

Arlington-Fairfax Chapter, Inc., Izaak Walton League of America
General Membership Meeting – Tuesday, September 20, 2022

1. **CALL TO ORDER** The meeting was called to order at 7:30 PM by President Pamela Meara.

- a) A quorum of regular members was present.
- b) The Pledge of Allegiance and IWLA Pledge were conducted.
- c) Chapter Officers and Board of Directors present were introduced:
 - i) President – Pamela Meara
 - ii) Vice President – Chris Rose
 - iii) Secretary – Sean Gagnon
 - iv) Treasurer – Bob Crisman
 - v) Membership – Benn Crandall
 - vi) Designated Director – Keith Kuck
 - vii) Designated Director – Dick Riemer
 - viii) Designated Director – John Seaberg
 - ix) Designated Director – Joe Turner
 - x) Designated Director – Jeff Del Vecchio
 - xi) Designated Director – Jon Bukva
 - xii) Director-at-Large – Oscar Starz
 - xiii) Director-at-Large – Fred Ansick
 - xiv) Director-at-Large – Todd Skipper
 - xv) Director-at-Large – Don Early

2. **MEMBER TIME**

- Nothing brought before the membership.

3. **PRESIDENT'S TIME**

- Nothing brought before the membership.

4. **MINUTES/CORRESPONDENCE**

- Minutes from the August 2022 General Membership Meeting were available for all to review. The minutes were amended to reflect that more than one member was voted into the Chapter, and that the Youth Chapter has 250 members. The minutes were approved as amended.

5. **TREASURER'S REPORT**

- Mr. Crisman presented the Budget Report through the end of August 2022 to the Membership.
 - Income: \$400,083.75
 - Expenditures: \$180,195.70
 - Budget Remaining: \$219,488.05
- Mr. Crisman stated that he is currently working on a draft 2023 Chapter budget, and he would appreciate input. A draft budget will be submitted to the Board of Directors' soon.

6. **MEMBERSHIP UPDATE**

- Mr. Crandall provided an update on status of the Membership, stating that the Chapter currently has 2,243 memberships accounted for, and that the next New Member Orientation will be on October 1, 2022.
- Mr. Crandall moved to accept the candidates from the September New Member Orientation (those in attendance and those who were not able to attend) be voted into the Chapter. The motion was adopted, and 24 new members were admitted to the Chapter.

7. **SPECIAL COMMITTEES**

- Air Range
 - Mr. Kuck stated that the Air Range is open for member use on Mondays and Friday evenings, and that he has participants as young as 3 years old. Local high schools utilize the Air Range on the other days of the week.
 - Mr. Kuck stated that he is working with the U.S. Naval Academy to acquire their old target system, which is the same as ours and we can purchase for a significant discount for redundancy purposes.
 - Mr. Kuck stated that he will be going to WVU soon to retrieve the rest of the equipment the Chapter purchased from WVU.

