

Arlington Fairfax Chapter, Inc. Izaak Walton league of America
General Membership Meeting
July 21, 2026
Minutes

1. CALL TO ORDER Time:

- a. Pledge of Allegiance
- b. IWLA Pledge
- c. Introduction of Officer and Director

2. MEMBERSHIP UPDATE

- No report.

3. MEMBERS TIME

- Bob Walla asked for the status update of the RP baffle replacement. He noted that the condition of the baffles is deteriorating rapidly and the Chapter would be liable for any injuries suffer should they collapse and someone was injured.

Brian Hickerson gave him an update based on his understanding. He noted that the proceeds from the Shenandoah Co. property were to be earmarked for the baffle replacement and the BOD will take action when the RP range presents a proposal. (Chip Chidester, RP Director was on in attendance.)

4. PRESIDENT'S TIME

- Pam Meara reported that she had just returned from the IWLA National convention in Minneapolis. In her role on as President of the IWLA Endowment, she reported that 39 of 55 grant applications were approved. The 39 grants provided \$146,000 in assistance for non-infrastructure chapter projects and activities. The funding for grants comes from income and interest earned by the Endowment's assets. This year, a new fund was established for youth fishing.
- The Arlington Fairfax Chapter received the National Defenders Chapter Achievement Award and the 100% Retention Membership Award for 2025.
- Next year's national convention will be in Roanoke. All members are welcome.

5. MINUTES AND CORRESPONDENCE

- Approval of April 21, 2026 Minutes
 - a. Bob Crisman requested that the April 21, 2026 minutes be amended to reflect that the budgeted amount for 61400 Services was increased by \$17,000 (from \$48,000 to \$65,000). This is due to the arborist contract exceeding the amount in the budget for this line item.

Arlington Fairfax Chapter, Inc. Izaak Walton league of America
General Membership Meeting
July 21, 2026
Minutes

Keith Kuck moved that the minutes be amended and Tom Pike seconded the motion. The motion passed 10-0-9-0.

- Approval of June 16, 2026 Minutes – Keith Kuck moved that the minute be accepted as submitted. Tom Pike seconded the motion. The motion passed 10-0-9 (absent)-0.

6. *TREASURER'S REPORT* – Bob Crisman reported the following.

- a. Gross YTD Income - \$365,566
- b. Gross YTD Expense - \$150,704
- c. Gross YTD Surplus - \$214,862
- d. Total Cash on Hand - \$14,492,337

7. *PROGRAM DIRECTOR UPDATES*

- Air Range – Keith Kuck reported the following
 - a. Two Chapter NOVA sharpshooters attended Junior World Pistol Championship competition in Suhl, Germany. One of our shooters placed 8th in the finals. The Chapter received \$5,000 from the Elkins foundation to support the Nova sharpshooters' expenses. Bruce Crandlemire made a motion to approved the use of the funds for the travel expenses. Joe Turner seconded the motion. The motion passed 9-0-9-1 (abstention).
- Conservation – Jack Scheible reported the following.
 - a. Post treatment testing of the well water showed no signs of pollution.
 - b. Six trail cameras have been purchased and plans are under way to install them.
 - c. Conservation and Facilities will be studying the feasibility and need for several small silt retention catchment ponds on streams feeding into the fishing pond.
 - d. Tom Dombrowski of the Save Our Streams will attend the September GMM meeting to discuss water quality efforts.
 - e. No report from members about spotted lantern fly activity on the chapter campus.
- Education & Training – John Seaberg – No Report.
- Field Archery – Dick Riemer – All ranges are in good shape.
- Rifle-Pistol – Chip Chidester – No report, absent.
- Skeet & Trap – Bob Brino – John Seaberg reported that the are registered skeet shoots in July and August and registered trap shoots in September and October.
- Target Archery – Ryan Johnson – No report.

