Arlington-Fairfax Chapter, Inc., Izaak Walton League of America

General Membership Meeting – Tuesday, July 15, 2025

Meeting Minutes

- **1. CALL TO ORDER** The meeting was called to order at 7:30 PM by Treasurer Robert Crisman.
- a. The Pledge of Allegiance and IWLA Pledge were conducted.
- b. Officers and Director in Attendance
 - 1. Treasurer Bob Crisman
 - 2. Air Range Program Director Keith Kuck
 - 3. Conservation Director Fred Bailey
 - 4. Field Archery Program Director Dick Riemer
 - 5. Rifle Pistol Program Director Bruce Crandlemire
 - 6. Skeet and Trap program Director Bob Brino
 - 7. Target Archery Program Director Ryan Johnson
 - 8. Youth Activities Director Joe Truner
 - 9. Director-at-Large Bill Clayton
 - 10. Director-at-Large Chip Chidester
 - 11. Director-at-Large John Hsu
 - 12. Director-at-Large Oscar Starz
- c. Officers and Directors Not in Attendance
 - 1. President Pamela Meara
 - 2. Vice President Evan Phelps
 - 3. Secretary Todd Skipper
 - 4. Membership Director Benn Crandall
 - 5. Education and Training Director John Seaburg
 - 6. Director-at-Large Robert Hamilton
 - 7. Director-at-Large Brian Hickerson
- d. Members and Others in Attendance See attached Sign-In Sheet

2. MEMBER TIME

- a. Jim Mongold, a Rifle Pistol RSO, offered a perspective about the need to increase support by the chapter of the Rifle Pistol Range. Mr. Mongold's comments are summarized below.
 - 1. The condition of the Rifle Pistol range is deteriorating. The existing baffles have several lanes that are losing aggregate and many not stop rounds from going through.

- 2. There needs to be a short-range pistol capability to better serve the members.
- 3. The Chapter needs to provide more financial and programmatic support to the range, like what has been done for the other ranges.

3. PRESIDENT'S TIME

a. Mr. Crisman had no comments.

4. MINUTES/CORRESPONDENCE

a. Ther were no minutes available for the June BOD or General Membership meetings.

5. TREASURER'S REPORT

a. Mr. Crisman presented the Chapter Checking account's activity report through June 2025, to the Membership.

Actual Income: \$357,250

Actual Expenses: \$303,069

Net Income: \$54,181

Total Cash Assets: \$1,160,272

6. MEMBERSHIP UPDATE

a. Mr. Crisman reported that the Chapter currently has 2,249 members.

7. PROGRAM DIRECTOR UPDATES

a. Mr. Crisman elected to forego the Program Director Updates due to the limited membership attendance.

8. COMMITTEE REPORTS

Mr. Crisman elected to forego the Committee Report with exception of the Elections Committee report which is provided below.

a. Elections - Mr. Hsu reported the following election results. New Officers and Directors will be sworn in at the BOD meeting on August 18, 2025.

<u>Position</u> <u>Winning Candidate</u>

President Pamela Meara

Secretary Bruce Crandlemire

Membership Chair Fred Bailey

Director Air Rifle Keith Kuck

Director Field Archery Dick Riemer

Director Rifle Pistol Augustus Chidester

Director Youth Activities Joe Turner

Director-At-Large Mark Gauntner

Director-At-Large Tom Pike

Director-At-Large Oscar Starz

9. OLD BUSINESS

Nothing was brought before the membership.

10. NEW BUSINESS

Nothing was brought before the membership.

11. OTHER MATTER THAT MAY BE BROUGHT BEFORE THE BODY

Nothing was brought before the membership.

12. ANNOUNCEMENTS

Nothing was brought before the membership.

Joe Turner moved to adjourn the meeting. Bill clayton seconded the motion. The meeting was adjourned at 7:55 PM

Submitted by: Bruce Crandlemire, Director Rifle Pistol

Arlington-Fairfax Chapter, Inc., Izaak Walton League of America General Members Meeting – Tuesday, July 15, 2025 Sign-In

PLEASE PRINT LEGIBLY

| | TOTAL LEGIBLY |
|--|---------------|
| RC | <u> </u> |
| R. Chisman | |
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Budget vs. Actuals: Budget_FY25_P&L_2 - FY25 P&L Classes

