

Arlington Fairfax Chapter, Inc. Izzak Walton league of America
Board of Directors Meeting
January 6, 2026
Minutes

1. Call to Order Time: 7:32

2. Visitors Time/Facility Use Requests

- A.
 - Entity: BSA Troop 1137 Fund Raising event
 - Contact: Jeff Tackett
 - Date requested: February 14, 2026
 - Time requested: 8:30 am to 3:30 PM
 - Facility requested: (FH)
 - Number of users: TBD See Attachment 2.
- B.
 - Entity: Cub Scout Den 684
 - Contact: Chad Cera
 - Date requested: January 9, 2026
 - Time requested: 6:00 PM to 8:00 PM
 - Facility requested: (FH)
 - Number of users: 14 See Attachment 2.
- C. Sean Gagnon, former Chapter Secretary brought an issue regarding smoking in the Rifle Pistol Range. In October, the BOD put a policy in place to ban smoking on the Rifle Pistol Range. Mr. Gagnon asked questioned the policy and noted that the range rule change procedures had not been followed. In November, the policy was rescinded.

For the record, the policy was clarified by restating the Rifle Pistol smoking ban as contained in Rifle Pistol Range rule 25 f. **“NO SMOKING. There will be no smoking in the vicinity of any loading bench where bulk black powder is being handled.”** It’s Range Safety Officer determination what “in the vicinity” means.

It was noted that the policy will be revisited in the next revision of the Bylaws.

3. Presidents Time

- a. Director at Large Vacancy – Pamela Meara began a discussion about filling a Director at Large vacancy. Jeff Tackett has volunteered for the position. He provided a list of his chapter activities with BSA Troop 1137, one of the Chapter’s chartered BSA activities. His nomination was unanimously approved. See Attachment 2.

Arlington Fairfax Chapter, Inc. Izzak Walton league of America
Board of Directors Meeting
January 6, 2026
Minutes

4. Minutes and Correspondence

- Approval of Minutes from December 2, 2025 BOD Meeting
 - Three changes were recommended. Motion made to approve the meeting minutes as amended, properly seconded, and approved by the BOD.
- Review of Correspondence Log
 - Two marketing pieces of mail were received.

5. Treasurers Report

- Review of Financial Activities YTD
 - Preliminary yearend totals were provided:
 - YTD Revenues - \$650,421
 - YTD Expenses - \$502,785
 - YTD Surplus - \$147,635

6. Membership Update

- Membership update
 - 1,877 renewals in 2026.
 - 649 did not renew, many former members citing a lack of notification of renewal. Note: Renewal requirements were widely published in chapter newsletter and website.
 - First new member orientation held 1/3. Thirty-five attended, 25 joined.
 - The Membership Director is looking to hire another contractor to fill in when needed.
 - The Membership Director described an email exchange with a new member about his spouse's membership status. The miscommunication was resolved.
 - The Membership Director stated that the new member orientation slide presentation needed to be refreshed and invited BOD members to make suggestions.
 - The issue of mailing out range badges to members who do not attend a membership meeting when being voted in. Brian Hickerson made a motion to require that members receive their range badges in person. The motion was seconded by Bruce Crandlemire. Discussion was held after which the motion and second were withdrawn.

7. Program Director Updates

- Air Range – Keith Kuck – No Report

Arlington Fairfax Chapter, Inc. Izzak Walton league of America
Board of Directors Meeting
January 6, 2026
Minutes

- Conservation - VACANT
- Education & Training – John Seaberg – No Report
- Field Archery – Dick Riemer
- Rifle-Pistol – Chip Chidester
- Skeet & Trap – Bob Brino
 - Winter League's first week started with no issues.
 - RSO meeting scheduled for 1/17/2026 in FH from 11:30-1:30. Lunch served.
 - Crushing Clays will be 2nd Saturday in June.
- Target Archery – Ryan Johnson – No Report
- Youth Chapter – Joe Turner
 - New Chapter Officers were installed in December.
 - Expects 250 members in 2026.