Arlington Fairfax Chapter, Inc. Izaak Walton league of America
General Membership Meeting
July 21, 2026
Minutes

- Youth Chapter – Joe Turner – Junior Chapter membership has been stable at 230 members for 9 months.

8. COMMITTEE REPORTS

- Awards & Grants – Scott Meyer – No report.
- Bylaws – Mark Gauntner – No report, absent.
- Building & Grounds – Brian Hickerson reported the following.
 - a. The tractor is being returned after some maintenance.
 - b. The skid steer will be out for maintenance for 2 days next week.
 - c. Well service has been postponed until July 25 from 9:30 to 1:30.
 - d. Speed bumps have arrived and are ready for installation.
- Communications – Pamela Meara reported that the newsletter is in production.
- Elections – Tom Pike reported the following.
 - a. Elections were held. The results are;
 - Brian Hickerson Vice President
 - Bob Crisman Treasurer
 - Jack Scheible Conservation
 - Bob Brino Skeet and Trap
 - Jeff Del Vecchio Target Archery
 - Directors at Large Benn Crandall, John Lindamood, and Incencio Orta
- EMS – Bob Brino – No report, absent.
- Public Relations – Vacant
- Raffles – Keith Kuck reported that Trap and Skeet is conducting a raffle for a .22 pistol.
- Scouting - Tom Pike – No report.
- Security/Gate – Don Early – No report, absent.

9. OLD BUSINESS: - None.

10. NEW BUSINESS: - None.

11. OTHER MATTERS:- None

Arlington Fairfax Chapter, Inc. Izaak Walton league of America
General Membership Meeting
July 21, 2026
Minutes

12. ANNOUNCEMENTS – None.

Call to Adjourn

- a. Motioned by: Bruce Crandlemire
- b. Seconded by: Keith Kuck
- c. Time: 8:05 PM

Arlington Fairfax Chapter, Inc. Izaak Walton league of America
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Name		Present	Absent	Vacant
Pamela Meara	President	✓		
Brian Hickerson	Vice President	✓		
Robert Crisman	Treasurer	✓		
Bruce Crandlemire	Secretary	✓		
Jeffrey Tackett	Membership Chairman		✓	
Jack Scheible	Conservation Director	✓		
Keith Kuck	Air Range Director	✓		
John Seaberg	Education and Training	✓		
Dick Riemer	Field Archery Director	✓		
Chip (Augustus) Chidester	Rifle Pistol Director		✓	
Bob Brino	Skeet and Trap Director		✓	
Ryan Johnson	Target Archery Director	✓		
Joe Turner	Youth activities Director	✓		
Bill Clayton	Director at Large		✓	
Mark Gauntner	Director at Large		✓	
Benn Crandall	Director at Large		✓	
John Hsu	Director at Large		✓	
Tom Pike	Director at Large	✓		
Oscar Starz	Director at Large		✓	

1922 2022
A Century of Conservation Leadership

Membership SIGN-IN

[illegible]

Arlington-Fairfax Chapter, Inc.