January - December 2025

| | AA CHAPTER | | | TOTAL | | | | |
|--|--------------|--------------|--------------|-------------|--------------|--------------|----------------|-------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| Income | | | | | | | | |
| 41000 Dues | | | | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 41024 2024 Chapter | 194.00 | | 194.00 | | \$194.00 | \$0.00 | \$194.00 | 0.00% |
| 41025 2025 Chapter | 251,715.27 | 175,000.00 | 76,715.27 | 143.84 % | \$251,715.27 | \$175,000.00 | \$76,715.27 | 143.84 % |
| Total 41000 Dues | 251,909.27 | 175,000.00 | 76,909.27 | 143.95 % | \$251,909.27 | \$175,000.00 | \$76,909.27 | 143.95 % |
| 41026 2026 Chapter | | 175,000.00 | -175,000.00 | | \$0.00 | \$175,000.00 | \$ -175,000.00 | 0.00% |
| 42000 Donations | | | | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 42300 Donations - Restricted | | 0.00 | 0.00 | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 42600 Donations - Unrestricted | 1,105.00 | 1,000.00 | 105.00 | 110.50 % | \$1,105.00 | \$1,000.00 | \$105.00 | 110.50 % |
| Total 42000 Donations | 1,105.00 | 1,000.00 | 105.00 | 110.50 % | \$1,105.00 | \$1,000.00 | \$105.00 | 110.50 % |
| 43900 Grant Income | | 5,000.00 | -5,000.00 | | \$0.00 | \$5,000.00 | \$ -5,000.00 | 0.00% |
| 44000 Interest Income | 8,229.49 | 15,000.00 | -6,770.51 | 54.86 % | \$8,229.49 | \$15,000.00 | \$ -6,770.51 | 54.86 % |
| 46000 Miscellaneous Income | 101,595.71 | 1,000.00 | 100,595.71 | 10,159.57 % | \$101,595.71 | \$1,000.00 | \$100,595.71 | 10,159.57 % |
| 49000 Special Event Income | | | | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 49100 Special Events Contributions | | | | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 49011 Annual Picnic | | 0.00 | 0.00 | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 49012 Childrens Christmas Party | 607.98 | 0.00 | 607.98 | | \$607.98 | \$0.00 | \$607.98 | 0.00% |
| 49013 Handicapped Picnic | | 0.00 | 0.00 | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Total 49100 Special Events Contributions | 607.98 | 0.00 | 607.98 | | \$607.98 | \$0.00 | \$607.98 | 0.00% |
| 49200 Annual Picnic | | 0.00 | 0.00 | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 49400 Raffle | | 0.00 | 0.00 | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Total 49000 Special Event Income | 607.98 | 0.00 | 607.98 | | \$607.98 | \$0.00 | \$607.98 | 0.00% |
| Total Income | \$363,447.45 | \$372,000.00 | \$ -8,552.55 | 97.70 % | \$363,447.45 | \$372,000.00 | \$ -8,552.55 | 97.70 % |
| GROSS PROFIT | \$363,447.45 | \$372,000.00 | \$ -8,552.55 | 97.70 % | \$363,447.45 | \$372,000.00 | \$ -8,552.55 | 97.70 % |
| Expenses | | | | | | | | |
| 61000 Building and Grounds | | | | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 61200 Equipment and Tools | | 500.00 | -500.00 | | \$0.00 | \$500.00 | \$ -500.00 | 0.00% |
| 61400 Services | 69,078.57 | 8,040.00 | 61,038.57 | 859.19 % | \$69,078.57 | \$8,040.00 | \$61,038.57 | 859.19 % |
| 61500 Supplies | | | | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 61505 B&G Supplies | 8,283.32 | 10,000.00 | -1,716.68 | 82.83 % | \$8,283.32 | \$10,000.00 | \$ -1,716.68 | 82.83 % |
| 61510 EMS Supplies | | 0.00 | 0.00 | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Total 61500 Supplies | 8,283.32 | 10,000.00 | -1,716.68 | 82.83 % | \$8,283.32 | \$10,000.00 | \$ -1,716.68 | 82.83 % |
| Total 61000 Building and Grounds | 77,361.89 | 18,540.00 | 58,821.89 | 417.27 % | \$77,361.89 | \$18,540.00 | \$58,821.89 | 417.27 % |