- An Eagle Scout project has been proposed to paint two exterior walls at the Air Range.
- Mr. Starz stated that the Chapter has the capability to train and teach physically disabled shooters. Additionally, smallbore rifle/pistol is on Friday evenings at the Rifle/Pistol range until the fall time change.
- Awards and Grants
 - Mr. Dwyier presented the 110% Growth Award from National IWL A to Mr. Turner for growth of the Junior Chapter. Mr. Turner stated that all thanks goes to the designated directors which grow youth activities at their individual disciplines.
 - Mr. Dwyier presented the Chapter Retention Award from IWL A National to Mr. Crandall.
 - Mr. Dwyier presented the Best Chapter Newsletter award from IWL A National to Mr. Tim Terrell.
 - Ms. Meara presented Chapter VIP awards to Mr. Dick Riemer and Mr. Mark Gauntner. The Chapter VIP Award was created in 2016 to recognize Chapter members that have volunteered for over 15 years.
 - Mr. Riemer joined the Chapter in 1989 and has been Director of Field Archery since 2014. He is a USA Archery certified instructor and is the lead on the monthly Archery 101 class that teaches basic archery skills to young and old. He provides archery instruction to the scouts that visit IWL A as well as Fairfax and Prince William County classes. Mr. Riemer is a liaison for the Fairfax County Deer Management Program and oversees a group of qualifiers in Cub Run Archers.
 - Mr. Gauntner for his dedication to field archery has been the IWL A Archery Range Captain and the Cub Run Archers Director of 3-D tournaments. He currently holds the position of Vice President in Cub Run Archers and is a USA Archery certified instructor required for IWL A archery classes. He is a certified Master Instructor for Virginia Dept of Wildlife Resources (DWR), is the lead on the newly created Archery 201 class that teaches intermediate archery skills, and is working with the Director of Field Archery and Cub Run officers to create an Archery 301 class for advanced archery skills. Mr. Gauntner is a certified International Bowhunter Education Program instruction offering this certification to IWL A members and is a liaison for the Fairfax County Deer Management Program and a Cub Run Archers qualifier for this program.
 - Mr. Dwyier stated that he is currently working on the FONRA grant.
- Building & Grounds
 - Mr. Rose stated that the current large project is the repairs to the Rifle/Pistol berm. Dirt has been pushed back up and needs to be seeded/strawed.
 - The next big project will be the remodeling of the Skeet/Trap clubhouse, which is planned to start on October 11, 2022.
 - Once the Skeet/Trap clubhouse is complete, work will commence on the Chapter fieldhouse. Once complete, all Chapter primary buildings will be up to speed and Buildings and Grounds will shift to maintenance.
- Communication
 - The Chapter speed limit is 10 mph.
 - Ms. Meara reminded those in attendance that the Chapter sends out a monthly eBlast at the beginning of each month. The next gun show is the weekend of September 30th; the Chapter will have a table.
 - Mr. Skipper announced that all of the raffle tickets for the Glock 43 had been sold, raising \$4,000 for the youth shotgun team. Mr. Skipper asked for a volunteer to draw the winning ticket, a new member volunteered, and Ms. Pamela Meara won the firearm.
- Conservation
 - Mr. Bukva stated that he needs to obtain the contact information for our Adopt-a-Highway program. This is a good way to get volunteer hours.
- Education and Training
 - Mr. Seaberg provided an update on Education and Training opportunities. In the last few months of the year there will be a CCW class, two shotgun classes, shotgun reloading class, and an RSO class.
 - Copies of the training schedule are by the door and on the Chapter website.
 - Training schedule for next year is currently in development.
 - Mr. Seaberg stated that he is looking into setting up a Maryland handgun permit course due to rising demand.

- Field Archery
 - Mr. Riemer stated that the ranges are in great shape and introduced Mr. Fred Ansick, who manages the outdoor range.
 - There are monthly Archery 101 classes, and Mr. Mark Gauntner teaches Archery 201 classes.
 - Mr. Riemer reminded those in attendance that broadhead arrows are only allowed on broadhead specific targets.
- Skeet/Trap
 - Mr. Crandall stated that there will be a trap shoot on October 2nd and that volunteers are needed. If you volunteer, you will receive two free rounds of skeet or trap.
- Target Archery
 - Mr. Del Vecchio stated that target archery opportunities are available both indoors and outdoors. There is an upcoming FITA shoot on November 12 and 13, 2022.
 - The Archery JOAD program is for youths 8 to 18 years old, we also have adult classes.
 - All coaches are USA Archery National Level 2 or higher certified coaches.
 - A recent work party re-cored the targets at the Olympic archery range.
- Youth
 - Mr. Turner stated that the youth chapter is very active, and there are opportunities for all..

8. **OLD BUSINESS**

- Nothing to report.

9. **NEW BUSINESS**

- Mr. Twitchell stated that he recently noticed that two metal action targets at Rifle/Pistol appear to have been broken on purpose. He reminded those in attendance that only aimed fire at the center of the metal action targets is allowed.
- Mr. Twitchell also stated that Bull Run Muzzleloaders is on the third Sunday of every month, all are welcome.

10. **ANNOUNCEMENTS**

- See Chapter Calendar for current list of events, which is frequently updated to reflect evolving conditions
<https://wp.arlingtonfairfax-iwla.org/>.