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L Classes

January - December 2026

	AA CHAPTER				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income								
41000 Dues					\$0.00	\$0.00	\$0.00	0.00%
41025 2025 Chapter	1,842.00		1,842.00		\$1,842.00	\$0.00	\$1,842.00	0.00%
41027 2027 Chapter Dues		156,000.00	-156,000.00		\$0.00	\$156,000.00	\$ -156,000.00	0.00%
Total 41000 Dues	1,842.00	156,000.00	-154,158.00	1.18 %	\$1,842.00	\$156,000.00	\$ -154,158.00	1.18 %
41026 2026 Chapter	123,759.40	229,000.00	-105,240.60	54.04 %	\$123,759.40	\$229,000.00	\$ -105,240.60	54.04 %
42000 Donations					\$0.00	\$0.00	\$0.00	0.00%
42300 Donations - Restricted	100.00	0.00	100.00		\$100.00	\$0.00	\$100.00	0.00%
42600 Donations - Unrestricted	1,587.30	1,000.00	587.30	158.73 %	\$1,587.30	\$1,000.00	\$587.30	158.73 %
Total 42000 Donations	1,687.30	1,000.00	687.30	168.73 %	\$1,687.30	\$1,000.00	\$687.30	168.73 %
43900 Grant Income		5,000.00	-5,000.00		\$0.00	\$5,000.00	\$ -5,000.00	0.00%
44000 Interest Income	5,724.26	15,000.00	-9,275.74	38.16 %	\$5,724.26	\$15,000.00	\$ -9,275.74	38.16 %
46000 Miscellaneous Income		1,000.00	-1,000.00		\$0.00	\$1,000.00	\$ -1,000.00	0.00%
46010 Sale of Assets	231,922.83		231,922.83		\$231,922.83	\$0.00	\$231,922.83	0.00%
46015 Other Miscellaneous	30.00		30.00		\$30.00	\$0.00	\$30.00	0.00%
Total 46000 Miscellaneous Income	231,952.83	1,000.00	230,952.83	23,195.28 %	\$231,952.83	\$1,000.00	\$230,952.83	23,195.28 %
49000 Special Event Income					\$0.00	\$0.00	\$0.00	0.00%
49100 Special Events Contributions					\$0.00	\$0.00	\$0.00	0.00%
49011 Annual Picnic		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
49012 Childrens Christmas Party	600.00	0.00	600.00		\$600.00	\$0.00	\$600.00	0.00%
49013 Handicapped Picnic		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
Total 49100 Special Events Contributions	600.00	0.00	600.00		\$600.00	\$0.00	\$600.00	0.00%
49200 Annual Picnic		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
49400 Raffle		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
Total 49000 Special Event Income	600.00	0.00	600.00		\$600.00	\$0.00	\$600.00	0.00%
Total Income	\$365,565.79	\$407,000.00	\$ -41,434.21	89.82 %	\$365,565.79	\$407,000.00	\$ -41,434.21	89.82 %
GROSS PROFIT	\$365,565.79	\$407,000.00	\$ -41,434.21	89.82 %	\$365,565.79	\$407,000.00	\$ -41,434.21	89.82 %
Expenses								
61000 Building and Grounds					\$0.00	\$0.00	\$0.00	0.00%
61200 Equipment and Tools		500.00	-500.00		\$0.00	\$500.00	\$ -500.00	0.00%
61400 Services	6,532.78	65,000.00	-58,467.22	10.05 %	\$6,532.78	\$65,000.00	\$ -58,467.22	10.05 %
61500 Supplies					\$0.00	\$0.00	\$0.00	0.00%
61505 B&G Supplies	1,629.42	5,500.00	-3,870.58	29.63 %	\$1,629.42	\$5,500.00	\$ -3,870.58	29.63 %

Arlington-Fairfax Chapter, Inc.