Budget vs. Actuals: Budget_FY25_P&L_2 - FY25 P&L Classes

January - December 2025

| | | AA CH | HAPTER | | | TC | TAL | |
|---------------------------------------|-----------|------------|-------------|-------------|-------------|--------------|----------------|-------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| 61600 Security Expenses | 11,335.45 | 30,000.00 | -18,664.55 | 37.78 % | \$11,335.45 | \$30,000.00 | \$ -18,664.55 | 37.78 % |
| 61800 Conservation Exp | 554.70 | 7,000.00 | -6,445.30 | 7.92 % | \$554.70 | \$7,000.00 | \$ -6,445.30 | 7.92 % |
| 62100 Contract Services | | | | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 62110 Accounting Services | 800.00 | 3,000.00 | -2,200.00 | 26.67 % | \$800.00 | \$3,000.00 | \$ -2,200.00 | 26.67 % |
| 62115 Admin Support | 9,537.50 | 35,000.00 | -25,462.50 | 27.25 % | \$9,537.50 | \$35,000.00 | \$ -25,462.50 | 27.25 % |
| 62135 IT | 7,017.40 | 6,000.00 | 1,017.40 | 116.96 % | \$7,017.40 | \$6,000.00 | \$1,017.40 | 116.96 % |
| 62138 Groundskeeper | | 41,000.00 | -41,000.00 | | \$0.00 | \$41,000.00 | \$ -41,000.00 | 0.00% |
| 62140 Legal Fees | 1,014.77 | 10,000.00 | -8,985.23 | 10.15 % | \$1,014.77 | \$10,000.00 | \$ -8,985.23 | 10.15 % |
| 62150 Outside Contract Services | | | | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 62155 Trash Service | 9,818.13 | 14,000.00 | -4,181.87 | 70.13 % | \$9,818.13 | \$14,000.00 | \$ -4,181.87 | 70.13 % |
| 62160 Mowing Services | 7,125.00 | 13,650.00 | -6,525.00 | 52.20 % | \$7,125.00 | \$13,650.00 | \$ -6,525.00 | 52.20 % |
| 62165 Other | 3,200.00 | 17,000.00 | -13,800.00 | 18.82 % | \$3,200.00 | \$17,000.00 | \$ -13,800.00 | 18.82 % |
| Total 62150 Outside Contract Services | 20,143.13 | 44,650.00 | -24,506.87 | 45.11 % | \$20,143.13 | \$44,650.00 | \$ -24,506.87 | 45.11 % |
| Total 62100 Contract Services | 38,512.80 | 139,650.00 | -101,137.20 | 27.58 % | \$38,512.80 | \$139,650.00 | \$ -101,137.20 | 27.58 % |
| 62800 Facilities and Equipment | | | | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 62870 Property Insurance | 42,612.01 | 60,000.00 | -17,387.99 | 71.02 % | \$42,612.01 | \$60,000.00 | \$ -17,387.99 | 71.02 % |
| 62880 Real Estate, Personal Prop Tax | 358.91 | 1,000.00 | -641.09 | 35.89 % | \$358.91 | \$1,000.00 | \$ -641.09 | 35.89 % |
| 62900 Small Tools Under \$1500 | | 0.00 | 0.00 | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 63000 Utilities | | | | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 63100 Electricity | 9,415.17 | 19,800.00 | -10,384.83 | 47.55 % | \$9,415.17 | \$19,800.00 | \$ -10,384.83 | 47.55 % |
| 63200 Natural Gas | 1,774.87 | 3,510.00 | -1,735.13 | 50.57 % | \$1,774.87 | \$3,510.00 | \$ -1,735.13 | 50.57 % |
| 63300 Water & Sewer | 572.07 | 800.00 | -227.93 | 71.51 % | \$572.07 | \$800.00 | \$ -227.93 | 71.51 % |
| Total 63000 Utilities | 11,762.11 | 24,110.00 | -12,347.89 | 48.79 % | \$11,762.11 | \$24,110.00 | \$ -12,347.89 | 48.79 % |
| Total 62800 Facilities and Equipment | 54,733.03 | 85,110.00 | -30,376.97 | 64.31 % | \$54,733.03 | \$85,110.00 | \$ -30,376.97 | 64.31 % |
| 64000 Program Expenses | | | | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 64600 Registration Fees | 155.00 | | 155.00 | | \$155.00 | \$0.00 | \$155.00 | 0.00% |
| Total 64000 Program Expenses | 155.00 | | 155.00 | | \$155.00 | \$0.00 | \$155.00 | 0.00% |
| 65000 Operations | | | | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 65005 Bank Fees | 10.00 | 0.00 | 10.00 | | \$10.00 | \$0.00 | \$10.00 | 0.00% |
| 65006 Registration Fees | 240.00 | 1,000.00 | -760.00 | 24.00 % | \$240.00 | \$1,000.00 | \$ -760.00 | 24.00 % |
| 65008 Financial Processing Fees | | | | | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 65009 PayPal | 9,023.58 | 6,000.00 | 3,023.58 | 150.39 % | \$9,023.58 | \$6,000.00 | \$3,023.58 | 150.39 % |
| 65010 Square | 872.37 | 1,600.00 | -727.63 | 54.52 % | \$872.37 | \$1,600.00 | \$ -727.63 | 54.52 % |
| 65011 Other | | 200.00 | -200.00 | | \$0.00 | \$200.00 | \$ -200.00 | 0.00% |

