00
Total subtractions	20.00
Ending balance	\$10,953.54

NO VA Sharp Shootwers

Beginning balance	\$3,756.65
Total additions	660.00
Total subtractions	264.00
Ending balance	\$4,152.65

Rifle-Pistol Range

Beginning balance	\$46,361.28
Total additions	201.00
Total subtractions	31.63
Ending balance	\$46,530.65

Skeet & Trap

Beginning balance	\$85,437.71
Checks -	1,891.57
Other withdrawals,	1,444.55
Deposits, credits	29,244.47
Ending balance	111,346.06

Target Archery

Beginning balance	\$10,758.28
Total additions	0.00
Total subtractions	323.71
Ending balance	\$10,434.57