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L Classes

January - December 2026

	AA CHAPTER				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
61510 EMS Supplies		4,500.00	-4,500.00		\$0.00	\$4,500.00	\$ -4,500.00	0.00%
Total 61500 Supplies	1,629.42	10,000.00	-8,370.58	16.29 %	\$1,629.42	\$10,000.00	\$ -8,370.58	16.29 %
Total 61000 Building and Grounds	8,162.20	75,500.00	-67,337.80	10.81 %	\$8,162.20	\$75,500.00	\$ -67,337.80	10.81 %
61600 Security Expenses	10,348.65	30,000.00	-19,651.35	34.50 %	\$10,348.65	\$30,000.00	\$ -19,651.35	34.50 %
61800 Conservation Exp	1,213.59	7,000.00	-5,786.41	17.34 %	\$1,213.59	\$7,000.00	\$ -5,786.41	17.34 %
62100 Contract Services					\$0.00	\$0.00	\$0.00	0.00%
62110 Accounting Services	700.00	1,800.00	-1,100.00	38.89 %	\$700.00	\$1,800.00	\$ -1,100.00	38.89 %
62115 Admin Support	13,625.00	35,000.00	-21,375.00	38.93 %	\$13,625.00	\$35,000.00	\$ -21,375.00	38.93 %
62135 IT	3,107.33	6,000.00	-2,892.67	51.79 %	\$3,107.33	\$6,000.00	\$ -2,892.67	51.79 %
62138 Groundskeeper		35,000.00	-35,000.00		\$0.00	\$35,000.00	\$ -35,000.00	0.00%
62140 Legal Fees	1,300.00	5,000.00	-3,700.00	26.00 %	\$1,300.00	\$5,000.00	\$ -3,700.00	26.00 %
62150 Outside Contract Services	22,935.00		22,935.00		\$22,935.00	\$0.00	\$22,935.00	0.00%
62155 Trash Service	9,575.52	16,000.00	-6,424.48	59.85 %	\$9,575.52	\$16,000.00	\$ -6,424.48	59.85 %
62160 Mowing Services	4,750.00	13,650.00	-8,900.00	34.80 %	\$4,750.00	\$13,650.00	\$ -8,900.00	34.80 %
62165 Other	4,830.00	17,000.00	-12,170.00	28.41 %	\$4,830.00	\$17,000.00	\$ -12,170.00	28.41 %
Total 62150 Outside Contract Services	42,090.52	46,650.00	-4,559.48	90.23 %	\$42,090.52	\$46,650.00	\$ -4,559.48	90.23 %
Total 62100 Contract Services	60,822.85	129,450.00	-68,627.15	46.99 %	\$60,822.85	\$129,450.00	\$ -68,627.15	46.99 %
62800 Facilities and Equipment					\$0.00	\$0.00	\$0.00	0.00%
62870 Property Insurance	38,657.05	60,000.00	-21,342.95	64.43 %	\$38,657.05	\$60,000.00	\$ -21,342.95	64.43 %
62880 Real Estate, Personal Prop Tax	855.12	1,000.00	-144.88	85.51 %	\$855.12	\$1,000.00	\$ -144.88	85.51 %
63000 Utilities					\$0.00	\$0.00	\$0.00	0.00%
63100 Electricity	9,513.29	19,800.00	-10,286.71	48.05 %	\$9,513.29	\$19,800.00	\$ -10,286.71	48.05 %
63200 Natural Gas	2,059.90	3,510.00	-1,450.10	58.69 %	\$2,059.90	\$3,510.00	\$ -1,450.10	58.69 %
63300 Water & Sewer	403.80	800.00	-396.20	50.48 %	\$403.80	\$800.00	\$ -396.20	50.48 %
Total 63000 Utilities	11,976.99	24,110.00	-12,133.01	49.68 %	\$11,976.99	\$24,110.00	\$ -12,133.01	49.68 %
Total 62800 Facilities and Equipment	51,489.16	85,110.00	-33,620.84	60.50 %	\$51,489.16	\$85,110.00	\$ -33,620.84	60.50 %
65000 Operations					\$0.00	\$0.00	\$0.00	0.00%
65005 Bank Fees	15.00	0.00	15.00		\$15.00	\$0.00	\$15.00	0.00%
65006 Registration Fees	540.00	1,000.00	-460.00	54.00 %	\$540.00	\$1,000.00	\$ -460.00	54.00 %
65008 Financial Processing Fees					\$0.00	\$0.00	\$0.00	0.00%
65009 PayPal		10,000.00	-10,000.00		\$0.00	\$10,000.00	\$ -10,000.00	0.00%
65010 Square		1,200.00	-1,200.00		\$0.00	\$1,200.00	\$ -1,200.00	0.00%
65011 Other		200.00	-200.00		\$0.00	\$200.00	\$ -200.00	0.00%

Arlington-Fairfax Chapter, Inc.