Budget vs. Actuals: Budget_FY25_P&L_2 - FY25 P&L Classes

January - December 2025

| \$7,800.00 \$0.00 \$10,000.00 \$4,000.00 \$11,000.00 \$5,000.00 \$4,800.00 | \$2,095.95 \$0.00 \$-9,188.77 \$-2,684.79 \$-7,394.47 \$-2,860.23 | % OF BUDGET 126.87 % 0.00% 8.11 % 32.88 % 32.78 % |
|--|--|---|
| \$0.00 \$10,000.00 \$4,000.00 \$11,000.00 \$5,000.00 \$4,800.00 | \$0.00 \$ -9,188.77 \$ -2,684.79 \$ -7,394.47 \$ -2,860.23 | 0.00% 8.11 % 32.88 % 32.78 % |
| \$10,000.00 \$4,000.00 \$11,000.00 \$5,000.00 \$4,800.00 | \$ -9,188.77 \$ -2,684.79 \$ -7,394.47 \$ -2,860.23 | 8.11 % 32.88 % 32.78 % |
| \$4,000.00 \$11,000.00 \$5,000.00 \$4,800.00 | \$ -2,684.79 \$ -7,394.47 \$ -2,860.23 | 32.88 % 32.78 % |
| \$11,000.00 \$5,000.00 \$4,800.00 | \$ -7,394.47 \$ -2,860.23 | 32.78 % |
| \$5,000.00 \$4,800.00 | \$ -2,860.23 | |
| \$4,800.00 | | 40.00.0/ |
| | | 42.80 % |
| | \$ -1,997.32 | 58.39 % |
| \$43,600.00 | \$ -22,779.63 | 47.75 % |
| \$0.00 | \$0.00 | 0.00% |
| \$300.00 | \$ -36.00 | 88.00 % |
| \$500.00 | \$ -500.00 | 0.00% |
| \$1,000.00 | \$ -955.30 | 4.47 % |
| \$1,000.00 | \$ -1,000.00 | 0.00% |
| \$1,500.00 | \$ -499.25 | 66.72 % |
| \$4,300.00 | \$ -2,990.55 | 30.45 % |
| \$0.00 | \$0.00 | 0.00% |
| \$0.00 | \$0.00 | 0.00% |
| \$2,000.00 | \$ -2,000.00 | 0.00% |
| \$1,500.00 | \$ -1,500.00 | 0.00% |
| \$2,200.00 | \$419.39 | 119.06 % |
| \$5,700.00 | \$ -3,080.61 | 45.95 % |
| \$0.00 | \$0.00 | 0.00% |
| \$5,700.00 | \$ -3,080.61 | 45.95 % |
| \$0.00 | \$0.00 | 0.00% |
| \$0.00 | \$0.00 | 0.00% |
| \$5,000.00 | \$ -2,500.00 | 50.00 % |
| \$20,000.00 | \$0.00 | 100.00 % |
| \$25,000.00 | \$ -2,500.00 | 90.00 % |
| \$0.00 | \$0.00 | 0.00% |
| \$1,000.00 | \$ -1,000.00 | 0.00% |
| \$500.00 | \$ -500.00 | 0.00% |
| \$1,500.00 | \$ -1,500.00 | 0.00% |
| \$0.00 | \$0.00 | 0.00% |
| | \$43,600.00 \$0.00 \$300.00 \$500.00 \$1,000.00 \$1,000.00 \$1,500.00 \$0.00 \$2,000.00 \$1,500.00 \$5,700.00 \$0.00 \$5,700.00 \$0.00 \$5,700.00 \$1,500.00 \$1,500.00 \$1,500.00 \$1,500.00 \$1,000.00 \$1,000.00 \$1,000.00 \$1,000.00 \$1,000.00 \$1,000.00 \$1,000.00 | \$4,800.00 \$-1,997.32 \$43,600.00 \$-22,779.63 \$0.00 \$0.00 \$300.00 \$-36.00 \$500.00 \$-500.00 \$1,000.00 \$-1,000.00 \$1,500.00 \$-2,990.55 \$0.00 \$0.00 \$2,000.00 \$-1,500.00 \$2,200.00 \$-1,500.00 \$5,700.00 \$-3,080.61 \$0.00 \$0.00 \$5,700.00 \$0.00 \$5,000.00 \$0.00 \$5,000.00 \$0.00 \$5,700.00 \$-2,500.00 \$20,000.00 \$-2,500.00 \$20,000.00 \$-2,500.00 \$20,000.00 \$-2,500.00 \$20,000.00 \$-1,000.00 \$500.00 \$-1,000.00 \$500.00 \$-1,000.00 \$500.00 \$-1,000.00 \$500.00 \$-1,000.00 \$500.00 \$-500.00 |