The meeting adjourned at 8:19 PM

Signed: Sean Gagnon, Secretary

7:59 PM

09/03/22

Cash Basis

Arlington-Fairfax Chapter, Inc - IWLA
Profit & Loss Budget vs. Actual
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41000 · Dues				
41022 · 2022 Chapter	350,743.75	335,000.00	15,743.75	104.7%
Total 41000 · Dues	350,743.75	335,000.00	15,743.75	104.7%
42000 · Donations				
42600 · Donations - Unrestricted	17,243.64	500.00	16,743.64	3,448.7%
Total 42000 · Donations	17,243.64	500.00	16,743.64	3,448.7%
43900 · Grant Income	5,000.00	50,000.00	-45,000.00	10.0%
44000 · Interest Income	566.86	940.00	-373.14	60.3%
45000 · Program Income				
45100 · Program Fees	1,375.00	0.00	1,375.00	100.0%
45500 · Other	0.00	1,500.00	-1,500.00	0.0%
Total 45000 · Program Income	1,375.00	1,500.00	-125.00	91.7%
46000 · Miscellaneous Income	1,154.50	2,500.00	-1,345.50	46.2%
49000 · Special Event Income				
49100 · Special Events Contributions				
49011 · Annual Picnic	0.00	2,000.00	-2,000.00	0.0%
49012 · Childrens Christmas Party	0.00	2,000.00	-2,000.00	0.0%
49013 · Handicapped Picnic	0.00	2,000.00	-2,000.00	0.0%
Total 49100 · Special Events Contributions	0.00	6,000.00	-6,000.00	0.0%
49200 · Annual Picnic	0.00	2,200.00	-2,200.00	0.0%
49400 · Raffle	0.00	12,000.00	-12,000.00	0.0%
Total 49000 · Special Event Income	0.00	20,200.00	-20,200.00	0.0%
49970 · Unobligated Funds Carryover	24,000.00	28,500.00	-4,500.00	84.2%
49980 · Chapter Transfers	0.00	35,000.00	-35,000.00	0.0%
Total Income	400,083.75	474,140.00	-74,056.25	84.4%
Gross Profit	400,083.75	474,140.00	-74,056.25	84.4%
Expense				
61000 · Building and Grounds				
61200 · Equipment and Tools	0.00	500.00	-500.00	0.0%
61400 · Services	440.00	8,040.00	-7,600.00	5.5%
61500 · Supplies				
61505 · B&G Supplies	4,174.86	8,000.00	-3,825.14	52.2%
61510 · EMS Supplies	0.00	7,500.00	-7,500.00	0.0%
Total 61500 · Supplies	4,174.86	15,500.00	-11,325.14	26.9%
Total 61000 · Building and Grounds	4,614.86	24,040.00	-19,425.14	19.2%
61800 · Conservation Exp	1,125.00	7,000.00	-5,875.00	16.1%
62100 · Contract Services				
62110 · Accounting Services	700.00	3,600.00	-2,900.00	19.4%
62115 · Admin Support	24,570.84	30,000.00	-5,429.16	81.9%
62135 · IT	2,604.94	10,000.00	-7,395.06	26.0%

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Profit & Loss Budget vs. Actual
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
62138 · Groundskeeper	0.00	35,000.00	-35,000.00	0.0%
62140 · Legal Fees	2,726.33	500.00	2,226.33	545.3%
62150 · Outside Contract Services				
62155 · Trash Service	7,408.42	10,000.00	-2,591.58	74.1%
62160 · Mowing Services	8,840.00	13,650.00	-4,810.00	64.8%
62165 · Other	1,932.76	1,000.00	932.76	193.3%
Total 62150 · Outside Contract Services	18,181.18	24,650.00	-6,468.82	73.8%
Total 62100 · Contract Services	48,743.29	103,750.00	-55,006.71	47.0%
62800 · Facilities and Equipment				
62870 · Property Insurance	48,734.86	60,000.00	-11,265.14	81.2%
62880 · Real Estate, Personal Prop Tax	494.59	1,050.00	-555.41	47.1%
63000 · Utilities				
63100 · Electricity	11,501.67	18,000.00	-6,498.33	63.9%
63200 · Natural Gas	1,747.35	2,500.00	-752.65	69.9%
63300 · Water & Sewer	480.18	600.00	-119.82	80.0%
Total 63000 · Utilities	14,141.47	21,100.00	-6,958.53	67.0%
Total 62800 · Facilities and Equipment	63,370.92	82,150.00	-18,779.08	77.1%
64000 · Program Expenses				
64100 · Building & Range Maintenance	241.64	0.00	241.64	100.0%
64400 · Program Supplies	4,294.86	10,000.00	-5,705.14	42.9%
64800 · Other	0.00	1,000.00	-1,000.00	0.0%
Total 64000 · Program Expenses	4,536.50	11,000.00	-6,463.50	41.2%
65000 · Operations				
65005 · Bank Fees	10.00	0.00	10.00	100.0%
65006 · Registration Fees	3,305.00	1,000.00	2,305.00	330.5%
65008 · Financial Processing Fees				
65009 · PayPal	3,901.25	3,000.00	901.25	130.0%
65010 · Square	733.78	1,000.00	-266.22	73.4%
Total 65008 · Financial Processing Fees	4,635.03	4,000.00	635.03	115.9%
65030 · Equipment	1,108.68	1,000.00	108.68	110.9%
65040 · Postage, Mailing Service	2,441.73	4,000.00	-1,558.27	61.0%
65060 · Printing and Copying	8,538.20	3,000.00	5,538.20	284.6%
65065 · Newsletter	3,240.00	8,000.00	-4,760.00	40.5%
65080 · Supplies	4,470.04	6,000.00	-1,529.96	74.5%
65090 · Telephone, Telecommunications	2,860.05	4,000.00	-1,139.95	71.5%
Total 65000 · Operations	30,608.73	31,000.00	-391.27	98.7%
65100 · Other Types of Expenses				
65150 · Memberships and Dues	0.00	500.00	-500.00	0.0%
65160 · Other Costs	256.35	1,000.00	-743.65	25.6%
65180 · President's Discetionary Fund	0.00	1,000.00	-1,000.00	0.0%
Total 65100 · Other Types of Expenses	256.35	2,500.00	-2,243.65	10.3%
66000 · Special Event Expenses				
66010 · Special Events				
66011 · Annual Picnic	323.00	4,500.00	-4,177.00	7.2%