8. *STANDING COMMITTEE REPORTS*

- Awards & Grants – Keith Kuck, Air Rifle Grant – No Report
- Bylaws – Mark Gauntner
 - New Membership dues schedule to be published in next newsletter.
- Building & Grounds – Brian Hickerson
 - Pond fish stocking cost for 2026 are
 - \$3,338 for 350 12"-15" trout
 - \$3,530 for 350 15"-20" trout
 - By show of hands, the BOD voted in favor of the larger sized trout.
- Communications – Pamela Meara
 - The next newsletter is in production.
- Elections
 - Tom Pike was appointed as Chair of the 2026 election committee. . Oscar Starz volunteered to assist.
- EMS – Bob Brino - No Report

Arlington Fairfax Chapter, Inc. Izzak Walton league of America
Board of Directors Meeting
January 6, 2026
Minutes

- Public Relations – TBD
- Raffles – Keith Kuck
 - There will be a 50/50 raffle at the Chapter gun show.
 - Air Rifle will be testing out using Signup Genuis for running raffles in the near future. If successful, Shotgun may use it for its upcoming raffle.
- Scouting - Tom Pike
 - Scouts need volunteer projects for Eagle scout candidates.
- Security/Gate Don Early – No Report
- Shenandoah Property
 - Brian Hickerson reported that the 2025 county assessment for the Shenandoah property was \$359,000.
 - It's currently listed in line.

9. OLD BUSINESS:

- None

10. NEW BUSINESS:

- Election of Conservation Director - Search for candidate underway.
- Mark Gauntner introduced a discussion concerning a list of questions posed to him by some members. The questions are listed in Attachment 3. Answers to the numbered questions are listed below.
 - 1. No question.
 - 2.a. The Junior Chapter is a separate organizational entity that has its own officers, dues structure, and checking account. The Junior Chapter funds are not comingled with the Arlington Fairfax Chapter. Support of the Junior Chapter is an investment in the future membership of the Arlington Fairfax Chapter.
 - 2.b The High School teams pay only a consumables fee. All High School Team members are members of the ARL-FX Junior Chapter.
 - 3. By policy, the Chapter supports scouting, both chartered troops and unchartered troops, at no cost. Those that are chartered are not charged a facility use fee.

Arlington Fairfax Chapter, Inc. Izzak Walton league of America
Board of Directors Meeting
January 6, 2026
Minutes

- 4. The chapter has a policy that the fees charge by the chapter programs/ranges are subject to change at the discretion of the program Director with approval of the BOD.
- 5. The fee increases to the general membership are needed to cover all Chapter expenses. Individual fees from the chapter programs/ranges cover their unique operating expenses.

11. OTHER MATTERS - None

Announcements: - None

Call to Adjourn

- a. Motioned by: Bob Brino
- b. Seconded by: Mark Gauntner
- c. Time: 9:26 PM

Arlington Fairfax Chapter, Inc. Izzak Walton league of America
Board of Directors Meeting
January 6, 2026
Minutes

Name		Present	Absent	Vacant
Pamela Meara	President	✓		
Brian Hickerson	Vice President	✓		
Robert Crisman	Treasurer		✓	
Bruce Crandlemire	Secretary	✓		
Fred Bailey	Membership Director	✓		
Vacant	Conservation Director			✓
Keith Kuck	Air Range Director	✓		
John Seaberg	Education and Training	✓		
Dick Riemer	Field Archery Director	✓		
Chip (Augustus) Chidester	Rifle Pistol Director	✓		
Bob Brino	Skeet and Trap Director	✓		
Ryan Johnson	Target Archery Director	✓		
Joe Turner	Youth activities Director	✓		
Bill Clayton	Director at Large	✓		
Mark Gauntner	Director at Large	✓		
Vacant	Director at Large	✓		
John Hsu	Director at Large	✓		
Tom Pike	Director at Large	✓		
Oscar Starz	Director at Large	✓		

Arlington Fairfax Chapter, Inc. Izzak Walton league of America
 Board of Directors Meeting
 January 6, 2026
 Minutes