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L Classes
January - December 2026

	AA CHAPTER				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 65008 Financial Processing Fees		11,400.00	-11,400.00		\$0.00	\$11,400.00	\$ -11,400.00	0.00%
65015 Books, Subscriptions, Reference			0.00		\$0.00	\$0.00	\$0.00	0.00%
65030 Equipment	236.13	10,000.00	-9,763.87	2.36 %	\$236.13	\$10,000.00	\$ -9,763.87	2.36 %
65040 Postage, Mailing Service	947.50	4,000.00	-3,052.50	23.69 %	\$947.50	\$4,000.00	\$ -3,052.50	23.69 %
65060 Printing and Copying	2,742.00	6,000.00	-3,258.00	45.70 %	\$2,742.00	\$6,000.00	\$ -3,258.00	45.70 %
65080 Supplies	3,643.66	5,000.00	-1,356.34	72.87 %	\$3,643.66	\$5,000.00	\$ -1,356.34	72.87 %
65090 Telephone, Telecommunications	2,365.47	4,800.00	-2,434.53	49.28 %	\$2,365.47	\$4,800.00	\$ -2,434.53	49.28 %
Total 65000 Operations	10,489.76	42,200.00	-31,710.24	24.86 %	\$10,489.76	\$42,200.00	\$ -31,710.24	24.86 %
65100 Other Types of Expenses					\$0.00	\$0.00	\$0.00	0.00%
65120 Insurance - Liability, D and O	264.00	300.00	-36.00	88.00 %	\$264.00	\$300.00	\$ -36.00	88.00 %
65150 Memberships and Dues		500.00	-500.00		\$0.00	\$500.00	\$ -500.00	0.00%
65160 Other Costs		1,000.00	-1,000.00		\$0.00	\$1,000.00	\$ -1,000.00	0.00%
65180 President's Discretionary Fund		1,000.00	-1,000.00		\$0.00	\$1,000.00	\$ -1,000.00	0.00%
65190 Awards		1,500.00	-1,500.00		\$0.00	\$1,500.00	\$ -1,500.00	0.00%
Total 65100 Other Types of Expenses	264.00	4,300.00	-4,036.00	6.14 %	\$264.00	\$4,300.00	\$ -4,036.00	6.14 %
66000 Special Event Expenses					\$0.00	\$0.00	\$0.00	0.00%
66010 Special Events					\$0.00	\$0.00	\$0.00	0.00%
66011 Annual Picnic		2,000.00	-2,000.00		\$0.00	\$2,000.00	\$ -2,000.00	0.00%
66012 Childrens Christmas Party	1,901.22	6,000.00	-4,098.78	31.69 %	\$1,901.22	\$6,000.00	\$ -4,098.78	31.69 %
66013 Handicapped Picnic	4,367.19	2,200.00	2,167.19	198.51 %	\$4,367.19	\$2,200.00	\$2,167.19	198.51 %
Total 66010 Special Events	6,268.41	10,200.00	-3,931.59	61.46 %	\$6,268.41	\$10,200.00	\$ -3,931.59	61.46 %
66020 Raffle Expenses		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
Total 66000 Special Event Expenses	6,268.41	10,200.00	-3,931.59	61.46 %	\$6,268.41	\$10,200.00	\$ -3,931.59	61.46 %
66500 Grants & Donations					\$0.00	\$0.00	\$0.00	0.00%
66510 Grants		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
66520 Donations	2,500.00	5,000.00	-2,500.00	50.00 %	\$2,500.00	\$5,000.00	\$ -2,500.00	50.00 %
66530 Scholarships		20,000.00	-20,000.00		\$0.00	\$20,000.00	\$ -20,000.00	0.00%
Total 66500 Grants & Donations	2,500.00	25,000.00	-22,500.00	10.00 %	\$2,500.00	\$25,000.00	\$ -22,500.00	10.00 %
68300 Travel and Meetings					\$0.00	\$0.00	\$0.00	0.00%
68310 Conference, Convention, Meeting		1,000.00	-1,000.00		\$0.00	\$1,000.00	\$ -1,000.00	0.00%
68320 Travel		500.00	-500.00		\$0.00	\$500.00	\$ -500.00	0.00%
Total 68300 Travel and Meetings		1,500.00	-1,500.00		\$0.00	\$1,500.00	\$ -1,500.00	0.00%
69000 Capital Expenditures					\$0.00	\$0.00	\$0.00	0.00%

Arlington-Fairfax Chapter, Inc.