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	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
66012 · Childrens Christmas Party	0.00	7,500.00	-7,500.00	0.0%
66013 · Handicapped Picnic	1,689.25	2,200.00	-510.75	76.8%
Total 66010 · Special Events	2,012.25	14,200.00	-12,187.75	14.2%
Total 66000 · Special Event Expenses	2,012.25	14,200.00	-12,187.75	14.2%
66500 · Grants & Donations				
66520 · Donations	1,500.00	2,000.00	-500.00	75.0%
66530 · Scholarships	20,000.00	20,000.00	0.00	100.0%
Total 66500 · Grants & Donations	21,500.00	22,000.00	-500.00	97.7%
68300 · Travel and Meetings				
68310 · Conference, Convention, Meeting	0.00	1,000.00	-1,000.00	0.0%
68320 · Travel	0.00	500.00	-500.00	0.0%
Total 68300 · Travel and Meetings	0.00	1,500.00	-1,500.00	0.0%
69000 · Capital Expenditures				
69100 · Lands	0.00	10,000.00	-10,000.00	0.0%
69200 · Buildings	3,827.80	165,000.00	-161,172.20	2.3%
Total 69000 · Capital Expenditures	3,827.80	175,000.00	-171,172.20	2.2%
Total Expense	180,595.70	474,140.00	-293,544.30	38.1%
Net Ordinary Income	219,488.05	0.00	219,488.05	100.0%
Net Income	219,488.05	0.00	219,488.05	100.0%

Arl/Fx Chapter, IWLA - Balance Sheet - As of 08-31-2022

(Includes unrealized gains)

Account	Balance
ASSETS	
Cash and Bank Accounts	
Chapter Checking	25,557
Chapter Money Market	443,712
Membership	1,308
Petty Cash	1,321
Program Accounts	252,550
TOTAL Cash and Bank Accounts	724,448
TOTAL ASSETS	724,448
LIABILITIES & EQUITY	
LIABILITIES	0
EQUITY	724,448
TOTAL LIABILITIES & EQUITY	724,448

Program Account Activity
08-01-2022 to 08-31-2022

Air Range

Beginning balance	\$42,105.40
Total additions	14,980.00
Total subtractions	2,520.03
Ending balance	\$54,565.37

NO VA Sharp Shooters

Beginning balance	\$3,720.01
Total additions	0.00
Total subtractions	0.00
Ending balance	\$3,720.01

Bull Run Muzzleloaders

Beginning balance	\$3,219.50
Total additions	120.00
Total subtractions	172.77
Ending balance	\$3,166.73

Rifle-Pistol Range

Beginning balance	\$45,020.15
Total additions	617.00
Total subtractions	0.00
Ending balance	\$48,949.64

Cub Run Archers

Beginning balance	\$9,552.63
Total additions	535.46
Total subtractions	1,149.62
Ending balance	\$8,938.47

Rifle-Pistol Range - Debit Card ACCOUNT CL

Beginning balance	\$0.00
Total additions	0.00
Total subtractions	0.00
Ending balance	\$0.00

Education & Trainig

Beginning balance	\$21,968.86
Total additions	5,744.00
Total subtractions	1,759.58
Ending balance	\$25,953.28

Skeet & Trap

Beginning balance	\$121,735.09
Checks -	755.88
Other withdrawals,	168.34
Deposits, credits	7,342.04
Ending balance	128,152.91

Education & Training Trust

Beginning balance	\$17,924.01
Total additions	0.76
Total subtractions	0.00
Ending balance 4	\$17,924.77

Target Archery

Beginning balance	\$12,215.69
Total additions	0.00
Total subtractions	1,302.90
Ending balance	\$10,912.79

Jr Chapter

Beginning balance	\$11,276.54
Total additions	34.00
Total subtractions	0.00
Ending balance	\$11,310.54