Board of Directors

Arlington-Fairfax Chapter, Inc. – Izaak Walton League of America

Attendance for January 6, 2026

Officers

<input checked="" type="checkbox"/> PRESIDENT	Pam Meara
<input checked="" type="checkbox"/> VICE PRESIDENT	Brian Hickerson
<input checked="" type="checkbox"/> SECRETARY	Bruce Crandlemire
<input type="checkbox"/> TREASURER	Bob Crisman
<input checked="" type="checkbox"/> MEMBERSHIP	Fred Bailey

Designated Directors

<input checked="" type="checkbox"/> AIR RANGE	Keith Kuck
<input type="checkbox"/> CONSERVATION	Vacant
<input checked="" type="checkbox"/> ED & TRNG	John Seaberg
<input checked="" type="checkbox"/> FIELD ARCHERY	Dick Riemer
<input checked="" type="checkbox"/> RIFLE/PISTOL	Chip (Augustus) Chidester
<input checked="" type="checkbox"/> SKEET & TRAP	Bob Brino
<input type="checkbox"/> TARGET ARCHERY	Ryan Johnson
<input checked="" type="checkbox"/> YOUTH ACTIVITIES	Joseph Turner

Directors-At-Large

<input checked="" type="checkbox"/>	Mark Gauntner
<input checked="" type="checkbox"/>	Bill Clayton
<input checked="" type="checkbox"/>	Tom Pike
<input type="checkbox"/>	Vacant
<input checked="" type="checkbox"/>	John Hsu
<input checked="" type="checkbox"/>	Oscar Starz

Visitors – Please Sign in below:

<u>Scott Petitto</u>	_____	_____
<u>Jeff TACKETT</u>	_____	_____
<u>Chad Cera</u>	_____	_____
<u>Sean Gagnon</u>	_____	_____
<u>Ryan M. ROL</u>	_____	_____
<u>T. SKRPERZ</u>	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Arlington Fairfax Chapter, Inc. Izzak Walton league of America
Board of Directors Meeting
January 6, 2026
Minutes

Motion: BSA Troop 1137 Fund Raising Event

Facility, Date: FH, February 14, 2026

Made by: Bob Brino

Seconded by: Bruce Crandlemire

		Yes	No	Abstain	Absent	Vacant
Pam Meara	President					
Brian Hickerson	Vice President	✓				
Robert Crisman	Treasurer				✓	
Bruce Crandlemire	Secretary	✓				
Fred Bailey	Membership Director	✓				
Vacant	Conservation Director					✓
Keith Kuck	Air Range Director	✓				
John Seaberg	Education and Training	✓				
Dick Riemer	Field Archery Director	✓				
Chip (Augustus) Chidester	Rifle Pistol Director	✓				
Bob Brino	Skeet and Trap Director	✓				
Ryan Johnson	Target Archery Director	✓				
Joe Turner	Youth activities Director	✓				
Bill Clayton	Director at Large	✓				
Mark Gauntner	Director at Large	✓				
Vacant	Director at Large	✓				✓
John Hsu	Director at Large	✓				
Tom Pike	Director at Large	✓				
Oscar Starz	Director at Large	✓				

	16			1	2
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Arlington Fairfax Chapter, Inc. Izzak Walton league of America
Board of Directors Meeting
January 6, 2026
Minutes

Motion: Cub Scout Den 864

Facility, Date: FH, January 9, 2026

Made by: Bob Brino

Seconded by: Bruce Crandlemire

		Yes	No	Abstain	Absent	Vacant
Pam Meara	President					
Brian Hickerson	Vice President	✓				
Robert Crisman	Treasurer				✓	
Bruce Crandlemire	Secretary	✓				
Fred Bailey	Membership Director	✓				
Vacant	Conservation Director					✓
Keith Kuck	Air Range Director	✓				
John Seaberg	Education and Training	✓				
Dick Riemer	Field Archery Director	✓				
Chip (Augustus) Chidester	Rifle Pistol Director	✓				
Bob Brino	Skeet and Trap Director	✓				
Ryan Johnson	Target Archery Director	✓				
Joe Turner	Youth activities Director	✓				
Bill Clayton	Director at Large	✓				
Mark Gauntner	Director at Large	✓				
Vacant	Director at Large	✓				✓
John Hsu	Director at Large	✓				
Tom Pike	Director at Large	✓				
Oscar Starz	Director at Large	✓				