Budget vs. Actuals: Budget_FY25_P&L_2 - FY25 P&L Classes

January - December 2025

| | AA CHAPTER | | | TOTAL | | | | |
|-------------------------------------|--------------|----------------|----------------|-------------|--------------|----------------|----------------|-------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| 69100 Lands | 6,000.00 | 100,000.00 | -94,000.00 | 6.00 % | \$6,000.00 | \$100,000.00 | \$ -94,000.00 | 6.00 % |
| 69200 Buildings | 114,029.74 | 0.00 | 114,029.74 | | \$114,029.74 | \$0.00 | \$114,029.74 | 0.00% |
| 69300 Equipment | | 30,000.00 | -30,000.00 | | \$0.00 | \$30,000.00 | \$ -30,000.00 | 0.00% |
| Total 69000 Capital Expenditures | 120,029.74 | 130,000.00 | -9,970.26 | 92.33 % | \$120,029.74 | \$130,000.00 | \$ -9,970.26 | 92.33 % |
| Unapplied Cash Bill Payment Expense | 7,300.00 | | 7,300.00 | | \$7,300.00 | \$0.00 | \$7,300.00 | 0.00% |
| Total Expenses | \$357,231.82 | \$490,400.00 | \$ -133,168.18 | 72.84 % | \$357,231.82 | \$490,400.00 | \$ -133,168.18 | 72.84 % |
| NET OPERATING INCOME | \$6,215.63 | \$ -118,400.00 | \$124,615.63 | -5.25 % | \$6,215.63 | \$ -118,400.00 | \$124,615.63 | -5.25 % |
| NET INCOME | \$6,215.63 | \$ -118,400.00 | \$124,615.63 | -5.25 % | \$6,215.63 | \$ -118,400.00 | \$124,615.63 | -5.25 % |

Arl/Fx Chapter, IWLA - Cash Asset Report - As of 7-31-2025

(Includes unrealized gains)

| Account | Balance |
|--|--------------------------|
| ASSETS Cash, Checking and Investment Account Chapter Checking Membership Petty Cash | 30,000 3,213 1,321 |
| Insured Cash Sweep | 552,240 |
| Certificates of Deposit | 239,098 |
| Program Accounts | 291,739 |
| TOTAL Cash and Bank Accounts | 1,117,611 |
| TOTAL ASSETS | 1,117,611 |
| LIABILITIES & EQUITY | |
| LIABILITIES | 0 |
| EQUITY | 1,117,611 |
| TOTAL LIABILITIES & EQUITY | 1,117,611 |

Program Account Activity 07-01-25 to 07-31, 2025

| Air Range | | Jr Chapter | |
|--|--|--|--|
| Beginning balance Deposits & Credits Checks Posted Withdrawals & Debits | \$66,106.37 \$934.91 \$1,220.18 \$4,298.05 | Beginning balance Deposits & Credits Checks Posted Withdrawals & Debits | \$13,315.14 \$2,320.00 \$150.00 \$0.00 |
| Ending Balance | \$61,523.05 | Ending Balance | \$15,485.14 |
| Education & Training | | Rifle-Pistol Range | |
| Beginning balance Deposits & Credits Checks Posted Withdrawals & Debits Ending Balance | \$48,125.43 \$3,369.37 \$3,090.37 \$0.00 \$48,404.43 | Beginning balance Deposits & Credits Checks Posted Withdrawals & Debits Ending Balance | \$26,828.38 \$630.00 \$4,091.14 \$0.00 \$23,367.24 |
| Education & Training Trust | | Skeet & Trap | |
| Beginning balance Deposits & Credits Checks Posted Withdrawals & Debits Ending Balance | \$18,410.24 \$0.78 \$0.00 \$0.00 \$18,411.02 | Beginning balance Deposits & Credits Checks Posted Withdrawals & Debits Ending Balance | \$78,902.45 531.80 643.25 16,313.00 \$94,040.40 |
| Ciald Anabam | | | |
| Field Archery | | Target Archery | |