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 January - December 2026

AA CHAPTER							TOTAL	
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
69100 Lands		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
69200 Buildings		29,500.00	-29,500.00		\$0.00	\$29,500.00	\$ -29,500.00	0.00%
69300 Equipment		30,000.00	-30,000.00		\$0.00	\$30,000.00	\$ -30,000.00	0.00%
Total 69000 Capital Expenditures		59,500.00	-59,500.00		\$0.00	\$59,500.00	\$ -59,500.00	0.00%
Unapplied Cash Bill Payment Expense	-855.00		-855.00		\$ -855.00	\$0.00	\$ -855.00	0.00%
Total Expenses	\$150,703.62	\$469,760.00	\$ -319,056.38	32.08 %	\$150,703.62	\$469,760.00	\$ -319,056.38	32.08 %
NET OPERATING INCOME	\$214,862.17	\$ -62,760.00	\$277,622.17	-342.36 %	\$214,862.17	\$ -62,760.00	\$277,622.17	-342.36 %
NET INCOME	\$214,862.17	\$ -62,760.00	\$277,622.17	-342.36 %	\$214,862.17	\$ -62,760.00	\$277,622.17	-342.36 %

Arl/Fx Chapter, IWLA - Cash Asset Report - As of 06-30-2026

(Includes unrealized gains)

Account	Balance
ASSETS	
Cash, Checking and Investment Accounts	
Chapter Checking	30,000
Membership	28,208
Petty Cash	1,321
Insured Cash Sweep	884,789
Certificates of Deposit	248,061
Program Accounts	299,958
TOTAL Cash and Bank Accounts	1,492,337
TOTAL ASSETS	1,492,337
LIABILITIES & EQUITY	
LIABILITIES	0
EQUITY	1,492,337
TOTAL LIABILITIES & EQUITY	1,492,337

Air Range

Beginning balance	\$102,840.14
Deposits & Credits	\$37,372.00
Checks Posted	\$51,459.84
Withdrawals & Debits	\$2,239.26
Ending Balance	\$86,513.04

Education & Training

Beginning balance	\$60,269.05
Deposits & Credits	\$2,876.85
Checks Posted	\$24.19
Withdrawals & Debits	\$479.30
Ending Balance	\$62,642.41

Education & Training Trust

Beginning balance	\$18,418.69
Deposits & Credits	\$0.76
Checks Posted	\$0.00
Withdrawals & Debits	\$0.00
Ending Balance	\$18,419.45

Field Archery

Beginning balance	\$19,017.56
Deposits & Credits	\$2,486.87
Checks Posted	\$1,679.65
Withdrawals & Debits	\$2,489.64
Ending Balance	\$17,335.14

Jr Chapter

Beginning balance	\$16,264.24
Deposits & Credits	\$0.00
Checks Posted	\$200.00
Withdrawals & Debits	\$0.00
Ending Balance	\$16,064.24

Rifle-Pistol Range

Beginning balance	\$9,602.05
Deposits & Credits	\$1,233.00
Checks Posted	\$285.16
Withdrawals & Debits	\$475.70
Ending Balance	\$10,074.19

Skeet & Trap

Beginning balance	\$96,790.39
Deposits & Credits	26,477.00
Checks Posted	45,643.51
Withdrawals & Debits	337.42
Ending Balance	\$77,286.46

Target Archery

Beginning balance	\$7,427.19
Deposits & Credits	\$6,229.64
Checks Posted	\$2,034.16
Withdrawals & Debits	\$0.00
Ending Balance	\$11,622.67