	16			1	2
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Arlington Fairfax Chapter, Inc. Izzak Walton league of America
Board of Directors Meeting
January 6, 2026
Minutes

Motion: Election of Jeff Tackett to Director at Large Position

Facility, Date: N/A

Made by: Bob Brino

Seconded by: Bruce Crandlemire

		Yes	No	Abstain	Absent	Vacant
Pam Meara	President					
Brian Hickerson	Vice President	✓				
Robert Crisman	Treasurer				✓	
Bruce Crandlemire	Secretary	✓				
Fred Bailey	Membership Director	✓				
Vacant	Conservation Director					✓
Keith Kuck	Air Range Director	✓				
John Seaberg	Education and Training	✓				
Dick Riemer	Field Archery Director	✓				
Chip (Augustus) Chidester	Rifle Pistol Director	✓				
Bob Brino	Skeet and Trap Director	✓				
Ryan Johnson	Target Archery Director	✓				
Joe Turner	Youth activities Director	✓				
Bill Clayton	Director at Large	✓				
Mark Gauntner	Director at Large	✓				
Vacant	Director at Large	✓				✓
John Hsu	Director at Large	✓				
Tom Pike	Director at Large	✓				
Oscar Starz	Director at Large	✓				

	16			1	2
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Arlington Fairfax Chapter, Inc. Izzak Walton league of America
 Board of Directors Meeting
 January 6, 2026
 Minutes

MARK GRI

1. Need money so we gotta make sure this dues increase passes!
2. Here are a few issues that need clarification
 - A. JUNIOR CHAPTER 620
 - ARE THEIR DUES CO-MINGLED WITH ALL OTHER MEMBER DUES?
 - if so - why ARE THEY NOT SHARING IN THE DUES INCREASE?
 - if not - why not - they ARE A MAJOR USER OF THE CAMPOUS
 - B. HUNTSCHOOL TERMS
 - DO THEY pay A USAGE FEE OTHER than consumables
 - If so, where DOES THE MONEY go? WHAT ACCOUNT
3. If we need to raise money to pay for capital improvements why ARE WE consistently waiving fees - primarily SCOUT ACTIVITIES
4. FOR FEES WE DO COLLECT: TARGETS AND ARCHERY, BIRDS AT SHOOTING, EDUCATION'S TRAINING, ETC.
 WHY NOT INCREASE OUR FEES
5. CLOSING: WE SEEM TO BE PUTTING THE ISSUE of RAISING money solely on the backs of our general membership when OTHER opportunities are being ignored.

Arlington-Fairfax Chapter, Inc.

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
41000 Dues				
41027 2027 Chapter Dues		156,000.00	-156,000.00	
Total 41000 Dues		156,000.00	-156,000.00	
41026 2026 Chapter	64,644.94	229,000.00	-164,355.06	28.23 %
42000 Donations				
42300 Donations - Restricted		0.00	0.00	
42600 Donations - Unrestricted	45.00	1,000.00	-955.00	
Total 42000 Donations	45.00	1,000.00	-955.00	4.50 %
43900 Grant Income		5,000.00	-5,000.00	
44000 Interest Income	932.02	15,000.00	-14,067.98	6.21 %
46000 Miscellaneous Income				
Field House		1,000.00	-1,000.00	
Total 46000 Miscellaneous Income		1,000.00	-1,000.00	
49000 Special Event Income				
49100 Special Events Contributions				
49011 Annual Picnic		0.00	0.00	
49012 Childrens Christmas Party	600.00	0.00	600.00	
49013 Handicapped Picnic		0.00	0.00	
Total 49100 Special Events Contributions	600.00	0.00	600.00	
49200 Annual Picnic		0.00	0.00	
49400 Raffle		0.00	0.00	
Total 49000 Special Event Income	600.00	0.00	600.00	
Total Income	\$66,221.96	\$407,000.00	\$ -340,778.04	16.27 %
GROSS PROFIT	\$66,221.96	\$407,000.00	\$ -340,778.04	16.27 %
Expenses				
61000 Building and Grounds		500.00	-500.00	
61200 Equipment and Tools		48,000.00	-48,000.00	
61400 Services				

Arlington-Fairfax Chapter, Inc.

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

	TOTAL			% OF BUDGET
	ACTUAL	BUDGET	OVER BUDGET	
61500 Supplies				
61505 B&G Supplies	219.69	5,500.00	-5,280.31	3.99 %
61510 EMS Supplies		4,500.00	-4,500.00	
Total 61500 Supplies	219.69	10,000.00	-9,780.31	2.20 %
Total 61000 Building and Grounds	219.69	58,500.00	-58,280.31	0.38 %
61600 Security Expenses	4,725.00	30,000.00	-25,275.00	15.75 %
62100 Contract Services		7,000.00	-7,000.00	
62110 Accounting Services	200.00	1,800.00	-1,600.00	11.11 %
62115 Admin Support	4,325.00	35,000.00	-30,675.00	12.36 %
62135 IT	805.91	6,000.00	-5,194.09	13.43 %
62138 Groundskeeper		35,000.00	-35,000.00	
62140 Legal Fees		5,000.00	-5,000.00	
62150 Outside Contract Services				
62155 Trash Service	1,439.27	16,000.00	-14,560.73	9.00 %
62160 Mowing Services		13,650.00	-13,650.00	
62165 Other	4,830.00	17,000.00	-12,170.00	28.41 %
Total 62150 Outside Contract Services	6,269.27	46,650.00	-40,380.73	13.44 %
Total 62100 Contract Services	11,600.18	136,450.00	-124,849.82	8.50 %
62800 Facilities and Equipment				
62870 Property Insurance	14,487.00	60,000.00	-45,513.00	24.15 %
62880 Real Estate, Personal Prop Tax		1,000.00	-1,000.00	
63000 Utilities				
63100 Electricity	1,590.83	19,800.00	-18,209.17	8.03 %
63200 Natural Gas	841.23	3,510.00	-2,668.77	23.97 %
63300 Water & Sewer	201.90	800.00	-598.10	25.24 %
Total 63000 Utilities	2,633.96	24,110.00	-21,476.04	10.92 %
Total 62800 Facilities and Equipment	17,120.96	85,110.00	-67,989.04	20.12 %
65000 Operations				
65005 Bank Fees	10.00	0.00	10.00	

Arlington-Fairfax Chapter, Inc.

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
65006 Registration Fees	155.00	1,000.00	-845.00	15.50 %
65008 Financial Processing Fees				
65009 PayPal		10,000.00	-10,000.00	
65010 Square		1,200.00	-1,200.00	
65011 Other		200.00	-200.00	
Total 65008 Financial Processing Fees		11,400.00	-11,400.00	
65015 Books, Subscriptions, Reference		0.00	0.00	
65030 Equipment		10,000.00	-10,000.00	
65040 Postage, Mailing Service		4,000.00	-4,000.00	
65060 Printing and Copying	1,464.00	6,000.00	-4,536.00	24.40 %
65080 Supplies	116.03	5,000.00	-4,883.97	2.32 %
65090 Telephone, Telecommunications	420.91	4,800.00	-4,379.09	8.77 %
Total 65000 Operations	2,165.94	42,200.00	-40,034.06	5.13 %
65100 Other Types of Expenses				
65120 Insurance - Liability, D and O	264.00	300.00	-36.00	88.00 %
65150 Memberships and Dues		500.00	-500.00	
65160 Other Costs		1,000.00	-1,000.00	
65180 President's Discretionary Fund		1,000.00	-1,000.00	
65190 Awards		1,500.00	-1,500.00	
Total 65100 Other Types of Expenses	264.00	4,300.00	-4,036.00	6.14 %
66000 Special Event Expenses				
66010 Special Events				
66011 Annual Picnic		2,000.00	-2,000.00	
66012 Childrens Christmas Party	1,565.12	6,000.00	-4,434.88	26.09 %
66013 Handicapped Picnic		2,200.00	-2,200.00	
Total 66010 Special Events	1,565.12	10,200.00	-8,634.88	15.34 %
66020 Raffle Expenses		0.00	0.00	
Total 66000 Special Event Expenses	1,565.12	10,200.00	-8,634.88	15.34 %
66500 Grants & Donations				

Arlington-Fairfax Chapter, Inc.

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

	TOTAL			% OF BUDGET
	ACTUAL	BUDGET	OVER BUDGET	
66510 Grants		0.00	0.00	
66520 Donations		5,000.00	-5,000.00	
66530 Scholarships		20,000.00	-20,000.00	
Total 66500 Grants & Donations		25,000.00	-25,000.00	
68300 Travel and Meetings				
68310 Conference, Convention, Meeting		1,000.00	-1,000.00	
68320 Travel		500.00	-500.00	
Total 68300 Travel and Meetings		1,500.00	-1,500.00	
69000 Capital Expenditures				
69100 Lands		0.00	0.00	
69200 Buildings		29,500.00	-29,500.00	
69300 Equipment		30,000.00	-30,000.00	
Total 69000 Capital Expenditures		59,500.00	-59,500.00	
Unapplied Cash Bill Payment Expense	-10,770.00		-10,770.00	
Total Expenses	\$26,890.89	\$452,760.00	\$ -425,869.11	5.94 %
NET OPERATING INCOME	\$39,331.07	\$ -45,760.00	\$85,091.07	-85.95 %
NET INCOME	\$39,331.07	\$ -45,760.00	\$85,091.07	-85.95 %

Arl/Fx Chapter, IWLA - Cash Asset Report - As of 01-31-2025

(Includes unrealized gains)

Account	Balance
ASSETS	
Cash, Checking and Investment Accounts	
Chapter Checking	30,045
Membership	28,710
Petty Cash	1,321
Insured Cash Sweep	785,198
Certificates of Deposit	244,155
Program Accounts	367,984
TOTAL Cash and Bank Accounts	1,457,414
TOTAL ASSETS	1,457,414
LIABILITIES & EQUITY	
LIABILITIES	0
EQUITY	1,457,414
TOTAL LIABILITIES & EQUITY	1,457,414

Program Account Activity
12-01-26 to 12-31-2026

Air Range

Beginning balance	\$81,572.17
Deposits & Credits	\$6,305.94
Checks Posted	\$2,866.45
Withdrawals & Debits	\$5,531.58
Ending Balance	\$79,480.00

Jr Chapter

Beginning balance	\$13,141.51
Deposits & Credits	\$0.00
Checks Posted	\$566.20
Withdrawals & Debits	\$0.00
Ending Balance	\$12,575.31

Education & Training

Beginning balance	\$54,674.91
Deposits & Credits	\$757.00
Checks Posted	\$1,140.68
Withdrawals & Debits	\$216.63
Ending Balance	\$54,074.60

Rifle-Pistol Range

Beginning balance	\$21,387.45
Deposits & Credits	\$588.00
Checks Posted	\$38.49
Withdrawals & Debits	\$584.10
Ending Balance	\$21,352.86

Education & Training Trust

Beginning balance	\$18,414.88
Deposits & Credits	\$0.78
Checks Posted	\$0.00
Withdrawals & Debits	\$0.00
Ending Balance	\$18,415.66

Skeet & Trap

Beginning balance	\$120,346.13
Deposits & Credits	1,619.41
Checks Posted	253.85
Withdrawals & Debits	26,687.00
Ending Balance	\$145,159.87

Field Archery

Beginning balance	\$20,890.03
Deposits & Credits	\$2,945.03
Checks Posted	\$3,726.66
Withdrawals & Debits	\$0.00
Ending Balance	\$20,108.40

Target Archery

Beginning balance	\$17,659.13
Deposits & Credits	\$0.00
Checks Posted	\$841.51
Withdrawals & Debits	\$0.00
Ending Balance	\$16,817.62